VOTING ASSESSORS

MS SAHER FAZILAT
Chief Administrative Officer

PROFESSOR AMRITA DANIERE
Vice-Principal, Academic & Dean

MR. MARK OVERTON
Dean of Student Affairs & Assistant
Principal, Student Services

Bring forward proposals for consideration

Provide reports for information

Introduce items before discussion and vote

NON-VOTING ASSESSORS

MS CHRISTINE CAPEWELL
Executive Director, Financial & Budget Services

MS ANDREA CARTER
Assistant Dean, Student Wellness, Support & Success

MS STEPANKA ELIAS
Director, Operations, Design & Construction

MR. DALE MULLINGS
Assistant Dean, Students & International Initiatives

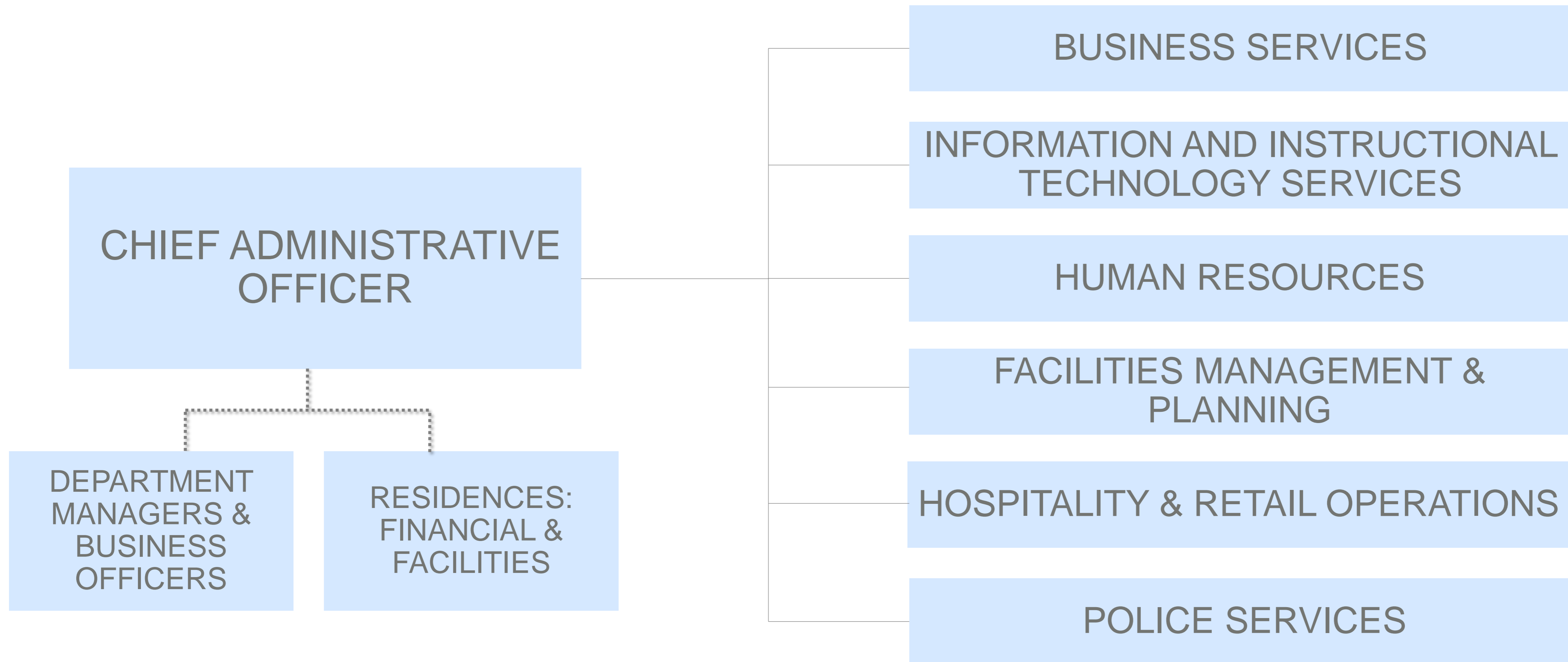Provide information under the Highlights section of the Item Cover Sheet

Respond to Members' Questions

Subject–matter experts

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER
ADMINISTRATIVE STRUCTURE

CHIEF ADMINISTRATIVE OFFICER

DEPARTMENT MANAGERS & BUSINESS OFFICERS

RESIDENCES: FINANCIAL & FACILITIES

BUSINESS SERVICES

INFORMATION AND INSTRUCTIONAL TECHNOLOGY SERVICES

HUMAN RESOURCES

FACILITIES MANAGEMENT & PLANNING

HOSPITALITY & RETAIL OPERATIONS

POLICE SERVICES

- Provincial cuts

- Institutional cuts

- Transitioning campus to "no growth" environment

- Still "catching up" continuous growth since 1999

- Space shortage

- Minimizing the environmental footprint

- Cybersecurity

- Campus Police- No longer to be called Police- Lack of information on new legislation

# OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER
PORTFOLIO GOALS FOR 2019-20

- Balanced budget

- Safer, Cleaner and Greener Campus

- Talent Management

- Enhancements information security program

- Operational efficiency and innovative service.

- Enhance and continuously improve sustainability

- Increase food choices

- Master Plans

- Capital Construction
    - New Science Building
    - ACT (working title)
    - Robotics Lab Environment
    - Annex
    - New Residence

OFFICE OF THE DEAN
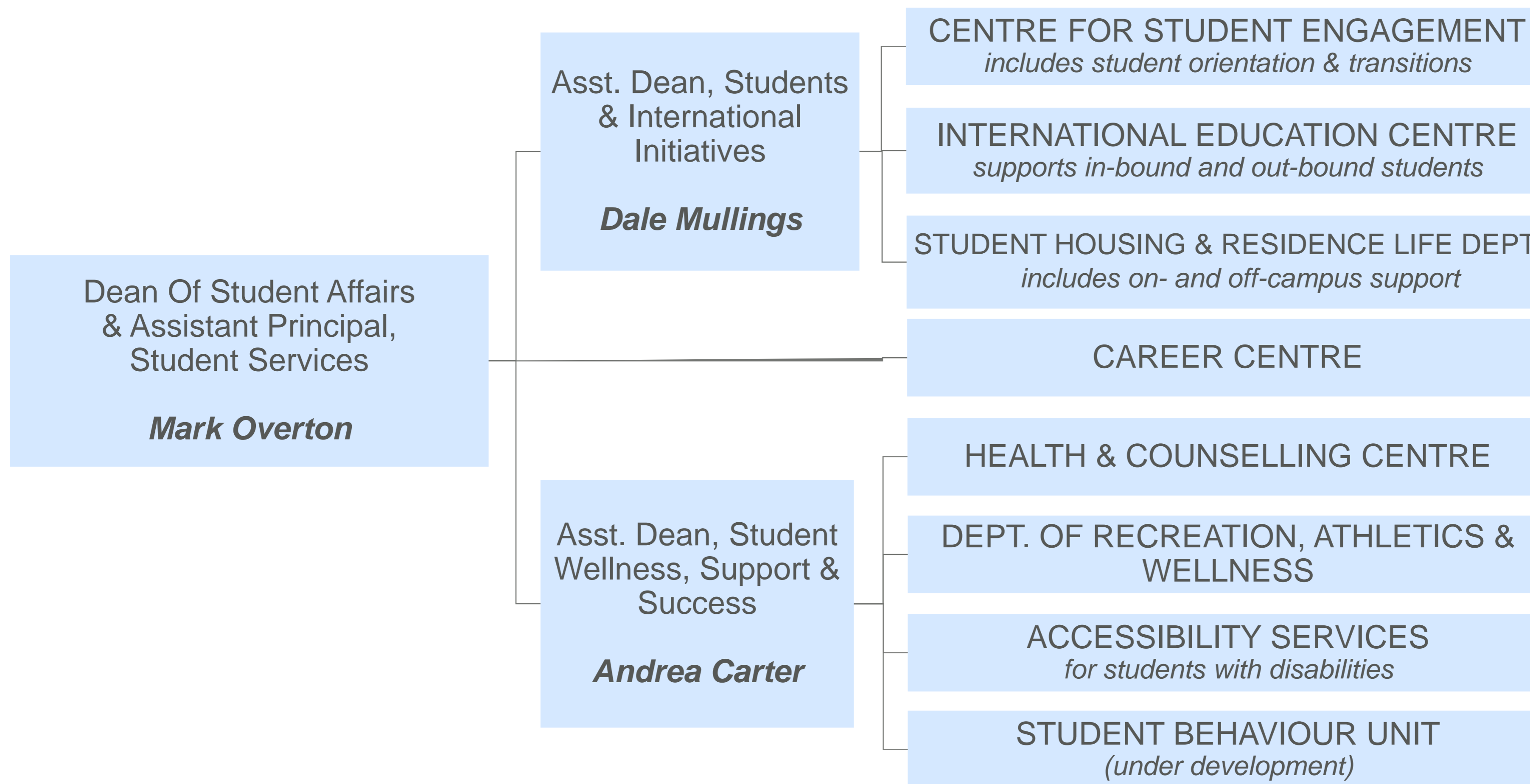## *ADMINISTRATIVE STRUCTURE*
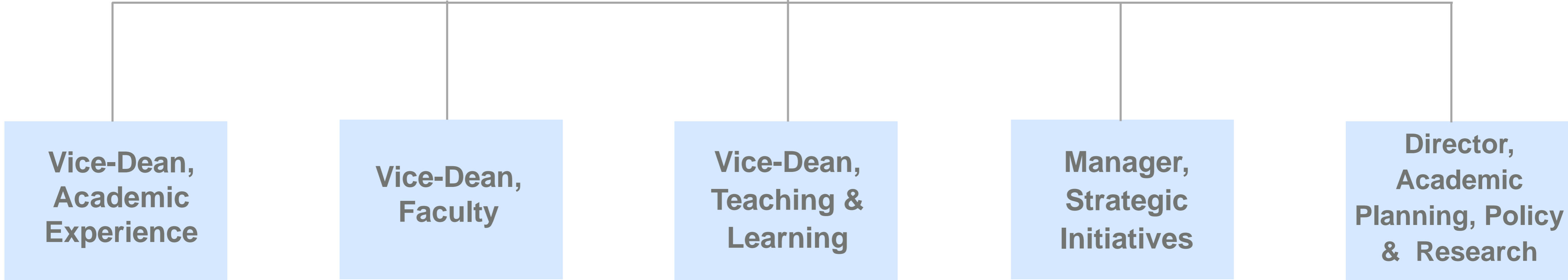
IMPLEMENTING THE UTM ACADEMIC PLAN

- Sustainability initiatives (Global Climate Strike/Conference/Certificate)

- Writing and numeracy initiatives
    - Involves hiring of 5 new faculty and approval of a new EDU-A.

- Assist departments to introduce and/or expand Experiential Learning opportunities (particular professional experience certificates)
    - Meet the needs of all departments to help integrate experiential learning into every student's degree.

- Oversee faculty growth and renewal
    - Support the development of research clusters in areas leading to new programs both at the undergraduate (e.g. social coding, robotics) and graduate (urban innovation) levels while ensuring strategic renewal within current departments.

- Enhance diversity of faculty and staff
    - Build an environment for success for all faculty and staff (introduce and improve training/mentoring in terms of teaching and research).

- Arts, Culture, and Technology Building
    - Bridging areas across a range of departments and units: ICCIT, Computer Science & Robotics, Blackwood Gallery, and UTM Indigenous Centre.

STUDENT AFFAIRS & SERVICES
ADMINISTRATIVE STRUCTURE

Dean Of Student Affairs & Assistant Principal, Student Services

Mark Overton

- **Asst. Dean, Students & International Initiatives**

  Dale Mullings

  - **CENTRE FOR STUDENT ENGAGEMENT**
    includes student orientation & transitions
  - **INTERNATIONAL EDUCATION CENTRE**
    supports in-bound and out-bound students
  - **STUDENT HOUSING & RESIDENCE LIFE DEPT.**
    includes on- and off-campus support

- **CAREER CENTRE**

- **Asst. Dean, Student Wellness, Support & Success**

  Andrea Carter

  - **HEALTH & COUNSELLING CENTRE**
  - **DEPT. OF RECREATION, ATHLETICS & WELLNESS**
  - **ACCESSIBILITY SERVICES**
    for students with disabilities
  - **STUDENT BEHAVIOUR UNIT**
    (under development)

1. Plan launch of expanded Health & Counselling Centre

2. Assess impact of student fee opt-outs on campus services and student organizations

3. Expand campus and community support for students exhibiting significant behavioural concerns

4. Secure governance approval for residence expansion to accommodate persistent growth in first-year student demand, and continue renewal of aging townhouses to meet returning student interest

5. Plan for increased outdoor fields use to accommodate increasingly diverse interests in sports and activities

6. Strengthen focus on assessment of services, including BCSSE and peer-based outreach initiatives

7. Support campus-wide re-envisioning of *advising* in partnership with the Registrar & Academic Dean