



UNIVERSITY OF  
**TORONTO**  
MISSISSAUGA



**Campus Fall Re-Entry Planning and Preparation - I&ITS and FMP**

**Tammy Cook, Executive Director FMP &  
Luke Barber, Director I&ITS**

*Photo credit – UofT Digital Media Bank*

# Campus Re-Entry Preparation

---

## Classroom Preparation:

- **Planning** -Mapped all classrooms, teaching labs and computer labs total of 118 rooms for new 2M physical distancing to determine capacity for Registrar's Office (RO) for September enrollment.
- **Physical**- Wrapped Seats, removed seats, installed Signage, applied directional separation, installed Personal Protective Equipment (PPE)
- **Instructional**- Remote/Hybrid delivery preparation
  - Camera upgrades
  - Safety/sanitary changes (high-touch surfaces, chalk, whiteboard markers, Lav mics)

# Campus Re-Entry Preparation

---

## Public spaces Preparation:

- **Planning** – mapped all student gathering spaces, elevators, washrooms, corridors, meeting rooms for physical distancing. Produced and Installed all building entrance signage.
- **Physical**-removed seats, installed signage, wrapped seating areas, installed PPE, installed Plexiglass barriers and stantions to facilitate/restrict flow, installed Paper Towel dispensers, limit activity of hand dryers

# Campus Re-Entry Preparation

---

## Administration and Research Departments:

- Mapped all research labs for physical distancing
- Mapped residence public spaces, installed signage and PPE
- Mapped Library, wrapped seats, installed plexiglass, installed signage and PPE
- As requested continuing to assist various departments with Mapping spaces and provided signage, PPE and Plexiglass as they plan for re-entry.

# Administrative Preparation

---

Established & Chaired local UTM Operational Readiness Committee

Managed Mask Distribution Program for UTM

Administration UTM General Assessment Tool (GAT), Event Assessment Tool (EAT) and General Workplace Guidelines ( GWG) approval process

# Classroom Preparation

---

- **IB 200-level Refresh Project**
  - 10 highest-utilization classrooms in Instructional Building entirely refreshed & upgraded for remote/hybrid
- **ATB Classroom Upgrades**
  - Professional Audio Visual Presentation cameras installed in all classrooms
  - Podiums configured for advanced remote troubleshooting
  - Signage and cleaning supplies provided for high-touch surfaces
- **Improved Webinar Services**
  - Additional capacity for large classrooms (Zoom and MS Live Events)
  - Feature and security enhancements for Zoom
  - Newly designed service iterations

# Support for Remote/Hybrid Instruction

---

- Instructor survey
  - 250+ responses to inform pedagogical, instructional technology, and infrastructure service design
- Virtual Service Desk
  - Rotational on-site support, remote triaging
  - Remote classroom support (online and hybrid delivery)
  - Recording and asynchronous support
  - 300+ new client-facing knowledge base articles
- Remote instruction tools
  - Citrix Remote/Virtual Desktop enhancements
  - JupyterHub service (18 classes, 2200+ students)
  - Lab software and simulations (36 new software titles or cloud subscriptions added, 100+ in total)
  - Remote Instruction Technology Packs



# Institutional IT Preparation

---

- ACE IT meetings
  - 250+ responses to inform pedagogical, instructional technology, and infrastructure service design
- Institutional Zoom Community of Practice
- Institutional Collaboration
  - JupyterHub for Compute/Code/Numeracy
  - Citrix/AppAnywhere for remote delivery
  - TCard distribution
  - Digital signatures/workflows



# Questions?

---

## **Tammy Cook**

Executive Director, UTM Facilities Management & Planning

[Tammy.Cook@utoronto.ca](mailto:Tammy.Cook@utoronto.ca)

## **Luke Barber**

Director, UTM Information & Instructional Technology Services

[Lucas.Barber@utoronto.ca](mailto:Lucas.Barber@utoronto.ca)