



FOR INFORMATION

PUBLIC

OPEN SESSION

TO: UTM Academic Affairs Committee

SPONSOR: Nicholas Rule, Vice-Principal Academic and Dean
CONTACT INFO: vpdean.utm@utoronto.ca

PRESENTER: Renu Kanga Fonseca, Registrar & Assistant Dean, Enrolment
CONTACT INFO: Management

DATE: April 29, 2024 for May 6, 2024

AGENDA ITEM: 9

ITEM IDENTIFICATION:

Annual Report: Committee On Standing (COS), Office of the Registrar, 2022-23

JURISDICTIONAL INFORMATION:

Under section 5.7 of its terms of reference, the Academic Affairs Committee receives reports from its subcommittee on academic appeals.

GOVERNANCE PATH:

1. UTM Academic Affairs Committee [For Information] (May 6, 2024)

PREVIOUS ACTION TAKEN:

The annual report for 2022-23 was provided for information to the UTM Academic Affairs Committee on May 10, 2023.

HIGHLIGHTS:

The purpose of the information package is to inform the Academic Affairs Committee of the work of Committee on Standing (COS) specifically providing details concerning the focus of the work, the numbers of cases considered and the outcomes. It is not intended to create a discussion regarding individual cases or their specifics, as they were dealt with by a body, which was bound by due process and fairness. The COS reviews appeals for petitions decisions made by the Office of the Registrar.

The report covers the period between September 1, 2022, to August 31, 2023

The report highlights the types of petitions assessed by the Office of the Registrar, totaling 9575 in the given period.

The COS met 6 times to review 73 appeals; 10 were granted and 63 were refused. Of the 63 refused appeals, 10 were brought to the Academic Appeals Subcommittee.

FINANCIAL IMPLICATIONS:

There are no financial implications.

RECOMMENDATION:

For information.

DOCUMENTATION PROVIDED:

Annual Report: Committee On Standing, Office of the Registrar, 2022-23

Annual Report: 2022-2023 Committee on Standing

Prepared by: The Office of the Registrar

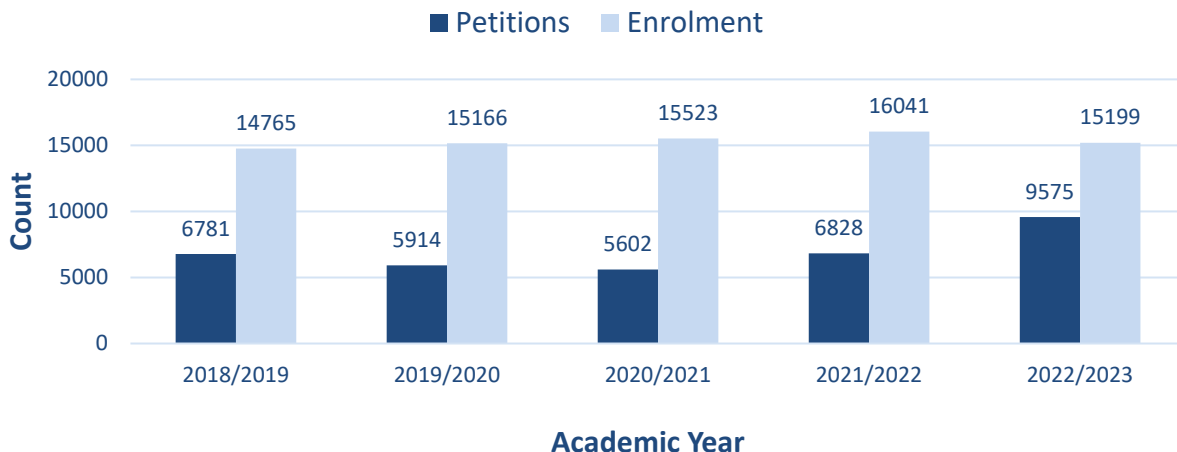
The University of Toronto Mississauga Office of the Registrar (OR) adjudicates petition requests on behalf of the Committee on Standing (COS) and brings first appeals of refused petitions to the members of COS. The COS is comprised of faculty members, the Dean of Student Affairs, and a current student at UTM. The Registrar and Assistant Dean, Enrolment Management, serves as the Chair of COS.

Staff in the OR responsible for adjudicating petition requests include the Assistant Registrar, Academic Standards and Petitions, and two Academic Standards and Petitions Coordinators. Representatives from the OR attend COS hearings in a non-voting capacity.

Petitions and Committee on Standing - An Overview

- The OR processed 9575 petition requests on behalf of the COS in 2022-23.
- The three most requested petition types are as follows:
 - 45% of all petitions were for first deferral of unwritten examinations
 - 12% of all petitions were for further deferral of unwritten examinations
 - 11% of all petitions were for late withdrawal without academic penalty
- There has been a significant increase in petitions for examination deferral compared to previous years. From 2021-2022 to 2022-2023, increases are as follows:
 - 60% increase in first deferrals of unwritten exams, from 2,677 to 4273
 - 96% increase in further deferral of unwritten exams, from 587 to 1153
- After the exam deferral category, the next significant change is in the exception to degree petitions which increased by 42% from 642 in 2021-22 to 909 in 2022-23. Exception to degree petitions include requests such as third attempts at a passed course, graduating with incomplete requirements, and late applications of Credit-No Credit and Second Attempt for Credit.
- Following the steep increase observed in the extension of time category last year, the number of petitions remained high this year. In 2021-22, 606 such petitions were processed and in 2022-23, 630 petitions were processed.

Petition and Enrolment: 5-year Overview



Petition Outcomes by Type: 2022-2023

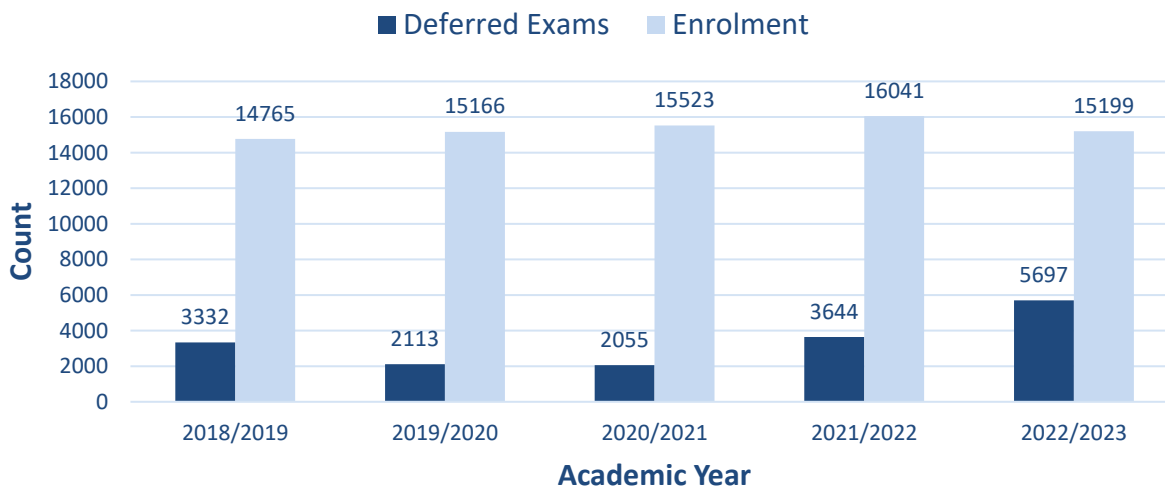
Petition Type	Petitions	Granted	Refused	Deferred	Cancelled
Late Withdrawal w/o Academic Penalty (WDR)	1022	533	464	1	24
Extension of Time	630	339	231	0	60
First deferral of examination	4273	4246	3	0	24
Further deferral of examination	1153	1071	30	1	51
Deferrals of UTSC/SG exams	249	225	11	0	13
Lift of 1-year suspension	108	8	80	1	19
Lift of 3-year suspension	14	1	11	0	2
Early Return, 3-yr suspension	10	5	5	0	0
Lift of refused further registration	1	0	1	0	0
Exception to Degree	909	598	225	10	76
Late enrolment	424	156	235	3	30
Course overload	726	387	221	18	100
Other	56	9	13	0	34
Total	9575	7578	1530	34	433

*Note: LWD is not a petition, it is a request, similar to CR/NCR

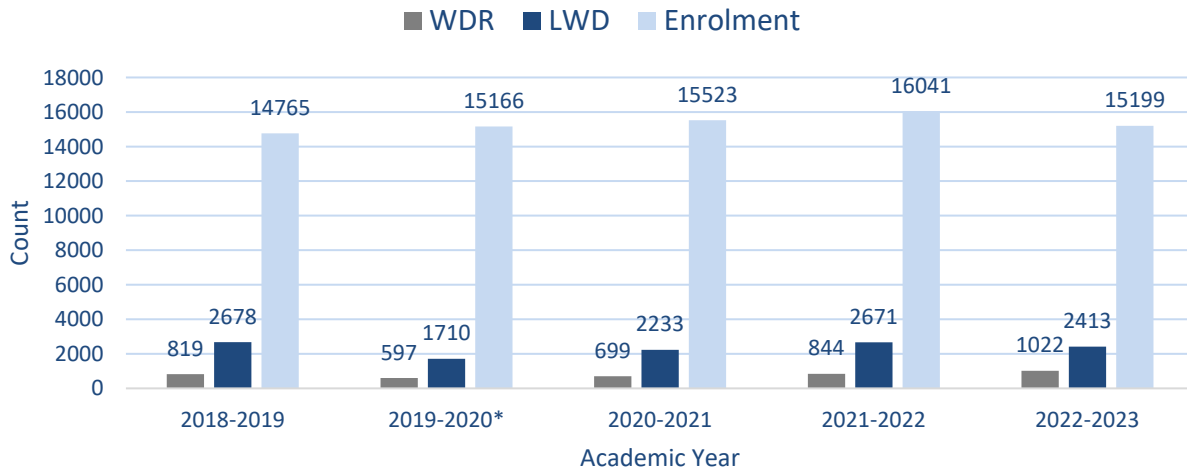
Regular and Deferred Exams

There were approximately 78,960 final regular and deferred examinations prepared in 2022-23 during the 5 exam periods (December, February, April, June, August). For the April 2023 regular exam period, approximately 35,531 exams were scheduled to be written, with 35,266 exams prepared by the OR and the remainder administered by academic units.

Deferred Exams and Enrolment: 5-year Overview



Late Withdrawal w/o Academic Penalty (WDR) & Late Withdrawal after the Drop Deadline (LWD): 5-year Overview



* In 2019-20, LWDs were not processed in large numbers due to the COVID-19 pandemic and the University's temporary changes in policy to accommodate students. During this time, the last day to drop an S or Y course from the academic record was extended to April 22, 2020.

Committee on Standing Cases

The COS will review a written appeal with new information (not presented in the original petition request) within 90 days of the original petition decision date. All appeals must be heard by the COS before the student can further appeal to the UTM Academic Appeals Subcommittee.

The COS met 6 times to review 73 appeals; 10 were granted and 63 were refused. Of the 63 refused appeals, 10 were brought to the Academic Appeals Subcommittee.

Appeal Outcomes by Type

Appeal Type	Appellants	Appeals	Appeals Granted	Appeals Refused	Appeals Deferred
Late withdrawal without academic penalty	12	23	7	16	0
Lift of Suspension (1-yr, 3-yr, Refused Further Registration)	10	10	0	10	0
Deferral of Examination	2	2	0	2	0
Extension of Time	5	10	0	10	0
Exception to Degree and Credit/No Credit (remove/grant)	13	13	0	13	0
Other	2	15	3	12	0
Late Enrolment	0	0	0	0	0
Total	44	73	10	63	0