

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

**REPORT NUMBER 152 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS**

September 20, 2011

To the Academic Board,
University of Toronto.

Your Committee reports that it met on Tuesday, May 20, 2011 at 4:10 p.m. in the Council Chamber, Simcoe Hall, with the following present:

Professor Andrea Sass-Kortsak (In the Chair)	Ms Yuchao Niu
Professor Douglas McDougall (Vice-Chair)	Dr. Graeme Norval
Professor Cheryl Regehr, Vice-Provost, Academic Programs	Professor Elizabeth Peter
Professor Brian Corman, Vice-Provost, Graduate Education and Dean, School of Graduate Studies	Ms Judith C. Poë
Professor Robert L. Baker	Mr. Kevin Siu
Professor Katherine Berg	Ms Helen Slade
Professor Karen D. Davis	Professor Suzanne Stevenson
Professor Joseph Desloges	Professor Joseph Wong
Mr. Cary Ferguson	Mr. Tony Han Yin
Professor Robert Gibbs	Mr. Richard Levin, Executive Director, Enrolment Services and Acting University Registrar
Professor Rick Halpern	Professor Peter Lewis, Associate Vice-President, Research
Mr. Syed Adnan Hussain	Ms Karel Swift, Assistant Provost, Registrarial
Professor Paul Kingston	Professor R. Paul Young Vice-President
Mr. Nykolaj Kuryluk	Mr. Louis R. Charpentier, Secretary of the Governing Council
Ms Cecilian Alexandra Livingston	Mr. Neil Dobbs, Secretary
Professor Heather MacNeil	
Professor Emeritus Michael R. Marrus	
Professor Michelle Murphy	

Regrets:

In Attendance:

Ms Melissa Berger, Program and Planning Officer, Office of the Dean, University of Toronto Mississauga
Professor Tom Brown, Director, Doctor of Pharmacy Program, Leslie Dan Faculty of Pharmacy
Ms Rosemary Cameron, Manager of Student Awards, Office of Admissions and Awards

Professor Hugh Gunz, Chair, Department of Management, University of Toronto Mississauga
Dr. Jane E. Harrison, Director, Academic Programs and Policy, Office of the Vice-President and Provost

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Ms Jeanne Lau, Research Analyst, Office of the Dean, University of Toronto Mississauga

Professor Henry J. Mann, Dean, Leslie Dan Faculty of Pharmacy

Professor Bonnie McElhinny, Director, Women and Gender Studies Institute

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In Attendance (Cont'd)

Professor Amy Mullin, Vice-Principal (Academic) and Dean, University of Toronto
Mississauga
Professor Lalitha Raman-Wilms, Interim Associate Dean, Professional Programs,
Leslie Dan Faculty of Pharmacy
Ms Amy Wong, Student, Leslie Dan Faculty of Pharmacy
Ms Mae-Yu Tan, Assistant Secretary of the Governing Council
Mr. Anwar Kazimi, Committee Secretary, Office of the Governing Council

ITEMS 3 AND 4 CONTAIN RECOMMENDATIONS TO THE ACADEMIC BOARD. ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

1. Report of the Previous Meeting

Report 150 (April 5, 2011) was approved.

2. Student Awards: Annual Report on those Established, Amended and Withdrawn, July 1, 2009 to June 30, 2010

The Chair said that the University's Policy on Student Awards required that "the University Registrar shall report all new, amended, withdrawn, or lapsed awards to the academic division(s) concerned and annually to the Academic Board through its appropriate committee." The Committee received the annual report on student awards that were established, amended and withdrawn for the year July 1, 2009 – June 30, 2010.

3. University of Toronto Mississauga and School of Graduate Studies: Master of Science Program in Sustainability Management

Professor Regehr said that the University of Toronto Mississauga (UTM) proposed to offer a twenty-month (five session) full-time Master of Science program in Sustainability Management. The program would be offered through the UTM Professional Graduate Program Centre. The proposed program reflected UTM's commitment to be at the forefront of training students to be environmentally proactive, and it would build on the campus's strengths in the areas of environment, management, accounting and economics. The research-based program would include a significant experiential component. Each student would spend at least two months in the summer between the first and second year of the program working on a sustainable management project or issue with a business or organizational partner. The proposal had been the subject of wide consultation on all campuses of the University. It was the first Masters Degree program to be brought forward for approval that included an external appraisal. UTM was fully committed to the proposal and had devoted budgetary resources to support it.

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3. University of Toronto Mississauga and School of Graduate Studies: Master of Science Program in Sustainability Management (Cont'd)

Discussion focused on the proposed new degree, the M.Sc.S.M. In response to questions, it was stated that the proposal would involve the approval both of the new program and the new degree. The approval path for both was the same. The students entering the program would likely come from different backgrounds, both in the sciences and in management. It was very important that the degree reflect the fact that the program included training both in science and in management. There were very few similar programs offered by other universities.

On motion duly made, seconded and carried,

YOUR COMMITTEE RECOMMENDS

THAT the proposed Master of Science in Sustainability Management (M.Sc.S.M.) program, as described in Appendix "A" hereto, be approved, effective for the academic year 2012-13.

4. Faculty of Arts and Science and School of Graduate Studies: Doctor of Philosophy Program in Women and Gender Studies

Professor Regehr said that the Faculty of Arts and Science and its Women and Gender Studies Institute proposed to offer a new Ph.D. program in Women and Gender Studies. The proposed program would build on the strength of the existing M.A. program offered by the Institute. Its objective was to prepare students for careers in teaching, research, policy analysis, advocacy, and research-based arts. The proposal responded to a recommendation in the 2008 review of the Institute and its programs that the University consolidate its leadership position in this field by developing a Ph.D. program. This proposal was the first for approval of a Ph.D. program that included an external appraisal, which was a highly positive one. The proposal had been the subject of extensive consultation, including the Chairs of all cross-appointed faculty, affected graduate programs and the relevant Deans, and the Principal of New College, where the Institute was located. It had received the endorsement of the Tri-Campus Graduate Council in April, 2011.

Professor Baker, in his capacity as Vice-Dean, Research and Graduate Programs of the Faculty of Arts and Science, said that Women and Gender Studies had a long and distinguished history in the University, beginning with the first undergraduate course offered in the area in 1971-72, and continuing with the offering of a minor program in the area in 1974, the launch of a Graduate Collaborative Program in 1994, and the establishment of the M.A. program in 2007. The proposed Ph.D. program would be, with

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4. Faculty of Arts and Science and School of Graduate Studies: Doctor of Philosophy Program in Women and Gender Studies (Cont'd)

the Institute's pioneering transnational approach to the subject, a unique one. Its distinctive approach would strengthen the program and add coherence to it. Professor Baker reiterated that the proposal had been the subject of wide consultation, and it was strongly supported by the Faculty of Arts and Science, which had set aside funded graduate-student places (basic income units) for the planned enrolments in the program. The proposed program would be a very good one.

In response to members' questions, Professor Baker and Professor McElhinny said that the current M.A. program (admitting about twelve students per year) and the current collaborative graduate program (with close to 85 students enrolled in 34 graduate units) would continue side by side with the proposed new Ph.D. program. The anticipated enrolment of about five students per year in the Ph.D. program reflected limitations of capacity in the three graduate programs overall and represented the plan to begin slowly and observe how the program developed. The certificate earned by students in the collaborative graduate program as well as the M.A. degree were regarded as strong credentials in themselves, and all programs would benefit from their links with the others.

On motion duly made, seconded and carried,

YOUR COMMITTEE RECOMMENDS

THAT the proposed Doctor of Philosophy (Ph.D.) Program in Women and Gender Studies, as described in Appendix "B" hereto, be approved effective for the academic year 2012-13.

Professor Regehr noted that the two proposals for new degree programs were the first from the University of Toronto, and might be the first from any institution, to be submitted to the Ontario Universities Council on Quality Assurance for approval. She would report to the Committee in the fall the Quality Council's decision.

5. Leslie Dan Faculty of Pharmacy: Combined Bachelor of Science in Pharmacy (B.Sc.Ph.m.) and Doctor of Pharmacy (Pharm.D.) Program

Professor Regehr said that the proposal for a combined Bachelor of Science in Pharmacy and Doctor of Pharmacy degree program was intended to meet the needs of a specific group of students for a limited time. The Faculty currently offered two professional programs: a four-year Bachelor of Science in Pharmacy (B.Sc.Ph.m.) program (entered after the completion of other required university courses) and a post-baccalaureate Doctor of Pharmacy (Pharm.D.) program. In 2008, the Committee on Academic Policy

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and Programs had approved significant changes to the curriculum and admission requirements for the B.Sc.Pharm. degree, which was the entry-to-professional-practice degree for pharmacists. Those changes would become effective for students about to enter the professional program in September 2011. The changes reflected a shift in training to include significantly greater emphasis on the clinical elements of the profession, including more experiential education, making graduates better able to provide direct patient care and to manage medication. This training in turn reflected changes in the scope of the professional practice of Pharmacy. The proposal before the Committee was intended for the current group of students in the B.Sc.Pharm. program, whose training was more science-based with less stress on clinical aspects. The objective of the proposed combined program was to give those students the opportunity to obtain the higher level of clinical training to enable them to meet the forthcoming higher expectations of professional practice. Students would be able to complete the combined program with one year less study than completing the Bachelor's degree and Doctoral degree programs separately, but would require a longer period of study than the new Bachelor's degree program.

At the request of Dean Mann, Ms Liu and Ms Wong were invited to speak to the Committee. They said that they and their colleagues currently enrolled in the first three years of the Bachelor's degree program would like the opportunity to develop the knowledge and clinical skills that would be provided to students about to enter the program in 2011. Without that opportunity, current students would feel disadvantaged in comparison to their successors. Ms Liu and Ms Wong assured the Committee that students had been fully consulted with respect to the proposal and its details, and they strongly supported the proposal. Completion of the combined programs would enable them to graduate into opportunities for advanced clinical practice and advanced academic pursuits.

Professor Regehr and Dean Mann responded to a number of questions. The University had proposed that the new undergraduate program, for students beginning their professional studies in September 2011, lead to a Doctor of Pharmacy Degree. That proposal required government approval, both from the Ministry of Training, Colleges and Universities and from the Ministry of Health. The Ministry of Health had not yet made a decision on the proposal. The current proposal for a combined program was intended to be in effect only for three years to accommodate students in the current program. If the government decision was not to approve the University's proposal, the Faculty would bring forward a different proposal at that time. Students currently registered in the B.Sc.Pharm. program were required to have completed at least one previous year of University study. (Students admitted to the new program would have completed at least two years of study, including a greater number of required science courses. In fact, most students currently in the B.Sc.Pharm. program had completed a previous degree.) To gain admission to the combined program, students would require a grade point average of at least 3.3 in each year

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of their B.Sc.Pharm. program. About 85 students of the current third-year class of 232 would qualify. To earn the degrees, including the doctoral degree, students would require at least six years of study, including at least one year of pre-requisite study and five years in the combined program. Students in the combined program would require one less year of study than those who completed the two programs sequentially. The Faculty was making every effort to sequence the courses and other academic work required in a manner that would ensure that students would be adequately prepared for the more advanced work. The program would be challenging, but the admission requirements reflected the high standards required to complete the program successfully. Students who did not complete the combined program, both current students and those from earlier classes, would still be able to enter practice and then to apply for admission to the Pharm.D. program. The proposal that the new professional program and the combined program lead to a doctoral degree reflected the degree nomenclature used throughout the United States and in a number of Canadian provinces.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED

The proposed Combined Bachelor of Science in Pharmacy (B.Sc.Pharm.) and Doctor of Pharmacy (Pharm.D.) Program, as described in the proposal from the Leslie Dan Faculty of Pharmacy dated April 11, 2011, effective the academic year 2011-12.

In the course of discussion, a member commented that the proposal had been very well prepared, with excellent attention to detail.

The Chair noted that under the current terms of reference, the Committee was required to forward to the Academic Board “all major changes within existing academic programs . . . which involve new academic directions.” However, the Governing Council, at its meeting on Thursday, May 19 would be asked to approve amendments to the terms of reference to make them congruent with the University of Toronto Quality Assurance Process. If the Council were to do so, the Committee’s approval of this proposal, which was deemed to be a major modification of an existing undergraduate program, would be considered final.

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6. Ontario Co-operative Education Tax Credit: Approved List of Programs

Professor Regehr said that since the 1990s, Ontario businesses that employed post-secondary students in paid internships or work placements that met certain criteria had been able to claim a tax credit of up to \$3,000 per placement. For employers to obtain the tax credit, the educational institution was required to issue a certificate that the student was enrolled in an approved program, and a list of the programs meeting the Government criteria had to be approved by governance at the institution. The University had submitted such a list of approved programs, but it had not updated it in recent years. Professor Regehr proposed approval of the updated list of programs that met the eligibility criteria for the Ontario Cooperative Education Tax Credit.

In the course of discussion, a member noted that the list contained the proposed UTM Master of Science program in Sustainability Management, which had been recommended for approval earlier in the meeting but not yet approved. Professor Regehr observed that there would be no students admitted to the proposed program until 2012-13, and therefore no certificates issued until that time. It might, however, be appropriate to remove it from the list at this time. She would review the Government instructions for the list and take whatever action was appropriate. Professor Regehr observed that the tax credit for employers was a very significant motivation for them to provide valuable opportunities to the University's students in eligible programs. She urged members to notify her of any programs that met the eligibility criteria that were not on the list.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED

The list of programs, a copy of which is attached to Professor Regehr's Memorandum to the Committee on Academic Policy and Programs dated April 29, 2011, as programs offered by the University of Toronto that include paid placements that meet the eligibility criteria for the Province of Ontario Co-operative Education Tax Credit, 2011-12.

7. Date of Next Meeting

The Chair said that the meeting was the last of the current academic year. The first regular meeting of the Committee of the 2011-12 academic year was scheduled for Tuesday, September 20, 2011 at 4:10 p.m. It was anticipated that the Committee's work would once again begin with the year's first set of reviews of academic programs and units.

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Mr. Charpentier, Secretary of the Governing Council, reported that, arising from the work of the Task Force on Governance Implementation Committee, the Academic Board would be asked to consider a small amendment to its terms of reference and those of the Committee on Academic Policy and Programs concerning the Connaught Committee. The Task Force had recommended that, in order to encourage focus on major matters, certain relatively routine matters be delegated to the lowest appropriate level of governance or to the administration. In this case, it would be proposed that the Connaught Committee cease to be regarded as a committee of the Governing Council and that responsibility for the Committee be delegated to the Vice-President, Research. In that way, responsibility for the Connaught Fund would, consistent with responsibility for other research funds, rest with the Vice-President. Accountability for the use of the fund would be met through the provision of information about the fund to the community and the University, including the Governing Council and its Boards and committees, through electronic means, in particular the posting of information on the Research website. That would be consistent with the general direction of the Implementation Committee to stress that information be widely available but not necessarily through its inclusion on an agenda.

(b) Year-End Remarks

On the occasion of the Committee's final regular meeting of the year, the Chair thanked all members for their service over the year: their careful review of agenda material, their work on the Committee's oversight of the process of reviews of programs and units, and their thoughtful participation in all of the other Committee business. The Committee has done its work very well. The Chair offered special thanks to Professor Cheryl Regehr, the senior assessor, for her excellent presentations of items of business and for her overall leadership. He also offered special thanks also to Professor Brian Corman, the Committee's other voting assessor, for his help and wisdom in the agenda planning meetings that preceded each Committee meeting. Behind the scenes, Dr. Jane Harrison, the Director of Academic Programs and Policy in the Provost's Office, had played a key role in the work of the Committee – coordinating the flow of business, advising the divisions on needs for governance consideration of their proposals, drafting cover sheets, and providing the information required by the Committee in the discharge of its duties. Mr. Scott Moore, the Quality Assessment Officer played a key role with respect to the Committee's work each year in its review of reviews.

The meeting adjourned at 5:00 p.m.

Secretary

Chair

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