



Memorandum to: Governing Council
Academic Board
Business Board
University Affairs Board
UTM Campus Council
UTSC Campus Council
Principals, Deans, Academic Directors and Chairs
Professionals and Managerial Staff
Confidential Staff
President of UTFA
Presidents of Employee Unions
Presidents of APUS, GSU, SCSU, UTMSU and UTSU
President, University of Toronto Alumni Association (UTAA)

From: Professor Meric Gertler, President

Date: March 31, 2023

Re: **Advisory Committee on the Appointment of a Vice-President and Provost**
(1) Position Profile
(2) Call for Nominations/Applications

(1.) Position Profile

I am pleased to inform you that the position profile developed by the Advisory Committee on the Appointment of a Vice-President and Provost is now available at <https://uoft.me/PositionProfileVPP2023>

The Committee appreciates the input that was received from the University community and related stakeholders, which helped inform the development of the position profile.

(2.) Call for Nominations/Applications

The Advisory Committee welcomes nominations and applications for the Vice-President and Provost.

Nominations for potential candidates can be submitted via the online form available at <https://uoft.me/VPPNominations2023> by **5:00 p.m. on Monday, April 10.**

Applications can be submitted in confidence to Ms Gerri Woodford, Partner and Head, Academic Practice through the following e-mail address: uoftprovost@odgersberndtson.com by the same deadline.

Questions may be directed to Gerri Woodford at gerri.woodford@odgersberndtson.com or the Secretary, Ms Sheree Drummond, at sheree.drummond@utoronto.ca or 416-978-2118.