

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 110 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS

September 22, 2004

To the Academic Board,
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, September 22, 2004 at 4:10 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Professor J.J. Berry Smith (In the Chair until
4:45 p.m.)
Professor Cheryl Regehr (In the Chair after
4:45 p.m.)
Professor Edith Hillan, Vice-Provost,
Academic
Professor David Farrar, Deputy Provost and
Vice-Provost, Students
Professor Rona Abramovitch
Professor Stewart Aitchison
Professor Derek Allen
Ms. Janice Bayani
Professor Mary Chipman
Ms. Maple Chong
Professor David Clandfield
Professor Luc De Nil
Dr. Inez N. Elliston

Professor Wayne K. Hindmarsh
Ms. Leigh Honeywell
Mr. Senai Iman
Professor David Jenkins
Professor Ronald H. Kluger
Ms. Vera Melnyk
Mr. Raza M Mirza
Mr. Stefan A. Neata
Professor John Scherk
Miss Maureen Somerville
Professor Dennis Thiessen

Non-Voting Assessor:

Ms. Karel Swift, University Registrar

Secretariat:

Mr. Andrew Drummond, Secretary

Regrets:

Professor Pamela Catton
Professor Sujit Choudhry
Professor Barbara Sherwood Lollar

In Attendance:

Professor Gage Averill, Dean, Faculty of Music
Professor Ragnar-Olaf Buchweitz, Vice-Principal (Academic) and Dean, UTSC
Professor Amrita Danière, Director of Planning Program, Department of Geography
Professor Umberto de Boni, Associate Dean, School of Graduate Studies
Professor Susan Pfeiffer, Dean, School of Graduate Studies
Dr. Mary Preece, Vice-President Academic, The Michener Institute
Professor Rodney White, Director, Institute of Environmental Studies
Professor Catherine Whiteside, Associate Dean, Graduate and Inter-Faculty Affairs, Faculty of
Medicine

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ITEM 6 IS RECOMMENDED TO THE ACADEMIC BOARD FOR APPROVAL. ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

1. Welcome and Orientation

Professor Smith welcomed new and returning members to the Committee and asked all members to introduce themselves. In particular, he welcomed Professor Edith Hillan, who had recently assumed the office of Vice-Provost, Academic and who would serve as Senior Assessor to the Committee.

He summarized the role and responsibilities of the Committee on Academic Policy and Programs, emphasizing that members, in carrying out their duties, represented the collectivity of the University and were therefore called to a high degree of responsibility in their deliberations. He further noted that although most proposals brought forward would likely pass, the role of the Committee was to provide strong oversight of proposals and not to act as a 'rubber stamp'.

2. Calendar of Business

The Chair noted that the Calendar of Business was regularly updated by the Office of the Governing Council. He urged all members to consult it as matters arose.

3. Reports of the Previous Meetings

Report 108 of the meeting of May 12, 2004, and Report 109 of June 4, 2004 were approved.

4. Business Arising from the Reports of Previous Meetings

There was no business arising from the reports of previous meetings.

5. Report on Summer Executive Authority Decisions

Members had before them the Report on Approvals under Summer Executive Authority, an annual report to the Committee. The Chair reported that he had considered and recommended four proposals during the summer, all for implementation in September, 2004. The items were as follows:

(i) Program Option Addition – School of Graduate Studies: Proposal for the Department of Physical Therapy to establish an E-Learning Advanced Standing Option, within the existing Master of Science in Physical Therapy (M.Sc.P.T) Program

THAT the proposal from the Department of Physical Therapy to establish an E-Learning Advanced Standing Option within the existing Master of Science in Physical Therapy (M.Sc.P.T.) program, effective September 2004, be approved.

(ii) Program Name Change – School of Graduate Studies: Proposal for the Centre for Industrial Relations (CIR) to change the name of the Master of Industrial Relations Program to the Master of Industrial Relations and Human Resources Program

THAT the proposal for the Centre for Industrial Relations (CIR) to change the name of the Master of Industrial Relations Program to the Master of Industrial Relations and Human Resources Program, effective September 2004, be approved.

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5. Report on Summer Executive Authority Decisions (cont'd.)

(iii) School of Graduate Studies: Proposal for the Division III Executive Committee, Physical Sciences, to change the standards of English Language Facility required for admission to Division III graduate programs

THAT the proposal for the Division III Executive Committee, Physical Sciences, to change the standards of English Language Facility required for admission to Division III graduate programs effective September 2004, be approved.

(iv) School of Graduate Studies: Proposal of the Institute of Medical Science for the Discontinuation of the Combined Master in Science in Biomedical Communications (M.Sc.B.M.C) and Post-Graduate Certificate in Biomedical Communication and Computer Animation at the University of Toronto and Sheridan College

THAT the proposal of the Institute of Medical Science for the Discontinuation of the Combined Master in Science in Biomedical Communications (M.Sc.B.M.C) and Post-Graduate Certificate in Biomedical Communication and Computer Animation at the University of Toronto and Sheridan College effective September 2004, be approved.

There was no discussion.

6. School of Graduate Studies: Proposal from the Institute for Environmental Studies for a one-year Master's Professional Program in Environmental Science, to be located in the Department of Physical and Environmental Sciences at UTSC

The Chair welcomed Professor Ragnar-Olaf Buchweitz, Vice-Principal (Academic) and Dean, UTSC, and Professor Rodney White, Director, Institute of Environmental Studies, to the meeting.

Professor Hillan briefly summarized the proposal, noting that it was aimed primarily at practitioners and would emphasize both field and laboratory techniques. She further noted that the Planning and Budget Committee had considered the resource implications of the proposal at its meeting of September 21, 2004.

A member asked if the statement in the proposal that there was no significant funding for the program was problematic. Professor Buchweitz noted that the program was offered to current practitioners and was outside the funded cohort in any case; he therefore did not believe that financial support for the students would be an issue. A member asked whether collaboration with researchers in Environmental Health in the Faculty of Medicine was a possibility. Professor Hillan noted that *Stepping UP*, the current academic planning framework, emphasized collaboration and interdisciplinary work wherever it was possible.

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the Institute for Environmental Studies offer a new one-year Master's Professional Program in Environmental Science (M.Env.Sc.), to be located in the Department of Physical and Environmental Sciences at UTSC, effective September 2005, as set out in Appendix 'A'.

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7. School of Graduate Studies: Proposal from the Faculty of Music to establish a Jazz Performance option within the Performance field of the Master of Music Program

The Chair welcomed Professor Gage Averill, Dean, Faculty of Music, to the meeting. Professor Hillan noted that the existing undergraduate program in Jazz had been very successful and had generated considerable interest in a graduate program. The proposal before members would establish a Jazz option within the existing Master of Music program.

Professor Averill noted that graduate education in Jazz was rare in Canada, in that only one other University offered a program. He noted that the resources for the program would be provided from within the Faculty of Music.

During discussion, a member asked how the Faculty could offer the number of new courses envisioned by the option. Professor Averill noted that many of them were undergraduate courses captured by the School of Graduate Studies and meeting the School's standards. Another member asked the size of the expected enrolment, and was answered that it was between four and seven students, with a planning figure of five. To accommodate that number, the number of undergraduate students would be reduced by five. A member asked whether a decrease in undergraduate enrolment was desirable. Professor Averill responded that to increase the size of ensemble courses was infeasible, though the Faculty would consider increasing the overall size of Jazz Performance programs in the future should funding become available.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the Faculty of Music establish a Jazz Performance option, within the existing Performance field of the Master of Music program, effective September, 2005.

8. School of Graduate Studies: Proposal from the Department of Geography to change the requirements of the Master of Science in Planning (M.Sc.Pl.)

The Chair welcomed Professor Amrita Danière, Director of Planning Program, Department of Geography, to the meeting. Professor Hillan introduced the proposal, noting that it would require all the students in the program to take an internship as part of their program. Professor Danière informed the Committee that the emphasis for the internship was on gaining valuable professional experience, and that the (currently optional) internship was very successful in attracting students, especially international students who otherwise would be restricted to working for the University in some way.

During discussion, a member questioned how many students were in the program, and how many of them followed the Department's current recommendation to pursue the internship. Professor Danière replied that there were 52 full-time students and eight part-time, and all of them were going through the internship.

A member asked what would happen if a student was unable to find an internship, given that the proposal noted explicitly that it was the student's responsibility to do so; Professor Danière noted that that situation had never come to pass and she could not imagine such an event occurring. A member asked what requirements existed to report the results and success of the internship back to the program Director. Professor Danière responded that a report was required and would be noted on the transcript.

A member asked the proportion of students in the program whose internships were volunteer, as opposed to paid, positions. In response, Professor Danière noted that 10% at most were. The member then asked

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8. School of Graduate Studies: Proposal from the Department of Geography to change the requirements of the Master of Science in Planning (M.Sc.Pl.) (cont'd.)

if students encountered financial hardship from taking volunteer positions. Professor Danière replied that the requirement for the internship was 80 hours over almost four months.

A member requested clarification that the internship was not a course credit and therefore could not result in a failing grade. It was noted that the member's assumption was correct.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the Department of Geography change the requirements of the Master of Science in Planning (M.Sc.Pl.) Program, effective September, 2004, as specified in the memorandum from the School of Graduate Studies dated May 28, 2004.

9. School of Graduate Studies: Proposal to Revise the Terms of Reference for the Graduate Academic Appeals Board

The Chair welcomed Professor Susan Pfeiffer, Dean, School of Graduate Studies, and Professor Umberto de Boni, Associate Dean, School of Graduate Studies, to the meeting. Professor Hillan introduced the proposal before members, noting that the Graduate Academic Appeals Board terms of reference restricted members from sitting for more than two terms. To bring the requirement into line with other Appeals Boards' terms of reference (including those of Governing Council), it was suggested that the term of members be allowed to be extended indefinitely. During discussion, a similar change for students was added to the motion by agreement of all members present.

During discussion, a member asked how members were appointed. Professor de Boni answered that there was a nominations process that yielded names, who were then appointed by the Dean.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the terms of reference for the Graduate Academic Appeals Board, articles 7(b) and 7(c), be revised effective immediately, as specified in the memorandum from the School of Graduate Studies dated June 25, 2004 and as amended by the Committee.

10. Faculty of Medicine: Proposal for a one-time Curriculum Accommodation for students admitted to the Bachelor of Science (B.Sc.) Program in Medical Radiation Sciences in September 2002 and expected to graduate in 2005

The Chair welcomed Professor Catherine Whiteside, Associate Dean, Graduate and Inter-Faculty Affairs, Faculty of Medicine, and Dr. Mary Preece, Vice-President Academic, The Michener Institute, to the meeting. Professor Hillan introduced the proposal, noting that it was a one-time only accommodation for students who felt they were not adequately informed that the length to complete the B.Sc. program in Medical Radiation Sciences had changed between the time of the initial advertisement to final approval in February 2002. She emphasized that the accommodation was an atypical, one-time only change and that students admitted after the initial cohort would not be eligible for such a change.

A member asked if the proposal to reduce the time to complete the degree created a precedent. Professor Whiteside responded that she did not feel it did, and summarized how the need for the accommodation

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10. Faculty of Medicine: Proposal for a one-time Curriculum Accommodation for students admitted to the Bachelor of Science (B.Sc.) Program in Medical Radiation Sciences in September 2002 and expected to graduate in 2005 (cont'd.)

arose. She noted that she felt that the longer program was well-advertised, and that she had met all the affected students, but that in the interests of fairness the accommodation should be granted. The Registrar said that she could not recall a similar situation, which arose in this case as a result of the shortness of time between approval of the program and its start time.

A member asked if the accommodation would result in students' entering the job market without adequate preparation. Professor Whiteside responded that the program with the accommodation was sufficient preparation, though she noted her disappointment that the students would not benefit from the additional programming, which was felt to be excellent. She further noted that graduates of the program who were interested in pursuing graduate work would not have the same number of credits and would therefore be disadvantaged against other interested students, but that the students felt the risk was acceptable, given that the job market in Radiation Sciences was strong.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the one-time curriculum accommodation be implemented within the Medical Radiation Sciences B.Sc. program for the students admitted to the program in September, 2002 and expected to graduate in 2005.

11. Items for Information

The following items were reported for information:

- (a) School of Continuing Studies: Proposal for a new certificate program, Certificate in Continuing Studies in English Communication for Postdoctoral Fellows
- (b) School of Graduate Studies: Proposal of the Institute for Aerospace Studies to change the requirements of the Ph.D. program
- (c) School of Graduate Studies: Proposal of the Faculty of Dentistry to change the timing of the M.Sc. to Ph.D. Transfer Examinations in the M.Sc. Specialty Program
- (d) School of Graduate Studies: Proposal of the Department of French Language and Literature to change the requirements of the Ph.D. Program
- (e) School of Graduate Studies: Proposal for a Collaborative Ph.D. Program in Geology and Physics
- (f) School of Graduate Studies: Proposal of the Centre for Industrial Relations to change the requirements of the Master of Industrial Relations (M.I.R.) Program
- (g) School of Graduate Studies proposal that the Department of Medical Biophysics to change the credit requirements of the Ph.D. Program
- (h) School of Graduate Studies: Proposal that the Faculty of Nursing change the requirements of the Master of Nursing (M.N.)
- (i) School of Graduate Studies: Proposal of the Joseph L. Rotman School of Management to change the requirements of the Ph.D. Program
- (j) School of Graduate Studies: Proposal of the Faculty of Social Work to reduce the second year course load for students currently enrolled in the Master of Social Work (M.S.W.) Program

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11. Items for Information (cont'd.)

- (k) School of Graduate Studies: proposal for the Faculty of Social Work to change the program requirements and structure of the Master of Social Work (M.S.W.) Program
- (l) School of Graduate Studies: Proposal of the Department of Theory and Policy Studies in Education for a Flexible-time Ph.D. option within the Higher Education and Educational Administration Programs

The Chair noted that no questions had been received in advance of the meeting and, therefore, no guests had been invited.

Members raised the following questions:

For item (a), why were only postdoctoral fellows targeted for this valuable program, and not undergraduate or graduate students?

For item (l), how much time was required for residency, and how would the program attract international students?

Professor Hillan indicated that she would take the questions under advisement and report back to the next meeting with answers.

12. Reports of the Administrative Assessors

Professor Hillan reported that the planning process for *Stepping UP* was underway, and most divisions had submitted their plans. The Provost's Office was considering the plans and would be considering what measures to take in response over the course of the term. She reported that her Office would like to consider to how to manage degree proliferation and the growth of joint degrees and collaborative programs.

She then reported that her Office would consider how to address the results of the review process and would be discussing the best way to proceed.

Lastly, she indicated that the report of the University Program Review Audit Committee (UPRAC) had been awaiting consideration for some time and would be brought forward at the next meeting.

13. Date of Next Meeting – October 27, 2004

The next meeting was scheduled for October 27, 2004.

The meeting was adjourned at 5:40 p.m.

Secretary

Chair

November 2, 2004
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