

**UNIVERSITY OF TORONTO**  
**THE GOVERNING COUNCIL**

**Thursday, February 8, 2001**

MINUTES OF THE GOVERNING COUNCIL meeting held on Thursday, February 8, 2001 at 4:30 p.m. in the Council Chamber, Simcoe Hall.

Present:

Ms Wendy M. Cecil-Cockwell (In the Chair)	Mr. Elan Ohayon
The Honourable Henry N. R. Jackman	Ms Jacqueline C. Orange
Dr. Robert J. Birgeneau, President	The Honourable David R. Peterson
Mr. Muhammad Basil Ahmad	Mr. Fayez A. Quereshy
Professor Mary Beattie	Mrs. Susan M. Scace
Dr. Robert Bennett	Professor Kenneth Sevcik
Mr. Brian C. Burchell	Professor Chandrakant P. Shah
Professor Jack Carr	Mr. Amir Shalaby
Ms Jennifer Carson	Ms Wendy Talfourd-Jones
Professor W. Raymond Cummins	Professor Ronald D. Venter
Mr. Brian Davis	Mr. Robert S. Weiss
Dr. Shari Graham Fell	Professor Donna Wells
Mr. Ljupco Gjorginski	
Professor Vivek Goel	Mr. Louis R. Charpentier,
Dr. Anne Golden	Secretary of the Governing Council
Ms Naana Afua Jumah	
Mr. Josh Koziebrocki	<u>Secretariat:</u>
Ms Karen Lewis	Mr. Neil Dobbs
Mr. Gerald A. Lokash	Ms Cristina Oke
Professor Ian R. McDonald	
Dr. John P. Nestor	

Absent:

Ms Mary Anne V. Chambers	Ms Rose M. Patten
Professor Brian Corman	The Honourable Robert K. Rae
The Honourable William G. Davis	Professor Emmet I. Robbins
Ms Susan Eng	Dr. Joseph L. Rotman
Mr. Paul V. Godfrey	Professor Adel S. Sedra
Professor Brian Langille	Ms Carol Stephenson
Professor Heather Munroe-Blum	Mr. John H. Tory

In Attendance:

Professor Michael G. Finlayson, Vice-President, Administration and Human Resources  
Dr. Sheldon Levy, Vice-President, Government and Institutional Relations  
Professor Derek McCammond, Vice-Provost, Planning and Budget  
Professor Ian Orchard, Vice-Provost, Students

In Attendance: (cont'd)

Professor Rona Abramovitch, Provost's Advisor on Pro-Active Faculty Recruitment  
Mr. Adam Bretholz, President, Students' Administrative Council  
Dr. Chris Cunningham, Special Assistant to the President  
Dr. Beata Fitzpatrick, Assistant Provost  
Dr. Shaheen Hirani, University of Toronto Faculty Association  
Dr. Peter Munsche, Assistant Vice-President, Technology Transfer  
Miss Janice Oliver, Assistant Vice-President, Operations and Services  
Ms Maureen Somerville, Chair, College of Electors  
Mr. Justin Saunders, University Affairs Commissioner, Students' Administrative Council  
Dr. Mel Silverman, Senior Advisor to the Vice-President, Research and International Relations  
Mr. Jorge Sousa, President, Graduate Students' Union  
Professor Cecil Yip, Vice Dean - Research, Faculty of Medicine

The Chairman noted that, pursuant to Section 38 of *By-law Number 2*, the Executive Committee had determined that consideration of items 1, 2 and 3 would take place *in camera*.

**1. Senior Appointments**

**(a) Deputy Provost's Extension of Term**

On motion duly moved and seconded,

It was RESOLVED

THAT Professor Carolyn Tuohy's term as Deputy Provost be extended for one year from July 1, 2001 to June 30, 2002.

**(b) Vice-Provost, Space and Facilities Planning**

On motion duly moved and seconded,

It was RESOLVED

THAT the position of Vice-Provost, Space and Facilities Planning be created.

THAT Professor Ronald D. Venter be appointed Vice-Provost, Space and Facilities Planning for a four-year term, beginning March 1, 2001 to June 30, 2005, his term to be renewable for a fifth year, to June 30, 2006, upon mutual agreement with the Provost.

**2. Office of the Ombudsperson: Review**

On motion duly moved and seconded,

It was RESOLVED

THAT a Committee on the Office of the Ombudsperson be established, with membership and mandate as described in Appendix "A" attached hereto.

**3. Report of the Committee on Honorary Degrees**

On motion duly moved and seconded,

It was RESOLVED

THAT the recommendations contained in Report Number 41 of the Committee for Honorary Degrees be approved.

A member requested a report on the gender and cultural distribution of Honorary Degree recipients over the past three years for the next meeting of the Governing Council.

The Chairman reminded members that nominees' names and the discussion of nominations was strictly confidential. When all individuals had responded to the offers, the President would report to the Governing Council. If possible, he would report at the March meeting. Following that report, a public announcement would be made.

THE COUNCIL MOVED INTO OPEN SESSION.

**4. Chairman's Remarks**

**(a) Senior Appointment: Deputy Provost - Reappointment**

The Chairman announced that Professor Carolyn Tuohy had been re-appointed Deputy Provost for a one-year extension, from July 1, 2001 to June 30, 2002. She noted that, in her role as Deputy Provost, Professor Tuohy had responsibility for academic policy initiatives internal to the University and was recognized for her unique and scholarly contributions in this area. Effective January 1, she had begun to take responsibility for externally-directed academic policy activities and to represent the President in making the case for publicly-funded universities in Canada. Professor Tuohy retained her title as Deputy Provost and now had a dual reporting relationship, continuing to report to the Provost in her capacity as Deputy Provost, and also reporting to the President for external academic policy matters.

**4. Chairman's Remarks (cont'd)****(b) Senior Appointment: Vice-Provost, Space and Facilities Planning**

The Chairman also announced the appointment of Professor Ronald D. Venter to the newly created position of Vice Provost, Space and Facilities Planning, effective March 1, 2001. He would be the senior academic administrator responsible for overseeing all academic space and facilities planning on the three campuses. In this capacity, he would work closely with Principals and Deans, Users' Committees, and divisional planning offices in the planning of new capital projects and major renovations, and he would ensure that there was a smooth transition between project planning and implementation.

**(c) Committee on the Office of the Ombudsperson**

The Chairman reported the establishment of a Committee on the Office of the Ombudsperson, and thanked the members of the Governing Council who had agreed to serve on the Committee. The Chairman noted that an additional member who was a part-time undergraduate student would be appointed to the Committee.

**(d) Board and Committee Assignments**

The Chairman thanked Mr. Fayez Quereshy for having agreed to be Vice-Chair of the University Affairs Board, and Mr. Josh Koziebrocki for having agreed to serve on the Elections Committee. She noted that both appointments had been approved by the Executive Committee on January 29, and were necessary to replace Ms Nancy Watson who was unable to complete her term.

**(e) Other Announcements**

The Chairman congratulated Dr. Anne Golden, who had accepted the position of President of the Conference Board of Canada, and Professor Paul Gooch, who had accepted the position of President of Victoria University.

**(f) Welcome**

The Chairman welcomed those members of the College of Electors who were in attendance.

**5. Minutes of the Previous Meeting held on December 14, 2000**

The minutes were amended as follows:

**(a) Item 8. Capital Project: OISE/UT and University of Toronto Schools (U.T.S.) at 371 Bloor Street West - Users' Committee Report**

The final paragraph of this item now reads:

A member asked if the students of U.T.S. could use other pools in locations near the school, such as Hart House or the Athletics Centre, and, if they could, why a separate pool at U.T.S. was necessary. The Dean undertook to provide additional information to the Council concerning the use of the pool within U.T.S.

**5. Minutes of the Previous Meeting held on December 14, 2000 (cont'd)****(b) Item 14. Governing Council Elections: Web-based Voting / Teaching Staff Constituencies / Election Guidelines 2001****(a) Web-based Voting**

The second sentence of the second paragraph of this item been revised to read:

A member noted that recounts of ballots cast on the web would not be possible, and asked how technical problems would be resolved.

The Minutes of the previous meeting held on December 14, 2000 were approved, with amendments noted.

**6. Business Arising from the Previous Meeting****(a) Use of Pool at the University of Toronto Schools (U.T.S.)**

The Chairman informed members of Council that the memorandum sent by Dean Fullan describing the use of the pool at U.T.S. would be included in the next mailing to members.

**(b) Notices of Motion**

The Chairman recalled that there had been three notices of motion arising from the December 14 meeting of the Council as well as two requests. The Executive Committee had considered each of these at its January 29, 2001 meeting.

She drew attention to the Report of the Executive Committee meeting – pages 7 to 9 – which contained an account of the Committee's discussion. As noted in the Report, the request for minutes of the *in camera* debate was denied under Section 40 of *By-law Number 2*. The notice of motion regarding the creation of an *ex officio* seat on the Executive Committee was ruled out of order, since the composition of the Executive Committee was defined under the *University of Toronto Act*.

Neither the reconsideration of the expulsions approved on October 19, 2000 nor the Employment Equity Report had been placed on the agenda of the February 8 meeting of the Governing Council.

A member requested the rationale for not including the Employment Equity Report on the agenda. The Secretary of the Governing Council replied that Reports for Information were provided to the Boards and Committees responsible for considering their content. The most recent Employment Equity Reports had been provided to members of the Academic Board and the Business Board, and the Report for 1999/2000 would be on the agenda of those Boards in the near future. Members of the Governing Council who were not members of either Board could request a copy of the Report from the Secretariat. [Secretary's note: The Reports are also available on the website of the Vice-President, Administration and Human Resources; the URL is: <http://www.utoronto.ca/hrhome/vpahr/eequity.htm>].

The member asked if the Employment Equity Report and other similar reports could be discussed under the agenda item "Reports for Information" when the relevant reports came forward to the Governing Council. The Secretary of the Governing Council replied that he would take the question under advisement.

**6. Business Arising from the Previous Meeting (cont'd)****(b) Notices of Motion** (cont'd)

A member argued that the request for *in camera* minutes should not have been denied as the *in camera* minutes had not yet been written.

A member commented that the role of members of the Governing Council was to understand the broad policy and fiduciary framework of matters brought forward for approval. The procedural issues that were being raised distracted members from their role, and such issues should be discussed outside meetings of the Governing Council, unless the procedure being questioned had an implication for policy for which members were responsible. Several members expressed their agreement with her statement.

**(c) Web-based Voting**

The Chairman reported that three locations had been identified for stand-alone electronic voting stations, and referred members to Report 96 of the University Affairs Board, which had been placed on the table.

**7. Report of the President**

The President reported briefly on the following matters.

**(a) Government Relations: Provincial**

The President provided information on the Cabinet appointments that had been announced earlier in the day. He spoke optimistically about the ongoing discussions with the Deputy Minister of Training, Colleges, and Universities regarding increased funding for universities.

**(b) Government Relations: Federal**

The President recounted recent comments by the Prime Minister in his reply to the Speech from the Throne regarding the need to double federal government support for research and development by 2010 and to increase the funding available to the federal research granting councils in order to foster innovation in the Canadian economy. The President described recent meetings he and Professor Heather Munroe-Blum had attended in Ottawa with administrators of the Canada Foundation for Innovation and the President of the Association of Universities and Colleges of Canada (A.U.C.C.). One of the main topics of discussion in these meetings had been the provision of full-cost funding for research. The President expressed optimism that this might be achieved.

**(c) Campus and Community Relations**

The President summarized his recent interactions with members of the University community, including lunch with the Deans of the School of Graduate Studies and an address to the Senior Fellows at Massey College. He also described the address he had given at the Perigee Inc. Forum on Science and Discovery, which had been attended by more than one hundred people from the business community.

The President invited Dr. Sheldon Levy to report on the activities of the Olympic Bid Committee. Dr. Levy indicated that the University was seeking to position itself in a way to attract the creation of facilities on all three campuses that would form a permanent legacy from the Olympics, should the Toronto Olympic bid be successful.

**7. Report of the President (cont'd)****(d) Senior Administration**

The President reported on the status of the various searches that were currently underway:

- The search for the Vice-President, Business Affairs was progressing with the assistance of an executive search firm, and several possible candidates had been suggested;
- The Advisory Committee for the search for the Vice President, Human Resources, had been established and its first meeting was scheduled for February 20.
- The search for the Dean of Law had concluded with the reappointment of Professor Ronald J. Daniels for a second term.
- The search for the Dean of Nursing was concluding, with an appointment going to Academic Board for approval on February 15.
- The search for the Dean of Applied Science and Engineering was nearing completion.
- The searches for the Deans of the Faculties of Dentistry and Forestry, the Director of the School of Continuing Studies, and the Chief Librarian were continuing.

**(e) Alumni Outreach**

The President described his recent visits to Hamilton, San Francisco and San José.

**(f) University of Toronto Faculty Association**

The President stated that negotiations between the University and the University of Toronto Faculty Association were continuing. A key focus of those negotiations was the pension plan. The President stressed that in the negotiations the University was committed to the principle of equitable treatment for past and present faculty and staff.

**8. Enrolment Growth Fund: Allocations**

Professor Carr noted that the Enrolment Growth Fund allocated money to divisions that increased their enrolment under approved agreements. In all cases, the enrolment increases would generate additional revenue - either from new Government funding for growth in a particular program, or from tuition fees.

On motion duly moved and seconded,

It was RESOLVED

THAT the following allocations from the Enrolment Growth Fund, as described in Appendix "B" of Report Number 103 of the Academic Board, be approved, subject to the divisions' meeting the increased enrolment targets:

- i) To OISE/UT for expenses associated with the B.Ed. Program; One-Time-Only (OTO) funding of \$720,000 in each of 2000-01, 2001-02 and 2002-03.
- ii) To the University of Toronto at Mississauga for the Master of Biotechnology Program; \$213,196 in base funding.
- iii) To the Faculty of Applied Science and Engineering for expenses associated with ATOP expansion in engineering programs; \$4,639,676 in base funding.
- iv) To the Faculty of Arts and Science for expenses associated with ATOP expansion in engineering programs; \$519,275 in base funding.

8. **Enrolment Growth Fund: Allocations** (cont'd)

- v) To Facilities and Services for operating costs associated with the Bahen Centre for Information Technology; \$469,980 in base funding.

9. **Academic Priorities Fund and Enrolment Growth Fund: Allocations**

Professor Carr reported that the Planning and Budget Committee had reviewed detailed summaries of the divisions' academic plans, arising from the *Raising our Sights* planning process. These plans formed the basis of the proposed allocations to the School of Graduate Studies, the University of Toronto at Mississauga (U.T.M.), the Student Recruitment Office and four health science faculties - Dentistry, Medicine, Pharmacy and Nursing. The Faculty of Pharmacy would also receive an allocation from the Enrolment Growth Fund to support its enrolment increase, the first step to doubling its enrolment.

On motion duly moved and seconded,

It was RESOLVED

- i) THAT the following allocations, as described in Appendix "C" of Report Number 103 of the Academic Board, be made in support of divisional plans, 2000-2004:

	<b>Base</b>	<b>OTO</b>
Dentistry	\$ 400,003	\$ 878,750
Medicine	3,285,250	2,320,720
Nursing	594,341	201,500
Pharmacy	284,726	110,000
SGS		
- Centres and Institutes	355,944	1,508,000
Inst. For Women's & Gender Studies (New College)	50,000	
- Administration	209,930	365,122
Student Recruitment	600,000	
UofT at Mississauga		850,000
<b>Total</b>	<b>\$5,780,284</b>	<b>\$6,234,092</b>

- ii) THAT an allocation also be made to the Faculty of Pharmacy in support of its *Raising our Sights* Plan from the Enrolment Growth Fund to recognize the additional costs associated with the increase in enrolment from 120 students to 140 students in the B.Sc. Phm.

	<b>Base</b>	<b>OTO</b>
Pharmacy	\$287,483	\$50,000



**10. Academic Priorities Fund and Academic Transitional Fund: Allocations**

Professor Carr reported that, at its January meeting, the Board also considered A.P.F. allocations for the St. George Arts and Science colleges, and for OISE/UT. The proposed allocations for the Colleges focused on supporting efforts to improve the student educational experience. The key proposal at OISE/UT was a base-budget allocation to provide graduate student support - including a portion to be matched by the OISE/UT budget. Innis College also received an allocation from the Academic Transitional Fund.

On motion duly moved and seconded,

It was RESOLVED

- i) THAT the following allocations from the Academic Priorities Fund, as described in Appendix “D” of Report Number 103 of the Academic Board, be made in support of divisional plans, 2000-04:

	<b>Base</b>	<b>OTO</b>
Innis College	\$124,782	\$ 50,000
New College	161,500	
University College	59,400	10,000
University College for		
University-wide initiatives	185,000	200,000
Woodsworth College	77,500	25,000
Woodsworth College for		
Summer & Evening program	74,000	
St. Michael's	35,625	325,000
Trinity College		215,000
Victoria College		164,000
OISE/U.T.	800,000	
<b>Total</b>	<b>\$1,517,807</b>	<b>\$989,000</b>

- ii) THAT the following allocation from the Academic Transitional Fund be made:

	<b>OTO</b>
Innis College	\$50,000

**11. Academic Transitional Fund: Allocations**

Professor Carr noted that the Academic Transitional Fund also supported the *Raising our Sights* plans with one-time-only allocations that were intended to help divisions to reduce costs or increase revenue.

On motion duly moved and seconded,

It was RESOLVED

THAT the following allocations from the Academic Transitional Fund, as described in Appendix "E" of Report Number 103 of the Academic Board, be made:

- i) \$120,000 to the Faculty of Arts and Science for the purchase of Micro-Scale Equipment by the Department of Chemistry;
- ii) \$125,000 to the University of Toronto at Mississauga to finance the construction of a centre to house the Masters in Biotechnology; and
- iii) \$177,300 to the Faculty of Architecture, Landscape, and Design for the phase-out of the Information Technology Design Centre.

**12. Capital Plan 1997-2002: Update**

Professor Carr reminded members that the Capital Plan reflected the University's priorities for new buildings and major renovation projects. He noted that the current plan had been approved in 1997 and had been updated regularly since then.

On motion duly moved and seconded,

It was RESOLVED

THAT the updated Capital Plan 1997-2002, which is Schedule "A" to Appendix "G" of Report Number 103 of the Academic Board, be approved.

**13. Capital Project: Users' Committee Report for the Centre for Cellular and Biomolecular Research  
University Infrastructure Investment Fund: Allocation**

Professor Carr reported that the Centre for Cellular and Biomolecular Research would house an important area of research for the University. Approval in principle of the Users' Committee Report would indicate that the University had designated this project as one that should be built, one that should be a top priority in efforts to secure government funding, and one that should be a top priority in private fundraising. Professor Carr stressed that apart from a maximum of \$50,000 for the design work, no funds would be spent on, or committed to, the project until the Business Board was satisfied that enough additional funding had been secured to make it prudent to proceed.

A member asked how the administration would compare the priorities of a project such as this with expansion at the suburban campuses. President Birgeneau responded that he did not see the two as competing priorities as the sources of funding were completely different.

**13. Capital Project: Users' Committee Report for the Centre for Cellular and Biomolecular Research  
University Infrastructure Investment Fund: Allocation (cont'd)**

A member noted that concerns remained about traffic and movement of animals in certain buildings of the Faculty of Medicine.

On motion duly moved and seconded,

It was RESOLVED

- i) THAT the Users' Committee Report for the Centre for Cellular and Biomolecular Research, a copy of which is attached to Report 103 of the Academic Board as Appendix "H", be approved in principle;
- ii) THAT the Centre for Cellular and Biomolecular Research project scope of 10,370 net assignable square metres, site on Taddle Creek Road, project cost of \$105,143,000, and funding as follows be approved:

Canada Foundation for Innovation	\$24.0-million
Ontario Innovation Trust	25.6-million
University Infrastructure Investment Fund	2.8-million
I'Anson Fund	2.0-million
Additional funding to be sought from the Canada Foundation for Innovation, the Ontario Innovation Trust and future donations to be sought through the Campaign	50.7-million

and

- iii) THAT an allocation of \$2,800,000 from the University Infrastructure Investment Fund for the Centre for Cellular and Biomolecular Research be approved.

**14. Capital Project: Users' Committee for the Academic Resource Centre at the University of Toronto at Scarborough**

Professor Carr informed the Council that this project would remedy serious deficiencies in library, study and classroom space at Scarborough. If there were a shortfall in campaign fundraising, the project could proceed in phases. Again, the Business Board would make a judgement about when it was prudent to proceed.

On motion duly moved and seconded,

It was RESOLVED

- i) THAT the Users' Committee Report for the Academic Resource Centre at the University of Toronto at Scarborough, a copy of which is attached to Report 103 of the Academic Board as Appendix "I", be approved in principle; and
- ii) THAT the project scope of 2,935 net assignable square metres (n.a.s.m.) of new space and 2,638 n.a.s.m. of renovated space, project cost of \$18,408,000, and sources of funding as follows be approved:
 

Net proceeds of lease of land by Centennial College of Applied Arts and Technology	\$ 8.97-million
University of Toronto at Scarborough funds	1.10-million
Future donations to be sought through the Campaign	8.33-million

**15. University of Toronto at Mississauga: Campus Master Plan 2000**

Professor Carr reminded members that the Campus Master Plan was a land-use or zoning plan, setting out zones for academic buildings, student residences, mixed-use space, greenbelt, and parking.

On motion duly moved and seconded,

It was RESOLVED

THAT the University of Toronto at Mississauga Master Plan 2000, a copy of which is attached to Report Number 103 of the Academic Board as Appendix "J", be approved in principle, replacing the Master Plan approved in 1994.

**16. University of Toronto Art Centre: Terms of Reference**

Mr. Shalaby informed members that the revisions in the terms of reference were intended to bring the work of the University Art Committee and University of Toronto/University College Art Gallery Board closer together, and to ensure that the University's art collections played a stronger role in its academic programs.

On motion duly moved and seconded,

It was RESOLVED

THAT the proposed Terms of Reference for the University of Toronto Art Centre, a copy of which is attached to Report Number 109 of the Business Board as Appendix "A", be approved, replacing the Constitution of the University of Toronto / University College Art Gallery Board as originally approved by the Business Board on May 23, 1995.

**17. Reports for Information**

The Governing Council received the items reported for information in the following Reports:

Report Number 103 of the Academic Board (January 11, 2001)  
Report Number 109 of the Business Board (January 15, 2001)  
Report Number 95 of the University Affairs Board (December 13, 2000)  
Report Number 96 of the University Affairs Board (January 16, 2001)  
Report Number 331 of the Executive Committee (January 29, 2001).

**(a) Report Number 96 of the University Affairs Board**

A member gave a notice of motion that the Status of Women Officer be restored to a 100 percent appointment.

**17. Reports for Information** (cont'd)**(b) Report Number 331 of the Executive Committee**

A member noted that the seat on the Executive Committee for a part-time undergraduate or a graduate student had become vacant, and stated that it would be in the best interests of the student members of the Governing Council if a replacement were selected immediately, prior to the selection of a new member of the Governing Council for the part-time undergraduate student constituency. The Secretary of the Governing Council indicated that a call for nominations would be sent to the appropriate members in the next few days.

A member asked if the selection of the student member of the Executive Committee could be placed as the first item on the agenda of the next Executive Meeting, to allow the member selected to attend the remainder of that meeting. The Secretary of the Governing Council noted that the Executive Committee's recommendation for membership of that Committee must be approved by the Governing Council. The member raised concerns about the resulting delay in filling the vacancy on the Executive Committee.

It was duly moved and seconded,

To add to the agenda the following motion:

THAT the Governing Council proceed to approve an appointment to fill the part-time undergraduate/graduate student position on the Executive Committee immediately.

The vote requiring the agreement of 2/3 of the members present and voting was taken on the motion.

The motion was defeated.

It was duly moved and seconded,

THAT the Governing Council reconsider the previous decision to add to the agenda the following motion:

THAT the Governing Council proceed to approve an appointment to fill the part-time undergraduate/graduate student position on the Executive Committee immediately.

The vote requiring the agreement of 2/3 of the members present and voting was taken on the motion.

The motion carried.

It was duly moved and seconded,

To add to the agenda the following motion:

THAT the Governing Council proceed to approve an appointment to fill the part-time undergraduate/graduate student position on the Executive Committee immediately.

A member indicated that Governing Council action at the current meeting to appoint a student member to the Executive Committee would shorten the time that students were under-represented on the Executive Committee. Another member commented that the Governing Council would be sending the wrong message to students by opposing the motion.

**17. Reports for Information (cont'd)**

A member asked what options were available to proceed to fill the vacancy. The Secretary of the Governing Council replied that the Executive Committee had a delegated responsibility to make a recommendation to the Governing Council concerning the vacancy.

A member referred to the strong history of allowing Boards and Committees to bring recommendations forward to the Governing Council, and suggested that it would be inappropriate for the Governing Council to make a decision without considering a recommendation from the appropriate Committee.

A member noted that two appointments had been reported earlier in the meeting, and that these appointments had not been approved by the Governing Council. The Secretary of the Governing Council replied that the Executive Committee had the authority to appoint members to Boards and Committees when vacancies occurred during the academic year. The Governing Council, however, had to approve appointments to the Executive Committee.

The vote requiring the agreement of 2/3 of the members present and voting was taken on the motion.

The motion was defeated.

**(c) Report Number 95 of the University Affairs Board**

The Chairman invited Mr. Justin Saunders, University Affairs Commissioner of the Students' Administrative Council (SAC) to address the Governing Council. Mr. Saunders expressed the concerns of SAC regarding the membership of the special committee of the University Affairs Board to review the Code of Student Conduct, and stated that SAC would refuse involvement with the work of this committee unless representatives from the three student societies were added to its membership.

A member spoke in support of the points raised by Mr. Saunders.

When asked to comment, the Secretary of the Governing Council noted that the membership of special committees was proposed by the parent Board. In this case, the proposal on the Committee's membership had specified only members of the University Affairs Board.

A member proposed the following motion:

THAT the membership of the Committee to Review the Code of Student Conduct be referred back to the University Affairs Board for reconsideration.

The Secretary of the Governing Council noted that, because the item was a matter for the University Affairs Board, and was therefore not included on the agenda of the Governing Council, the particular motion proposed by the member could not be introduced; a notice of motion would have to be given to the University Affairs Board to reconsider the membership.

The member indicated that, in his opinion, the membership of the committee was not appropriate and should be reviewed. The Secretary of the Governing Council stated that the member's view would be noted, and that a meeting with the member and the Chair of the University Affairs Board could be arranged if the member wished.

**18. Date of the Next Meeting**

The Chairman reminded members of the next meeting of the Council scheduled for Thursday, March 8, 2001.

The meeting adjourned at 7:00 p.m.

\_\_\_\_\_  
Secretary

February 21, 2001

\_\_\_\_\_  
Chairman

### Memorandum

To: Members of the Governing Council  
Members of the Academic Board  
Members of the Business Board  
Members of the University Affairs Board  
SAC, GSU, APUS  
Principals, Deans, Academic Directors and Chairs  
Senior Management Group

From: Louis R. Charpentier  
Secretary of the Governing Council

Date: February 8, 2001

Re: **Committee on the Office of the Ombudsperson**

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The term of the University Ombudsperson, Ms Mary Ward, ends on June 30, 2001. According to the Terms of Reference of the Office, she is eligible for re-appointment. Coincident with the end of Ms Ward's term, the Governing Council is responsible for undertaking a review of the Office.

At the meeting held on February 8, 2001, the Governing Council approved the establishment of the Committee on the Office of the Ombudsperson.

#### Mandate

The Committee on the Office of the Ombudsperson is asked to:

1. Review the Terms of Reference for the Office of the University Ombudsperson and, in light of the experience since 1998, consider whether any revisions are needed. Specific considerations could include an examination of the following:
  - the continued appropriateness of the Terms with respect to the Ombudsperson's status, authority and mandate, responsibility with respect to investigations, findings and reports, the Ombudsperson's relationship with other University activities and services, and duties and responsibilities related to the Office's files.
  - the Ombudsperson's reporting relationship to the Governing Council.
  - the Annual Report of the University Ombudsperson and whether additional accountability mechanisms are necessary.
2. Review the effectiveness of the Office's operations. Considerations should include evaluation of the following:
  - the Ombudsperson's focus on cases where existing administrative means for addressing problems have been exhausted.
  - caseload and case management.
  - the resources available to the Ombudsperson in support of the Office's mandate, and whether alternative funding sources might be appropriate.
  - the application and potential application of information technology to facilitate the Office's work.
  - the Ombudsperson's relationship with other University services.



3. With respect to (1) and (2) identify “best practice” at peer institutions.
4. Make a recommendation to the President for transmission to the Governing Council on the appointment of an Ombudsperson, effective July 1, 2001.

In fulfilling its mandate, the Committee will consult appropriately within the University community and beyond.

The Committee will submit its report by April 30, 2001

### **Membership**

Membership of the Committee is as follows:

Ms Mary Anne Chambers (Chair)  
Ms Jenny Carson (Graduate Student)  
Mr. Brian Davis (Administrative Staff)  
Professor Ian McDonald (Teaching Staff)  
Ms Jacqueline Orange (Alumni)  
Mr. Fayez Quereshy (Undergraduate Student)  
TBA (Part-time Undergraduate Student)

Ms Cristina Oke will serve as secretary. She can be reached at (416) 978-8427 (voice), (416) 978-8182 (fax) or [c.oke@utoronto.ca](mailto:c.oke@utoronto.ca). The Committee welcomes submissions which should be sent in confidence to the secretary at the following address:

Office of the Governing Council  
Simcoe Hall, Room 106  
27 King’s College Circle  
University of Toronto  
Toronto, Ontario M5S 1A1

Submissions may also be sent by fax or e-mail. The deadline for submissions is **Friday March 16, 2001**.