



# University of Toronto

OFFICE OF THE GOVERNING COUNCIL

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## MEMORANDUM

To: Members of the Planning and Budget Committee

From: Andrew Drummond, Acting Secretary to the Committee

Date: July 20, 2006

Re: **Material for Meeting of July 26, 2006**

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### **(a) Agenda Package**

Enclosed is the agenda package for the special meeting of the Planning and Budget Committee which will be held on **Wednesday, July 26, 2006 in the Council Chamber, 2<sup>nd</sup> floor, Simcoe Hall at 2:30 p.m.**

### **(b) Confirmation of Meeting Attendance**

If you have not already done so, please confirm your attendance at this meeting by contacting me by phone (416-978-8794) or email ([andrew.drummond@utoronto.ca](mailto:andrew.drummond@utoronto.ca)).

Thank you.