

**UNIVERSITY OF TORONTO**  
**THE GOVERNING COUNCIL**  
**REPORT NUMBER 82 OF THE COMMITTEE ON**  
**ACADEMIC POLICY AND PROGRAMS**

**September 6, 2000**

To the Academic Board,  
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, September 6, 2000 at 4:10 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Professor Ruth Gallop (In the Chair)  
Professor Derek Allen (Vice-Chair)  
Professor Carolyn Tuohy, Deputy Provost  
Professor Francois Casas  
Professor James Donaldson  
Ms Joy Fitzgibbon  
Professor Alexander R. Jones  
Professor Michael R. Marrus  
Professor Ian McDonald  
Ms Vera Melnyk  
Professor V. Kumar Murty  
Professor Keren Rice

Ms Catherine Seymour  
Ms Adelene Tan  
Professor Donna Wells  
Professor Linda Wilson-Pauwels

Non-Voting Assessors:

Ms Karel Swift, University Registrar

Secretariat:

Ms Susan Girard

Regrets:

Professor Raisa Deber  
Mr. Arvin Hairi  
Professor Lynne C. Howarth  
Professor Paul Gooch, Vice-Provost

Mr. David Kaplan  
Professor Angela Lange  
Professor Emmet Robbins  
Professor J.J. Berry Smith

In Attendance:

Mr. Louis Charpentier, Secretary of the Governing Council  
Dean Ron Daniels, Faculty of Law  
Professor Umberto de Boni, Associate Dean, Division IV, School of Graduate Studies  
Dean Wayne Hindmarsh, Faculty of Pharmacy  
Professor Mayo Moran, Associate Dean, Faculty of Law  
Professor Peter Pauly, Associate Dean Research and Academic Resources  
Professor Helen Polatajko, Chair, Department of Occupational Therapy, Faculty of Medicine  
Professor Michael Sefton, Director, Institute for Biomaterials and Biomedical Engineering  
Professor Tat Tsang, Co-ordinator of M.S.W. Program, Faculty of Social Work  
Professor Molly Verrier, Chair, Department of Physical Therapy, Faculty of Medicine  
Professor Catherine Whiteside, Associate Dean of Interfaculty and Graduate Affairs,  
Faculty of Medicine

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ITEMS 4, 5 and 6 ARE RECOMMENDED FOR APPROVAL. THE REMAINING ITEMS ARE REPORTED FOR INFORMATION.

**Chair's Remarks**

The Chair welcomed the members to the meeting. A membership list and some information about the Committee had been placed on the table. The Chair suggested that the members hold any questions about the Committee until Professor Tuohy reviewed the calendar of business for the Committee under her report.

Prior to beginning the business items, the Chair explained the various approval routes for the proposals before the Committee. All new degree programs required Governing Council approval. Major new programs in existing degrees required the approval of the Academic Board. Changes to curriculum or the addition of new fields to an existing program were approved by the Committee. Most of these proposals would require review by the Planning and Budget Committee with respect to resource implications.

**1. Time of Adjournment**

On motion duly moved and seconded,

It was agreed

THAT the meeting adjourn no later than 6:00 p.m.

**2. Report of the Previous Meeting**

Report Number 80 of the meeting of May 24, 2000, was approved.

The Chair noted that the report of the meeting held on August 29, 2000 would be available for the next meeting.

**3. Faculty of Law: LL.B. designation - Proposal to change to J.D. designation**

The Chair welcomed Dean Ron Daniels and Professor Mayo Moran, Associate Dean, from the Faculty of Law and invited Professor Tuohy to introduce the proposal.

Professor Tuohy explained that the proposal from the Faculty of Law was to change the designation of its second-entry professional degree from Bachelor of Law (LL.B.) to Juris Doctor (J.D.). This change would be consistent with the status of the degree in other jurisdictions where the LL.B. programs were typically first-entry degrees. The overwhelming majority of the students who enter the Faculty of Law's program had completed an undergraduate degree. The change in degree designation was appropriate to signal the status of the degree and would aid in recruiting new students and informing employers about the nature of the training. She noted that no changes to curriculum or admission requirements were being made.

A member referred to the proposal which stated that students who had graduated with an LL.B. could request the diploma be replaced with the J.D. degree diploma. He asked how this would work. Dean Daniels explained that in the 1950s, the LL.B. was the dominant degree. In the 1960s, there was a move to offering the J.D.

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**3. Faculty of Law: LL.B. designation - Proposal to change to J.D. designation**

degree and a number of the U.S. institutions had a process for providing replacement degrees. He wished to offer students that choice. Professor Tuohy said that the students would be required to return their LL.B. degrees. A new J.D. degree would be issued with the signatures of the current signing officers and a dated notation indicating that it had been re-issued.

A member asked whether this change would affect the ability of a lawyer with an LL.B. from another jurisdiction to practice law. Dean Daniels said that the proposed change would not have an impact on the way the Law Society evaluated credentials for practice. The issue of the appropriateness of a law degree as a first-entry degree was currently a matter of debate.

In response to a member's questions, Dean Daniels said that this University was the first in Canada to change to the J.D. designation. He noted that he was chair of the Canadian Council of Law Deans and that he had informed his colleagues of this proposal. He would also communicate with the profession and with alumni.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for the reclassification of the LL.B. designation to a J.D. designation, as described in the submission from the Faculty of Law dated August 29, 2000, effective September 1, 2000.

**4. School of Graduate Studies: Proposal for a New Master's Program in Occupational Therapy (M.Sc.O.T.)**

The Chair welcomed Professor Helen Polatajko, Chair, Department of Occupational Therapy, Professor Umberto de Boni, Associate Dean, Division IV, School of Graduate Studies and Professor Catherine Whiteside, Associate Dean of Interfaculty and Graduate Affairs, Faculty of Medicine.

Professor Tuohy indicated that this proposal for a new professional master's program was part of the continuing evolution of this discipline at the University. In 1995, the first-entry bachelor's program had become a second-entry program requiring two years' minimum university education for admission. At the time it was noted that this was the first step towards the introduction of a professional master's degree. The master's program would be 24 months in length and would require a four-year undergraduate degree for admission. The current bachelor's program would be phased out as the master's program was implemented. This proposal was consistent with developments in the discipline.

A member noted that the degree designation was inconsistent in the proposal, sometimes appearing as M.Sc.(O.T.). Professor Polatajko confirmed that the designation was without brackets, namely, M.Sc.O.T.

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**4. School of Graduate Studies: Proposal for a New Master's Program in Occupational Therapy (M.Sc.O.T.) (cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the proposal for a Master of Science Program in Occupational Therapy (M.Sc.O.T.), as described in the submission from the School of Graduate Studies, dated March, 2000, a copy of which is attached hereto as Appendix "A" be approved, effective July 1, 2001.

THAT new enrolment in the Bachelor of Science in Occupational Therapy be suspended, effective July 1, 2001.

**5. School of Graduate Studies: Proposal for a New Master's Program in Physical Therapy (M.Sc.P.T.)**

The Chair welcomed Professor Molly Verrier, Chair, Department of Physical Therapy. Professor Umberto de Boni and Professor Catherine Whiteside were also guests for this item.

Professor Tuohy said that the evolution of this proposal was similar to that in occupational therapy. The 24-month master's degree program would require a four-year undergraduate degree for admission. As in the occupational therapy proposal, the existing second-entry three-year bachelor's program would be phased out as the master's program was implemented.

A member asked for an explanation of "evidence-based practice." Professor Verrier explained that practice was an integral component of study in the health professions. Graduates would be able to gather evidence, use research literature, identify issues and exercise judgement to change current practice. The member suggested all science disciplines were evidence-based. This process was being extended to practice.

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the proposal for a Master of Science Program in Physical Therapy (M.Sc.P.T.), as described in the submission from the School of Graduate Studies, dated May 18, 2000, a copy of which is attached hereto as Appendix "B", be approved, effective July 1, 2001.

THAT new enrolment in the Bachelor of Science in Physical Therapy be suspended, effective July 1, 2001.

**6. School of Graduate Studies: Proposal for a New Master's (M.A.Sc.) and Ph.D. Program in Biomedical Engineering**

The Chair welcomed Professor Michael Sefton, Director, Institute for Biomaterials and Biomedical Engineering (IBBME), and Professor Catherine Whiteside. She invited Professor Tuohy to introduce the proposal.

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**6. School of Graduate Studies: Proposal for a New Master's (M.A.Sc.) and  
Ph.D. Program in Biomedical Engineering** (cont'd)

Professor Tuohy reported that biomedical engineering was a major emerging interdisciplinary field of enquiry in which the University had real strength. The new programs which would lead to the Master of Applied Science and Ph.D. degrees would be offered by the interdisciplinary Institute for Biomaterials and Biomedical Engineering. They would provide an alternative to the current collaborative program in biomedical engineering.

In response to a question, Professor Sefton explained that the Institute was based in Rosebrugh and Mining buildings and would have space in the new Centre for Cellular and Biomolecular Research (CCBR) which would be built on Taddle Creek Road between the Rosebrugh and Fitzgerald buildings.

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the proposal for a Biomedical Engineering M.A.Sc. and Ph.D. program, as described in the submission from the School of Graduate Studies, dated April 12, 2000, a copy of which is attached hereto as Appendix "C", be approved.

**7. School of Graduate Studies: Ph.D. Program in Management -- New Field in  
Accounting**

The Chair welcomed Professor Peter Pauly, Associate Dean Research and Academic Resources. Professor Tuohy introduced the proposal, noting that Accounting would be the sixth field in the doctoral program and that the proposal was consistent with the School's academic plan. The intent of this specialization was to prepare candidates for research-intensive careers. Accounting was an interdisciplinary program that had grown out of social science and mathematical disciplines.

A member noted that two new faculty to support this specialization were to have been appointed by July 1, 2000. He asked whether they had been appointed and, if not, what impact their absence would have on the program. Before Professor Pauly arrived, Professor Marrus responded that although he could not say whether the appointments had been made, he knew that the OCGS review of the program would be scrupulous in dealing with the issue of faculty complement and the School's ability to mount the program. Professor Pauly confirmed that the two new faculty had indeed been appointed.

A member asked for a description of original research in accounting. Professor Pauly said that the discipline could be described as the intersection of economics, finance and information technology. Areas of study included, for example, game theory, theoretical auditing and models for estimating the behaviour of firms. He noted that every other management school in Canada offered this field.

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**7. School of Graduate Studies: Ph.D. Program in Management -- New Field in Accounting** (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for a new Field in Accounting in the Ph.D. program in Management, in the Rotman School of Management, as described in the submission from the School of Graduate Studies dated February, 2000, subject to a review of resource implications.

**8. School of Graduate Studies: Master's of Social Work (M.S.W.) Program - Curriculum Changes**

The Chair welcomed Professor Tat Tsang, Co-ordinator of M.S.W. Program.

Professor Tuohy explained that the impetus to revise the master's program curriculum came from the academic planning process and the results of the recent accreditation review. It was proposed that there be greater structure in the master's program, replacing the current ability of students to individualize their programs. Core courses had been identified and the practicum components had been increased.

A member asked for clarification of the rationale for the number of courses which appeared to make the program very course-intensive. She wondered about the students' ability to complete the proposed courses. Professor Tuohy said that these changes were consistent with the views of the external reviewers in the academic planning process and those performing the accreditation. Professor Marrus indicated that the M.S.W. program had been light on course content because of the ability of students to create individual programs. He explained that the proposal had been thoroughly examined by the School of Graduate Studies Executive Committee of Division II and the full Council of SGS.

Professor Tsang stated that one of the recommendations arising from the accreditation process conducted by the Canadian Association of Schools of Social Work was to increase the number of contact hours in the M.S.W. program. The program had the lowest number of contact hours in the country. More hours have been worked into the timetable and there had been consultation with the students. The Faculty did not anticipate any problems with students' fulfilling the course requirements.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for revisions to the M.S.W. curriculum, as described in the submission from the School of Graduate Studies dated April 17, 2000, subject to a review of resource implications.

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**9. Faculty of Medicine: Certificate Program in Community Health -  
Reclassification to Diploma Programs**

Professor Tuohy noted that this proposal had arisen from the Policy on Diploma and Certificate Programs. The Policy stated that programs requiring completion of an undergraduate degree for admission should be named diploma programs. It was proposed to change the certificate program in community health to the diploma designation to conform with the Policy. The Faculty had also identified three streams in the program and had proposed three diploma programs.

A member referred to the rationale for this change. One of the points referred to the certificate program as a “dead-end.” Professor Tuohy explained that a diploma program might include courses offered for credit in a graduate degree program for which credit could be transferred if the student enrolled in a degree program. Credit from a certificate program could only be transferred to an undergraduate degree.

A member asked whether the Policy required all existing diploma and certificate programs to conform. Professor Tuohy said that she expected existing programs to conform to the designations as defined in the Policy. There might, however, be reasons such as wide-spread usage of a particular name in the discipline that would permit the name to remain unchanged. The Committee had received for information such a proposal from the Faculty of Music concerning its diploma programs.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for the Certificate Program in Community Health to be reclassified and divided into three Diploma programs – a Diploma in Community Health, a Diploma in Health Administration, and a Diploma in Clinical Epidemiology – as described in the submission from the Faculty of Medicine dated May 31, 2000, effective immediately.

**10. Faculty of Pharmacy: B.Sc.Pharm. Program - Change in Admission  
Requirements**

The Chair welcomed Dean Wayne Hindmarsh, Faculty of Pharmacy, and asked Professor Tuohy to introduce the proposal.

Professor Tuohy explained that the changes to the admission requirements to the B.Sc.Pharm. program were necessitated by curriculum restructuring in the Department of Chemistry. The second-year Chemistry course taken by Pharmacy students now required a preparation in organic chemistry at the introductory level. The Bachelor of Science in Pharmacy was a second-entry program and to require a higher level of preparation was appropriate. The change had been discussed with the Department of Chemistry. Students on the suburban campuses and at other Ontario universities would be advised about the courses to be taken in order to be able to apply for admission.

A member asked what proportion of students applied without an undergraduate degree. Dean Hindmarsh said that he did not have the numbers for this year. In a previous year, 23 percent of the applicants had one year of university education and the rest had two or more; 40-50 percent had completed a degree.

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**10. Faculty of Pharmacy: B.Sc.Pharm. Program - Change in Admission Requirements** (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for changes in the admission requirement to the B.Sc.Pharm. program, as described in the submission from the Faculty of Pharmacy, dated August 29, 2000.

**11. Items for Information:**

School of Graduate Studies: New Collaborative Master's Program in Wood Engineering

Professor Tuohy remarked that the establishment of collaborative programs took advantage of strength in a number of disciplinary fields across academic divisions. The students must register in a home department but would have available to them the resources from all the participating departments with strength in the particular area of the collaborative program. The establishment of these programs came to the Committee for information since they were not new programs and there were no new resources needed.

The Wood Engineering program drew on strengths from the Faculty of Forestry and from the Departments of Mechanical and Industrial Engineering, and Chemical Engineering and Applied Chemistry in the Faculty of Applied Science and Engineering.

**12. Reports of the Administrative Assessors**

Professor Tuohy reported on the calendar of business for the coming year. She referred to the Chair's remarks about the various levels of approval of the proposals dealt with by the Committee. This Committee looked at the academic merits of proposals while the Planning and Budget Committee was interested in resource implications. Although the Committee had just considered several new program proposals, she said that the work of the Committee this year would focus primarily on curriculum and calendar changes. The academic planning process was nearing completion. Any new program proposals that were part of the plans would need time to be developed and work their way through the divisions. A member suggested that the Committee might receive a number of proposals for collaborative programs arising from the emphasis in the recent planning process on interdisciplinary and cross-divisional programs.

An important part of the Committee's terms of reference was the consideration of academic reviews. In fulfilling its accountability responsibilities, the Governing Council reviewed regular reports on reviews. This Committee was the portal into governance of these reviews. At the next meeting on September 27, the Committee would receive the first group of reviews. Academic leaders commissioned regular reviews of academic divisions when deans or chairs reached the end of their terms. These reviews usually informed the search for a new dean or chair. Academic reviews were now also an integral part of the academic planning process.

The Committee had tried a number of methods of dealing with reviews. One method had called for three members of the Committee to meet with the head of the unit that had been reviewed. The three members then produced a summary of the review and the administrative



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**12. Reports of the Administrative Assessors** (cont'd)

response and presented the review to the rest of the Committee. This had proved time consuming. Last year, the Committee had held a dedicated meeting in July at which it had considered a large number of reviews in summary form. The latter process gave the Committee an overall view of a number of academic units and was found to be more informative than the approach of dealing with the reviews one at a time spread over the whole year.

At the September 27 meeting, the Committee would be considering reviews from the Faculties of Arts and Science, Applied Science and Engineering, Forestry, Music and Social Work. The reviews would be presented in a common format including the date of the review, the name of the person who commissioned it, affiliations of the external reviewers, highlights of the reviewers' comments and the administrative response including the recommendation that had been considered by the Planning and Budget Committee in July for resources to support the academic plan for the unit.

It was expected that the academic plans and the resultant recommendations for resource support for a group of health science faculties would be considered by the Planning and Budget Committee in the near future. At that time, the academic reviews that had been commissioned as part of the process would come to this Committee.

Professor Tuohy explained that the reviews were presented to this Committee for information. The role of the Committee was to ensure that the reviews had been done, that an appropriate process was being used, that adequate documentation was provided and consultations were undertaken, and that any issues identified in the review were addressed by the administration. It was not the Committee's job to redo the review. Once again, she noted that the members would receive summaries of the reviews, all completed using a common template. The full review documentation was available in the Office of the Governing Council should members wish to have greater detail. She said that although the Committee would receive summaries, the documentation was still substantial and she proposed to send the information to the Committee well in advance of the meeting.

Finally, in Professor Orchard's absence, Professor Tuohy reported that the Report of the Task Force on Graduate Student Financial Support was available on the web under the Provost's website. It would also be printed, along with the administrative response, as an insert in the September 11 edition of *the Bulletin*.

**13. Date of Next Meeting**

The Chair noted that the date of the next meeting was Wednesday, September 27th, 2000.

The meeting was adjourned at 5:30 p.m.

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Secretary

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Chair

September 8, 2000