

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL

**REPORT NUMBER 363 OF THE EXECUTIVE COMMITTEE**

**Monday, June 16, 2003**

To the Governing Council,  
University of Toronto.

Your Committee reports that it held a meeting on Monday, June 16, 2003 at 5:00 p.m. in the Board Room, Simcoe Hall, with the following members present:

Dr. Thomas H. Simpson (In the Chair)  
Professor Robert J. Birgeneau, President  
Dr. Robert M. Bennett  
Mr. Brian Davis  
Ms Susan Eng  
Dr. Shari Graham Fell  
Professor David J.A. Jenkins  
Professor Brian A. Langille  
Professor Ian R. McDonald  
Mr. David Melville  
Dr. Joseph L. Rotman  
Mrs. Susan M. Scace

**Non-Voting Member:**

Mr. Louis R. Charpentier

**Regrets:**

Ms Rose M. Patten  
Mr. Sean Mullin

**Secretariat:**

Ms Margaret McKone

**In Attendance:**

Professor W. Raymond Cummins, Chair, Academic Board and Member of the Governing Council  
Dr. John P. Nestor, Chair, University Affairs Board and Member of the Governing Council  
Professor Shirley Neuman, Vice-President and Provost and Member of the Governing Council  
Dr. Beata FitzPatrick, Assistant Vice-President and Director, Office of the President

**Vary the Agenda**

The Chair drew attention to documentation that had been placed on the table concerning external appointments to the University of Toronto Press Incorporated. With members' permission, he added this matter to the agenda as the first item of business.

THE COMMITTEE MOVED *IN CAMERA*.

**1. External Appointment: University of Toronto Press Incorporated**

The President noted that directors of the University of Toronto Press Incorporated held office until the first annual meeting after their appointment and until successors were duly appointed. Directors were eligible for re-appointment. Directors were to be "approved and nominated" by the Executive Committee of the Governing Council.

**1. External Appointment: University of Toronto Press Incorporated (cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

- (1) THAT the following individuals serve as members of the University of Toronto Press Board and continuing until the next annual meeting of the Board:

Mr. Felix Chee  
Mr. Kendall Cork  
Dr. Wendy K. Dobson  
University Professor Emeritus Roberta Frank  
University Professor Emeritus Martin L. Friedland  
Mr. George Meadows  
Ms Carole Moore  
Mr. Martin Offman  
Mr. Roger Parkinson  
Mr. Andrew Ritchie  
Mr. Robert S. Weiss  
Mr. Robert White  
Mr. David Wilson

- (2) THAT Roger Parkinson be re-appointed Chair of the University of Toronto Press Board and continuing until the next annual meeting of the Board.

**2. Board and Committee Assignments 2003-2004**

The Chair recalled that the Committee had endorsed and forwarded a slate of appointments at its previous meeting. Two appointments remained: the assignments to the Executive Committee and the appointment of the Elections Committee Chair. The Chair's recommendations had been distributed to members by e-mail.

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the additional Board and Committee assignments for 2003-2004, as described in the Secretary's Memorandum dated June 13, 2003, be approved.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT, pursuant to Section 38 of *By-Law Number 2*, the recommendation for the additional Board and Committee assignments for 2003-04 be considered by the Governing Council *in camera*.

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## 2. Board and Committee Assignments 2003-2004 (cont'd)

A member commented that the forms that were distributed to members requesting their assignment preferences could be made more clear so that members were aware that (a) they must provide a ranking of their assignment requests; and (b) not everyone would be able to get their first choice owing to demand and committee and board compositions. The Chair agreed to take the member's suggestion under advisement.

## 3. Committee for Honorary Degrees: Membership

The Chair noted that at its meeting on June 4, 2003 the Academic Board had considered the membership of the Committee for Honorary Degrees for 2003-04 as proposed by its Striking Committee. He clarified that the asterisks beside the majority of names indicated proposed re-appointments.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

A recommendation from the Academic Board concerning the membership of the Committee for Honorary Degrees for 2003-04.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT, pursuant to Section 38 of *By-Law Number 2*, the recommendation be considered by the Governing Council *in camera*.

During the *in camera* session, the President and the Provost briefed members on the status of two sets of negotiations between the administration and the University of Toronto Faculty Association (UTFA). The first concerned clinical appointments; the second concerned salary and benefits.

THE GOVERNING COUNCIL RETURNED TO CLOSED SESSION.

## 4. Reports of the Previous Meetings

Report Number 361 of the Executive Committee meeting held on May 20, 2003 and Report Number 362 of the Executive Committee meeting held on May 29, 2003 were approved.

## 5. Business Arising from the Reports of the Previous Meetings

There were no items of Business Arising.

## 6. Minutes of the Governing Council Meetings held on May 29, 2003

The Chair noted that the minutes were being finalized and would be distributed prior to the Committee's next meeting. The business arising from the Governing Council meeting would be dealt with by the Executive Committee under "Other Business".

## 7. Report of the President

The President reported briefly on the following matters.

### (a) Ontario Student Opportunity Trust Fund (OSOTF)

The President recalled that he had reported to the Council the provincial government's commitment of \$400-million for a second round of the OSOTF, a needs-based financial-aid program designed to guarantee accessibility in Ontario universities. It remained unclear as to whether the funds would be available for students or for institutions. The President would be meeting with Minister Cunningham later in the week to discuss the method of allocation.

### (b) Elimination of Mandatory Retirement

The President reported on the provincial government's proposal to eliminate mandatory retirement within the province of Ontario. While the Council of Ontario Universities and the University of Toronto would not be formally opposed to such legislation, they were of the view that a delayed implementation should be applied to universities. Many of the universities' recent hires were bridged to planned retirements.

### (c) Canada Graduate Scholarships Program - Master's Scholarships

The President reported that the program, which had been hurriedly implemented this September, did not meet the goals of the Innovation Agenda. He had written to the Honourable John Manley, Minister of Finance, and he hoped that this would be remedied in future.

A member offered advice to the President with respect to the University's lobbying efforts.

## 8. Items for Confirmation

### (a) Item 7 - Policy on Appointment of Professor Emeritus

Professor Cummins reported that the amendment to the Policy on Appointment of Professor Emeritus would allow retired professors to use the designation of Professor Emeritus or Professor Emerita as they choose.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED  
THE APPROVAL OF THE ACADEMIC BOARD

THAT the revised *Policy on Appointment of Professor Emeritus*, a copy of which is attached to Report Number 120 of the Academic Board as Appendix "D", be approved.

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## 9. Items for Endorsement and Forwarding to the Governing Council

### (a) Item 4 - Capital Project: University of Toronto at Mississauga, Wellness Centre – Project Planning Report

Professor Cummins noted that this project had been debated at length in the Planning and Budget Committee. At the Academic Board, questions had been asked about the inflationary factor attached to the student levy and whether the broader sense of the “wellness” would mean the provision of other student services in the Centre other than athletics and recreation.

Dr. Nestor added that when the University Affairs Board (UAB) had considered this proposal, members had been informed that the funding for the project was dependent on a future proposal from University of Toronto at Mississauga (UTM) for the increased student levy, which would come forward for approval by the UAB. The Board had learned that the project had very significant support among students at UTM, who were anxious that it get underway and be in place for the large increase in enrolment expected during the next several years.

In response to a question, Dr. Nestor clarified that, although the increased levy was approved in principle in April 2002, the *Protocol* required that approval from both the Quality Service for Students Committee (QSS) and the UAB had to occur in the year before the increase was implemented. The UAB expected to consider the increased levy during the upcoming year.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

1. THAT the Project Planning Report to establish the Wellness Centre at the University of Toronto at Mississauga, a copy of which is attached to Report Number 120 of the Academic Board as Appendix “A”, be approved in principle.
2. THAT the project scope for the Wellness Centre at UTM comprising a total of 4,810 nasm, of which 490 nasm are renovations to existing space, for a net increase of 6,700 gsm be approved.
3. THAT the funding arrangements for the Wellness Centre at UTM be approved at an estimated total project cost of \$23,500,000 to \$24,500,000 with funding as follows:
  - (i) A capped contribution of \$7,000,000 from the University of Toronto for the 50 cent match on each dollar raised through the student levy support,
  - (ii) A one-time-only contribution of \$1,000,000 from the University of Toronto at Mississauga,
  - (iii) A \$500,000 contribution to be secured from fund raising at the University of Toronto at Mississauga [UTM], and
  - (iv) A mortgage to be amortized over a period of approximately 25 years in the range of \$15,000,000 to \$16,000,000, with payments forthcoming from the planned student levy income. Student levy income would continue until such time as the mortgage is fully paid.

**9. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(b) Capital Project: University of Toronto at Scarborough, Student Centre – Project Planning Report**

Professor Cummins noted that there had been few questions raised about this project at the Academic Board. It had been reported that student levies played an important role in financing student activity space.

Dr. Nestor added that the proposed change of scope had been strongly supported by the University Affairs Board.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

1. THAT the addendum to the Project Planning Report to establish the Student Centre at the University of Toronto at Scarborough, a copy of which is attached to Report Number 120 of the Academic Board as Appendix “B”, be approved in principle.
2. THAT the project scope for the Student Centre at UTSC be approved at a total project cost of \$13,923,000 with funding as follows:
  - (i) A capped contribution of \$3,748,695 from the University of Toronto for the 50 cent match on each dollar raised through the student levy support,
  - (ii) A one-time-only contribution of \$975,000 from the University Infrastructure Investment Fund [UIIF],
  - (iii) A \$1,000,000 contribution to be secured from fund raising at the University of Toronto at Scarborough [UTSC],
  - (iv) Cash contribution in the amount of \$1,250,000 from the Student Levy support already collected, and
  - (v) A mortgage to be amortized over a period of approximately 25 years in the amount of \$6,950,000 with payments forthcoming from the planned student levy income. Student levy income will continue until such time as the mortgage is fully paid.

**(c) Item 6 - Capital Project: Faculty of Arts and Science - Sidney Smith, Student Space – Project Planning Report**

Professor Cummins reported that debate on this project had focused on the elevator that would not be a part of the project at this time. It had been noted that Sidney Smith Hall was accessible and that the elevator in question would have been a second one. Funding for the elevator had, however, not been available at this time. A motion to refer the proposal back to the Planning and Budget Committee had failed. Other comments had centred on the use of the space.

**9. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(c) Item 6 - Capital Project: Faculty of Arts and Science - Sidney Smith, Student Space – Project Planning Report (cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

1. THAT the revised Project Planning Report to address the enclosure of the overhang areas on the east and west side of Sidney Smith Hall Patio, a copy of which is attached to Report Number 120 of the Academic Board as Appendix “C”, be approved in principle.
2. THAT the project scope to create 1200 gross square meters of student support / study space and washrooms within Sidney Smith Hall be approved at an estimated total project cost of \$3,100,000 - \$3,300,000 with full funding from the approved enrolment growth funds.
3. THAT the elevator installation identified within the broader scope of this Sidney Smith Hall Patio Enclosure project be undertaken at some future date when the funds, estimated at \$885,000, are available.

**(d) Item 5 - Policy on Alcohol, Proposed Revision**

Dr. Nestor reported that the University Affairs Board had recognized the need to review this policy, primarily in view of the increased number of under-age students and the varied approaches to the use of alcohol among what had become a very diverse student body. A key addition was the creation of a University Alcohol Advisory Committee.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the *University of Toronto Alcohol Policy*, dated May 16, 2003 under cover of Ms. Riggall’s memorandum of April 9, 2003 (attached to Report Number 115 of the University Affairs Board as Appendix “A”) be approved to replace the *Campus Alcohol Policy*.

**(e) Item 7 - Proposed Policy on Child Care Programs**

Dr. Nestor reported that the initiative for this policy review and revision was the result of a shift in the way in which the University viewed daycare since the previous policy had been approved in 1987. Daycare Services had been amalgamated and there was a need to be more comprehensive in the area associated with family housing. Additionally, the University now preferred to manage its own Daycare. A University Child Care Advisory Committee would have responsibility for implementation of the policy. There had been strong support for the new policy at the University Affairs Board.

**9. Items for Endorsement and Forwarding to the Governing Council (cont'd)****(e) Item 7 - Proposed Policy on Child Care Programs (cont'd)**

A member expressed concerns about the liability issues that could be associated with the management of daycare and cautioned the administration to review fully the adequacy of its insurance with respect to this matter.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the *University of Toronto Policy on Child Care Programs*, attached to Professor Farrar's memorandum of May 16, 2003, (attached to Report Number 115 of the University Affairs Board as Appendix "B") be approved to replace the *Policy on Day Care*.

**10. Summer Executive Authority**

The Chair noted that each June the Governing Council was asked to delegate to the President authority to take any necessary actions on its behalf during the summer months. The Chair would countersign individual authorizations. In September, these actions would be reported for information to the appropriate committee. Items not regarded as urgent would be held for consideration in the usual manner.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

1. THAT until the next regular meeting of the Governing Council or its appropriate committee or board, authority be granted to the President for:
  - (i) appointments to categories 2, 3, and 4 of the Policy on Appointments and Remuneration approved by the Governing Council of the University of Toronto, dated May 13, 1999;
  - (ii) approval of such additional curriculum changes as may arise for the summer and September 2003; and
  - (iii) decisions on other matters the urgency of which does not permit their deferral until the next regular meeting of the Governing Council or its appropriate standing committee or board.
2. THAT all actions taken under this authority be approved by the Chair of the Governing Council prior to implementation and reported to the appropriate committee or board for information.



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## 11. Reports for Information

Members received for information the following reports:

- Report Number 120 of the Academic Board (June 4, 2003)
- Report Number 115 of the University Affairs Board (June 3, 2003)

## 12. Date of Next Meeting

The Chair noted that the Committee's final regular meeting was scheduled for Thursday June 26, 2003 at 3:00 p.m.

## 13. Other Business

### (a) Notice of Motion made at the Governing Council Meeting held on May 29, 2003

The Chair recalled that at the Governing Council meeting held on May 29, 2003, a member had provided notice of the following motion:

THAT an amount up to \$5.2 million be allocated to guarantee a barrier free admissions and awards building; and

THAT the University of Toronto will guarantee housing without physical barriers to all students (full-time and part-time) and for faculty who require physically accessible on-campus housing.

Invited to address his motion, the member of the Governing Council indicated that in his view insufficient progress had been made on equity matters during the past few years. He advocated that his motion be forwarded to the Council so a full discussion could take place on the how the University could best proceed to address the equity issues.

Invited to respond, Professor Neuman commented first on the housing aspect of the motion. As she had reported to the Council at its last meeting, the supply of accessible rooms in residences was greater than the demand with one exception – family housing. Students were asked to identify their need for physically accessible rooms at the beginning of the year so that they could be accommodated. It was more difficult to provide such housing when students put in their requests after initial placements had been made.

With respect to the Admissions and Awards, Professor Neuman noted that it resided within a heritage building which was impossible to make fully accessible. Arrangements were made to meet students off site who were physically challenged and in need of the services offered by Admissions and Awards.

Professor Neuman continued that much progress was being made on accessibility issues partly in partnership with the Students' Administrative Council Wheelchair Access Committee (SACWAC), which had an identified list of priority projects. She advocated that any recommendations for additional funding should rightly be made through the academic planning process, which took into account the overall funding available and identified academic priorities.

A member concurred that recommendations should not be brought forward on an ad hoc basis but rather as a result of a comprehensive planning process. He suggested that the matter be discussed further at an off-line session for members and the administration.

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**13. Other Business (cont'd)****(a) Notice of Motion made at the Governing Council Meeting held on May 29, 2003 (cont'd)**

A member agreed that the University was making strides towards addressing accessibility issues and she very much regretted that this might appear contrary to the University community. She therefore requested that the proposed motion be referred to the administration for a response.

It was duly moved and seconded,

- (a) THAT the two-part motion, of which notice had been provided at the previous meeting of the Governing Council, be referred to the administration; and
- (b) THAT the administration reaffirm its commitment to the physical accessibility of University buildings by articulating a formal set of developed objectives and an implementation plan to achieve those objectives, the plan to specify its guiding principles and steps to be taken with respect to particular buildings and their priorities.

The vote was taken on the motion.  
The motion carried.

The member urged the administration to identify a timetable and cost estimates so that members of the Governing Council, in making the decisions required of them, could weigh these priorities against each other and against other claims on limited funds.

**(b) Speaking Requests from Non-Members**

A member requested that two non-members be invited to address the Council concerning accessibility issues. Following discussion, the Chair granted the request and indicated that time permitting, the speakers would be invited to address the Council under "Other Business" for up to three minutes each.

The meeting adjourned at 6:55 p.m.

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Secretary

June 25, 2003

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Chair