

FOR APPROVAL

PUBLIC

OPEN SESSION

TO: UTSC Academic Affairs Committee

SPONSOR: Dr. William A. Gough, Vice-Principal Academic and Dean

CONTACT INFO: 416-208-7027, vpdean.utsc@utoronto.ca

PRESENTER: Dr. Rene Harrison, Vice-Dean Graduate and Postdoctoral Studies

CONTACT INFO: 416-208-2978, vdgraduate.utsc@utoronto.ca

DATE: Wednesday March 22, 2023

AGENDA ITEM: 10

ITEM IDENTIFICATION:

Minor Modification: Graduate Collaborative Specialization in Food Studies (adding PhD, Medieval Studies), UTSC

JURISDICTIONAL INFORMATION:

University of Toronto Scarborough Academic Affairs Committee (AAC) “is concerned with matters affecting the teaching, learning and research functions of the Campus” (*AAC Terms of Reference, Section 4*). Under section 5.6 of its terms of reference, the Committee is responsible for approval of “Major and minor modifications to existing degree programs.” The AAC has responsibility for the approval of Major and Minor modifications to existing programs as defined by the University of Toronto Quality Assurance Process (*UTQAP, Section 3.1*).

GOVERNANCE PATH:

- 1. UTSC Academic Affairs Committee [For Approval] (March 22, 2023)**

UTSC AAC - Minor Modification: Graduate Collaborative Specialization in Food Studies (adding PhD, Medieval Studies), UTSC

PREVIOUS ACTION TAKEN:

No previous action in governance has been taken on this item.

HIGHLIGHTS:

The Culinaria Research Centre (EDU:C) at the University of Toronto Scarborough (UTSC) is proposing to add the PhD in Medieval Studies as a participating program in the existing Collaborative Specialization in Food Studies. This change requires governance approval.

The PhD program is an appropriate addition to the Collaborative Specialization, and the addition has the support of the Centre for Medieval Studies and the Faculty of Arts and Science.

There has been appropriate consultation within Culinaria, the Centre for Medieval Studies, the Office of the Vice-Principal Academic and Dean at UTSC, and with the Office of the Vice-Provost, Academic Programs regarding this change. All stakeholders are supportive of the change.

FINANCIAL IMPLICATIONS:

There are no net implications to the campus operating budget.

RECOMMENDATION:

Be It Resolved,

THAT the proposed Graduate Collaborative Specialization in Food Studies (adding PhD, Medieval Studies), UTSC Graduate curriculum changes for the 2023-24 academic year, as detailed in the respective curriculum reports, dated March 22, 2023, be approved.

DOCUMENTATION PROVIDED:

1. 2023-24 Curriculum Cycle: Graduate Minor Curriculum Modifications for Approval Report: Culinaria Research Centre, Collaborative Specialization in Food Studies, dated March 22, 2023



University of Toronto Minor Modification Proposal: Participation in a Collaborative Specialization

This template should be used to bring forward all proposals to add or withdraw participation of a degree program from a graduate collaborative specialization for governance approval under the *University of Toronto Quality Assurance Process*.

Collaborative specialization:	Food Studies
Collaborative specialization director:	Prof. Daniel. E. Bender
Lead Faculty:	University of Toronto, Scarborough
Degree program(s) being added: e.g., Department of English, MA, English...	Centre for Medieval Studies, PhD in Medieval Studies
Unit offering above degree program:	Centre for Medieval Studies
Degree program(s) being withdrawn: e.g., MA, English...	n/a
Dean's Office contact:	Professor Irena Creed, Vice-Principal Research & Innovation vpresearch.utscc@utoronto.ca Martha Harris, Academic Programs Officer martha.harris@utoronto.ca
Version date: (please change as you edit this proposal)	16 November 2022
Effective date:	September 2023

Approvals: (please include program committee name and approval dates)	UTSC Academic Affairs Committee
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Core Graduate Faculty Research Synopses

Core faculty members are those who are eligible to teach and/or supervise in the collaborative specialization, as appropriate. Core faculty members must hold graduate faculty membership in one of the participating degree programs. The process of identifying a graduate faculty member as a collaborative specialization core faculty member is initiated by the faculty member or the collaborative specialization director. Both the faculty member's home unit chair/director and the collaborative specialization director must agree, as well as the faculty member involved. The collaborative specialization director is responsible for maintaining records of agreements concerning assignment of core faculty members to the collaborative specialization. Formal graduate faculty memberships in the collaborative specialization supporting units are not required for core faculty members.

There must be at least one core graduate faculty member from each participating program whose teaching and/or research expertise relate to that of the collaborative specialization subject area.

Prof. Yolanda Iglesias

Publications: *(list two recent publications relevant to the focus of the collaborative specialization)*

- "The legal role of bread and wine according to the Alfonsine's legal code, *Las Siete Partidas*," publication IPR.
- "Food in Medieval Spain: The evidence from *Cántigas de Santa María*," publication IPR.
- MST 3604H: Medieval Culinary Cultures

Calendar Copy

Append calendar copy for entire collaborative specialization with track changes.

For proposals adding new coursework-only participating programs, the calendar copy should clearly show that at least 30% of the courses taken towards the degree are in the area of specialization including the core course.

There are no changes to current Calendar copy - see attached.

Appendix A: Addendum to the MOA

To Add a Participating Degree Program in a Collaborative Specialization

ADDENDUM to MEMORANDUM of AGREEMENT

COLLABORATIVE MASTERS AND DOCTORALSPECIALIZATION IN FOOD STUDIES Effective Date [SEPTEMBER, 2023]

I indicate with my signature below that I have read the Memorandum of Agreement for the collaborative specialization. The graduate unit agrees to the participation of the degree program(s) named below. The graduate unit and participating graduate degree program agree to abide by the terms and conditions of the Memorandum of Agreement.

1. Unit, Participating Graduate Degree Program

Centre for Medieval Studies
PhD in Medieval Studies

2. Collaborative Specialization Requirements and Degree Program Requirements

- Students must meet the degree requirements of the School of Graduate Studies, the participating home program, and the collaborative specialization.
- Successful completion of the seminar FST1000H Comparative Research Methods in Food Studies (0.5 full-course equivalent [FCE]), if not already taken at the master's level. Students who have completed the Food Studies collaborative specialization at the master's level are exempted from this requirement.
- Successful completion of the topics course FST2000H Food, Culture, and Society (0.5 FCE). The course theme will be decided each year by the collaborative specialization committee.
- Regular and active participation in SRD4444H Culinaria Seminar Series.

Developed by the Office of the Vice-Provost, Academic Programs Page 3 of 6

Template updated: March 2019

- The student's dissertation in their home graduate unit must be on a topic in food studies, approved by the specialization committee.
- Collaborative specialization courses may be taken as electives for the purpose of satisfying home program requirements. [Clarify how the collaborative specialization requirements are accommodated within the home degree program requirements. Following the format below, explain if the collaborative specialization requirements are in addition to the home program requirements or if they may be counted towards regular home degree program requirements, often with elective room. In addition, for coursework-only participating programs, show that at least 30% of the courses taken towards the degree must be in the area of specialization including the core course(s).]

CENTRE FOR MEDIEVAL STUDIES:

PhD in Medieval Studies

Participating Degree Program Requirements:

# Required FCEs	= <u>3.0</u> (line 1) #
Elective FCEs	= <u>1.0</u> (line 2) Total
	= <u>4.0</u> (line 3)

Collaborative Specialization Requirements:

For participating programs requiring a major research paper, essay, thesis or other major activity (e.g., practicum):

(leave blank if adding coursework-only participating program)

- The topic must be in the area of the collaborative specialization and under the supervision of a graduate faculty member associated with the collaborative specialization.

Collaborative Specialization Requirements: # FCEs = 1.0 (line 4)

Line 4 (CS FCEs) must be equal to or less than line 2 (participating program elective courses)

<u>1.0</u>	< or =	<u>1.0</u>
line 4		line 2

For coursework-only participating programs: N/A

(leave blank if adding participating program with a major research paper, essay, thesis or other major activity)

- At least 30% of the courses taken towards the degree must be in the area of specialization including the core course(s).

Collaborative Specialization Requirements:

Core course(s) FCEs = 0 (line 5)

Additional course(s) FCEs = 0 (line 6) Total

= 0 (line 7)

 X 30% = (line 8)

line 3

Line 7 (CS FCEs) must be equal to or greater than line 8 (30% of the courses taken towards the participating degree program)

 > or =

line 7

line 8

Line 7 (CS FCEs) must be equal to or less than line 2 (participating program elective courses)

 > or =

line 4

line 2

The VPAP Office is happy to assist divisions in completing this template. [Contact the Assistant Coordinator, Academic Change \(see the contact information on the VPAP website\).](#)

3. Resources to be provided by the participating unit/program:

Indicate any financial, classroom space or other resources to be provided.

Use of the Culinaria Kitchen Lab at SW313 UTSC for course and research-related use; academic and community networks working on various dimensions of food studies, including cultural, historical, and systems dimensions; access to experts in the field through regular events through Seminar Series; connection to other graduate students working on food-related research from a variety of disciplines.

SIGNATURES

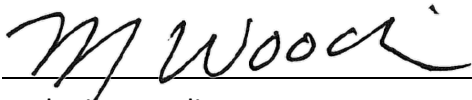
Graduate Chair/Director of participating unit/program:



Date: December 6, 2022

Elisa Brilli,
Director
Centre for Medieval Studies

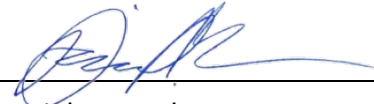
Dean of participating unit/program:



Date: Jan 23, 2023

Melanie Woodin, Dean,
Faculty of Arts and Science

Director of Collaborative Specialization:



Date: 12-Dec-2022

Daniel E. Bender
Culinaria Research Centre
Collaborative Specialization in Food Studies

Dean of Lead Faculty:



Date: 25 January 2023

William A. Gough, Vice-Principal Academic and Dean
University of Toronto Scarborough