

**TO:** UTSC Academic Affairs Committee

**SPONSOR:** Maydianne Andrade, Acting Vice-Principal, Academic & Dean  
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**PRESENTER:** Curtis Cole, Registrar & Assistant Dean Enrolment Management  
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**DATE:** September 5, 2019 for September 12, 2019

**AGENDA ITEM:** 4

**ITEM IDENTIFICATION:**

Annual Report: 2018-19 Subcommittee on Academic Appeals

**JURISDICTIONAL INFORMATION:**

Section 5.7 of the Terms of Reference of the University of Toronto Scarborough Academic Affairs Committee (AAC) provides that the Committee receives reports from the Subcommittee on Academic Appeals.

**GOVERNANCE PATH:**

**1. UTSC Academic Affairs Committee [For Information] (September 12, 2019)**

**PREVIOUS ACTION TAKEN:**

The Annual Report: 2017-18 Subcommittee on Academic appeals was presented for information to the UTSC Academic Affairs Committee on September 13, 2018.

**HIGHLIGHTS:**

The Subcommittee on Academic Appeals is a subcommittee of the UTSC Academic Affairs Committee and was established on September 10, 2013. The Subcommittee on Academic Appeals considers appeals against the decisions of the Dean's Advisory Committee (DAC) on petitions from undergraduate students relating to exemption from an academic regulation. The Dean's Advisory Committee must hear all petitions before a student can appeal to the Subcommittee on Academic Appeals. The Dean's Advisory Committee plays an integral role in the early resolution process, helping to reduce the number of appeals that are heard by the Subcommittee on Academic Appeals.

The year over year data below provides a view of the number of petitions filed by undergraduates at UTSC, the number of petition decisions heard by the Dean's Advisory Committee, and finally, the number of appeals heard by the Subcommittee on Academic Appeals.

**Number of petitions filed annually:**

<b>Year (Jan-Dec)</b>	<b># of Petitions Filed</b>
<b>2015</b>	<b>2435</b>
<b>2016</b>	<b>2466</b>
<b>2017</b>	<b>2727</b>
<b>2018</b>	<b>2908</b>
<b>2019 (up to August 2019)</b>	<b>Pending: 421 Completed: 1281 TOTAL: 1702</b>

**Number of undergraduate petition decisions reviewed by the Dean's Advisory Committee:**

<b>Year (Jan-Dec)</b>	<b># of petition decisions reviewed by DAC</b>
<b>2015</b>	<b>22</b>
<b>2016</b>	<b>12</b>
<b>2017</b>	<b>15</b>
<b>2018</b>	<b>10</b>
<b>2019 (up to August 2019)</b>	<b>7</b>

**Appeals heard by the Subcommittee on Academic Appeals:**

<b>Year (Jan-Dec)</b>	<b># of appeals heard by the Subcommittee on Academic Appeals</b>
<b>2015-16</b>	<b>2</b>
<b>2016-17</b>	<b>3</b>
<b>2017-18</b>	<b>1</b>
<b>2019 (up to August 2019)</b>	<b>0</b>

For this reporting year (September 1, 2018 – August 31, 2019), there were zero appeals heard by the Subcommittee on Academic Appeals. The data provided indicates that overall, the number of cases is very low and decreasing. The data also indicates a trend that the cases heard earlier in the process (by the DAC) are also reducing since 2015. Early resolution at the DAC results in the low number of appeals reviewed by the Subcommittee. Students are referred to various services on campus to seek guidance on the appeals process.

**FINANCIAL IMPLICATIONS:**

Not applicable.

**RECOMMENDATION:**

Presented for Information.

**DOCUMENTATION PROVIDED:**

None.