



University of Toronto

FACILITIES AND SERVICES

TO: University Affairs Board

SPONSOR: Cathy Riggall, Interim Vice President, Business Affairs
CONTACT INFO: 416-978-7473 email catherine.riggall@utoronto.ca

DATE: March 17, 2004 for April 28, 2004

AGENDA ITEM: 5

ITEM IDENTIFICATION:

University of Toronto Police: Annual Report 2003, St George Campus
Annual Report 2003, Scarborough Campus
Annual Report 2003, Mississauga Campus

JURISDICTIONAL INFORMATION:

Campus Security is listed as an area of responsibility under the University Affairs Board Terms of Reference. Annual Reports from all three campuses are submitted for information.

PREVIOUS ACTION TAKEN:

The 2002 report was presented to the University Affairs Board on April 29, 2003.

HIGHLIGHTS:

The focus of the police service continues to be on community policing – providing a presence that will enhance the feeling that this is a safe place to work and study. Many of the outreach programs relate to crime prevention, awareness and personal safety.

Training of officers continues to be a high priority. While not specifically mentioned in the report, the union requested that officers be equipped with batons, as a piece of protective equipment under the Occupational Health and Safety Act. The University has agreed to issue the equipment as soon as the necessary approvals are received from the Provincial government and the Toronto Police. Once these approvals are received, additional training of officers will be required before they are issued for use.

Crime incidences increased slightly last year primarily in the theft under \$5000 category. Community members continue to leave their belongings unattended in public places, where they are easily stolen. Bicycles are also a favorite target.

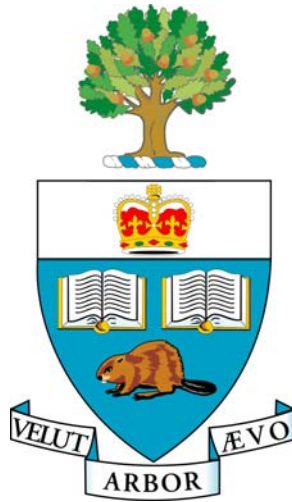
There were three complaints against the police this year, the same as the previous year. One was subsequently withdrawn; one was investigated and found to be unsubstantiated. The third was forwarded to Toronto Police for investigation. Their investigation is still on going. The complainant has also filed a complaint with the Ontario Human Rights Commission. We believe that his complaint is unjustified.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

None

RECOMMENDATION:

Report is for information only.



UNIVERSITY OF TORONTO POLICE

St. George Campus

ANNUAL REPORT

2003

THE YEAR IN REVIEW

The year 2003 was very active for the St. George Campus Police Service. In addition to managing and coping with the August 14 Blackout, the usual protests, demonstrations, VIP visits and increased calls for service from the community, a large number of proactive initiatives were undertaken.

The Police Service underwent significant changes in dispatch, record management and resource management systems in prior years. In designing the new facilities for the Police (occupied in February 2002), uninterrupted power supply was included for computer and radio communications systems, thus ensuring continued operation during power failures. The value of this decision was realized during the August blackout. University Police provided an operations centre during the whole period proving, that we can manage emergency response for extended critical incidents. However, we also learned the limit of the system.

Events of Note

The University of Toronto Police Service were involved in many important events on campus throughout 2003. Of particular note were:

Remembrance Day Participation

A highlight of the formal year for Campus Police is participation in the University's Remembrance Day ceremonies where we honour those who went to war and those who did not return.

The Blackout

August 14, 2003 started one of the longest periods without electricity in the history of North America. Campus Police became the operations centre for managing the University's protection of its people and facilities. As power failed in fire and intrusion alarm systems, dozens of alarms were checked out. The most serious was when the North West Chiller Plant sprinklers activated as pressure dropped in the lines. Partial power was restored within 12 hours, approximately 15 minutes after the Campus Police UPS system failed.

A budget request has been submitted for 2004 to provide emergency power in addition to the UPS, extending system life to ten hours beyond the failure of the emergency power.

Heroic efforts were taken by all Facilities and Services staff, developing a team that ensured the University remained safe and secure.

Protests

University Police managed 23 protests on Campus during 2003 without injury or arrests. The events that consumed the most time were the Canadian Federation of Students Days of Action Protests and protests and demonstrations at Governing Council and other university management board meetings.

Special Events and VIP Security

The University continues to be a destination of choice for many internationally protected persons and prominent people. The Community Resource Unit is responsible for planning and co-ordinating special events and V.I.P. visits at the University of Toronto. In 2003 the C.R.U. was involved with a variety of events, including Peace Rallies, Governing Council meetings, Public Forums and Anti-War Marches.

In addition, security plans were drawn and implemented for the following V.I.P. visits:

- Right Honourable Brian Mulroney, February 2003.
- Israeli Cabinet Minister, Natan Sharansky, September 2003.
- Author and activist Norman Finkelstein, October 2003.
- His Excellency, Thabo Mbeki, President of South Africa, November 2003.

STAFFING

The Campus Police Service has been reviewed internally and externally. Positions were developed for “civilian” personnel – those who do not require designation as a special constable, based on a successful pilot project with Communications Operators. With the installation of a CPIC terminal in August, the communications centre requires skilled workers with systems and critical thinking aptitude to manage the workload. Additional communications operators were added during 2003.

A Community Response Unit has been created and is staffed by two personnel, whose full time task is to provide specialized services, including investigations. Strategies are under development with Human Resources to minimize the impact of turnover at the St. George Campus but it has been consistent at approximately 25% per year for the past four years.

Workload Analysis

Dr. Susan Woolfenden, QPM, PhD, Strategic Directions, reviewed the workload of the Campus Police Service and its staff scheduling practices. Her field of expertise is shift work and its effect on workers leading to shift designs that maximize efficiency and do the least harm to the worker. Her study focused on the work we do organizationally, the work schedule required to meet demand and its effect on the workers. The study found that the efficiency rating of the personnel in the service is as high as comparable organizations but that the shift schedule did not maximize the human resources available to do the work.

A shift schedule has been devised that examines all of the factors and is expected to be implemented in the early months of 2004.

Recruiting

The Service continues to face significant challenges in the recruitment and retention of qualified staff. Municipal and other police forces are hiring significant numbers of new officers. Members of University Police with their background in community policing, experience and training are favoured candidates. The University must now compete in the same applicant pool for qualified personnel to provide the level of service expected by its students, faculty and staff.

Recruiting has become a constant activity at St. George Campus. Most prospective candidates for employment must have graduated from a recognized Community College Police Foundations program, a two-year Law and Security Diploma program or a recognized provincial police college. A combination of education and experience is accepted provided they successfully complete the University’s intake and training programs. The community college programs provide a solid foundation for campus policing, balancing social sciences, social awareness and police-related law with an intense focus on community policing. Most candidates have additional credentials to augment the minimum requirements.

Screening hundreds of applications, conducting numerous interviews and testing candidates resulted in adding the following new members to the service in 2003:

Recruiting 2003	
Special Constables	8
Station Operators	2
Communications Operators	2

Recruit Training

Recruits receive a core-training program when hired. During 2002, in-house staff delivered it. While the training was adequate, concerns about standards were shared with colleagues across

Canada and Ontario. Working with all of the Colleges and Universities in the Province who are members of OACUSA (Ontario Association of College and University Security Administrators), a provincial standard for both security and special constable services has been developed. The first program was delivered in February 2003 after five weeks of in-class instruction.

The pilot course was delivered on-site at Centennial College, February 10th, 2003 to March 14th, 2003.

OACUSA Pilot On-site Training Program 2003	
Course/Topic	Duration/Hours
Campus Needs and Issues	3
Communications	24
Community Policing	24
Conflict Management	8
CPTED	8
Criminal and Civil Law	24
Customer Service	8
Diversity	8
Ethics	8
Interviewing, Investigation	24
Provincial Offences	16
Police Powers	32

A review was conducted of the program to determine its effectiveness and continuance. Based on the comments of the instructors and the candidates, a combination on-line and in-class course was developed. A second course was run in July. Through technology and training methods which support the training, the equivalent of two weeks of training for the core program and three weeks for the advanced program have been put on-line. The on-line portion uses the same skilled instructors and is an interactive course.

The core program of the course is taken over a ten week period. It has been developed in modules, and is meant to be taken by students on available time.

OACUSA Core On-line Training Program 2003	
Course/Topic	Duration/Hours
Campus Needs and Issues and Conflict Management	45
Communications For Protective Services	45
Criminal and Civil Law For Protective Services	45
Investigation and Evidence For Protective Services	45
Issues in Diversity For Protective Services	45
Police Powers For Protective Services	45
Provincial Offences For Protective Services	45
Community Policing For Protective Services	45
Principles of Ethical Reasoning For Protective Services	45

The core on-site program is followed by one week at Centennial and the Advanced (special constable portion) is followed by a second week at the college.

JACUSA Core On-site Training Program 2003	
Course/Topic	Duration/Hours
Bail and Charged Persons	3
Bomb Threats	3.5
CPTED Practice for Protective Services	8
Cross Examination Skills	8
Customer Service for Protective Services	8
Interviewing for Protective Services	16
Police Powers for Protective Services	8
Principles of Ethical Reasoning for Protective Services	3
Sexual Assault for Protective Services	8

Once the intake-training program is complete, working under the guidance of an experienced constable or corporal for the first six months, recruits are assigned to increasingly more difficult tasks. The Coach Officer is responsible for ensuring that the recruit receives wide exposure to university policing situations, policies and procedures, and learns the physical campus.

STAFF DEVELOPMENT

The University is committed to recruiting constables who have demonstrated high standards of achievement in their academic and previous work histories. It is also committed to providing an ongoing program that ensures knowledge and skills are pertinent, relevant and current in the University environment.

How Our Training Needs Are Determined

Our training mandate is designed to meet the needs of the University in combination with directives from the Toronto Police Services Board, law, court decisions, Federal, and Provincial standards that follow current law enforcement trends. Our contract with the Toronto Police Services Board requires that training be maintained at a standard acceptable to the Board. The training program is developed through consultation with the community, other institutions and case debriefing of situations. The Service welcomes constructive comment from its clients. Recommendations from all levels of police personnel contribute to the process of designing the courses to meet the specific needs of the University police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to the University environment and practical field experience. The use of classroom lectures, seminars and participative in-group discussions approximate campus-policing situations. Campus resources are used whenever possible, but due to the unique style of policing that is required on campus, outside resources are occasionally used.

Core-Training Program

Because law and procedures change with great frequency, members need to be kept current. Resources are drawn from the law, court decisions (which become law once accepted at the appeal levels), Federal and Provincial standards and current law enforcement trends. Every member attends refresher courses that provide up to date information. The program meets the standards set by the Toronto Police Services Board.

Core Training Programs 2003	
Course/Topic	Duration/Hours
Arrest and Release Authorities	12
Booking Procedures at 52 Division	1
Community Policing	24
Counterfeit Money Recognition	2
ENTERPOL Training	16
Environmental Protection	4
Fire Prevention	3
First Officer / Crime Scene Management	4
Insurance and Risk Management Issues	1
Interviewing, Investigation and Evidence	16
Interim Room Procedures	1
LGBTQ Community Issues	2
LGBT Police Issues	2
Media Relations	2
Non Violent Crisis Intervention	6
Note Book Entries	2
Police Service Excellence	8
Provincial Offences Act	1
Sexual Assault / Criminal Harassment/ Threat Assessment	4
Student Crisis Response/Community Safety Coordinator	3
Trespass To Property Act / Liquor Licence Act/ Mental Health Act	4
Understanding University Governance	2
Use of Force/Criminal Code (annual re-qualification is mandatory)	6
Use of Force Options (annual re-qualification is mandatory)	6
Work Place Harassment Prevention	2

Specialized Courses

The Manager of Police Services receives numerous requests from members to attend courses in addition to the mandatory ones that are attended yearly (Core). The criteria used to select attendees is transparent. The member must have demonstrated an interest and above average skills in the course topic and the course must be job related or an identified community need. The information obtained from the course requested must be applicable to an existing community-policing program, or will assist in the development of a new one.

Specialized Courses 2003	
Course/Topic	Duration/Hours
Canadian symposium on Forensic DNA Evidence	6
Certified Mountain Bike Maintenance Course (IPMBA)	40
Coach Officer Course (Toronto Police Service)	24
Community Policing Management Program (CPMP)	32
CPIC Query Narrative Course	24
Crime Prevention through Environmental Design (CPTED)	40
Crime Prevention through Social Development (hosted by Ryerson)	80
Defensive Driving Skills	16
Honeywell EBI Training	36
ENTERPOL	20
Scenes of Crime Officer	80
Symposium on Issues in Search and Seizure Law in Canada	6
Young Offender Act Update	4

Instructor Development

In some instances, it is cost effective to train our personnel to be the instructors in specific job-related skills. The scope of these courses provide selected members with the skills needed to train adults in such areas as Officer Safety, First Aid/CPR, Rape Aggression Defence [RAD] and Police Mountain Bike Operation. During the past year, qualification was obtained as outlined below. All qualifications are renewed as required by the specific disciplines.

Instructor Development 2003	
Course/Topic	Duration/Hours
The Ontario Association of Police Educators Conference	40
Police Mountain Bike Instructor (IPMBA)	40

Training for the Future

Collapsible Batons

Application was made by the Union representing the special constables of the University (OPSEU) under the provisions of the Occupational Health and Safety Act to be issued collapsible batons as defensive weapons. The data were considered by Angela Hildyard, Vice President, Human Resources and Equity. Professor Hildyard and the administration approved the issuance of collapsible batons. In accordance with the Special Constable Agreements with Police Services Boards, the approval of the Board and the Minister, Community Safety and Corrections are required before the devices can be issued. Application has been made and decisions are expected in mid 2004. Upon approval, batons will be issued once the training has been successfully completed by the special constables in front-line service.

Professional Growth

Courses are being developed to deal with Mental Health Issues and Alternatives, Policing a Diverse University Community, University Policy on Sexual Harassment and Human Rights and the Student Code of Conduct. Additional training is being developed on Risk Management, the Fire Code, Occupational Health and Safety Investigation including workplace accidents and dispute resolution through mediation.

First Responder Training

The service will train every member as a first responder to emergency situations such as fires, floods, chemical and explosive threats, based on the Incident Command System (ICS) as modified for policing, during the second half of 2004. Widely used by emergency services throughout North America, ICS provides a methodical approach to scene management and containment.

COMMUNITY POLICING

Community-Based Policing is a proactive approach to crime prevention and safety awareness that places much of the emphasis and initiative for safety in the hands of the community. University Police are committed to meeting the needs of the community and acting as partners in establishing and maintaining a safe and secure environment. The Community Safety Coordinator's position, in particular, is responsible for coordinating ongoing education and outreach initiatives directed at improving personal safety and security on campus, and for the coordination of the university's personal safety program.

Crime Prevention Programs

- **Operation Provident Program** is designed for business to serve as a deterrent to theft of property by providing a means of identifying property and returning recovered stolen property to the owner;
- **Operation Property Identification** is a program designed to discourage theft of valuables from an office or residence;
- **Bicycle Registration Program** is offered to the University Community in deterring bicycle theft by allowing the University Police to verify the ownership of a bicycle. The bicycle registration program works in conjunction with the Toronto Police bicycle registration program;
- **Date Rape Drug** information and education training for women;
- Graffiti Alert Program was introduced to identify and reduce graffiti on campus;
- **False Alarm Reduction Program** is designed to reduce the false intrusion alarms through co-operation and education.
- **Safety Awareness Week** is a community project initiated by the University of Toronto Police Service. The focus of the event is to promote safety, security and services to the community. The project was initiated in 2000 and has grown yearly. It is a full week of events incorporated with maximum community involvement. The week ends with a pancake breakfast on the steps of Sidney Smith Hall and a bicycle safety check on St. George Street.
- The **Working Alone Service** is provided by the University Police and is available to all members of the community who work on the campus during the quiet hours of the evening, weekends and statutory holidays.
- Five officers are **CPTED** (Crime Prevention through Environmental Design) certified to conduct vulnerability and threat assessments for the University. Using architectural drawings, on-site visits and consultation with architects, engineers and the end users, practitioners provide advice to avoid creation of areas "friendly" to crime. The assessments evaluate not only existing university structures, but also new construction and renovations. This process addresses security needs quickly and effectively. CPTED audits were conducted on various residences and buildings at the request of users and managers.
- **The Safety Audit Program** is designed to assist people who want to feel safer in their space and who are prepared to do something towards achieving that goal. Safety Audits

are about improving the physical environment in ways that will reduce the opportunities for crime through community development.

- **Building Watch Program** is a partnership program, organized by the University Police and coordinated by building occupants. The program's objectives are to create an awareness of criminal activities in the building, and to encourage all building occupants to become more responsible for the overall safety and security of their building. The service hosted two fraud seminars for cashiers and managers of campus businesses. Businesses include faculties, franchisees and directly operated university and student organizations. The Business Watch Program is a partnership program offered to help reduce crime and increase personal safety awareness for businesses and their employees.
- **On-line safety and security material** available to the community include: Safety Audit Guideline, How to use 978-2222 Emergency Service, Safer Campus Survey, Violence Management Guide, Guide to Crisis, Response and Management, How to stop criminal harassment, Dating Abuse Prevention, Cyberstalking, A Guide to Suicide Prevention, etc.

COMMUNITY INVOLVEMENT

Members of the Police Service recognize the importance of participating in the community through the initiation and support of a variety of special events and fund raising campaigns.

- Volunteering officers represented the University Police at the PRIDE parade, Cops for Cancer, Special Olympics and Police Week at Nathan Phillips Square, Golf Tournament for the United Way;
- Participating in students' orientation week events;
- Participated in safety and security awareness for students living off campus. University Police met with the guardians and students living at the 89 Chestnut Residence.
- Membership on the 52 Division Community Police Liaison Committee
- Development and delivery of personal safety seminars, self-defence and protective skills courses for members of the campus community.
- Issued Community Advisory alerts to the community.
- Participated in the Student Leaders Orientation Training. Provided information to attendees on their responsibilities to hold safe orientation events and inoffensive "scavenger hunts".
- Emergency Procedures Guide has been designed to provide a basic manual for the University community to prepare for campus emergencies through planned responses.

PERSONAL SAFETY EDUCATION

Personal safety and crime prevention education has the potential to improve the safety of community members, thereby enhancing the quality of their campus life. To improve safety through education and awareness of crime, the University of Toronto Police provided a variety of programs to the University community. These programs targeted significant topics ranging from personal safety/crime prevention strategies to teaching women how to defend themselves. Programs include:

- Coordinating, scheduling and promotion of self-defence/protective skills course for community members.
- Facilitating Non-violent Crisis Intervention Courses for staff members

- University of Toronto Police web site features information on police programs, services, campus safety and security features and Campus resources
- RAD (Rape Aggression Defence) training for women is provided through the Athletics program and is designed to reduce victimization of women.

WALKSAFER STUDENT PATROL SERVICE

The University of Toronto WALKsafer Service is designed to provide a safe and reliable on-campus escort to students, staff, faculty and visitors after dark. The primary goal of the WALKsafer Service is to enable people to travel from one campus location to another, with a sense of security and without fear of harassment, intimidation, verbal abuse, or assault. WALKsafer teams patrol campus buildings, check campus emergency phones, report suspicious behaviour to the University police, and check exterior lighting on a regular basis.

The WALKsafer Service employs approximately 15 University of Toronto students as patrollers. A hiring committee screens patrollers before being employed. Patrollers work in pairs (at least one of whom is a female) and may be identified by University of Toronto photo cards and distinctive jackets worn while on duty. They are in radio contact with the University of Toronto Police. The WALKsafer Service operates from September to the last day of regular classes, five days a week, from 7:00 p.m. to 12:00 a.m. but service is adjusted to meet demand. At other times, University Police will provide escorts as time and availability permit.

WALKsafer Service	
Walks/Escorts	690

BIKE PATROL

The University of Toronto Police bike unit was initiated in the summer of 1992. At that time, eight officers were trained and issued bike patrol equipment. Today, all but five members have been trained and equipped. The bike unit has proven to be an efficient form of patrol on the St. George campus. Its advantages are accessibility to off-street paths and trails, quicker response time (in cases of heavy vehicular traffic or foot patrol), and cost advantage (fuel and maintenance). There are two Police Bike Instructors at St. George campus. Both instructors have received International Police Mountain Bike Association (PMBA) instructor training. As qualified instructors, most of the classes taught are to new recruits of the University of Toronto Police although, outside agencies are welcome and do attend for the course. Some of these agencies include: University of Guelph Police, Carleton University Security, York University Security and CN Police.

COMMUNITY SAFETY COORDINATOR

The Community Safety Coordinator is responsible for coordinating ongoing education and outreach initiatives, directed at improving safety on campus, and for the co-ordination of the university's personal safety programmes. The Community Safety Coordinator works closely with other University offices including, the University Police; the University's other Equity Officers, Counselling and Learning Skills Service, Human Resources Department, and the Office of Student Affairs. This year the Community Safety Coordinator dealt with approximately 90 cases. The office has increased the number of in referrals each of the last four years. Referrals were initiated by:

- Individuals experiencing a threat to their personal safety;

- By supervisors concerned about the safety of an employee or concerned about the behaviour of an employee that posed a potential or actual threat to others; and
- By people who, although not in a supervisory role, were concerned about the safety of others.

As part of the Police Service, the Community Safety Coordinator is a valuable resource to the campus community. The issues dealt with in this office include self-defence courses, criminal harassment, critical incident response and on-going support, information and referrals. We are able to provide a holistic approach to situations requiring more than a law enforcement approach.

The Community Safety Coordinator reports separately to the University Affairs Board.

CASE MANAGEMENT

With the introduction of an investigative capability within the Community Resource Unit, the Service is better able to respond to the needs of the University community when crimes occur on campus. There are two full-time members assigned to the unit.

A large part of the case management function requires the service to manage cases once a charge is laid and the matter is before the courts. To ensure we meet the standards expected by the courts, all cases are managed centrally. Additionally, crimes reported to us are investigated in conjunction with Toronto Police investigators. The chart below details the work done by the Community Resources Unit.

Case Manager Statistics	2003
Offences	
Property	37
Persons	127
Vehicles	0
Suspects Arrested	59
SOCO Jobs	10
Other Investigations	98
Crime Scene Information	
Fingerprints Found	2
Photos Taken	13
Other Evidence Seized	16
Cases Managed	
Release at Scene	14
Release to Police	12
Provincial Offence Tickets	36
Other releases	28

As science and technology become more common and practical tools for crime solving, practitioners must be prepared to use it to advantage. Two members of the service are qualified Scenes of Crime Officers (SOCO) who attend crime scenes for the purpose of retrieving forensic evidence (DNA, fingerprints, distinctive fibres, footprints or tool marks). An additional two members will be trained in 2004.

All scenes of crime on campus are the responsibility of the Toronto Police Service once reported to them. In every instance, a SOCO is requested from Toronto Police. If there is no SOCO available or they decline to examine the scene forensically, a member of UTP staff will attend to conduct the examination. In 2003, ten scenes were examined forensically and fingerprints were found at two scenes. Additional scenes were photographed after Toronto Police conducted the examination. A number of instances where an investigation is necessary for risk management purposes but are not reported to Toronto Police were also attended.

COMPLAINTS

The University of Toronto Police received three letters of complaint during 2003.

Complaint 1, 2003 – a conduct complaint involving two Special Constables investigating three individuals outside a restaurant that bordered the campus boundary. A complaint was lodged by one of the individuals but was later withdrawn.

Complaint 2, 2003 – a conduct complaint involving one Special Constable during a ‘Walk Safe’ Program home escort. The complaint, investigated by the UTPS, was unsubstantiated.

Complaint 3, 2003 – a complaint of conduct and allegations of assault against two Special Constables at a paid duty event at the Art Centre. Because of the criminal allegations, the complaint was turned over to the Toronto Police Service. The investigation is still on going

STATISTICAL OVERVIEW

Incident Types	1999	2000	2001	2002	2003
Break and enter	33	45	30	49	65
Robbery	3	3	2	5	1
Theft Over \$5000	28	20	27	31	18
Theft Under \$5000	929	927	763	358	507
Theft Bicycles	92	68	67	128	145
Possess stolen property	4	3	39	2	0
Disturb Peace	14	23	28	23	5
Indecent Acts	14	16	13	18	11
Mischief/Damage	25	11	51	132	88
Other Offences	148	68	67	44	48
Arrest Warrants	47	42	28	7	16
Sexual Assaults	3	7	4	4	2
Assault	20	22	35	30	23
Impaired Driving	0	0	1	0	0
Harassment/Threatening	34	51	35	55	16
Homophobic/Hate Crimes	15	8	4	4	2
Homicide	1	0	1	0	0
Crime Occurrences	1410	1314	1195	890	947

Other Activity	1999	2000	2001	2002	2003
Alarms	182	200	254	456	768
Fire Alarms				161	314
Assist other police	0	0	1	53	122
Assist Community Member	0	59	120	783	928
Community Services	1	0	11	136	132
Disturbances				121	164
Demonstrations/Protests				22	23
Inv. Suspicious Persons	0	0	41	372	404
Inv. Suspicious Circumstances	0	0	37	210	272
Trespasser Charged	38	29	40	141	46
Trespasser Cautioned	159	114	123	109	64
Medical Assistance	153	148	116	184	135
Insecure Premises	9	5	8	47	54
Motor Vehicle Collision	18	15	21	36	33
Mental Health Act	0	0	2	11	12
Suicide/Attempt Suicide	1	0	3	4	1
Sudden Death	0	0	1	2	2
Fires				12	14
Building Patrols				7373	6859
Underground Garage Patrols				585	717

In addition to services provided under the authority of a Special Constable, University Police provide security services and support to the community. The Operations Centre has become a clearinghouse for after-hours emergency calls and is the Campus Fire and Intrusion Alarm Systems monitoring centre. The number of installed alarms on campus has grown during the past three years and at the same time, so have false alarms.

Many of the changes noted in statistics are indicative of the role expected of the Service and our ability to keep accurate records. 2002 is the first full year of operation using the records management system purchased in 2001. Scarborough Campus commenced using the system in mid-2003. As the system matures, statistical reporting and comparisons will become more meaningful.

After September 11, 2001, a sharp increase was noted in the number of calls being received about circumstances and people that made our community uncomfortable. It was expected that this would return to levels experienced before that day. There has not been a decrease but rather it continues to grow. More community members are reporting harassment and threatening behaviours. University Police encourage early reporting rather than waiting until the situation has become out of control. Without diminishing the seriousness of the behaviour, it is noted that more cases have less serious consequences.

Sharp increases in reports of suspicious persons and activity categories are indicative of the number of trespassers charged and cautioned. It should be noted that unless a trespasser refuses to leave the property the first time University Police deal with them, they are all cautioned and only those who return after a caution are charged. A significant decrease is noted in the number of trespassers who are cautioned and a similar decrease in the number subsequently charged, despite a significant increase in the cases of suspicious circumstances and persons investigated.

While the campus community had enjoyed a decrease in thefts in 2002, an increase is noted in 2003. There has been a significant increase in break and enter offences. The most significant increase is in the value of personal property stolen, including the theft of bicycles. Despite the best efforts of the library patrol staff, unattended property continues to be stolen in the libraries.

Monetary Values Reported

	1999	2000	2001	2002	2003
THEFTS					
U of T	\$ 214,700	\$ 106,400	\$ 178,892	\$ 359,881	\$ 383,703
Personal Property	\$ 264,700	\$ 384,100	\$ 321,734	\$ 185,194	\$ 304,704
MISCHIEF					
U of T	\$ 50,600	\$ 12,200	\$ 39,917	\$ 107,833	\$ 46,655
Personal Property	\$ 7,800	\$ 1,400	\$ 6,089	\$ 2,572	\$ 9,875
RECOVERY					
U of T	\$ 9,000	\$ 15,600	\$ 960	\$ 1,638	\$ 3,000
Personal Property	\$ 31,700	\$ 6,600	\$ 3,483	\$ 35,237	\$ 27,115



A Special Constable Service

ANNUAL REPORT

2003

University of Toronto at Scarborough Police Services
1265 Military Trail
Toronto, Ontario
M1C 1A4
Tel: 416-287-7398
Fax: 416-287-7641

E-Mail: police@utsc.utoronto.ca
<http://www.utsc.utoronto.ca/~police/>

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UNIVERSITY OF TORONTO AT SCARBOROUGH

The University of Toronto at Scarborough is one of the University's two suburban campuses, and one of its nine colleges. UTSC provides its students with the amenities of an internationally renowned university in a small, friendly academic community. Established in 1964, the campus is located on the east end of the City of Toronto.

UTSC's interconnected buildings house modern laboratories, lecture halls, seminar rooms, a computer centre linked to the University's downtown computing facilities, a multimedia language resource centre, a greenhouse, an astronomy observatory, and much more. Originally an integrated part of the University's Faculty of Arts and Science, in 1972 UTSC became a separate arts and science division of the University of Toronto which allowed it more independence in curriculum development. Located on 300 acres of parkland, UTSC is one of Canada's most beautiful and picturesque campuses.

With a population of approximately 8035 full and part-time undergraduate students and 562 staff and faculty, Scarborough has its own distinctive character. UTSC student residences are divided into four phases consisting of 114 townhouses and 59 apartment suites accommodating approximately 767 students and visitors year-round.

UNIVERSITY OF TORONTO POLICE AT SCARBOROUGH

The University of Toronto at Scarborough Police has, as its primary responsibility, the safety and security of the University community.

The UTSC Police Service consists of the Manager, an Assistant Manager, three Corporals, and eight Constables. All officers are sworn special constables and act under the authority of the Ontario Police Services Act to enforce federal and provincial statutes and municipal by-laws on University of Toronto property. Officers also enforce certain University and parking regulations.

UTSC Police are on duty 24 hours a day, seven days a week and patrol the campus property by foot, bicycle and car. The purpose of these patrols is to enhance personal safety, to prevent property crime, and to monitor for fire and other hazardous conditions on campus. The UTSC Police office is located at the main entrance of the Science Wing.

UTSC Police coordinate community relations programs, provide speakers, answer inquiries on matters of law enforcement, advise on personal safety and security and other related topics. UTSC Police also coordinate the UTSC Student Patrol, which operates from September to April. This service is available to all students, staff, faculty and visitors and, as well as being a safer alternative to walking alone at night, the patrollers are also responsible for building checks and general foot patrols.

PURPOSE/MANDATE

PURPOSE

The University of Toronto Police at Scarborough are dedicated to creating a safe and secure working and living environment for students, staff, faculty, and visitors as they go about their academic work and extracurricular activities.

MANDATE

In fulfilling this purpose, UTSC Police work with the community in a police-community partnership developing programs and conducting activities which contribute to safety and security on campus and delivering police services, as follows:

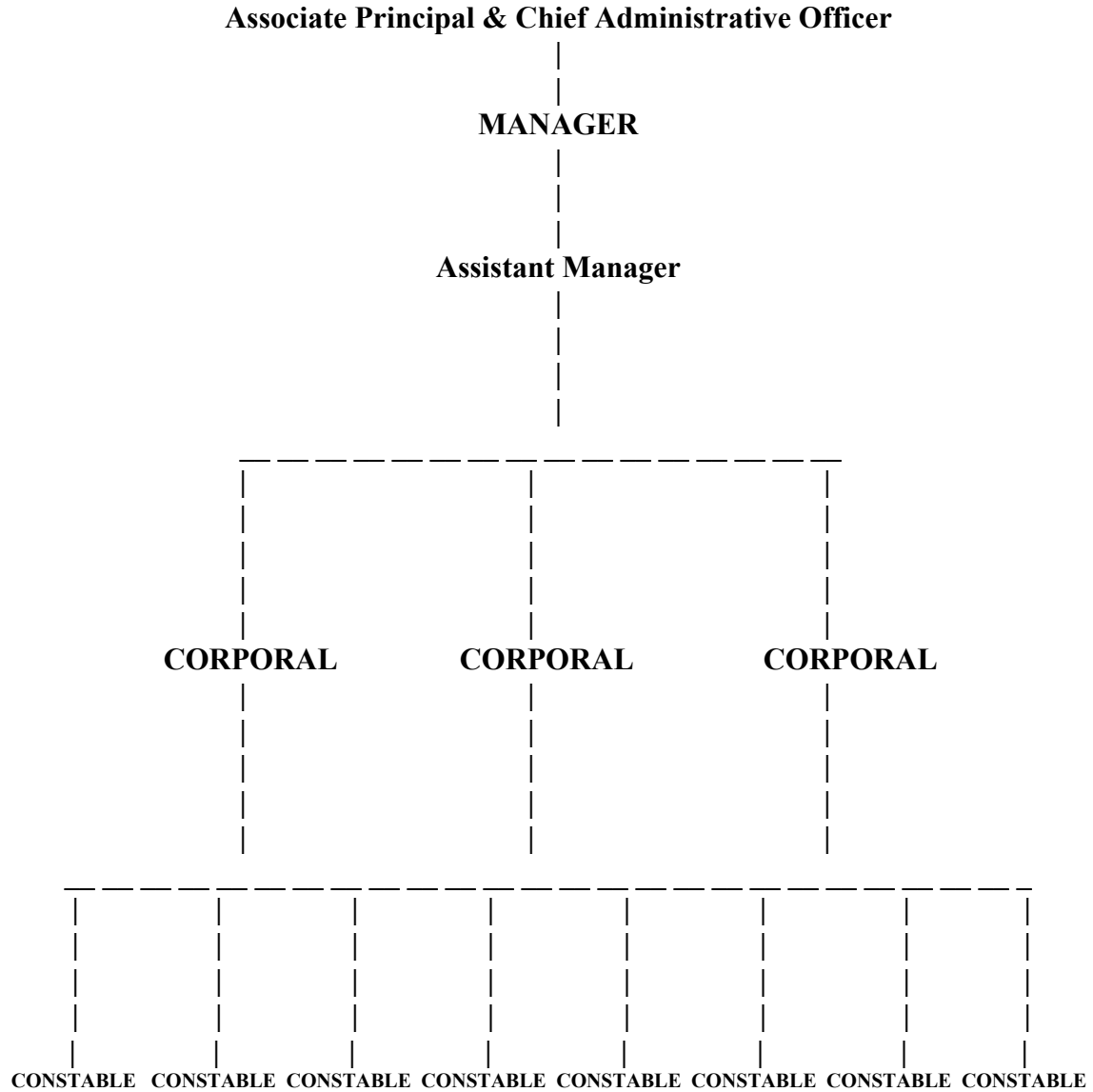
- personal safety
- protection of property
- conflict resolution
- maintenance of public order
- community service and referral
- emergency response assistance
- crime prevention and detection
- enforcement of the criminal code and selected provincial and municipal statutes and University policies and regulations, as appropriate

VALUES

In meeting this mandate, the actions of the UTSC Police will be guided by the following principals and values:

- respect for the dignity, worth, and diversity of all persons
- fair and impartial treatment of all individuals
- an approach to policing that welcomes and encourages community involvement
- a departmental philosophy that promotes safety and security as a responsibility of all members of the community
- reliability
- competence
- accountability
- teamwork and open communication

DEPARTMENT RANK STRUCTURE



COMMUNITY-BASED POLICING AT SCARBOROUGH

Community –Based Policing is a proactive approach to crime prevention and safety awareness that places much of the initiative for safety in the hands of the community that the officers serve. UTSC Police are committed to meeting the needs of the community and acting as partners in maintaining a safe and secure environment. The community based policing philosophy at UTSC was adopted to establish a working relationship with all segments of the campus community and to enhance the department’s ability to serve the community. This philosophy encourages UTSC Police officers to get to know their community and to act as community problem solvers.

The following campus safety programs are operated or organized by the UTSC Police Service:

- **RideSafer Service** - operating year-round, the service transports community members by shuttle bus to and from the outer parking lots in the evenings during the academic year.
- **UTSC Patrol** - operated during the academic year, the service uses student patrollers working in pairs to escort community members to or from any campus location or nearby public transit stops during the evenings. Patrollers are also responsible for checking identification and ensuring that campus users are part of the UofT community. Patrollers also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.
- **Lone Worker Program** - initiated during the 1998 academic year, the program allows staff & faculty on campus to “check in” with the Police Service while working after hours.
- **Emergency Locating Service** - operating since 1996, the service allows community members to register their schedule with UTSC Police to assist in locating the registered person in the event of an unforeseen emergency.
- **Residence Watch** - like Neighbourhood Watch, this program involves the residence community in crime prevention and the reporting of suspicious persons or circumstances and raises awareness of such issues.
- **Safety Audits** - performed upon request and in response to renovations or as new situations arise, audits are done and recommendations are made with respect to the safety of people and property. This year, safety audits were conducted on campus emergency phones, traffic safety, the summer science outreach camp and the 4th level of the Science Building.
- **Car-Booster Battery** - UTSC Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.

- **Anti-Graffiti Program** - Initiated in 1998 in response to a growing concern about the damage caused by graffiti, the program raises awareness on campus among community members through advertising and enforcement.
- **Student Orientation Events** - UTSC Police provide an officer to sit on the planning committee to assist in ensuring that safety considerations are adequate during the Orientation week.
- **Residence Advisor Training** – UTSC Police participate in the annual Residence Advisor training providing resource material and an introduction into services available. Emphasis is made on sexual assault response and to Rohypnol (the “Date Rape Drug”) and alcohol abuse issues.
- **Attend Residence Advisor Meetings** – Officers meet with Residence Advisors regularly and discuss safety related issues.
- **Fire Safety Committee** - Members participate in the quarterly Fire Safety Meeting with other Facilities Services personnel and with the Fire Safety Consultant to discuss matters relating to Fire Safety. In addition, UTSC Police prepare a Fire Safety Report for the consultant detailing events of interest to ensure that appropriate attention and follow-up.
- **Emergency Telephone Monitoring and Response** - UTSC Police monitor and respond to calls placed from the 31 emergency telephones on campus. In addition, UTSC Police print and distribute emergency telephone number stickers to all internal telephones on campus and maintain a telephone number location directory to assist in responding to emergency calls.
- **Alarm Monitoring and Response** - Several intrusion and panic alarms are monitored internally by UTSC Police. These alarms and others (monitored by contract companies) are all responded to by UTSC Police when activated.
- **Information Bulletins, etc.** – UTSC Police keep the community informed about campus incidents and news using various methods. Safety Maps are printed as needed for distribution (ongoing) and a web site is maintained.
- **“Call Police” Highway Signs** - signs are distributed each September to promote safety while traveling and to assist in the introduction of community members to UTSC Police personnel (by attracting visitors to displays, the Police Office, etc.)
- **Student Crimestoppers** – UTSC Police work in partnership with the University community and encourage students to come forward with information regarding criminal activity. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.
- **Crisis Response Team** - includes the Manager of Police Services for UTSC. Police personnel notify the team as required in response to serious emergencies.

- **Interim Room** - UTSC Police assist victims as needed in finding safe emergency shelter, including an Interim Room at UTSC.
- **General Police Patrol** – UTSC Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely report lighting and grounds defects, enforce fire route and smoking by-laws and investigate safety complaints in addition to their other duties.
- **Advisory Board on Campus Safety and Security** - meets at least 4 times yearly since 1992 to discuss Policing and related security issues on campus. Committee involvement from faculty, administration, student groups and staff members ensure that there is representation from all segments of the community.
- **Student Leaders Orientation Training** - Organizers attend a seminar about “non-offensive” scavenger hunts and events and receive information about safety during Orientation.
- **Underground Newspaper Safety Articles** – Officers prepare safety related articles which are printed in the Underground student newspaper. The articles relate to safety issues, matters of law enforcement and crime prevention techniques.
- **Orientation Presentations** – UTSC Police provide officers to speak with Orientation leaders. Officers answer safety related questions and advise leaders on safety related issues.
- **Fatal Vision Goggles** – Alcohol awareness seminars are conducted by UTSC Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.

COMMUNITY PARTICIPATION

Traffic Safety Program - Traffic Safety Program to increase the safety of the campus for all users. UTSC Police increased mobile patrols and investigated motorists for various traffic safety related occurrences on campus.

Cops For Cancer Head Shaving Event – UTSC Police officers participated in the Cops For Cancer Head Shaving Event in April. This was the 3rd annual head shave event on campus held in the Meeting Place at the University of Toronto at Scarborough. The event was attended by students, staff, faculty and visitors and all funds raised were donated to the Canadian Cancer Society.

Law Enforcement Torch Run – UTSC Police participated in the Law Enforcement Torch Run held in Toronto. Officers participate annually in this event. Money raised by officers was donated to the Special Olympics Fund.

Community Safety Booths – UTSC Police officers participated in many Community Safety Booths on campus, providing crime prevention and personal safety awareness tips to members of the University of Toronto at Scarborough community.

Child Safety Seat Coalition – UTSC Police have one officer trained as a child safety seat inspector. The officer, as part of the Child Safety Seat Coalition, attends day long child safety seat clinics throughout the city of Toronto.

UTSC Police Ride-Along Program – This program gives community members the opportunity to patrol with a UTSC Police Officer. It provides participants an opportunity to learn about the UTSC Police, its functions, personnel and the department policies and procedures.

Crime Prevention Through Environmental Design (CPTED) – Two UTSC Police Officers are certified to conduct vulnerability and threat assessments for the campus. Using architectural drawings, on-site visits and consultations with architects and engineers, practitioners provide advice to avoid creation of areas that could be considered “crime friendly”. The assessments evaluate both existing on campus sites as well as new construction and renovation sites. This process addresses security needs quickly and effectively.

Ontario Police Officer Memorial – UTSC Police officers attended and participated in the annual march to Queens Park Circle.

Sparky's ABC's of Fire Safety – UTSC Police officers attended the N'Sheemaehn Child Care Centre and provided a nationally recognized program on Fire Safety to children of various ages.

Advisory Committee on Safety and Security – A UTSC Police officer sits on this committee and represents the Service.

Fire Safety Committee – A UTSC Police officer sits on this committee and represents the Service.

Health and Safety Committee – A UTSC Police officer sits on this committee and represents the Service.

KEEPING THE UTSC COMMUNITY INFORMED

- Development and delivery of personal safety seminars to various divisions, departments or student groups on campus. This service is available to all members of the campus community.
- Issued Community Advisory alerts to the campus community through the use of designated bulletin boards.
- Participated in the hiring and training of Residence Advisors for the Student Housing and Residence Life office.
- Prepared a handbook entitled Guide To UTSC Police Services and Community Partnership Programs. This handbook is available to all community members and can be obtained from the UTSC Police office.
- UTSC Police website features information on police programs, services, campus safety and security and campus resources.
- Campus wide e-mail distribution informing or advising the UTSC community of recent crime patterns, alerts and/or public safety notices.
- Door-to-door canvassing in the student residences alerting students to potential offenders seen within the campus residence community.
- Co-Ordinate Student Crime Stoppers by publicizing various crimes and seeking the assistance of the community in solving them.

TRAINING

Our training is designed to meet the needs of the UTSC community in combination with directives from the Toronto Police Services Board. Our contract with the Toronto Police Services Board requires that training be maintained at a standard acceptable to the Board. The training program is developed through consultation with the community, other institutions and debriefing of situations. Recommendations from all levels of police personnel contribute to the process of designing the courses to meet the specific needs of the UTSC Police and the community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to a University environment and practical field experience. The use of classroom lectures, seminars and the participation of in-group discussions approximate campus-policing situations. Campus resources are used where possible, but due to the unique policing challenges on a campus setting, outside resources are occasionally used as well.

Most prospective candidates for employment must have graduated from a recognized Community College Police Foundations program or a 2-year Law and Security program or be a graduate from a recognized police college which provides a solid foundation for campus policing. A combination of education and work experience is acceptable provided the candidate meets all other recruiting conditions. Most candidates have additional education or work experiences that augment the minimum requirements.

New recruits receive a core-training program when hired. The recruits attend Centennial College for a ten week on-line training program. This is followed by one week in-house training at UofT and then two weeks in-class back at Centennial College. Working with all the Universities in the Province who are members of OACUSA (Ontario Association of College and University Security Administrators) and employ Special Constables, a provincial standard for special constable services has been developed. Once the training is complete, new recruits work under the guidance of an experienced constable or corporal for the first six months. The Coach Officer is responsible for ensuring that the recruit receives wide exposure to university policing situations, understands the policies and procedures and learns the physical layout of the campus and its buildings.

The UTSC Police Service is committed to recruiting constables who have demonstrated high standards of achievement in their academic and previous work experiences. It is also committed to providing on-going training that ensures knowledge and skills are pertinent, relevant and current in the University environment.

Please see the Training Initiatives on page 17 for a list of training course/sessions attended by UTSC Police Officers.

COMPLAINTS

There were no formal complaints received by UTSC Police in the year 2003.

2003 STATISTICS

INCIDENT TYPE	2003
Break and Enter	2
Robbery	1
Theft Over \$5000	11
Theft Under \$5000	59
Theft Of Bicycles	0
Disturb Peace	6
Indecent Acts	2
Mischief/Damage	48
Warrants	1
Sexual Assaults	2
Assaults	7
Assault Police	1
Harassment/Threatening	19
Fail To Stop	18
Liquor License Act	3
Provincial/Municipal By-Laws	8
Drugs	2
Counterfeit Money	10
Fraud	1
Arson	1
Trespass By Night	2
False Alarm Of Fire	1
Other Criminal Code (not listed)	3
TOTAL	208
Other Activity	2003
Alarms	252
Fire Alarms/Fires	38
Assist Other Police	3
Inv. Suspicious Persons	16
Inv. Suspicious Circumstances	13
Inv. Suspicious Vehicles	2
Trespass Caution (including vehicle moving violations)	156
Trespass Charge	34
Medical Assistance	55
Insecure Premise	14
Motor Vehicle Collision	12
Mental Health Act	2
Suicide	1
Attempt Suicide	3
Miscellaneous	4
WalkSafe Escorts	978
I.D. Checks	2515
TOTAL	4098

STATISTICS - A FOUR YEAR COMPARISON

CRIME AND OCCURRENCE REPORTS

REPORTS	2002	2001	2000	1999
OCCURRENCE TYPE				
• Assaults (all except Sexual)	6	8	2	4
• Sexual Assaults	0	1	0	1
• Threats/Harassment	17	11	21	9
• Theft - UofT Property	11	14	15	9
• Theft - Personal Property (Except Bikes)	73	61	33	40
• Theft - Bikes/Bike parts	0	0	1	1
• Break, Enter and Theft	18	2	6	6
• Mischief (Damage) – UofT	34	44	19	15
• Mischief (Damage) – Personal	11	7	10	14
• Trespass (Cautioned)	145	151	37	11
• Trespass (Charged)	38	32	5	6
• LLA	2	15	19	16
• Municipal (By-Law)	29	9	8	33
• Other Criminal Code	51	54	98	50
TOTAL:	435	409	274	215
NON-CRIME OCCURRENCES				
• Personal Injury/Sickness	44	39	38	32
• Property Related	311	177	154	151
TOTAL:	355	216	192	183

STATISTICAL OVERVIEW

In April of 2003, UTSC Police began using the Enterpol Record Management System. 2002 was the first full year of operation using this RMS on the St. George campus and it proved to be efficient and beneficial. As the system matures at UTSC, statistical reporting and comparisons will become more meaningful. Enterpol has provided the ability to link dispatch services between the St. George and Scarborough campuses, providing a more reliable and professional response from Scarborough officers. Officer safety has been improved as members of UTSC Police can now advise a dispatcher of their activities. Community safety has also been increased as the St. George Communication Centre is staffed 24 hours a day and dispatchers have direct communications with UTSC Police officers on the road.

In addition to services provided under the authority of a Special Constable, UTSC Police provide security services and support to the campus community. The number of installed intrusion alarms has increased this year, and so have false alarms (252 in 2003). Construction on campus has changed the look of UTSC. This has affected traffic safety on campus as some parking lots have become smaller and roadways more heavily used. Traffic safety remains a priority to the UTSC Police and enforcement has been increased. A Traffic Safety Week is planned for early 2004 to educate the campus community and instill a level of comfort for motorists and pedestrians alike.

The UTSC Patrol Service, formally called the WalkSafer Service, took on additional responsibilities in 2003. The student patrollers, paid employees of the UTSC Police Service, are now responsible for checking identification of persons found using UTSC facilities. Construction on campus has drastically reduced study space, therefore causing problems with non-students using the facilities. UTSC students have been instructed to display their UofT student identification when studying or using the facilities on campus. Those not displaying identification are asked to leave the campus by the student patrollers. The patrollers performed 2515 identification checks from September through December of 2003 as well as escorted 978 community members to various locations on campus after dark.

There was little change in the theft of UofT property between 2002 (\$4,380 loss value) and 2003 (\$3,545.00 loss value). UTSC staff and faculty have become more aware of their surroundings, ensuring that labs, offices and other areas are locked when not in use. Suspicious people or activity is reported to the UTSC Police and investigated by officers immediately, reducing the possibility of break-ins. Building checks have been increased for a higher visibility of uniformed officers in campus buildings. The presence of UTSC student patrollers has also been a deterrent to criminal activity as the patrollers are uniformed and can communicate directly with UTSC Police officers, advising of suspicious people or activities. Statistics indicate a significant increase in the theft of personal property on campus, \$55,041.00 in 2002 and \$174,237.00 in 2003. The monetary increase can be attributed to vehicle thefts from campus parking lots.

In early October 2003, a number of parking lots were renovated with new and improved parking control gate arms. The new parking control system requires motorists to use a proximity card to enter and, more importantly, exit the lots. Since the implementation of the proximity card system, UTSC did not experience any thefts of autos from these lots.

Although mischief to property reports remained relatively low, just 48 reports in 2003, the monetary loss value decreased dramatically. In 2002, a total of \$37,355.00 was lost due to damages caused to both UofT and privately owned property. In 2003, a loss value of just \$7,792.00 was reported to the UTSC Police. Many of the mischief related reports on campus are of a minor nature and loss values are moderately low. Increased building checks, mobile/foot and bicycle patrols, as well as the presence of the UTSC Patrol personnel all contributed to a higher degree of uniformed presence and the reduction of property damage.

In 2002, UTSC Police recovered stolen property totaling \$2,000.00. In 2003, a total of \$47,566.00 was recovered. This increase can be credited to the recovery of a number of stolen vehicles from campus parking lots by UTSC Police officers.

In 2003, UTSC Police investigated 3 suicide attempts on campus. All of the victim's recovered and received professional help and counseling using UTSC and other resources. In July of 2003, a suicide victim was found on campus in a wooded area. The victim was not a UofT student or affiliated with the University in any way. The Toronto Police Service investigated this occurrence.

MONETARY VALUES

CATEGORY	2003	2002
THEFT:		
- UofT (including losses due to Break and Enters)	\$3,545.00	\$4,380.00
- Personal Property	\$174,237.00	\$55,041.00
MISCHIEF:		
- UofT	\$4,382.00	\$15,680.00
- Personal Property	\$3,410.00	\$21,675.00
RECOVERY:		
- UofT	\$320.00	\$0
- Personal Property	\$47,566.00	\$2,000.00

UNIVERSITY OF TORONTO POLICE SERVICE

TRAINING INITIATIVES

Course/Topic	Duration
Basic Recruit Training	13 weeks
Advanced Special Constable Training Program	2 weeks
Use of Force Re-qualification	8 hours
MLEO Certification Training	8 hours
MLEO Re-certification Training	4 hours
MLEO Manager's Certification Training	4 hours
Standard First Aid	2 days
Basic Rescuer CPR	4 hours
Toronto Police Live Link Video Training	Varied
WHIMS Training	1.5 hours
Emergency Preparedness	16 hours
Advanced Dream Weaver	8 hours
Crime Prevention Through Environmental Design (C.P.T.E.D.)	1 week
Sexual Diversity Training	4 hours
Gang Investigators Conference	24 hours
Advanced Driver Training	16 hours
Issues and Themes in Police Leadership (OPC)	8 hours
Sexual Harassment Training	2 hours

Instructor Development Programs	DURATION
First Aid/CPR Instructors Certificaton	32 hours
Rape Aggression Defense Instructor Certification	1 week
Non-Violent Crisis Intervention Instructor Certification	1 week

PARKING ENFORCEMENT 2001

PARKING ENFORCEMENT	CHARGED
PARKING TICKETS ISSUED AT UTSC	3333



UNIVERSITY OF TORONTO

AT MISSISSAUGA

CAMPUS POLICE

ANNUAL REPORT

2003



The Year in Review 2003 is the annual report for the University of Toronto Police at the Mississauga campus. It is a three-part summation that gives a general overview of the University Police's activities and programs for the calendar year 2003. The report highlights the community policing programs and has a record of investigated incidents during the period.

The University of Toronto at Mississauga (UTM) campus, a community of active demographic and physical growth, provided daily challenges to the University Police. This report is also a testimony to the diverse dimensions of the University Police duties.

The report focuses on the following three areas:

- 1) Part 1 - Departmental mandate structure and training
- 2) Part 2 - Community policing programs and activities
- 3) Part 3 - Statistical analysis of reports and investigated events

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PART 1

DEPARTMENTAL MANDATE, STRUCTURE AND TRAINING

MANDATE

The University Police Department is dedicated to creating a safe and secure environment for students, staff, faculty and visitors. In fulfilling this purpose, the University Police Department works in partnership with the community at UTM in developing programs and conducting activities to promote safety and security on campus. The University Police Department is an interdependent service that facilitates internal and external resources. It is the department's philosophy that safety and security of the community is a responsibility of all members of the community.

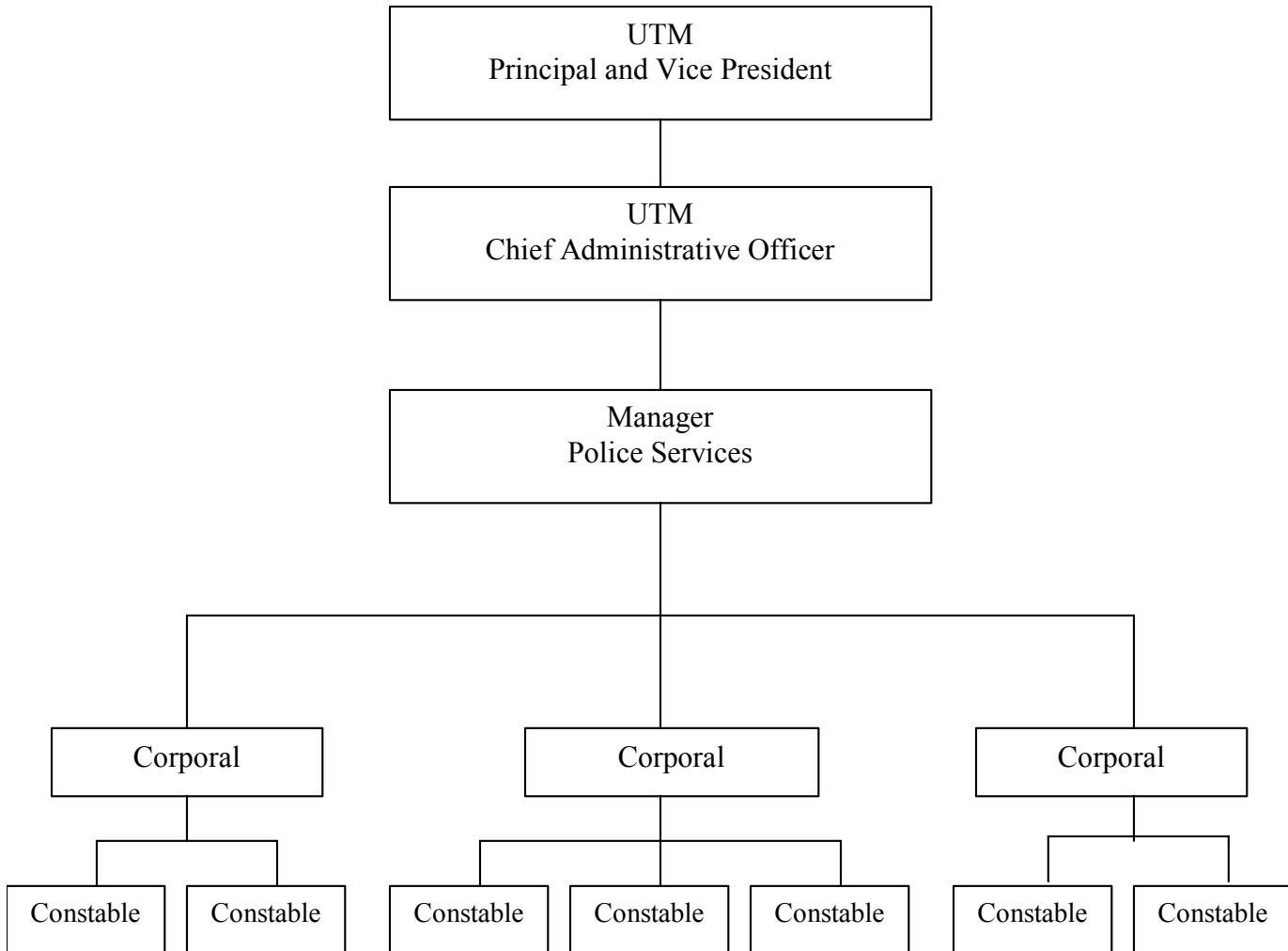
The eight points of the mandate are as follows:

- ❖ **Personal safety**
- ❖ **Protection of property**
- ❖ **Conflict Resolution**
- ❖ **Maintenance of public order**
- ❖ **Community services and referral**
- ❖ **Emergency response assistance**
- ❖ **Crime prevention and detection**
- ❖ **Enforcement of the Criminal Code of Canada, applicable provincial and municipal statutes and university regulatory policies**

The following principals and values guide the University Police staff to insure the fulfillment of the mandate.

- ❖ **Respect and dignity to all persons**
- ❖ **Impartial treatment to all individuals**
- ❖ **Sensitivity to all forms of diversity**
- ❖ **Reliability**
- ❖ **Competence**
- ❖ **Accountability of deeds**
- ❖ **Teamwork and open communications**

ORGANIZATIONAL STRUCTURE



Additional Notes

- One position of Constable was added in 2003 as part of UTM's Enrollment Growth Staff Increase Plan

TRAINING

For upgrade and maintenance of skills, six courses were offered to UTM Police personnel. Two courses were attended by several officers. One officer participated in four specialty courses that covered first aid and fire prevention.

One officer continues to pursue her degree in Justice Studies.

The annual training by Peel Regional Police that was scheduled for autumn of 2003 was postponed to winter of 2004.

COURSE / SEMINAR	OFFICERS ATTENDED
ST. JOHN AMBULANCE INSTRUCTOR WORKSHOP Jan/ 1 Day	1
ST. JOHN AMBULANCE MONITORING COURSE Jan/ 1 Day	1
ST. JOHN AMBULANCE INSTRUCTOR RENEWAL COURSE / Feb/ 1 Day	1
FIRST AID / CPR REFRESHER TRAINING Feb/ 4 Hours	6
MOUNTAIN BIKE OPERATION / Jun/ 1 Day (Offered by instructors from U of T Police at St. George)	5
INDUSTRIAL FIRE TRAINING COURSE Jun/ 1 Day	1

PART 2

COMMUNITY POLICING

Outreach ancillary programs were part of the UTM Police proactive strategy toward achieving a safer community. Key to the success of community policing projects was interdependent with other departments, local and regional. The UTM Police sponsored and/or assisted the following in 2003:

- ❖ **Walksafe / Patrol Services**
- ❖ **Weekly Summaries / Paper articles**
- ❖ **First Aid / CPR Training Program**
- ❖ **Crime Stoppers Program**
- ❖ **Children Safety Program**
- ❖ **Take Your Son/Daughter to Work Program**
- ❖ **Fire Warden Training Program**
- ❖ **Training for Orientation Leaders / SAC Mentorship**
- ❖ **Training for Money Handlers / Information Booth**
- ❖ **Training for Residence Dons and Community Assistants**
- ❖ **UTM Open House Day**
- ❖ **Peel Regional Police Open House Day**
- ❖ **Erindale Hall Opening Ceremonies**
- ❖ **Road Safety Week**
- ❖ **Library Patrol Program / Staff Training**
- ❖ **Violence In The Workplace Seminar**
- ❖ **Guest Speaking at the Crime and Deviance Degree Program**
- ❖ **Community Liaison**

Walksafe / Patrol Services

Fourteen students worked on a part time basis during the January to April and September to December periods. Operating in teams of two, one team per evening – except for Thursdays when there were two teams in tandem – they provided accompaniment to anyone wishing to be walked on campus. They also patrolled the buildings and grounds of the campus. On occasion, they were assigned to check street lighting and emergency phones for flaws.

University Police oversaw the general management of the program, and took an active part in the hiring process and training of its members. Scheduling and daily coordination were left to its student supervisor.

On average, three persons were walked per evening. Observations and recommendations from its staff were followed up. Staff was encouraged to promote the program on campus by being visible and approachable.

Clientele varied but were predominantly women. People with physical disabilities from both genders also used the service. When the program was not operating, University Police provided accompaniment to all that requested to be walked.

Weekly Summaries / Paper Articles

The University Police has always operated on the principle that community members have the right to know what occurred on their campus. An informed community through transparency allowed for a better understanding of events.

The Medium Newspaper, the voice of students at UTM, continued to publish weekly highlights of investigated incidents. The summaries were released to the paper every Friday morning and provided community members with basic information on *week past* events involving University Police Services.

On occasion, investigative journalists, focusing on pressing safety and security issues that had campus wide interest, met with the University Police Manager for comments and explanations.

First Aid / CPR Training Program

The St. John Ambulance Program remained popular with students and staff that wanted to be certified as first aiders. Training sessions by an officer, certified as an instructor, were conducted on a regular basis throughout the year. Duration of the training, depending on the certification sought, was either one or two days. Participants learned how to assist injured persons and how to provide Cardiovascular Pulmonary Resuscitation.

Crime Stoppers

The UTM Police continued its affiliation with the Peel Regional Police, Bureau of Crime Stoppers, by participating in two significant cases. New posters explaining the program were allocated prominent displays on campus.

The UTM Police were assisted by Peel Regional Police in releasing a city wide profile of a computer theft incident. The Mississauga News, the local paper in the City of Mississauga, released the details along with a picture of one of the suspects. The Medium Newspaper also published the same profile. A second profile for another computer theft was printed by the Medium as well.

Children Safety Program

Since the advent of family housing, many children have lived on campus and have been part of the UTM community. An evening was set aside to the children by University Police. Training on personal safety, and fire emergencies were provided to them. Mississauga Fire and Rescue Service, Peel Regional Police and the Argonauts Football Team also participated in the event.

Take Your Son / Daughter to Work Program

University Police took part in this one day event. An officer provided children of UTM staff with a presentation on personal safety and street smarts.

Fire Warden Training Program

University Police, with Facility Resources affiliation, conducted its annual fire warden training sessions to volunteering staff assigned to various locations at UTM. Mississauga Fire and Rescue Services assisted in facilitating *live fire* scenarios.

Training for Residence Dons and Community Assistants

Students in leadership roles at the seven housing areas were addressed on matters that affect safety and security. Training that included first aid and CPR was provided in September.

Library Patrol Program

UTM Police assisted in the hiring and training of staff tasked with maintaining extended library hours. The new initiative program that begun in November allowed for library facilities to remain available until 2:00 am most nights.

Training for Orientation Leaders / SAC Mentorship

As always, staff from ECSU, EPUS and SAC was assisted by UTM Police in August and September. Student leaders were addressed on matters of safety, public order and fair play. Transparency and accountability were stressed.

Road Safety Week

In October, University Police conducted a program of traffic and pedestrian safety that included the monitoring of traffic speed by radar. Community feedback on the status of campus vehicular and pedestrian traffic was obtained through circulated questionnaires.

UTM Open House Day

University Police participated with a display and provided information on matters of safety to students and members of the community. The annual event allows students and community members to get to know the services available.

Peel Regional Police Open House Day

In September, UTM Police along with other law enforcement and emergency services participated in the region wide event. Three officers took part in an information and display day at 11 Division of Peel Regional Police.

Training for Money Handlers

In September Information Desk staff was given a presentation on the detection of bad currency. Informative literature released by the Bank of Canada was provided to all money handlers on campus.

Violence in the Workplace Seminar

UTM Police provided assistance in the training of community employees. A presentation was done by the Manager of UTM Police.

Guest Speaking at the Crime and Deviance Degree Program

In March and June, an officer explained the concept of community policing as it applied at UTM to third year students in the Crime and Deviance Program.

Community Liaison

An officer continued to sit on regular scheduled meetings with residence dons and community assistants. Other officers met with student and interest groups on a regular basis.

Committees and Groups

Being a part of the community that made up UTM, University Police participated in various in-house committees and external groups. The service and representation in the following:

IN-HOUSE COMMITTEES

- ❖ **Joint Health and Safety**
- ❖ **Personal Safety**
- ❖ **Quality for Student Services**
- ❖ **Parking and Carpooling**
- ❖ **College Affairs Committee**
- ❖ **Erindale College Council**

EXTERNAL GROUPS

- ❖ **Peel Partners for a Drug Free Community**
- ❖ **International Association of Campus Law Enforcement Administrators (IACLEA)**
- ❖ **Double Cohort Task Force**

PART 3

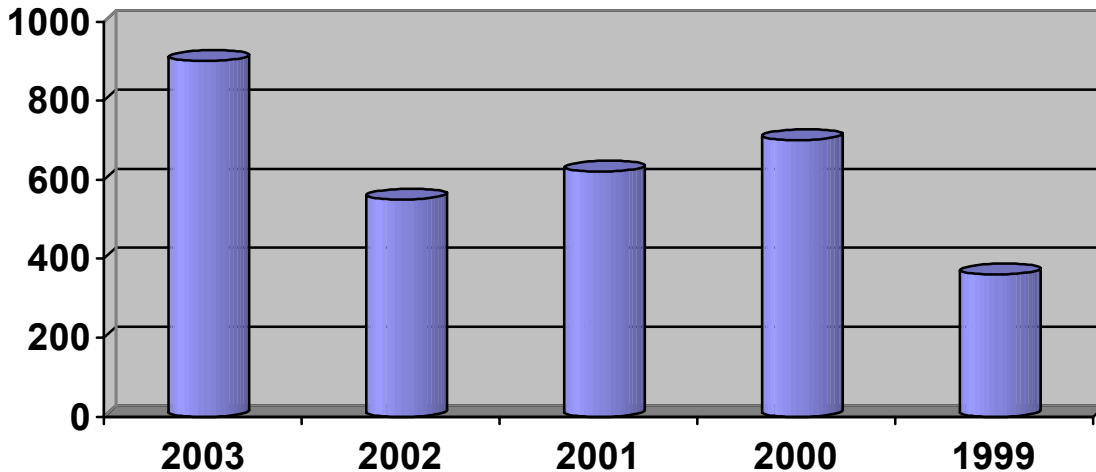
STATISTICAL ANALYSIS OF INVESTIGATED OCCURRENCES

NOTEWORTHY IN 2003 (AS COMPARED TO 2002)

CRIMINAL OFFENCES AGAINST PERSONS	DOWN 10.6%
PROPERTY RELATED CRIMINAL OFFENCES	UP 25.5%
DRIVING RELATED CRIMINAL OFFENCES	DOWN 66.6%
INFORMATION PROVINCIAL OFFENCES	UP 196%
PROVINCIAL OFFENCES	UP 18%
MEDICAL EMERGENCIES	UP 32%
BY-LAW OFFENCES	UP 40%
MISCELLANEOUS OCCURRENCES	UP 122.4%

The number of occurrences for 2003 is 890. For 2002 the number stood at 560. The dramatic differential is primarily due to the rise in the miscellaneous category of occurrences, from 165 in 2002 to 367 in 2003.

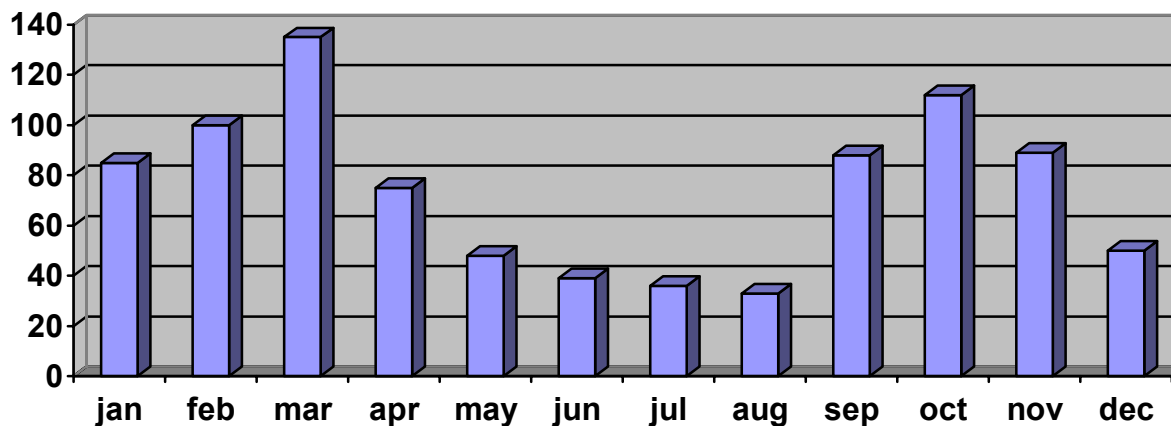
OCCURENCES BY YEAR



OCCURRENCES BY MONTH

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<u>TOTAL</u>
85	100	135	75	48	39	36	33	88	112	89	50	890

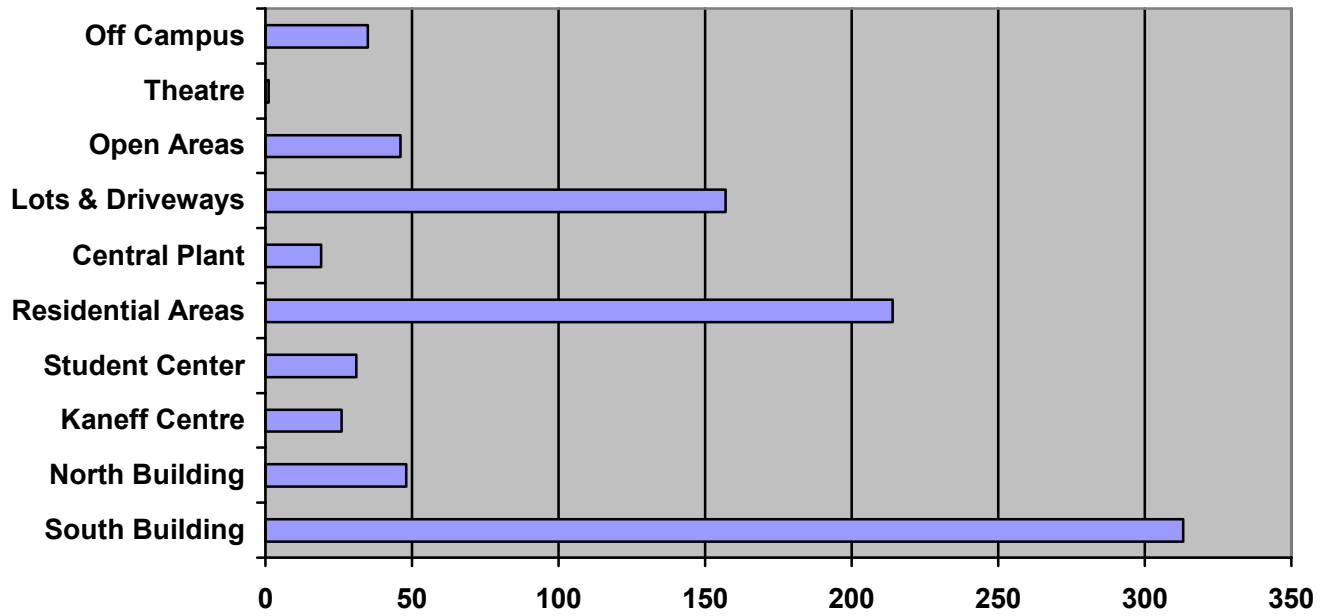
OCCURENCES BY MONTH



OCCURRENCES BY LOCATION

South Building	313
North Building	48
Kaneff Center	26
Student Center	31
Residential Areas	214
Central Utility Plant	19
Parking Lots & Roadways	157
Open Areas	46
Theatre Building	1
Off Campus	35
TOTAL	890

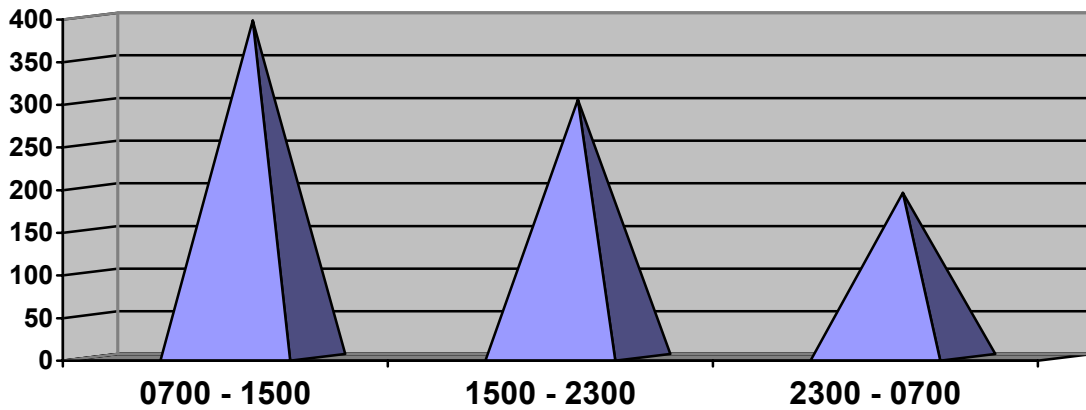
OCCURENCES BY LOCATION



OCCURENCES BY TIME SEGMENTS

<u>0700 – 1500 hrs</u>	<u>1500 – 2300 hrs</u>	<u>2300 – 0700 hrs</u>	TOTAL
395	302	193	890

OCCURENCES BY TIME SEGMENTS



CRIMINAL OFFENCES AGAINST PERSONS

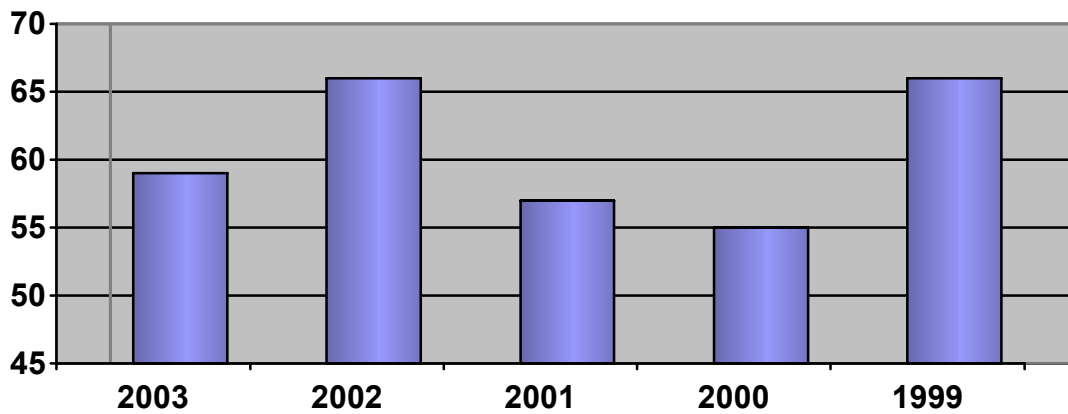
Acts that are illegal under The Criminal Code of Canada and Affect the personal safety and/or the psychological well being of students, staff and visitors.

CRIMINAL OFFENCES AGAINST PERSONS FIVE YEAR COMPARISON

OFFENCE	2003	2002	2001	2000	1999	CHANGE 03-02
ASSAULT	05	09	04	08	09	-04
ASSAULT CAUSING BODILY HARM	01	00	00	00	00	+01
ASSAULT WITH A WEAPON	01	00	01	00	00	+01
SEXUAL ASSAULT	00	1+3*	02	01	01	-04
DOMESTIC DISPUTE	04	04	02	08	05	NO CHANGE
CRIMINAL HARASSMENT	09	09	13	18	22	NO CHANGE
THREATENING DEATH	00	01	01	00	02	-01
THREATENING SAFETY	02	05	06	02	07	-03
HARASSMENT BY EMAIL/PHONE	06	16	04	06	06	-10
DEFAMATORY LIBEL	00	03	00	00	00	-03
CAUSING A DISTURBANCE	18	10	10	06	09	+08
IMPERSONATION	00	01	01	00	02	-01
HATE CRIME	00	00	01	01	00	NO CHANGE
INDECENT ACT	03	00	01	00	01	+03
CONTROLLED DRUG AND SUBSTANCE ACT	05	05	11	04	02	NO CHANGE
TRESPASS BY NIGHT	03	00	00	00	00	+03
POSSESSION OF A WEAPON	01	00	00	00	00	+01
TOTAL	59	66	57	55	66	-07

* Off campus incidents reported to UTM Police

CRIMINAL OFFENCES AGAINST PERSONS



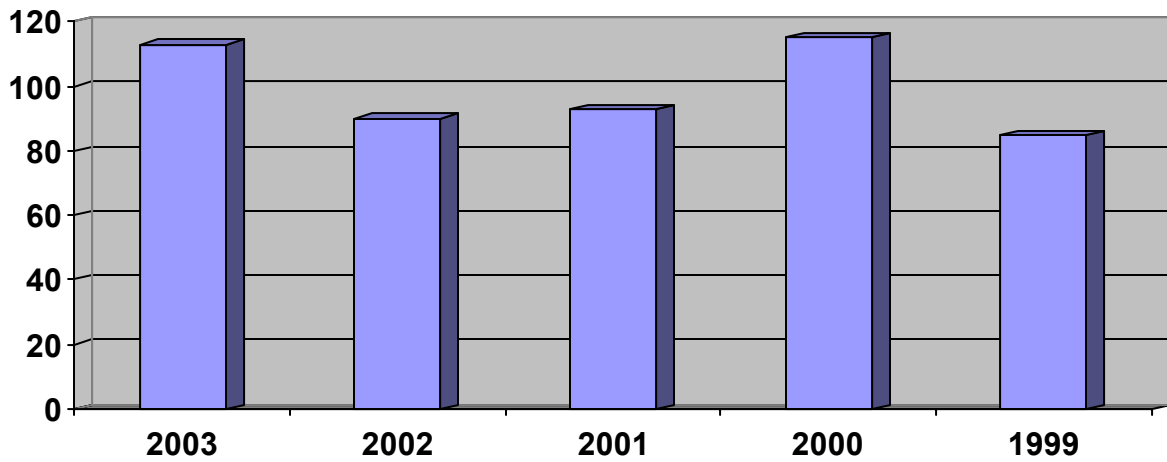
PROPERTY RELATED CRIMINAL OFFENCES

Criminal acts that cause the loss, damage, or destruction of personal and/or University property.

PROPERTY RELATED CRIMINAL OFFENCES FIVE YEAR COMPARISON

OFFENCE	2003	2002	2001	2000	1999	CHANGE 03/02
THEFT UNDER \$5000	64	57	41	57	38	+07
THEFT OVER \$5000	02	02	03	02	00	NO CHANGE
BREAK, ENTER & THEFT (* 3 Attempts)	09+03*	04	05	01	10	+05
UTTERING FORGED CURRENCY	05	07	00	02	04	-02
FRAUD (NON MONETARY)	03	00	07	06	02	+03
MISCHIEF UNDER \$5000	24	20	33	45	24	+04
MISCHIEF OVER \$5000	00	00	01	01	02	NO CHANGE
BOMB THREAT	01	00	01	00	03	+01
POSSESSION OF STOLEN PROPERTY	00	00	00	01	01	NO CHANGE
PUBLIC MISCHIEF	00	00	02	00	01	NO CHANGE
TOTAL	113	90	93	115	85	+23

PROPERTY RELATED CRIMINAL OFFENCES

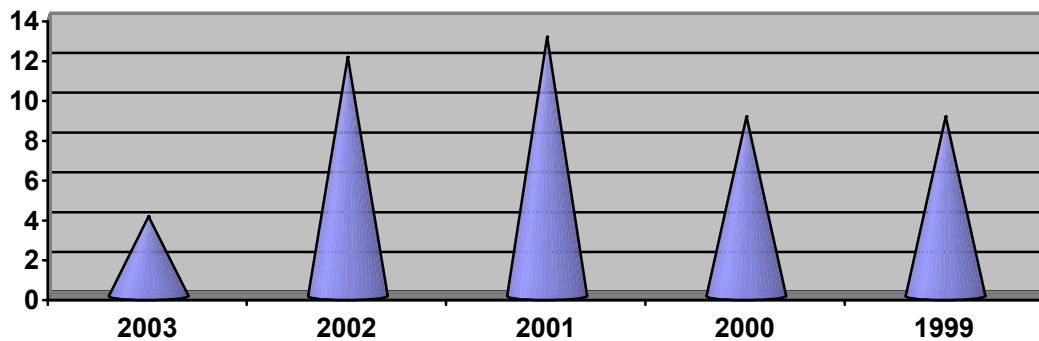


DRIVING RELATED CRIMINAL OFFENCES

Criminal offences involving the sobriety state of the driver, the manner in which a vehicle is driven and the unauthorized departure from an accident.

OFFENCES	2003	2002	2001	2000	1999	CHANGE 03/02
IMPAIRED DRIVING	00	03	00	00	01	-03
FAIL TO REMAIN	04	09	13	03	08	-05
DANGEROUS DRIVING	00	00	00	06	00	NO CHANGE
TOTAL	04	12	13	09	09	-08

DRIVING RELATED CRIMINAL OFFENCES



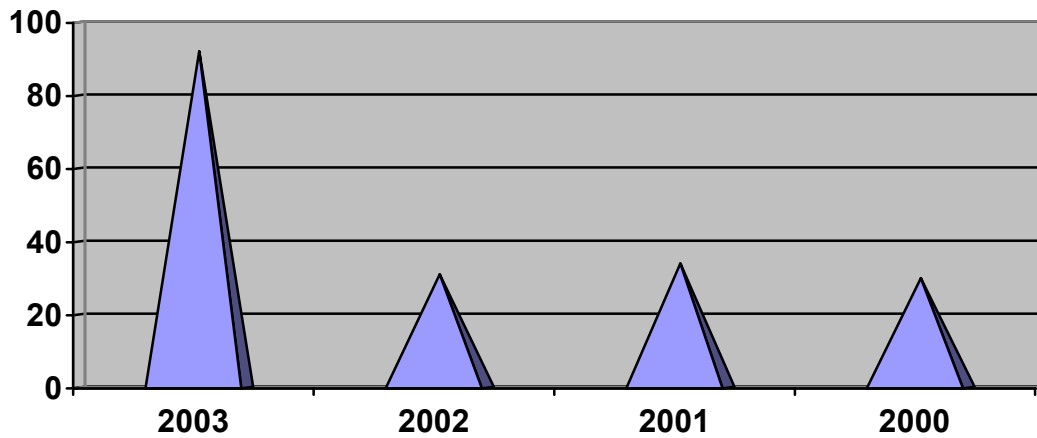
INFORMATION

Information about criminal activity and suspicious persons / circumstances filed as occurrences.

INFORMATION FOUR YEAR COMPARISON

INFORMATION	2003	2002	2001	2000	CHANGE 03-02
OCCURRENCES TOTAL	92	31	34	30	+61

INFORMATION



PROVINCIAL OFFENCES

Offences left for the province to enact into law. Three provincial acts were applicable to UTM in 2003. The Trespass to Property Act, the Liquor License Act and the Mental Health Act. Not enforceable on private property but included in this section is the Highway Traffic Act.

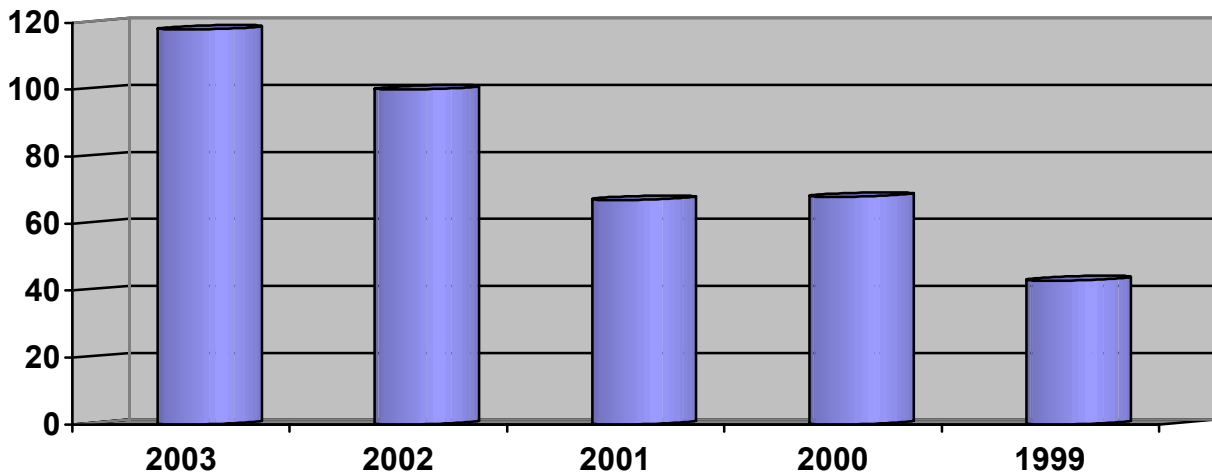
PROVINCIAL OFFENCES FIVE YEAR COMPARISON

OFFENCE	2003	2002	2001	2000	1999	CHANGE 03/02
TRESPASS TO PROPERTY ACT	67*	53	25	25	06	+14
LIQUOR LICENSE ACT	12**	13	12	09	12	-01
MENTAL HEALTH ACT	07	06	11	05	03	+01
HIGHWAY TRAFFIC ACT	32	28	19	29	22	+04
TOTAL	118	100	67	68	43	+18

* 103 TICKETS ISSUED UNDER THE T.P.A.

** 4 TICKETS ISSUED UNDER THE L.L.A.

PROVINCIAL OFFENCES



BY-LAW OFFENCES

Offences left to the Municipality of the City of Mississauga to enact into law. Applicable to UTM were parking infractions, nuisance type noise and animal control matters.

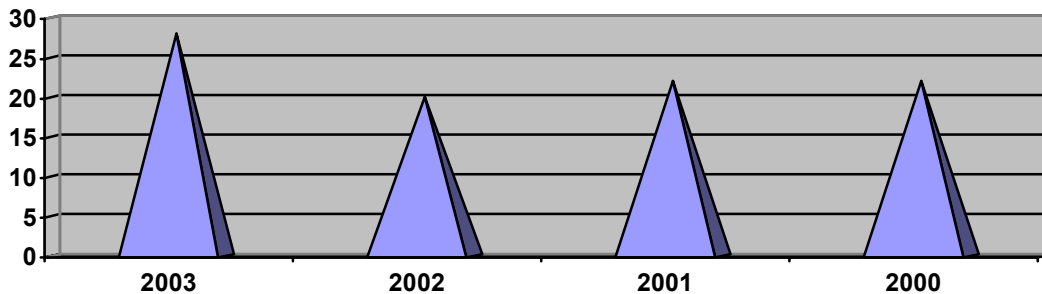
The total number of parking tickets issued at UTM for 2003 was 4936. Breakdown by section is as follows:

VIOLATION DESCRIPTION	COUNT
PARKING ON PRIVATE PROPERTY WITHOUT OWNERS CONSENT	4778
PARKING IN A DESIGNATED FIRE ROUTE	0154
PARKING IN A HANDICAPPED SPACE	0004
TOTAL TICKETS ISSUED	4936

**BY-LAW OFFENCES
FIVE YEAR COMPARISON**

BY-LAW	2003	2002	2001	2000	1999	CHANGE 03/02
NOISE	25	16	22	18	N/A	+09
ANIMAL CONTROL	03	04	00	04	N/A	-01
TOTAL	28	20	22	22	N/A	+08

BY-LAW OFFENCES



ILLNESS AND INJURY

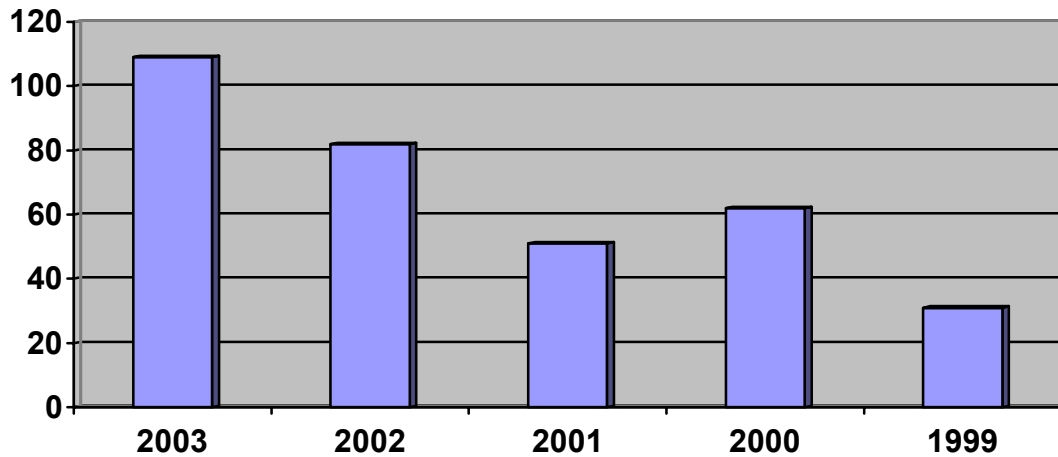
Medical call incidents due to personal illness or accidental injury.

ILLNESS AND INJURY FIVE YEAR COMPARISON

TYPE	2003	2002	2001	2000	1999	CHANGE 30/02
INJURY	64	42	N/A	N/A	N/A	+22
ILLNESS	45	40	N/A	N/A	N/A	+05
TOTAL	109	82	51	62	31	+27

* Distinction was introduced in 2002

ILLNESS AND INJURY



MISCELLANEOUS OCCURRENCES

Non-criminal situations that explain security, safety and maintenance issues.

TYPE	2003	2002	2001	2000	CHANGE 03/02
MISSING PERSON	03	05	05	00	-02
INSECURE PREMISE	126	37	61	55	+89
INTRUSION ALARM	76	41	92	75	+35
CALL TO SERVICE*	131	53	116	119	+23
FIRE ALARM	19	10	14	15	+09
FIRE**	04	04	02	02	NO CHANGE
FLOOD	02	08	02	14	-06
POWER FAILURE	01	01	01	03	NO CHANGE
CHEMICAL SPILL	00	01	01	01	-01
LIVE / DEAD ANIMAL	03	05	03	02	-02
TOTAL	367	165	297	286	+202

*calling in trades, UTM technical services and tow trucks

** All reported fires were minor with minimal damage

MISCELLANEOUS OCCURANCES

