



To: Staff in Simcoe Hall
PDAD&C
Professionals, Managers and Confidential Staff

From: Sheree Drummond, Secretary of the Governing Council
Kristin Taylor, University Counsel and Chief Legal Officer

Date: July 3, 2024

RE: Change to Reporting Relationship of the FIPPO

The [Freedom of Information and Protection of Privacy Office \(FIPPO\)](#) was established in 2006 following the amendment to the Freedom of Information and Protection of Privacy Act (FIPPA) to include Ontario universities. At that time, the University of Toronto did not have an institutional legal office and, as a result the FIPPO was made part of the [Office of the Governing Council](#) (which is home to several other 'arms-length' units in addition to the Secretariat).

Following the [recent retirement of Rafael Eskenazi, Director, FIPPO](#), a decision has been made to transfer the FIPPO from the Office of the Governing Council to Kristin Taylor, the University's Chief Legal Officer, alongside the Office of University Counsel (OUC) and the Insurance and Risk Office, while still under the delegated authority of the President. FIPPO's mandate to promote transparency and accountability, ensure compliance with privacy legislation, respond to external access to information requests and advise the University administration on privacy-related issues is closely aligned with the mandate of the OUC. This change in reporting structure is intended to further align the work of the FIPPO and the OUC and build efficiencies between offices.

In furtherance of the goal of alignment, Sarah Lowy (OUC Legal Counsel) will take on the role of Interim Director of Privacy alongside her Legal Counsel role. Sarah has strong change management experience and a privacy legal background as well as previous experience in overseeing the operations of an institutional privacy office. The FIPP Coordinators, Kelly Carmichael and Lindsay Mills, will lead the work of the FIPPO, with the support of FIPP Analyst, Meaghan Carthy. The FIPP team will continue to provide privacy advice to University staff, faculty and librarians, manage the formal access to information request process and represent the University's interests in matters before the Information and Privacy Commissioner (IPC), including privacy complaints and appeals.

- For advice regarding the review and/or drafting of privacy provisions in contracts, consents and notices of collection, please contact Lindsay Mills (lindsay.mills@utoronto.ca).

- For advice regarding the EU General Data Protection Regulation (GDPR), other international privacy legislation or advice regarding IT and data privacy matters, please contact Kelly Carmichael (kelly.carmichael@utoronto.ca).
- For other general privacy advice and to schedule training, please contact privacy@utoronto.ca.

This structure has taken effect as of July 1, 2024. We will use the next few months to assess the structure and operations of the FIPPO to determine the future state of this important Office. Please do not hesitate to reach out to Kristin, Sarah, Lindsay or Kelly if you have any questions.