

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 147 OF
THE UNIVERSITY AFFAIRS BOARD

April 29, 2008

To the Governing Council,
University of Toronto.

Your Board reports that it met on Tuesday, April 29, 2008 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Dr. Claude Davis, In the Chair
Ms B. Elizabeth Vosburgh, Vice-Chair
Professor Jonathan Freedman, Vice-Provost,
Student Life
Ms Anne E. MacDonald,
Director, Ancillary Services
Ms Diana A.R. Alli
Dr. Louise Cowin
Ms Kaila Folinsbee
Professor William Gough
Mr. Richard Hydal
Professor Bruce Kidd
Mr. Chris McGrath
Mr. Tim Reid
Ms Rebecca Spagnolo
Ms Tian Tian

Mr. Jim Delaney, Director, Office of the Vice-
Provost, Students
Ms Lucy Fromowitz, Assistant Vice-President,
Student Life
Professor Angela Hildyard, Vice-President,
Human Resources and Equity
Mr. Tom Nowers, Dean of Student Affairs,
University of Toronto at Scarborough
(UTSC)
Mr. Mark Overton, Dean of Student Affairs,
University of Toronto at Mississauga
(UTM)
Ms Elizabeth Sisam, Assistant Vice-President,
Campus and Facilities Planning
Mr. Ron Swail, Assistant Vice-President,
Facilities and Services

Non-Voting Assessors:

Mr. Louis R. Charpentier, Secretary of the
Governing Council

Secretariat:

Mr. Henry Mulhall (Secretary)

Regrets:

Professor Varouj Aivazian
Miss Saswati Deb
Dr. Shari Graham Fell
Mr. Arya Ghadimi
Mr. Robin Goodfellow
Mr. Alexandru Rascanu
Ms Estefania Toledo
Mr. Jonathan Tsao
Dr. Sarita Verma

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In Attendance

Ms Oriel Varga, Past Member of the Governing Council; Executive Member, Association of Part-time Undergraduate Students (APUS)
Ms. Andréa Armorst, President, Students' Administrative Council (SAC)
Mr. Mohsin Bukhari, Student Life Programs
Ms Aisling Burke, Office of the Vice-Provost, Students
Ms Andrea Carter, Community Safety Office
Mr. Dario Cervoni, Campus Police Services, UTM
Ms Francesca Dobbin, Family Programs and Services
Ms Tina Doyle, Accessibility Services, UTSC
Ms Kaye Francis, Family Care Office
Dr. Anthony Gray, Special Advisor to the President
Professor Connie Guberman, Status of Women Officer and Special Advisor on Equity Issues
Mr. Josh Hass, Student Life Programs
Mr. Dan Hutt, Manager, Police Services, St. George Campus
Mr. Matthew Lafond, Committee Secretary, Office of the Governing Council
Ms Myra Lefkowicz, Manager, Health and Wellbeing Programs and Services
Ms Anne Lewis, Manager, Student Accounts, Financial Services
Ms. Elizabeth Martin, Manager, AccessAbility Resource Centre, UTM
Ms. Janice Martin, Coordinator, Accessibility Services, St. George Campus
Mr. Steven Moate, Senior Legal Counsel
Mr. Len Paris, Manager, Police Services, UTM
Ms. Rosie Parnass, Director, Organizational and Staff Development and Quality of Work Life Advisor
Ms Kelly Powless, Aboriginal Human Resources Initiatives
Ms Caroline Rabbat, Director, Campus Safety and Security, UTSC
Ms Magdalena Rydzy, Family Care Office
Ms Christina Sass-Kortsak, Assistant Vice-President, Human Resources
Professor Aysan Sev'er, Special Advisor to the Principal on Equity Issues, UTSC
Ms Nancy Smart, Chief Returning Officer, Governing Council Elections
Ms Paddy Stamp, Sexual Harassment Officer
Ms Jude Tate, Coordinator, Office of Lesbian, Gay, Bisexual, Transgender, Queer Programs and Services
Ms Cyrene Wu, Vice-President, Finance, Engineering Society

ALL ITEMS ARE REPORTED FOR INFORMATION.

1. Report of the Previous Meeting

Report Number 146 (March 25, 2008) was approved.

2. Business Arising from the Report of the Previous Meeting

There was no business arising from the Report of the previous meeting.

3. Compulsory Non-Academic Incidental Fees: Student Society Fees

(a) Report on Financial Statements and Internal Auditor's Opinion

The Chair acknowledged and thanked representatives of several of the University's student societies who were in attendance to assist in answering members' questions regarding requests for fee increases. He

REPORT NUMBER 147 OF THE UNIVERSITY AFFAIRS BOARD – April 29, 2008**3. Compulsory Non-Academic Incidental Fees: Student Society Fees (cont'd)****(a) Report on Financial Statements and Internal Auditor's Opinion (cont'd)**

noted that, under the *Policy on Compulsory Non-Academic Incidental Fees*, where the University collected a compulsory non-academic incidental fee on behalf of a student society, the society was required to present financial statements audited by an independent public auditor licensed under the Public Accountancy Act. For smaller groups, the society could be exempted from doing so by the University's Internal Auditor, who needed to satisfy himself that the society was maintaining proper books of accounts and supporting documentation.

Professor Freedman noted that the University collected fees for a large number of student organizations, and it was responsible to ensure that these groups had in place the required financial systems. If problems or shortcomings were detected by audits, the University was required to withhold fees until these were rectified.

(b) Student Society Proposals for Fee Increases

The Chair noted that a supplementary cover sheet had been placed on the table which outlined two changes that had been made to the proposed SAC fee increase.

Professor Freedman introduced the item by providing background information about the process by which student societies made requests for fee increases. Increases that did not exceed the year-over-year change in consumer prices had to be supported by the results of a previous referendum approving the principle of a cost-of-living adjustment. Requests for increases that exceeded the change in consumer prices had to be supported by a recent referendum of the society's members. No minimum voter turnout was required in a referendum, but the University administration preferred to see a substantial turnout of the society's members. The assessment of requests for fee increases by the University administration was normally based upon the following expectations. The student society had to make the request in a manner consistent with the *Policy for Compulsory Non-Academic Incidental Fees* and the University's procedures for increases to student society fees. There needed to be a positive result in a referendum for a fee increase, and special conditions established by the society, such as quorum, also had to be met. The referendum question itself had to be clear and provide enough information to students in order to gain a full understanding of the implications of the question and proposed fee for them. The referendum had to be held in a fair manner, advertised and promoted in a reasonable manner, and the members of each organization had to be given a reasonable opportunity to vote. Finally, each organization had to comply with the provisions of its own by-laws, rules of procedure, and specific policies and procedures approved by the society's board or council. Professor Freedman noted that the University administration relied heavily on the student societies to abide by their own rules for the conduct of referenda. The memorandum under consideration by the Board contained no requests for fee increases that had failed to be approved in a referendum.

A member asked why the request from the Engineering Society included fees for two different organizations, the Blue Sky Racing Team and the Concrete Canoe Team. Mr. Delaney responded that these levies had been approved by members in two independent referenda at different times. The member asked how the Special Projects Levy portion of the Engineering Society fee was used. Ms Cyrene Wu, Vice-President, Finance of the Engineering Society, responded that it was allocated to each division of the Faculty of Engineering on a pro rata basis. Funds were used to support a variety of projects and proposals that were evaluated on the basis of student needs. Another member expressed her concern that the Special Levy had been approved by only a very slim margin in the recent referendum, specifically by

3. Compulsory Non-Academic Incidental Fees: Student Society Fees (cont'd)

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50.5% of voters in favour and 49.5% opposed. Professor Freedman responded that the referendum had been conducted fairly and that the general principle was that the majority ruled.

The Chair invited Ms Andrea Armborst, President of the Students' Administrative Council (SAC), to address the Board. She wished to discuss the Student Commons Project, which would be supported in part by a designated portion of the Students' Administrative Council fee that was under consideration by the Board. The Student Commons Project was an exciting proposal that would do much to enhance the student experience on the St. George campus. It would respond to student requests for 24-hour study space, increased club space, rehearsal and workshop space, cheaper food options, and a space that students could consider their own. SAC had felt so strongly about the need for this facility that it had asked all full-time students on the St. George Campus to contribute two-thirds of the estimated \$30 million capital project costs and the entirety of the facility's operating costs. A referendum had been held between October 31 and November 2, 2007, and a significant majority of students had supported the proposed fees that were now before the Board for final approval. There had been complaints filed regarding the conduct of the referendum, but these had been appropriately addressed through SAC's internal processes by the Chief Returning Officer and the Board of Directors. The voter turnout of 10.2% had been the highest for any SAC election or referendum during the previous five years. Since the completion of the referendum, SAC had been working closely with the University administration to develop the project, and the final project planning report was nearing completion. Significantly, a consensus had been essentially achieved regarding the governance and operational agreements for the proposed facility. Ms Armborst urged the Board to support the completion of this project by approving the proposals for fee increases that were under consideration.

On the recommendation of the Vice-Provost, Student Life,

YOUR BOARD APPROVED

THAT beginning in the fall 2008 session, the Association of Part-time Undergraduate Students (APUS) fee be increased as follows: (a) an increase of \$0.07 per session in the Canadian Federation of Students (CFS) – CFS-Ontario portion of the fee, (b) an increase of \$2.88 per session in the Accident and Prescription Drug Plan (including provincial sales tax) portion of the fee, and (c) an increase of \$0.83 per session in the Dental Plan (including provincial sales tax) portion of the fee. If approved, the total APUS fee charged will be increased to \$77.49 per session, charged to all part-time undergraduate students.

THAT beginning in the fall 2008 session, the Engineering Society fee be increased as follows: (a) the continuation of \$50.00 per session in Special Projects Levy portion of the fee; (b) continuation and an increase of \$0.37 per session for the Blue Sky Racing Team; (c) the establishment of a new designated portion of the fee of \$1.63 per session for Concrete Canoe Team; and (d) an increase of \$0.45 per session in the Society portion of the fee for all full-time Faculty of Applied Science and Engineering students. If approved, the total Engineering Society fee will be increased to \$110.10 per session, charged to all full-time Faculty of Applied Science and Engineering students. The fee for part-time students would remain unchanged at \$20.99.

3. Compulsory Non-Academic Incidental Fees: Student Society Fees (cont'd)

REPORT NUMBER 147 OF THE UNIVERSITY AFFAIRS BOARD – April 29, 2008**(b) Student Society Proposals for Fee Increases (cont'd)**

THAT, on the condition that the Graduate Students' Union (GSU) Council approves the requests for changes to the Supplemental Health Coverage and Dental Plan Portions of the fee on April 29, 2008, beginning in the fall 2008 session, the GSU fee be adjusted as follows: (a) an increase of \$0.15 per session for full-time students (\$0.07 per session for part-time students) in the Canadian Federation of Students (CFS) – CFS-Ontario portion of the fee; (b) an increase of \$11.30 per session (\$0.00 for part-time students) (including administration fee and provincial sales tax) in the Supplementary Health Coverage portion of the fee; and (c) a decrease of \$12.08 per session (\$12.08 for part-time students) (including administration fee and provincial sales tax) in the Dental Plan portion of the fee. If approved, the total authorized GSU fee will be decreased to \$205.44 per session for full-time students (\$79.16 per session for part-time students), charged to all graduate students.

Note: Beginning in fall 2008, the GSU has elected to suspend collection of the designated portion of the fee for The Peer Review. As a result, the actual fee charged beginning fall 2008 will be \$202.90 per session for full-time students and \$76.62 for part-time students.

THAT beginning in the fall 2008 session, a new fee for the Medical Radiation Sciences Society (MRSS) fee established including \$12.50 per session for the society, charged to all Medical Radiation Sciences students in Nuclear Medicine, Radiation Technology, and Radiation Therapy programs.

THAT beginning in the fall 2008 session, the Erindale College Student Union (operating as the University of Toronto Mississauga Students' Union; UTMSU) fee be increased as follows: (a) an increase of \$0.26 per session in the society portion of the fee; (b) an increase of \$0.50 per session for the UPass portion of the fee; (c) an increase of \$0.02 per session for the Academic Societies portion of the fee; and (d) a decrease of \$13.50 per session for the student centre levy portion of the fee. If approved, the total UTMSU fee will be decreased to \$75.64 per session, charged to all full-time University of Toronto at Mississauga students.

THAT beginning in the fall 2008 session, the Scarborough Campus Students' Union (SCSU) fee be increased as follows: (a) an increase of \$0.48 per session for full-time students (\$0.03 for part-time students) in the society portion of the fee; (b) an increase of \$0.14 per session for full-time students (full-time only) in the Canadian Federation of Students (CFS) – CFS-Ontario portion of the fee; (c) an increase of \$0.70 per session for full-time students (\$0.21 for part-time students) in the Student Centre portion of the fee; and (d) a continuation of the Refugee Student Program levy for two more years. If approved, the total authorized SCSU fee will be increased to \$173.54 per session for full-time students (\$11.81 for part-time students), charged to all University of Toronto at Scarborough students.

Note: Since SCSU is electing not to charge the full authorized amount for the Dental Plan portion of the fee, the actual fee charged beginning fall 2008 will be \$158.43 per session for full-time students (\$11.81 for part-time students).

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3. Compulsory Non-Academic Incidental Fees: Student Society Fees (cont'd)

(b) Student Society Proposals for Fee Increases (cont'd)

THAT beginning in the fall 2008 session, the Students' Administrative Council (operating as the University of Toronto Students' Union; UTSU) fees be increased as follows: (a) an increase of \$0.33 per session in the society portion of the fee; (b) an increase of \$0.14 per session in the Canadian Federation of Students (CFS) – CFS-Ontario portion of the fee; (c) increase of \$0.01 per session in the Student Refugee Program portion of the fee; (d) an increase of \$4.53 per session (including administration fee and provincial sales tax) in the Accident & Prescription Drug Plan portion of fee; and (e) a decrease in the Dental Plan portion of the fee of \$12.57 per session (including administration fee and provincial sales tax); and (f) for full-time undergraduates on the St. George Campus only, the establishment of a new designated portion of the fee for the Student Commons Project of \$5.00 per session, increasing to \$20.75 per session in the session in which the Student Commons opens. If approved, the total UTSU-St. George fee in 2008-09 will increase to \$138.24 for all full-time undergraduate students on the St. George Campus; and the total UTSU-UTM fee in 2008-09 will decrease to \$130.99, charged to all full-time undergraduate students on the U of T Mississauga campus.

THAT beginning in the fall 2007 session, the University College Literary & Athletics Society (UC Lit) fee be increased as follows: (a) an increase of \$0.21 per session for full-time students (\$0.07 for part-time students) in the society portion of the fee. If approved, the total UC Lit fee will be increased to \$17.95 per session for full-time students (\$8.95 for part-time students), charged to all University College students.

4. Police Services: Annual Reports, 2007 – St. George Campus, University of Toronto at Mississauga, University of Toronto at Scarborough

The Chair welcomed Mr. Dan Hutt, Manager of Police Services on the St. George Campus, Mr. Len Paris, Manager of Police Services at UTM, and Ms Caroline Rabbat, Director of Campus Safety and Security at UTSC. Ms Rabbat addressed the Board on behalf of her colleagues, providing an overview of the three police services, highlights of the past year, and plans for the upcoming year. She noted that she was reporting in place of the Manager of Police Services at UTSC, as that position was currently vacant.

The three police services shared a common mandate to provide a safe work and learning environment. They focused on training and staff development, and were committed to community policing. The latter involved extensive community outreach through participation in such annual events as Safety Week, the Torch Run for the Special Olympics, and Cops for Cancer. Training was designed to meet the needs of the University's three campuses as well as the directives of the Toronto Police Services.

Highlights for 2007 at the UTM campus had included a drop in crimes against persons, hate crimes, and hate graffiti, as well as a significant reduction in fuel consumption through the introduction of hybrid vehicles. The St. George campus had seen a decline in incidents of break and enter, as well as theft of University property, but had also experienced an increase in acts of willful damage or mischief. Acts of mischief and theft had declined at UTSC, but this campus had experienced an increase in violations of the Liquor Licence Act. A key priority for all three police services in the year ahead would be ongoing emergency planning.

A member commented that these were excellent reports, and recommended that a common format be used for all three in 2008 in order to assist members in analyzing the information that was provided.

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4. Police Services: Annual Reports, 2007 – St. George Campus, University of Toronto at Mississauga, University of Toronto at Scarborough (cont'd)

Mr. Swail responded that plans were underway to synthesize the three reports for the upcoming year. Regarding the St. George campus, the member noted the increases in reports of insecure premises, and of threatening acts and acts of mischief and damage. He asked for further information to help understand if these were worrisome trends, or rather the result of other factors such as more accurate reporting. Mr. Hutt responded that the increase in reports of insecure premises was a positive statistic in that it reflected the success of police patrols in identifying and subsequently securing such premises. Increases in threatening acts and acts of mischief and damage reflected increased reports of such incidents to the police service, and in that sense were largely uncontrollable statistics. Threatening acts were often reported in the context of relationships, but were not serious enough to constitute assault. He noted that while the number of occurrences of mischief had increased, the monetary value of the damage that had been reported had declined.

5. Annual Report of the Equity Officers: July 1, 2006 – December 31, 2007

The Chair reminded members that the University Affairs Board was responsible for consideration of matters of a non-academic nature that directly concerned the quality of life on campus. The Annual Report of the Equity Officers addressed the quality of life for all members of the University community, including students, faculty, and staff. This report was intended to enable the Board to monitor the University's activities in implementing its equity policies.

Professor Hildyard introduced the Equity Officers in attendance, and then provided an overview of the highlights of the Report. She noted that it was the second year in which a single report had been produced in order to provide a coordinated picture of the activities within the equity portfolio. These had focused on initiatives to bring life to the *Statement on Equity, Diversity and Excellence* that had been approved by the Governing Council in December 2006. There had been extensive collaborative work and new partnerships both among the various equity offices, and between those in the central administration and those in the academic divisions. This reflected the *Statement's* declaration that equity and diversity were the responsibility of all members of the University community. As an example, the Office of Lesbian, Gay, Bisexual, Transgender, Queer Programs and Services had organized a Queer Alumni event in partnership both with the Sexual Diversity Program and the Division of University Advancement. Similarly, the Aboriginal Initiatives Office had partnered with both the First Nations House and organizations within the Greater Toronto Aboriginal community.

An enhanced communication strategy had been implemented to engage the University community to advance equity. This had included the distribution of bookmarks to new students with information about the various equity offices. New initiatives, in particular by the Anti-Racism and Cultural Diversity Office, as well as the Organizational Learning Development Center, had built capacity to address differences in cultural values. Equity initiatives had achieved increased visibility on the UTM and UTSC campuses, and each had seen the establishment of high level equity advisory committees. The Employee Assistance Program (EAP) had received the Employee Assistance Society of North America Corporate Award in recognition of its excellence in providing support to faculty, staff and their families. The Speaking Up Survey, which had included 14 questions on equity and diversity, had been completed by over 52% of the 8,000 faculty and staff to which it had been sent. The results had highlighted areas for improvement, and these would inform initiatives for the upcoming year. Increased information would be provided to faculty and staff concerning the availability of resources to respond to their needs. Efforts would be made to address the increasingly complex and intersecting equity issues being brought forward by staff and students. One issue of particular concern was the increased incidence of mental health problems within the

5. Annual Report of the Equity Officers: July 1, 2006 – December 31, 2007 (cont'd)

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University community. A priority in the year ahead would be to raise awareness of this issue, and to increase the provision of appropriate resources.

The Chair invited Ms Oriol Varga, Executive Member of APUS to address the Board. She stated that in her view actions were often more significant than words like those contained in the Equity Report under consideration. She referred to what she considered the criminalization of students on campus with the intention to stifle freedom of expression. Ms Varga objected to the presence of campus police at recent governance meetings, and the laying of charges against students under the *Code of Student Conduct* and *Criminal Code*. She urged that all such charges be withdrawn. In her opinion, these recent actions by the police and University administration were an indication of the state of inequity on campus. Ms Varga also alleged that the following were examples of campus inequity: equity posters which did not include disabled, racialized, or working class students; a reduction in programs in the Transitional Year Program; a lack of response by the University administration to student concerns about the proposed Student Commons project; reduced support for part-time students at Woodsworth College; and a lack of responsiveness to student demands for free education and parity on Governing Council.

Professor Hildyard noted that the intent of the equity poster to which the guest speaker had referred had been to initiate dialogue on equity issues. Some members of the University community had objected that the poster did not address certain issues. However, extensive positive feedback had also been received from members of the University community who reported that the poster had been a very effective tool in initiating discussion of equity issues. Professor Hildyard stated that the poster had been just one part of an evolving communications strategy. She also wished formally to thank the various equity officers for their excellence and professionalism in dealing with what were often very difficult issues.

A member said that this was an excellent report, and he wished to draw attention to the numerous outreach programs sponsored by academic divisions with the goal of increasing the diversity of incoming students to the University. These laudable programs were directed in particular to high school students from disadvantaged backgrounds, and he recommended that they be publicized more widely and given greater visibility across the city and with the Provincial government. Professor Freedman agreed, and noted that the Professor Cheryl Misak, whose appointment as Interim Provost would begin on July 1, 2008, had chaired a high level Task Force on Outreach that reflected the University's strong commitment in this area.

The member referred to a letter that had been placed on the table from Professor Kari Dehli of OISE/UT to President Naylor which referred to the March 20, 2008 protest at Simcoe Hall and which stated that "the University is pressing charges against 14 of the students involved in the sit-in ..." He asked for clarification, as it was his understanding that the charges had been laid by the Toronto Police Service based on evidence that had been provided to them. Professor Freedman stated that the member was correct that the University had not pressed the charges. The member asked that this clarification be recorded in the official report of the meeting.

A member stated that she was very impressed, as a staff member working in the Faculty of Medicine, with the excellent services provided by the various equity offices in support of students, faculty and staff. In particular she wished to commend the important work of the Community Safety Office. Professor Freedman echoed these comments, and added that the Reports of both the Equity Officers and Police Services had provided the Board with important information about the University's accomplishments in the areas of equity and community safety. The University had more equity offices than most universities, and they contributed much to the institution. Similarly, the Police Services on all three campuses provided

5. Annual Report of the Equity Officers: July 1, 2006 – December 31, 2007 (cont'd)

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excellent supports to their communities. More could always be done, and it was important not to become complacent, but he wished to emphasize that these had been very positive reports.

6. Report of the Senior Assessor

Professor Freedman stated that he wished to clarify a comment that he had made at the meeting of March 25, 2008 regarding the consideration by the Council on Student Services (COSS) of the operating plans for the student services on the St. George campus. In response to a question, he had stated that there had not been sufficient reasons for COSS to oppose the operating plans and budgets. As the Chair of COSS had subsequently and rightly pointed out to him, this had been his own opinion, and not that of the student members of COSS. Those members had reviewed the reports carefully, and had pointed out what they considered to be weaknesses in such areas as the allocation of funds. In their view there had been sufficient reasons to vote against the plans.

7. Report of the Elections Committee

The Board received for information Report Number 50 (March 26, 2008) of the Elections Committee.

8. Date of the Next Meeting

The Chair informed members that the next regular meeting of the Board was scheduled for Monday, June 2, 2008 at 4:30 p.m.

9. Other Business

There was no other business.

The meeting adjourned at 5:35 p.m.

Secretary

Chair

May 16, 2008