

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL  
**REPORT NUMBER 401 OF**  
**THE EXECUTIVE COMMITTEE**

**Thursday, December 14, 2006**

To the Governing Council,  
University of Toronto.

Your Committee reports that it held a special meeting on Thursday, December 14, 2006 at 3:45 p.m. in Room 3129, in the South Building at the University of Toronto at Mississauga, with the following members present:

Ms Rose M. Patten (In the Chair)  
Mr. John F. (Jack) Petch, Vice-Chair  
Professor David Naylor, President  
Mr. P.C. Choo  
Miss Coralie D'Souza  
Ms Susan Eng  
Professor Ellen Hodnett

**Non-Voting Member:**

Mr. Louis R. Charpentier

**Secretariat:**

Mr. Henry Mulhall, Secretary

**Regrets:**

The Honourable William G. Davis  
Dr. Shari Graham Fell  
Mr. Timothy Reid  
Professor Arthur S. Ripstein  
Professor Barbara Sherwood Lollar  
Ms Estefania Toledo  
Mr. Robert S. Weiss

**In Attendance:**

Dr. Claude Davis, Chair, University Affairs Board and Member of the Governing Council  
Professor Vivek Goel, Vice-President and Provost and Member of the Governing Council

On motion duly moved and seconded,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and 33 of *By-Law Number 2*, consideration of item 1 take place *in camera*, with the Board Chair, and Vice-President and Provost admitted to facilitate the work of the Committee.

**1. Senior Appointment**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the recommendation contained in the Memorandum from the President dated December 12, 2006 be endorsed and forwarded to the Governing Council for consideration; and

THAT, pursuant to Section 38 of *By-Law Number 2*, this recommendation be considered by the Governing Council *in camera*.

**2. Update on Executive Searches**

The President provided the Committee with an update on the ongoing restructuring of the University's senior administrative team, and on a number of executive searches which were underway. These included two searches within the recently created portfolio of the Vice-President, University Relations for an Assistant Vice-President, Government, Institutional and Community Relations, and an Assistant Vice-President, International Relations. The need to make the appointments expeditiously once the searches concluded would likely necessitate creating the new positions and approving the appointments at the same time. Both searches were progressing well, and were nearing completion.

The Executive Committee and the Governing Council had been briefed on the rationale for the creation of these positions on a number of occasions in previous months. With respect to the government, institutional and community relations portfolio, the President stated that its relatively small staff complement needed to be augmented to allow the University to carry out this important work more effectively. He noted that the portfolio accounted for more than \$500 million of annual operating revenue. Advocacy efforts with governments needed to be strategic and carefully structured, where members of the University's senior administration developed relationships with individuals at many different and necessary levels within the civil service or government. The enhancement of community relations would be another important responsibility of the new Assistant Vice-President, Government, Institutional and Community Relations, including more effective leveraging of the University's ties to community partners.

The recent departure of the Chief Capital Projects Officer had provided the opportunity to restructure this portfolio, including its refocusing towards real estate matters in addition to project management of capital projects. There would also be a need to seek approval, likely in the next cycle of governance, for a change in title for this position to Assistant Vice-President, Real Estate and Construction.

The meeting adjourned at 4:30 p.m.

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Secretary

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Chair

December 20, 2006