

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 455 OF
THE EXECUTIVE COMMITTEE

Monday, May 13, 2013

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Monday, May 13, 2013 at 5:00 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Mr. Richard Nunn, Chair Ms Judy Goldring, Vice-Chair Professor David Naylor, President Mr. P. C. Choo Professor William Gough Professor Edward Iacobucci* Mr. Nykolaj Kuryluk Regrets: Mr. Brent S. Belzberg Mr. Andrew Girgis	Dr. Gary P. Mooney* Ms N. Jane Pepino Ms Maureen J. Somerville Professor Elizabeth M. Smyth Mr. Chirag Variawa Non-Voting Member: Mr. Louis R. Charpentier, Secretary of the Governing Council Secretariat: Ms Mae-Yu Tan
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In Attendance:

Professor Ellen Hodnett, Chair, Academic Board and Member of the Governing Council
Professor Cheryl Misak, Vice-President and Provost and Member of the Governing Council
Mr. John Switzer, Chair, Business Board and Member of the Governing Council
Ms B. Elizabeth Vosburgh, Chair, University Affairs Board and Member of the Governing Council
Ms Sheree Drummond, Deputy Secretary of the Governing Council

* Absent for Item 12bii.

The meeting began in closed session.

1. Report of the President

Provincial Government Budget

The President highlighted items in the Provincial Budget that had been released on May 2, 2013 by Finance Minister Charles Sousa. These included a continuing commitment to fully fund growth in the post-secondary educational system, with spaces for an additional 60,000 university and college students. The planned timeline for the expansion had not yet been made public. The Government indicated its intent to continue implementing the recommendations from the Drummond Report,¹ which contained a strong endorsement for differentiation within the higher education system. However, details with respect to the implementation had yet to be provided. Re-direction on arbitration for public sector compensation, in particular attention to ability to pay, had not been included in the Budget. In the current period of fiscal restraint, the matter of pay increases would continue to pose challenges for the public sector.

The President also reported on the Youth Jobs Strategy that had been unveiled by the Government, which included the proposed Ontario Youth Employment Fund, the Ontario Youth Entrepreneurship Fund, and the Ontario Youth Innovation Fund. As part of the Youth Jobs Strategy, \$25-million also had been allocated by the Government for a business-labour connectivity and training fund. The President said that the University had been identified as one of the accelerator centres for its work in youth mentorship both on-campus and at MARS, and he noted that the Ontario Youth Innovation Fund would be of particular relevance for post-doctoral fellows who managed industry research and development.

In closing, the President encouraged governors to participate in the convocation ceremonies that would be held between June 4th and 21st. Honorary degrees would be awarded to a range of outstanding individuals during a number of the 25 ceremonies.

The Committee moved *in camera*.

The President briefed the Committee on some confidential matters.

The Committee returned to closed session.

¹ *Report of the Commission on the Reform of Ontario's Public Services (Drummond Report):*
<http://www.fin.gov.on.ca/en/reformcommission/index.html>

2. Items for Endorsement and Forwarding to the Governing Council

a) Policies

i) [Guidelines on the Role and Appointment of University Ambassadors](#)

Professor Hodnett reported that, at the Academic Board meeting of May 2, 2013, the President had presented for the Board's approval two related items - the *Guidelines on the Role and Appointment of University Ambassadors* and the *Policy on Presiding Officers for Convocation*. Professor Hodnett provided an overview of the proposed *Guidelines*, stating that they would enable the President to call on a small corps of University Ambassadors from time to time to fulfill specific ceremonial responsibilities. The senior volunteers would assist with the increasing demands on members of the University by representing the University at various ceremonies or other formal events. The University Ambassadors would be drawn from the University community, based on set criteria, following a call for nominations, and they would be appointed by the Executive Committee on the recommendation of the President with advice from the Chair of the Governing Council and the Executive Committee of the College of Electors.

In response to a question from a member of the Committee, the President explained that the intent was to call on volunteers such as Chancellors Emeriti and Presidents Emeriti, rather than University officials such as current Deans, to serve as University Ambassadors.

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the proposed *Guidelines on the Role and Appointment of University Ambassadors* be approved, effective immediately.

ii) [Policy on Presiding Officers for Convocation - Proposed Revisions](#)

Professor Hodnett said that the proposed revisions to the *Policy on Presiding Officers for Convocation* would allow for Chancellors Emeriti, Presidents Emeriti and University Ambassadors to serve as presiding officers in specific circumstances. The revisions would also enable the President to delegate responsibilities among academic division heads, Vice-Presidents with academic appointments and others. At the suggestion of the College Principals, an additional amendment had been made to the proposed revised *Policy* and its Appendix A. In instances when both the Chancellor and President were absent and students from multiple units were graduating at the same convocation, the Chancellor would designate the head of one of the academic units to act on his/her behalf. There would be an equitable rotation among the heads

2. Items for Endorsement and Forwarding to the Governing Council (cont'd)

a) Policies (cont'd)

ii) Policy on Presiding Officers for Convocation - Proposed Revisions (cont'd)

invited to serve for the Chancellor and this process would replace the existing requirement for the head of the earliest established unit to act for the Chancellor. During the Board's discussion, there had been acknowledgement that the requirement for the Chancellor to preside over 33 ceremonies was becoming increasingly challenging. However, a member had stated that, in her view, it was important to graduands for the Chancellor to preside at their ceremonies, providing continuity. The member had suggested that an effort should be made for either the Chancellor or the President to be present at each ceremony. The President had said that he felt that in the overwhelming majority of instances, that would be possible.

At the invitation of the Chair, Mr. Charpentier informed the Committee that, following the Academic Board meeting, one further amendment had been made to Appendix A of the *Policy*. In the event that both the Chancellor and the President were absent for a ceremony in which University of Toronto Mississauga (UTM) or University of Toronto Scarborough (UTSC) students would be graduating, the Vice-President and Principal of the respective campus would be designated to act on behalf of the Chancellor. No objections were raised by members.

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the amended proposed revised *Policy on Presiding Officers for Convocation* be approved, effective immediately, replacing the *Policy* approved on April 16, 2009.

b) [Renewal and Proposed Revisions of Hospital – University Community Affiliation Template Agreements](#)

Professor Hodnett provided a brief overview of the proposal for revised template agreements for community affiliation and non-hospital clinical site agreements and a new affiliation template agreement for Toronto Academic Health Science Network (TAHSN) Associate Members between the University of Toronto and the relevant sites. She explained that the proposed changes in the community affiliation and non-hospital clinical site template agreements

2. Items for Endorsement and Forwarding to the Governing Council (cont'd)
b) Renewal and Proposed Revisions of Hospital – University Community Affiliation Template Agreements (cont'd)

addressed changes in practice, legislation, accreditation standards or University policy since 2007. The proposed new TAHSN Associate Member template agreement was a hybrid of the draft 2013 revised community affiliation template agreement and the 2011 full affiliation template agreement. It was reflective of the transition of the four TAHSN Associate hospitals to a status more like the full affiliates, with increased engagement in education and research. If the two revised and one new template agreements were approved, they would be customized for each institution to reflect details relevant to each hospital.

A member asked about amended language in the templates that addressed insurance coverage. The President explained that the minor change in language would allow for “equivalent self-insurance”² or a policy of comprehensive liability insurance to be held by the hospitals. The key requirement was that a hospital’s insurance coverage would protect students assigned to the hospital during their placements.

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

- a) THAT the revised template agreement for community affiliation agreements, the revised template agreement for non-hospital clinical site agreements, and the new affiliation template agreement for Toronto Academic Health Science Network Associate Members between the University of Toronto and the relevant sites be approved, effective immediately;
- (b) THAT the President, or designate, be authorized to sign such agreements on behalf of the Governing Council, provided that the agreements conform to the approved template agreement; and
- (c) THAT the agreements signed under the provisions of this resolution be filed with the Secretary of Governing Council.

² Proposed revised *2013 Community Affiliation Template Agreement*. Section XV.3 – Insurance (pages 25-26) and proposed *2013 TAHSN Associate Members Affiliation Template Agreement*, Section XV.3 – Insurance (page 27).

2. Items for Endorsement and Forwarding to the Governing Council (cont'd)

c) Capital Projects

i) Governance Pathways for Capital Projects and Infrastructure Renewal Projects

The Chair advised members that the *Governance Pathways for Capital Projects and Infrastructure Renewal Projects* document had been developed in order to make explicit the required governance pathways. Recommendations for such projects would be considered by the Governing Council and its bodies in a manner that enhanced and supported the University's ability and ongoing efforts to (a) allocate its resources prudently and effectively, (b) maximize opportunities for cost containment and (c) ensure the value and integrity of the public procurement process. The Chair said that the document had been provided for information and discussion to the Planning and Budget Committee, the Business Board and the Academic Board. It would also be distributed to members of the University Affairs Board and the Governing Council. In general, discussion of the document had been supportive and brief.

Professor Hodnett reported that, at the Academic Board meeting, she had provided an overview of the document for members. Professor Misak reiterated the need for confidentiality with respect to proposed total project costs and she had reminded members of the unique features within the University's governance system that enabled Academic Board members to provide input and vote on budgetary matters.

Mr. Charpentier elaborated on the procedures that would be followed when sources of funding for a capital project and the total project costs were considered. The Governing Council would move from open session into "Committee of the Whole",³ a process that would allow it to discuss without constraint the financial aspects of a capital project *in camera*. Complete documentation, including the relevant portion of the *in camera* minutes, would be made publicly available on the Governing Council website at a later date, once the bids for the project had been received and finalized and the Governing Council office had been notified. The President commented that the procedure was useful in ensuring that as much discussion as possible would occur in open session, without disclosing the costs prior to the bidding process.

³ Section 70, *By-Law Number 2* of the Governing Council.
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2. Items for Endorsement and Forwarding to the Governing Council (cont'd)

c) Capital Projects

ii) Report of the Project Planning Committee for the Relocation of the John H. Daniels Faculty of Architecture, Landscape and Design to One Spadina Crescent

Professor Hodnett outlined the capital project for the relocation of the John H. Daniels Faculty of Architecture, Landscape and Design (FALD) to One Spadina Crescent. The new site would accommodate an expansion of the FALD's curricular programs (which included the Honours Undergraduate Architectural Studies Program) and an intensification of its research activities, industry interfaces and public programs. Phase One of the project would accommodate approximately 2, 100 net assignable square metres (nasm) or one-third of the total space program. Phase Two, for which approval would be sought in the fall, would accommodate the remainder of the space program. Following discussion, the Board had fully supported the recommendation of approval for the project. Mr. Charpentier added that, at its meeting of May 6th, the Business Board had approved execution of the capital project, subject to Governing Council approval.

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT the Project Planning Committee Report for the Relocation of the John H. Daniels Faculty of Architecture, Landscape and Design to One Spadina Crescent, dated March 29, 2013, be approved in principle; and
2. THAT the project scope totalling 4, 600 gross square metres (approximately 2, 100 net assignable square metres) be approved in principle for the First Phase, to be funded by the Capital Campaign, Provostial Central Funds, Graduate Expansion Funds, Deferred Maintenance Funds and borrowing.

iii) Report of the Project Planning Committee for the Environmental Science and Chemistry Building at the University of Toronto Scarborough

Professor Hodnett stated that the proposal for a new Environmental Science and Chemistry Building at the University of Toronto Scarborough (UTSC) would enable UTSC to keep pace with planned graduate expansion and increases in new faculty who would need laboratory facilities. No questions had been raised by members, and the Board had recommended approval of the capital project.

A member expressed his support for the proposed project, which had been initiated a number of years earlier.

2. Items for Endorsement and Forwarding to the Governing Council (cont'd)

c) Capital Projects (cont'd)

iii) Report of the Project Planning Committee for the Environmental Science and Chemistry Building at the University of Toronto Scarborough (cont'd)

On motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT the Project Planning Report for the Environmental Science and Chemistry Building at the University of Toronto Scarborough (UTSC), dated March 29, 2013, be approved in principle; and
2. THAT the project scope totalling 5, 058 net assignable square metres (10, 116 gross square metres) to be funded by UTSC Operating Funds, Graduate Expansion Funds and Borrowing, be approved in principle.

CONSENT AGENDA

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that the items be approved.

3. Item for Confirmation by the Executive Committee

a) Constitutional Amendments

i) Faculty of Medicine

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the amended Constitution of the Faculty of Medicine, which was approved by the Council of the Faculty of Medicine on April 29, 2013, be approved.

3. Item for Confirmation by the Executive Committee (cont'd)

a) Constitutional Amendments (cont'd)

ii) Ontario Institute for Studies in Education

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the amended Constitution of the Ontario Institute for Studies in Education, which was approved by the Faculty Council of the Ontario Institute for Studies in Education on April 17, 2013, be approved.

iii) Woodsworth College

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the amended Constitution of Woodsworth College, which was approved by the Council of Woodsworth College on March 27, 2013, be approved.

b) Report of the Project Planning Committee for the University of Toronto Libraries High-Density Library Storage Facility Expansion at the Downsview Campus

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

1. THAT the Project Planning Report for the University of Toronto Libraries Expansion to Library Storage at the Downsview Campus, dated March 29, 2013, be approved in principle; and
2. THAT the project scope to expand the existing high density library storage facility by two bays, or approximately 1, 670 gross square metres (1, 288 net assignable square metres), be approved in principle, with funding by an allocation from the University's operating budget.

4. Item for Endorsement and Forwarding to the Governing Council

a) Terms of Reference Revision: Committee on Academic Policy and Programs

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT Section 4.4(b)(iii) of the Terms of Reference of the Committee on Academic Policy and Programs be revised, removing the phrase “new fields in existing graduate programs” from the phrase “...new collaborative graduate programs and new fields in existing graduate programs, and the closure of such programs.”

5. Report of the Previous Meeting of the Executive Committee

Report Number 454 (March 28, 2013) of the Executive Committee was approved.

6. Business Arising from the Reports of the Previous Meetings

There was no business arising from the report of the previous meeting.

7. Minutes of the Governing Council Meetings

The Chair said that the minutes of the Governing Council meeting of April 9, 2013 had not been distributed to members.

8. Business Arising from the Minutes of the Governing Council Meetings

9. Reports for Information

Members received the following reports for information.

- a) Reviews of Academic Programs and Units – Semi-Annual Report
- b) Report Number 185 of the Academic Board (May 2, 2013)
- c) Report Number 204 of the Business Board (April 8, 2013)
- d) Report Number 175 of the University Affairs Board (April 30, 2013)

END OF CONSENT AGENDA

10. Date of Next Meeting – Monday, June 17, 2013 from 5:00 to 7:00 p.m.

11. Other Business

Governing Council Meeting

The Chair informed members that two requests to speak at the May 23rd Governing Council meeting on the topic of the Faculty of Music Undergraduate Association fee increase had been submitted - one from the Vice-President – Internal of the Association of Part-Time Undergraduate Students (APUS) and one from the President of APUS. A request from the President of the University of Toronto Students' Union to speak on the same topic at both the May 28th meeting of the University Affairs Board (UAB) and the June 27th meeting of the Governing Council had also been received. Following discussion, members decided that the inquiries about the Faculty of Music student fee increase should be directed to members of the administration. Ms Vosburgh noted that no concerns had been expressed to the UAB by Faculty of Music students and the increase had been approved by the UAB on April 30th.

The Committee moved *in camera*.

12. Items for Endorsement and Forwarding to the Governing Council

a) Capital Projects

i) **Relocation of the John H. Daniels Faculty of Architecture, Landscape and Design to One Spadina Crescent - Sources of Funding and Total Project Cost**

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the recommendation regarding the proposed relocation of the John H. Daniels Faculty of Architecture, Landscape and Design to One Spadina Crescent contained in the memorandum from Ms Gail Milgrom, Director of Campus and Facilities Planning, dated April 4, 2013, be approved.

12. Items for Endorsement and Forwarding to the Governing Council (cont'd)

a) Capital Projects (cont'd)

ii) The Environmental Science and Chemistry Building at the University of Toronto Scarborough - Sources of Funding and Total Project Cost

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT the recommendation regarding the proposed University of Toronto Scarborough Environmental Science and Chemistry Building contained in the memorandum from Ms Gail Milgrom, Director of Campus and Facilities Planning, dated April 4, 2013, be approved.

b) Appointments

i) 2013-14 Non-Governor Pension Committee Members

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT the recommendation regarding the 2013-14 non-governor Pension Committee members contained in the memorandum from Mr. Richard Nunn, Chair of the Governing Council, dated May 7, 2013, be approved; and
2. THAT, pursuant to section 38 of *By-Law Number 2*, the Governing Council consider this item *in camera*.

12. Items for Endorsement and Forwarding to the Governing Council (cont'd)

b) **Appointments (cont'd)**

ii) 2013-14 Governor Assignment

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT the recommendation regarding the appointment of members of the Governing Council to governance bodies in 2013-14 contained in the memorandum from Mr. Richard Nunn, Chair of the Governing Council, dated May 6, 2013, be approved; and
2. THAT, pursuant to section 38 of *By-Law Number 2*, the Governing Council consider the item *in camera*.

iii) 2013-14 Committee for Honorary Degrees Member

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT the recommendation regarding the appointment of a member to the 2013-14 Committee for Honorary Degrees contained in the memorandum from Mr. Richard Nunn, Chair of the Governing Council, dated May 1, 2013, be approved; and
2. THAT, pursuant to section 38 of *By-Law Number 2*, the Governing Council consider the item *in camera*.

12. Items for Endorsement and Forwarding to the Governing Council (cont'd)

b) **Appointments (cont'd)**

iv) 2013-14 Community Members of the University of Toronto Mississauga Campus Council and its Standing Committees

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT the recommendation regarding the appointment of 2013-14 Community Members of the University of Toronto Mississauga Campus Council and its Standing Committees contained in the memorandum from Mr. Richard Nunn, Chair of the Governing Council, dated May 10, 2013, be approved; and
2. THAT, pursuant to section 38 of *By-Law Number 2*, the Governing Council consider this item *in camera*.

IN CAMERA CONSENT AGENDA

13. Capital Project

a) **University of Toronto Libraries High-Density Library Storage Facility Expansion at the Downsview Campus – Sources of Funding and Total Project Cost**

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the recommendation regarding the proposed University of Toronto Libraries High-Density Library Storage Facility Expansion at the Downsview Campus contained in the memorandum from Ms Gail Milgrom, Director of Campus and Facilities Planning, dated April 4, 2013, be approved.

14. External Appointment -West Park Healthcare Centre Board of Directors

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT Professor Molly Verrier be proposed to the Nominating Committee of the Board of Directors of the West Park Healthcare Centre for re-election to the Board for a one-year term, with her appointment to continue until the 2014 Annual General Meeting, and until a successor is appointed.

15. Committee Members with the President

Members of the Executive Committee, with the Board Chairs, met privately with the President.

16. Committee Members alone

Members of the Executive Committee, with the Board Chairs, met privately and considered a personnel policy matter.

The Committee returned to closed session.

The meeting adjourned at 6:10 p.m.

Secretary
May 14, 2013

Chair