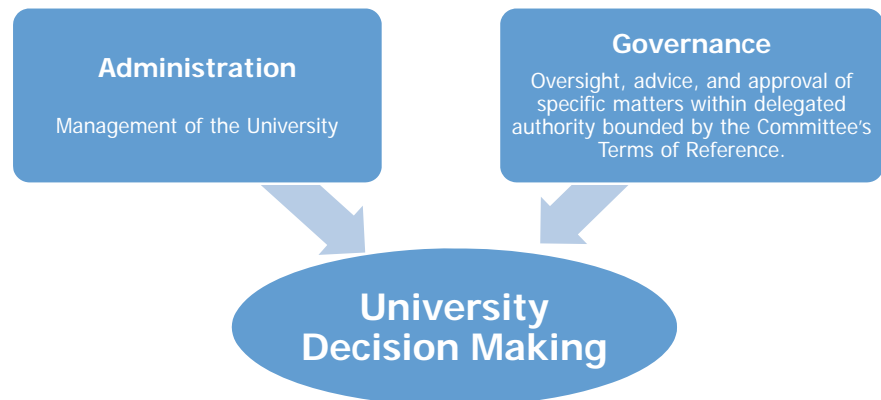


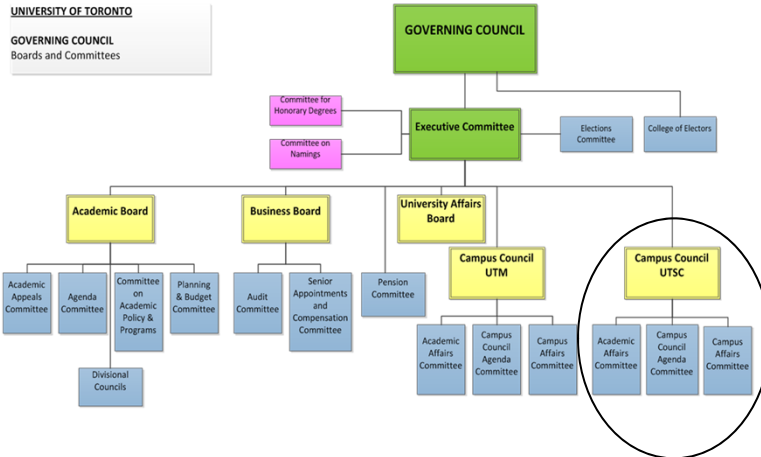
UTSC Campus Council Orientation September 25, 2019



Administration & Governance



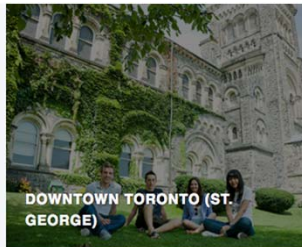
UofT Tri-Campus Governance Structure



UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

The Establishment of UTSC Campus Council and its Committees

- The UTSC Campus Council and its Standing Committees was established in 2013 to improve governance oversight on all three campuses;
- The governance processes are aimed at enhancing campus-based decision-making and accountability;
- The Council is comparable to a Board of Governing Council and comprise representatives of the five estates: teaching staff, students, administrative staff, librarians, community members [LGIC, alumni, etc.].



UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4



Areas of Responsibilities for the UTSC Campus Council

Academic appeals	Academic priorities for fundraising	Academic programs	Academic regulations	Admissions
Awards	Budget	Campus and student services	Campus Master Plans	Campus security
Capital plans, projects, and space	Child care	Co-curricular programs, services, and facilities	Compulsory non-academic incidental fees	Establishment, termination or restructuring of academic units
Examinations and grading practices	Divisional Guidelines for the Assessment of Teaching and/or Creative Professional activity	Relations with the campus's external community	Research planning	Student societies and campus organizations

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4



2019-20 Campus Council Presidential Assessors



Voting Assessor
Prof. Wisdom Tetey
Vice-President and Principal, UTSC



Non-voting Assessor
Mr. Andrew Arifuzzaman
Chief Administrative Officer



Non-voting Assessor
Prof. Maydianne Andrade
Acting Vice-Principal, Academic and Dean

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

Member Expectations

Attend meetings

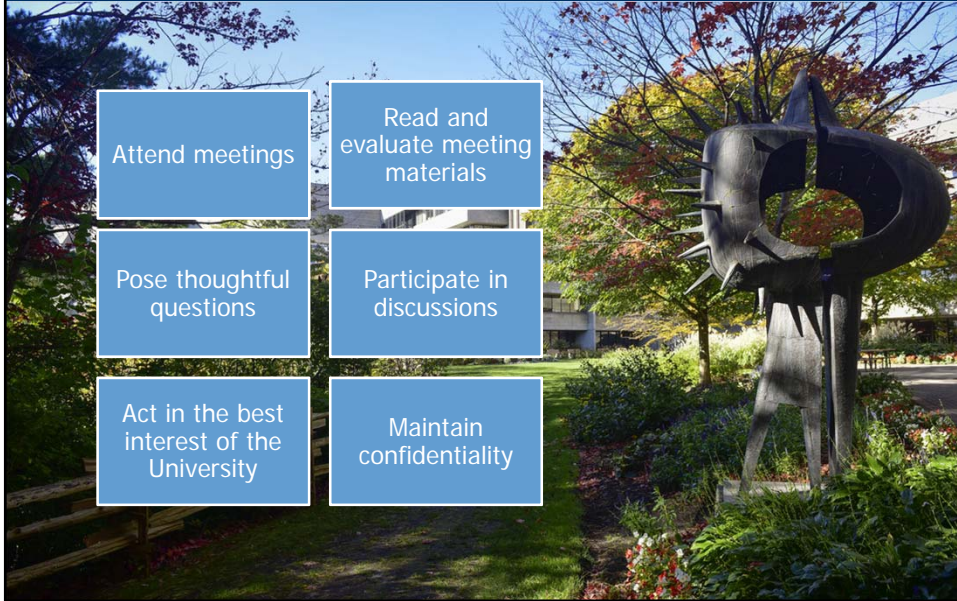
Read and
evaluate meeting
materials

Pose thoughtful
questions

Participate in
discussions

Act in the best
interest of the
University

Maintain
confidentiality



The role of Council Members

Approve,
recommend,
confirm etc.
business items

Offer advice

Provide
oversight



The Role of the Secretariat/Office of the UTSC Campus Council



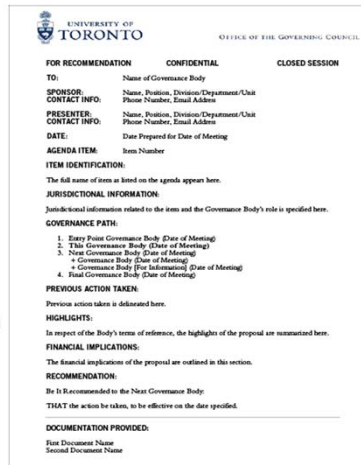
- Provide support to the Committee Chair and Committee members
- Meeting preparation and follow-up
- Communication of decisions
- Management of governance and membership records
- Provide policy and procedural advice
- Elections

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

Cover Sheets

Cover Sheets

- 1 General
- 2 Header Information
- 3 Sponsor & Presenter
- 4 Jurisdictional Information
- 5 Previous Action Taken
- 6 Highlights
- 7 Recommendation



UNIVERSITY OF TORONTO
OFFICE OF THE GOVERNING COUNCIL

FOR RECOMMENDATION CONFIDENTIAL CLOSED SESSION

TO: Name of Governance Body

SPONSOR: Name, Position, Division/Department/Unit
CONTACT INFO: Phone Number, Email Address

PRESENTER: Name, Position, Division/Department/Unit
CONTACT INFO: Phone Number, Email Address

DATE: Date Prepared for Date of Meeting

AGENDA ITEM: Item Number

ITEM IDENTIFICATION:
The full name of item as listed on the agenda appears here.

JURISDICTIONAL INFORMATION:
Jurisdictional information related to the item and the Governance Body's role is specified here.

GOVERNANCE PATH:

1. Entry Point Governance Body (Date of Meeting)
2. This Governance Body (Date of Meeting)
3. Next Governance Body (Date of Meeting)
4. Governance Body (Date of Meeting)
5. Governance Body (For Information) (Date of Meeting)
6. Final Governance Body (Date of Meeting)

PREVIOUS ACTION TAKEN:
Previous action taken is delineated here.

HIGHLIGHTS:
In respect of the Body's terms of reference, the highlights of the proposal are summarized here.

FINANCIAL IMPLICATIONS:
The financial implications of the proposal are outlined in this section.

RECOMMENDATION:
Be it Recommended to the Next Governance Body
THAT the action be taken, to be effective on the date specified.

DOCUMENTATION PROVIDED:
First Document Name
Second Document Name

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

Contacting the Secretariat

Ms Emma Thacker

Assistant Secretary of the
Governing Council

em.thacker@utoronto.ca
416-287-5639

Ms Rena Prashad

Governance Coordinator

rparsan@utsc.utoronto.ca
416-208-5063

Governing Council Website

<https://governingcouncil.utoronto.ca/secretariat>



UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

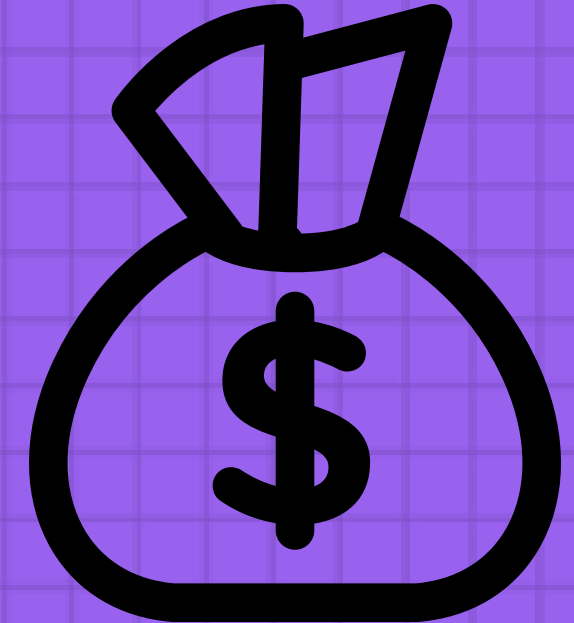
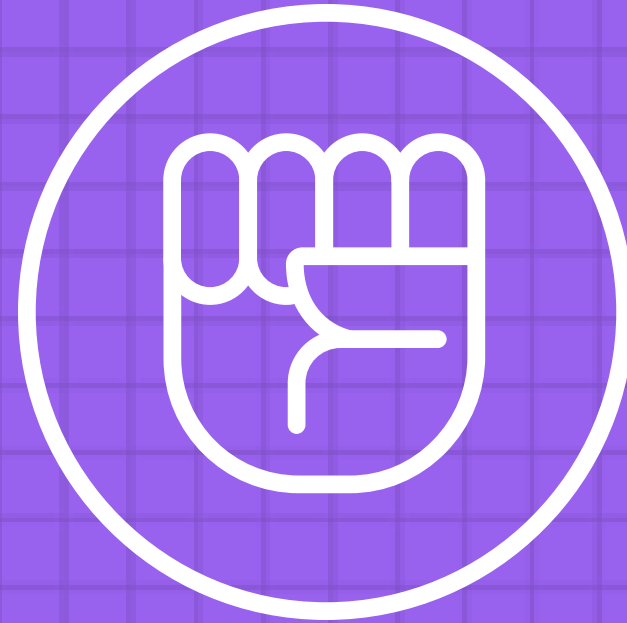
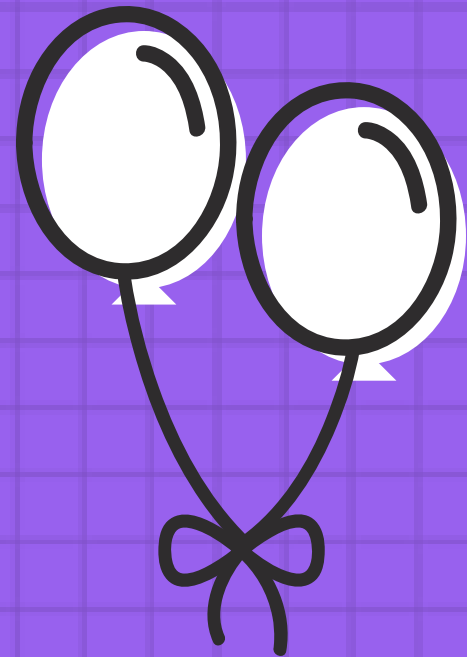


SCARBOROUGH CAMPUS STUDENTS' UNION

**CANADIAN FEDERATION OF STUDENTS
LOCAL 99**

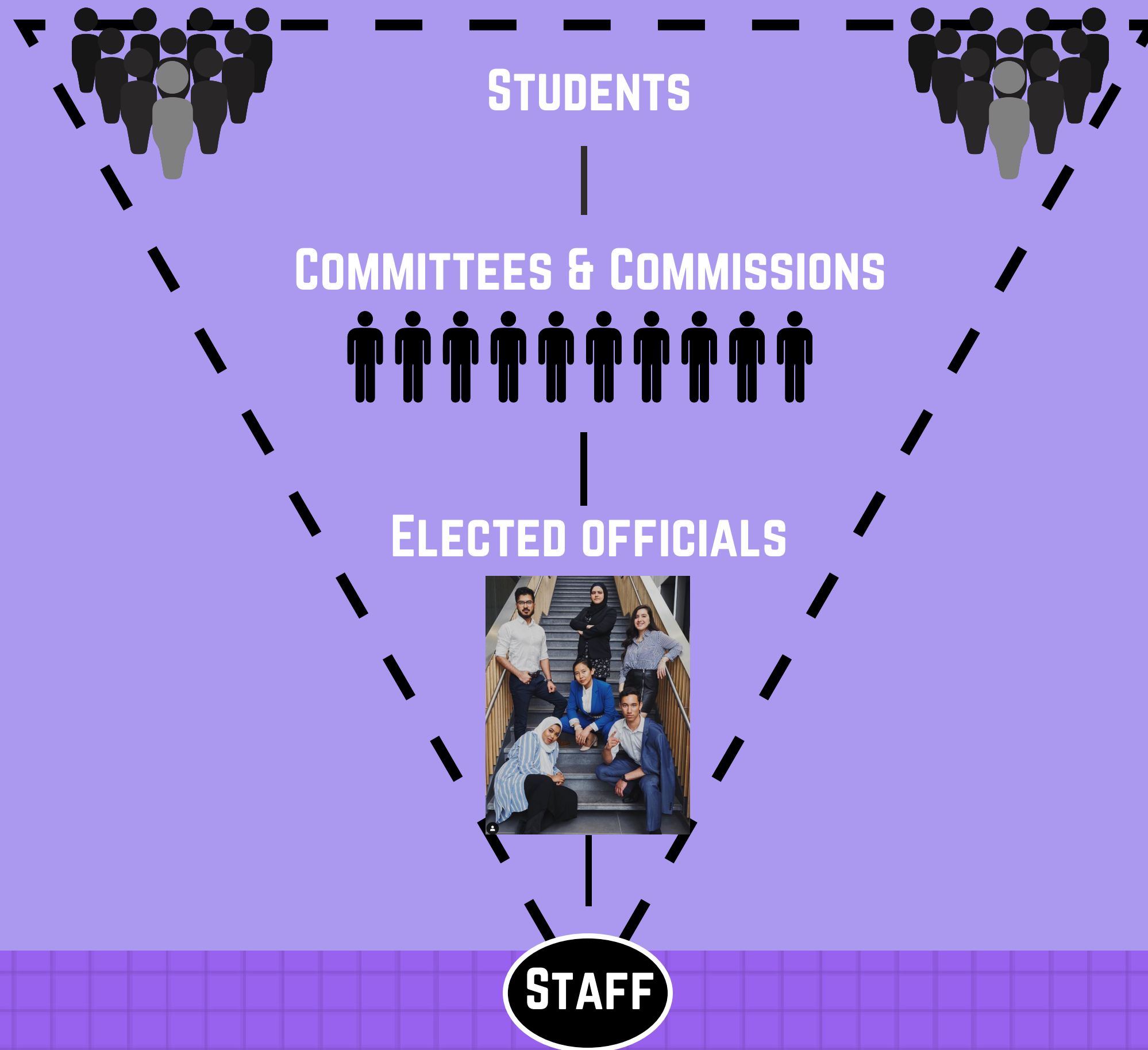


WHAT IS THE SCARBOROUGH CAMPUS STUDENTS' UNION?



The Scarborough Campus Students' Union democratically unites the diverse student body of the University of Toronto Scarborough to advocate and advance student interests.

STRUCTURE



SERVICE CENTRES/VOLUNTEER OPPORTUNITIES

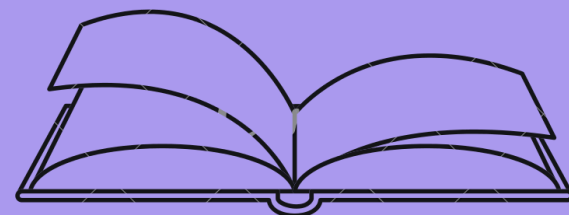
FOOD CENTRE



- Fully operating food centre
- Student-run
- Donations from Daily Bread Food Bank
- Hours of Operation: Tuesdays-Thursdays 12pm - 6pm (SL-210B)

FREE BOOK NETWORK

- 1st years get first textbook free
- Upper years donate books and earn points



RACIALIZED STUDENTS COLLECTIVE

- Safe space for Racialized Students & Allies
- Hosts monthly events



VOLUNTEER NETWORKING PORTAL

- Free service offered to students that lists volunteer opportunities on and off campus
- Track hours and earn references, certificates, & scholarships



- Free handbook



DISCOUTNED SERVICES

- CNE



- Wet n' Wild



- Cineplex



- Wonderland

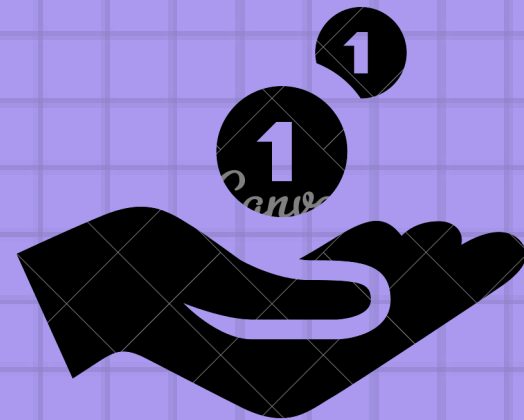


- ISIC



ADDITIONAL SERVICES

- Grants & Bursaries



- Multifaith Prayer Space



- Health & Dental Coverage



- Locker Rentals



- Tax Clinic

TAX CLINIC
EXTENDED UNTIL MARCH 27 AND 28

TUESDAY	WEDNESDAY
BV466	BV466
1 PM - 7 PM	1 PM - 7 PM

ITEMS TO BRING

- T4 (income slips)
- T2202A (tuition slip on ACORN)
- Rent Receipts
- Transit Passes
- T4A (grants or Scholarships)
- 2017 Notice of Assessment (for returning filers)
- T5 investment slip (interest income)

To sign up or for more information on locations and schedules
WWW.SCSU.CA/TAXCLINIC

SPONSORED BY: IN COLLABORATION WITH: Canada Revenue Agency / Agence du revenu du Canada

FOR MORE INFORMATION, CONTACT SANA - PRESIDENT@SCSU.CA
LIKE THIS SERVICE? CHECK OUT WWW.SCSU.CA FOR MORE!
FOR ANY ACCESSIBILITY ACCOMMODATIONS, QUESTIONS, OR SIGN UP CONTACT RESERVE@SCSU.CA

- Graduation Photos



- Clubs Room Booking



DEMOCRATIC ENGAGEMENT

- Federal Elections
- "Time to be bold"
- Hosting the Federal Debate
- Students Polling Stations coming for 2019 Federal Elections

MENTAL HEALTH

- Mental health committee: feedback to the Taskforce and creating a circle of care.
- Tackling the stigma, raising awareness and increasing collaborations.

2019-2020 CORE INITIATIVES

ACADEMIC & UNI. AFFAIRS

- Course Re-take policy: allowing students to retake a course to improve their grade.
- Self-declared sick notes for all departments.
- Advocating for lowered Registrar fees

ENVIRONMENTAL JUSTICE

- Expanding foodbank
- Community Garden
- Green initiatives

ACCESSIBILITY

- Create a Hub that features an accessible computer lab equipped with a CCTV, Large Screen computers, assistive technology/software (ZoomText, Jaws, Kurzweil, Dragon, etc), accessible furniture, and lighting features.

GLOBAL CITIZENSHIP

- Developing a strong campus spirit and ensuring that students know they are not alone.
- Striving for an inclusive campus by working closely with all members of the community.
- Tackle loneliness

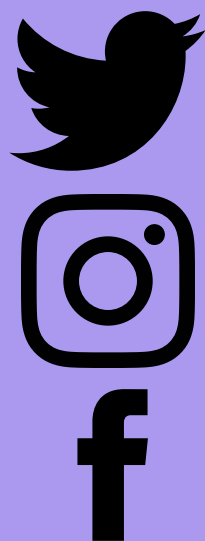
CONNECT WITH US!

Fall/Winter Office Hours: 10am - 6pm (SL-108)

Phone Number: 416-287-7047

Email: info@scsu.ca

Website: www.scsu.ca



[@scsuoft](#)

[@scsuoft](#)

[@scsuoft](#)



FOR INFORMATION

PUBLIC

OPEN SESSION

TO: UTSC Campus Council

SPONSOR: Andrew Arifuzzaman, Chief Administrative Officer, UTSC
CONTACT INFO: 416-2018-5103, arifuzzaman@utsc.utoronto.ca

PRESENTERS: See sponsor.
CONTACT INFO:

DATE: September 18, 2019 for September 25, 2019

AGENDA ITEM: 4

ITEM IDENTIFICATION: Current Year UTSC Campus Operating Budget

JURISDICTIONAL INFORMATION:

Section 5.7 of Campus Affairs Committees' Terms of Reference provides that the "*annual budget is considered by the Committee for recommendation to the Council for inclusion in the University's annual operating budget.*" Appendix A of the Terms notes that this responsibility is executed as part of the campus' budget planning process.

Under section 5.2 of the Terms of Reference for the Campus Council, matters requiring Governing Council approval include Budget (as part of the University's annual operating budget).

GOVERNANCE PATH:

1. UTSC Campus Affairs Committee [For Information] (September 11, 2019)
2. **UTSC Campus Council [For Information] (September 25, 2019)**

PREVIOUS ACTION TAKEN:

At its meeting on September 11, 2019, the UTSC Campus Affairs Committee (UTSC CAC) received, for information, a presentation on the current-year campus operating budget.

HIGHLIGHTS:

This presentation represents ‘step one’ of the process for consideration of budget matters by local governance bodies, which includes four steps:

- (1) **an integrated budget presentation to the Campus Affairs Committees and Campus Councils;**
- (2) an overview of the proposed campus operating budget themes and priorities;
- (3) the Provost’s budget review meetings; and
- (4) governance consideration of the University’s operating budget.

The presentation provides the context for how the University’s budget is developed including: structure and process, enrolment, UofT Revenue, expense and university fund, and student financial support.

The “step one” discussion at the CAC will support UTSC’s annual budget preparations and the integration of campus budget plans into the University’s budget.

FINANCIAL IMPLICATIONS:

None applicable.

RECOMMENDATION:

Presented for Information.

DOCUMENTATION PROVIDED:

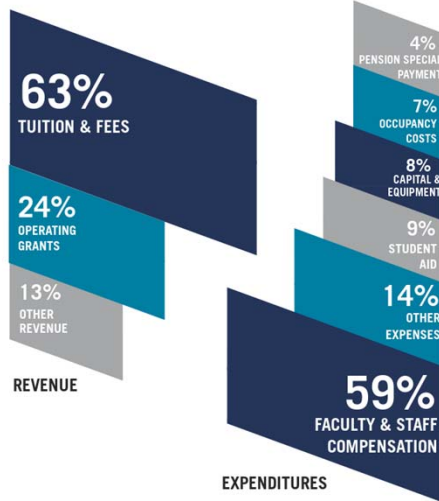
PowerPoint Presentation.

**UTSC Campus Council
September 25, 2019**

Current Year UTSC Operating Budget

Institutional Context

2019-20
Balanced Budget
\$2.77 BILLION

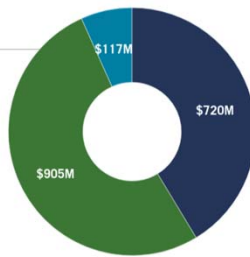


COMPENSATION

2019-20 Compensation Budget
\$1.74 BILLION (estimated)

ACADEMIC COMPENSATION

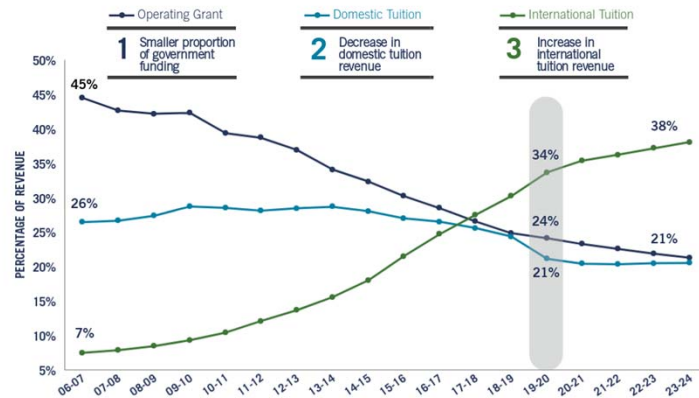
- \$734 MILLION FACULTY & LIBRARIANS
- \$36 MILLION SESSIONAL LECTURERS
- \$68 MILLION TEACHING ASSISTANTS
- \$47 MILLION TEACHING STIPENDS
- \$20 MILLION OTHER ACADEMIC



● Staff Compensation \$720M ● Academic Compensation \$905M
● Pension Special Payment \$117M

2018-2019 BUDGET
\$1.64 BILLION
+
2019-2020 BUDGET INCREASE
\$98 MILLION

Change in Sources of Revenue



UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

UTSC Budget Planning

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

Operating Budget

Funded by tuition, government grants, endowment payouts etc.

Day to day operating costs

Capital development

Student Services Fee

Funded directly through students for services such as health and wellness, Athletics, student clubs etc..

Includes student levees such as Student Centre, Toronto Pan Am Sports Centre

Ancillary Budget

User based services such as food services, parking, student residence

Planning and Priorities -Vice- President and Principal (spring to early summer)

Internal UTSC process

Establishes campus priorities for the upcoming year (both strategic and operational)

Requests and allocations made on a portfolio level

Academic Budget Review – Provost (Fall)

Consolidated campus plan for review and discussion

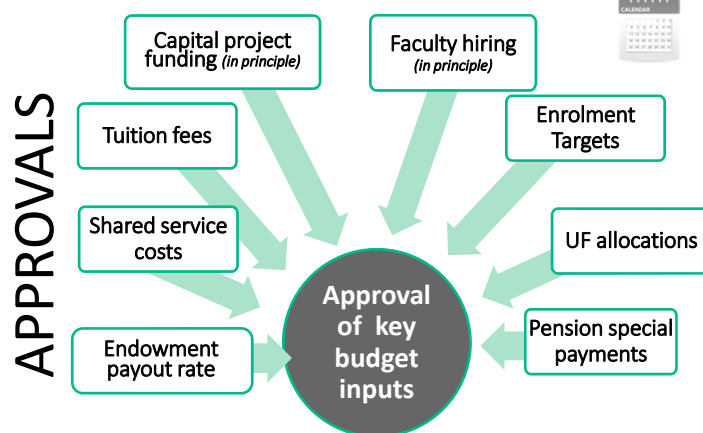
Divisional Advisory Committee – President (late fall early winter)

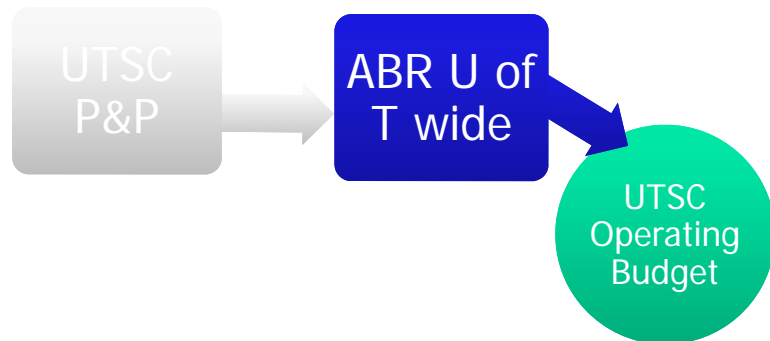
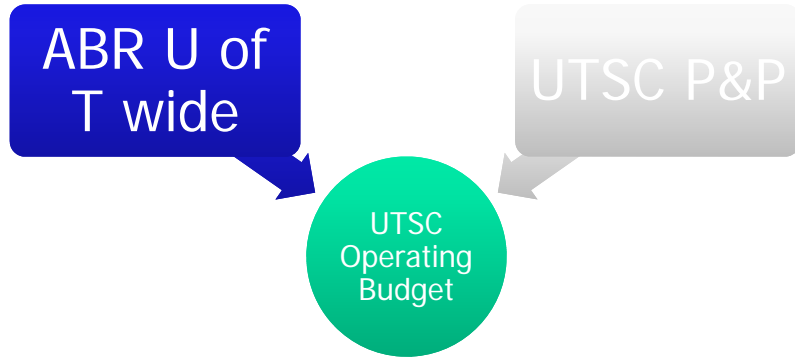
University wide shared services

University Budget - Spring

ACADEMIC BUDGET REVIEW

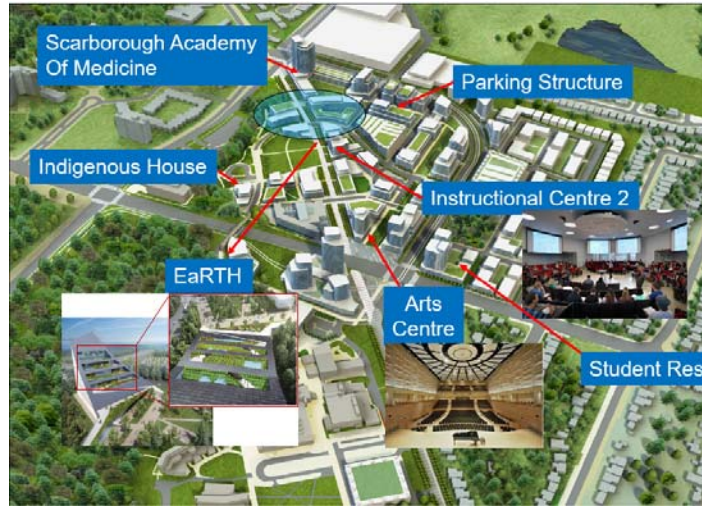
- Enrolment and academic programs
- Tuition fees and student aid
- Complement plans
- Space and capital plans
- Operating reserves
- Cost containment and surplus/deficit plans
- Ancillary operations (if applicable)
- Advancement and government relations





1. Strategic Plan
2. Support for Senior and Equity Hires
3. Indigeneity Initiatives
4. Support for Renewable Scholarships
5. Centres of Distinction - GTA-Rise and EaRTH District
6. Organizational Structures to support Strategic Plan
7. Supporting Research
 - Startup packages
 - Support Facilities
8. Capital Plans

- Core Academic
- Classroom Space
- Teaching labs – more and upgraded
- Faculty and Admin Office space
- Research space is starting to emerge again
- Other Space
- Student Residence
- Parking Structure
- Arts Centre (Cultural Centre), Hotel Centre, Partnership/Incubator Centre
- 4 Corners Real estate Plan



UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

Managing our Existing Facilities

Facility Condition Index (FCI)

An industry-standard measure used to compare relative building conditions

$$FCI = \frac{\text{total cost of existing deficiencies}}{\text{current replacement value}}$$



Using data gathered from facility condition assessments, the Facility Condition Index (FCI) is calculated automatically in VFA.facility.

UNIVERSITY OF TORONTO SCARBOROUGH
1265 Military Trail, Toronto, Ontario M1C 1A4

Asset Type Building	Number	Age	Use	Size	Replacement Value	Unit	FCI Cost	FCI	RI Cost	RI
Academic Resource Center	201	16	Library	9,280	15,627,000	2	26,151	0.00	26,151	0.00
Arts and Administration Building	204	14	Academic/Administration	5,840	11,703,000	2	79,642	0.01	79,642	0.01
Bladen Wing	200B	46	Academic/Administration	8,654	29,665,946	3,428	4,155,306	0.14	4,500,787	0.15
Central Plant	200CP	54	Utilities	1,676	18,246,000	11	2,548,542	0.14	2,548,542	0.14
Humanities Wing	200H	54	Academic/Administration	9,217	32,767,496	3,555	9,409,697	0.29	9,452,005	0.29
Management Building	200M	15	Academic/Administration	5,037	9,247,000	2	445,757	0.05	445,757	0.05
Science Research Building	205	11	Academic/Administration	6,161	24,589,000	4	16,642	0.00	16,642	0.00
Science Wing	200S	53	Academic/Administration	31,225	102,839,381	3,293	32,276,441	0.31	37,680,430	0.37
Student Center	203	15	Multi-Use	4,804	9,627,000	2	412,474	0.04	412,474	0.04
			Subtotal for Building	81,894	254,311,823	10,298	49,370,652	0.98	55,162,430	1.05

Financial Risk Mitigating Strategies

Near term

- Strategic Enrollment Management system
- Deferral of expenses
- Targeted support for start-up and faculty hires

Longer term

- Expanded revenue sources
- Partnerships