

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL  
**REPORT NUMBER 412 OF**  
**THE EXECUTIVE COMMITTEE**  
**Monday, February 25, 2008**

To the Governing Council,  
University of Toronto.

Your Committee reports that it held a meeting on Monday, February 25, 2008 at 5:00 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Mr. John F. (Jack) Petch (In the Chair)  
Dr. Alice Dong, Vice-Chair  
Professor David Naylor, President  
The Honourable William G. Davis  
Ms Susan Eng  
Professor Ellen Hodnett  
Mr. Timothy Reid  
Professor Arthur S. Ripstein  
Mr. Robert S. Weiss

**Non-Voting Member:**

Mr. Louis R. Charpentier

**Secretariat:**

Mr. Henry Mulhall, Secretary  
Mr. Matthew Lafond

**Regrets:**

Ms Diana A.R. Alli  
Miss Saswati Deb  
Dr. Shari Graham Fell  
Professor William Gough  
Ms Estefania Toledo

**In Attendance:**

Dr. Claude Davis, Chair, University Affairs Board and Member of the Governing Council  
Dr. Anthony Gray, Special Advisor to the President  
Professor Michael R. Marrus, Chair, Academic Board and Member of the Governing Council  
Mr. Richard Nunn, Chair, Business Board and Member of the Governing Council

**1. Report of the Previous Meeting**

Report Number 411 (January 9, 2008) of the Executive Committee was approved.

**2. Business Arising from the Report of the Previous Meeting**

There was no business arising from the report of the previous meeting.

**3. Report of the President**

The Committee moved *in camera* and was briefed by the President on a number of university relations and personnel matters.

The Committee returned to closed session.

**4. Items for Confirmation by the Executive Committee**

**(a) Constitution: Faculty of Forestry**

*(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 5)*

Professor Marrus reported that the proposed amendment to the Faculty of Forestry's constitution would provide for the inclusion of the Dean of the Faculty of Arts and Science in the membership of the Faculty Council. This would rectify an oversight that had occurred when the revised constitution was confirmed by the Executive Committee in October, 2006.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

THAT the amendment to the Constitution of the Faculty of Forestry, which was approved by the Faculty Council on April 17, 2007, be approved.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix "A"](#).

**(b) Name Change of the University of Toronto at Mississauga (UTM) Department of French, German and Italian to the "Department of Language Studies"**

*(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 6)*

Professor Marrus reported that the Academic Board had been informed that the UTM Department of French, German and Italian proposed to change its name to the "Department of Language Studies", a reflection of the de-Europeanization of language study that was occurring within the Department. Faculty members in the Department had provided overwhelming support for the proposed name, and the Academic Board had also given its approval.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

THAT the name of the University of Toronto at Mississauga Department of French, German and Italian become the "Department of Language Studies", effective immediately.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix "B"](#).

**4. Items for Confirmation by the Executive Committee (cont'd)****(c) University of Toronto at Mississauga (UTM): Bachelor of Business Administration Degree**

*(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 7)*

Professor Marrus reported that UTM currently offered two degrees in business, the Bachelor of Commerce degree for programs focusing on finance and accounting, and an Honours Bachelor of Arts for programs focusing on business administration. It was proposed to change the name of the latter degree to “Bachelor of Business Administration” (B.B.A.), corresponding with current usage at many North American universities. Following discussion, the Academic Board had approved the new degree name.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

- (a) THAT the proposed change of degree designation for the Management Specialist Program at the University of Toronto at Mississauga from an Honours Bachelor of Arts (HBA) to a Bachelor of Business Administration (BBA) be approved; and
- (b) THAT proposed change of degree designation be effective (i) for all students entering the program in September 2008 and thereafter, and (ii) at the option of students currently enrolled in the program, who may choose to graduate with either degree.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix “C”](#).

**(d) Redesigned Parchment: University of Toronto**

*(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 12)*

Professor Marrus reported that the proposal for redesigned parchments for earned and honorary degrees had received input from the Committee to Review Convocation and the Working Group on Parchment Design. There had been extensive discussion of such matters as the parchment’s orientation, its fonts, the size of the seal to be affixed, and the use of English for earned degrees and Latin for honorary degrees. The Board had overwhelmingly approved the new parchments.

In response to a question from a member, Professor Marrus clarified that it would be possible for graduates to obtain a replacement parchment from the Office of Convocation if their existing parchment had been lost or destroyed.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

THAT the proposed redesign of the University of Toronto Degree Parchment and the Honorary Degree Parchment, as shown in the attached samples and with the specifications listed in Appendix 1 of the Memorandum from the University Registrar dated January 7, 2008, be approved.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix “H”](#).

**5. Items for Endorsement and Forwarding to the Governing Council**

- (a) **School of Graduate Studies / Faculty of Medicine: Master of Health Informatics Degree Program**  
(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 8)

The Academic Board had been informed that this was a proposal for a full-time, professional graduate degree program to be offered by the Department of Health Policy, Management and Evaluation in cooperation with the Faculty of Information Studies. It was intended for healthcare and information-technology specialists who wished to develop and apply their knowledge in the healthcare system. The Chair of the Department of Health Policy, Management and Evaluation had defined informatics and had explained that the proposed program would produce professionals who were able to work closely with both computer scientists and health sciences practitioners in order to deliver improved healthcare. The Board gave its full support for the new program.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposal to establish a Master of Health Informatics (M.H.I.) Degree Program within the Faculty of Medicine be approved, effective September 2008.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix “D”](#).

- (b) **School of Graduate Studies / Faculty of Medicine: Master of Health Science Degree in Medical Radiation Sciences**  
(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 9)

Professor Marrus reported that this proposed professional, master’s degree program in Medical Radiation Sciences would be unique in North America. Directed at radiation therapists with an undergraduate degree who wished to expand their knowledge and clinical skills, the program would require two years of full-time study, including course work, clinical practice, and a research project. The Vice-Chair of the Academic Program in the Department of Radiation Oncology had provided a thorough explanation of the program, and the Board had provided its full support.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposal to establish a Master of Health Science (M.H.Sc.) Degree Program in Medical Radiation Sciences within the Faculty of Medicine be approved, effective September 2008.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix “E”](#).

- (c) **Faculty of Arts and Science: Mark S. Bonham Centre for Sexual Diversity Studies Extra-Departmental Unit B (EDU:B)**  
(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 10)

Professor Marrus reported that this item was a proposal for the re-classification of the Mark S. Bonham Centre for Sexual Diversity Studies from an Extra-Departmental Unit C (EDU:C) to an EDU:B. This would provide the Centre with the authority to offer interdisciplinary

**5. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(c) Faculty of Arts and Science: Mark S. Bonham Centre for Sexual Diversity Studies Extra-Departmental Unit B (EDU:B) (cont'd)**

programs and to make cross-appointments, and no new resources or changes to the current undergraduate program would be required. A member of the Board had inquired about the governance approval path for the proposed re-classification, noting that the item had been considered by the Planning and Budget Committee (P&B) rather than the Committee on Academic Policy and Programs (AP&P). Professor Goel had explained that an EDU was a budgetary unit, and therefore the proposed change required P&B approval. Curricular aspects of academic program proposals were considered by AP&P. The Board had provided full support for the reclassification.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the Mark S. Bonham Centre for Sexual Diversity Studies be established as an Extra-Departmental Unit B (EDU:B) within the Faculty of Arts and Science, effective immediately.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix “F”](#).

**(d) Capital Project: Project Planning Report – Robarts Library Renewal and Expansion**

*(Arising from Report Number 154 of the Academic Board [January 31, 2008]- Item 11)*

The Academic Board had been informed that significant growth in student enrollment had created a need for additional student access and study space within the Library system. The proposed plan included renovation and reconfiguration of approximately 15,750 net assignable square metres (nasm) of interior space, the addition of a five-storey pavilion along Huron Street, and renovations to the Library’s exterior, increasing current study spaces within the Library by 76%. The total cost of the project was approximately \$74,297,000. However, each phase of the proposal could be completed as a discrete project as funding became available.

In response to a question, the Chief Librarian had stated that, despite technological advances that had been made, there was an ongoing need for increased study space on campus. A member had noted that the Board had approved over \$160-million in capital projects during the previous year, and had asked whether the University could afford such development. Professor Goel had explained that the Academic Board was being asked to approve the Robarts project as a major priority so that funding could be sought. The Board had provided its overwhelming support for this significant project planning report.

The President emphasized that this would be a phased project that would only proceed as funding became available from advancement and other sources. The priority in the first phase would be the major expansion of student study space with the goal of significantly enhancing the student experience.

**5. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(d) Capital Project: Project Planning Report – Robarts Library Renewal and Expansion (cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

1. THAT the Robarts Library Renewal and Expansion Plan, as described within this report, be approved in principle;
2. THAT the components of the project for the Robarts Library Renewal and Expansion, including approximately 15,750 net square metres of renovations and 7,100 gross square metres of expansion space, be approved in principle at an estimated total project cost of \$74,297,000 to be funded by fundraising initiatives.
3. THAT the component parts of the renewal project be brought forward for approval to implement through the Accommodation and Facilities Directorate for components valued at less than \$2 million, and those exceeding \$2 million in accordance with the Policy for Capital Projects.
4. THAT the interim planning report for the Robarts Library pavilion project be approved in principle.

Documentation is attached to Report Number 154 of the Academic Board as [Appendix “G”](#).

**(e) Policy on Social and Political Issues With Respect to University Divestment (Arising from Report Number 145 of the University Affairs Board [January 29, 2008]-Item 3)**

Dr. Davis reported that the University Affairs Board had recommended approval of the *Policy on Social and Political Issues With Respect to University Divestment* at its January 29, 2008 meeting. The Policy had been revised to address concerns raised by members of the Board at its November 6, 2007 meeting. One of the main goals of the revised Policy was to overcome an unusual provision of the existing policy in which an Advisory Board consisting of Governors was asked to make a recommendation that could be accepted or rejected by the President. Under the revised Policy, the membership of Advisory Committees would not be restricted to Governors and would be approved by the Executive Committee. Members would be selected in part on the basis of relevant expertise, and would continue to represent the four major constituencies. At the Board meeting of January 29, 2008, a member had asked the Board to consider an alternate policy that dealt largely with investment rather than divestment matters. It had been clarified that investment matters fell within the Terms of Reference of the Business Board rather than the University Affairs Board. It had been proposed that the alternate policy could be discussed at an offline session that could also involve representatives from the University of Toronto Asset Management Corporation (UTAM). In order to overcome some of the confusion that had arisen, the name of the revised Policy before the Board had been amended to refer to Divestment rather than Investment.

Mr. Nunn reported that, because of its general responsibility for investments, the Business Board had received a briefing on the proposed Policy. The Vice-President, Business Affairs had also advised the Board of the alternate policy, and of the possibility of Business Board

**5. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(e) Policy on Social and Political Issues With Respect to University Divestment (cont'd)**

involvement in its consideration. The Board had not been asked to vote on the proposal, and it would have to deal with detailed questions if and when decisions were made to divest.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the revised *Policy on Social and Political Issues With Respect to University Divestment* be approved, replacing the existing Policy as passed on December 14, 1994.

Documentation is attached to Report Number 145 of the University Affairs Board as [Appendix "A"](#).

**6. Performance Indicators**

The Chair stated that the annual Performance Indicators Report was a major element of the University's accountability exercises, and consisted of a series of metrics of institutional achievement across a wide variety of indicators. The task of the Executive Committee was to identify any issues that might need clarification, and to agree on the focus of the presentation of the Report to be made at the Governing Council meeting. At the Chair's suggestion, it was agreed that a presentation of approximately ten minutes would focus on a limited number of accountability measures. This would be followed by approximately twenty minutes of questions and general discussion. The President referred members to the revised cover sheet that had been placed on the table. It provided background to the Report, and was a useful guide to its highlights. The Summary Document also captured the core content of the full Report. A member suggested two aspects of the Report that would be useful to highlight during the presentation at the Governing Council meeting. He appreciated the effort that had been made to measure quality in research and teaching in the humanities and social sciences, and recommended these data be included in the presentation. It would also be useful to receive more detailed information regarding levels of student participation in co-curricular activities as measured by the Enriching Educational Experiences Survey on page 36 of the full Report. In his view this was a key measure, especially for students, that might be expanded upon in future years' reports.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the *Performance Indicators for Governance Annual Report for 2007* be placed on the agenda of the Governing Council meeting on March 4, 2008.

**7. Reports for Information**

Members received the following reports for information.

- (a) Report Number 154 of the Academic Board (January 31, 2008)
- (b) Report Number 163 of the Business Board (December 17, 2007)
- (c) Report Number 164 of the Business Board (February 4, 2008)
- (d) Report Number 145 of the University Affairs Board (January 29, 2008)

**8. Date of the Next Meeting**

Members were reminded that the next regular meeting of the Executive Committee was scheduled for Monday, March 31, 2008 at 5:00 p.m.

**9. Other Business**

There was no other business.

On motion duly moved and seconded,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and 33 of *By-Law Number 2*, consideration of items 10 and 11 take place *in camera*, with the Board Chairs admitted to facilitate the work of the Committee.

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*In Camera Session*

**10. External Appointments**

**(a) University of Toronto Asset Management Corporation (UTAM)**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the following individuals be approved and nominated as members and directors of the University of Toronto Asset Management Corporation for one year terms until the 2009 annual meeting of the Corporation or until their successors are appointed.

Ira Gluskin (Chair)  
Robert W. Morrison (Vice Chair)  
Sheila Brown (*ex officio*)  
Catherine A. Delaney  
William E. Hewitt  
Eric F. Kirzner  
Anthony R. Melman  
Florence Minz (Member, Governing Council)  
James J. Mossman  
Catherine J. Riggall (*ex officio*)  
Thomas H. Simpson



**10. External Appointments (cont'd)**

**(b) McClelland and Stewart Ltd.**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the following individuals be approved and nominated as directors of McClelland and Stewart Ltd. for one year terms until the 2009 annual meeting of the Corporation, or until their successors are appointed, effective immediately.

Dr. Avie Bennett (Chair)  
Ms Trina McQueen  
Mr. Douglas Pepper (President and Publisher)  
Ms Catherine Riggall  
Ms Judith Wolfson

**11. Senior Appointment**

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration a recommendation for a senior appointment made by the President.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT, pursuant to Section 38 of *By-Law Number 2*, the recommendation for the senior appointment be considered by the Governing Council *in camera*.

The Committee returned to closed session.

The meeting adjourned at 6:25 p.m.

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Secretary  
February 26, 2008

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Chair