

**Memorandum to:** UTSC Executive Team  
UTSC Campus Council  
UTSC Alumni Association  
UTSC Development and Alumni Relations Office

**Copy:** Professor Paul Kingston, Chair, UTSC Campus Council  
Sheree Drummond, Secretary of the Governing Council

**From:** Emma Thacker, Assistant Secretary of the Governing Council

**Date:** February 22, 2021

**Subject:** Spring 2021 Call for Applications - Community Members for the  
UTSC Campus Council

*Please distribute widely.*

I welcome your assistance in identifying well-qualified alumni and other individuals from the broader community with a close relationship to UTSC, who are not members of the Governing Council, to apply to serve as volunteers on the UTSC Campus Council.

**There are four (4) community member vacancies on the UTSC Campus Council.** The successful applicants will be invited to serve on the Campus Council for a term effective July 1, 2021 until June 30, 2024. Before applying, prospective applicants are encouraged to read the [Terms of Reference](#) for the UTSC Campus Council. Current community members whose terms are ending may reapply for consideration, as long as they do not exceed the number of years that a member may consecutively serve.

### **Application Form**

The online application form is now available from the following link. [Online Application Form](#)

Completed application forms must be submitted by **5:00 p.m. on Friday, March 19, 2021.**

### **Selection Criteria**

The UTSC Nominating Committee will consider candidate criteria that includes:

- Past or current involvement and/or contributions to UTSC;
- Experience participating on a governance Board and/or Committee, particularly in not-for-profit or public-sector organizations;
- A champion for the UTSC Community and eastern Greater Toronto Area (GTA);
- Strong understanding of the objectives and priorities of UTSC as set out in the UTSC [Strategic Plan](#) and [Academic Plan](#);

## **Background Information**

The University of Toronto Scarborough (UTSC) Campus Council is a governance body that has been established by and Reports to the Governing Council. It is comparable to a Board of the Governing Council. On behalf of the Governing Council, the UTSC Campus Council exercises governance oversight on campus specific matters. In general, it is concerned with the Campus' objectives and priorities, the development of short and long term plans, and the effective use of resources in the course of these pursuits.

Please click here to view an [organization chart](#) of the Governing Council and its bodies.

## **Meetings and Member Expectations**

The UTSC Campus Council meets approximately six times per year between September and June. Community members who sit on the Campus Council may also be appointed to serve on another Standing Committee. Members are expected to attend all or almost all of the scheduled meetings. The *Expectations and Attributes of Governors and Key Principles of Ethical Conduct*, which apply to all members of Governing Council bodies, may be viewed at the link [here](#).

## **For more information:**

If you have any questions about serving on the UTSC Campus Council, please contact me by email at [em.thacker@utoronto.ca](mailto:em.thacker@utoronto.ca)

Thank you,



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