

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 89 OF THE COMMITTEE ON
ACADEMIC POLICY AND PROGRAMS

May 23, 2001

To the Academic Board,
University of Toronto.

Your Committee reports that it held a meeting on Wednesday, May 23, 2001 at 4:10 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Professor Ruth Gallop (In the Chair)
Professor Derek Allen (Vice-Chair)
Professor Carolyn Tuohy, Deputy Provost
Professor James Donaldson
Ms Joy Fitzgibbon
Professor Lynne C. Howarth
Professor Ian McDonald
Ms Vera Melnyk
Professor Keren Rice
Ms Catherine Seymour
Professor Donna Wells
Professor Linda Wilson-Pauwels

Non-Voting Assessors

Professor Heather Munroe-Blum,
Vice-President, Research and
International Relations
Ms Karel Swift, University Registrar

Secretariat:

Ms Susan Girard
Ms Cristina Oke, Secretary

Regrets:

Professor Raisa Deber
Mr. Rob Foote
Professor Paul Gooch
Mr. Arvin Hariri
Professor Alexander R. Jones

Mr. David Kaplan
Professor Angela Lange
Professor Michael R. Marrus
Professor V. Kumar Murty
Professor Emmet Robbins
Ms Adelene Tan

In Attendance:

Professor Nina Bascia, Associate Chair, Department of Theory and Policy Studies in
Education (TPSE), OISE/UT
Professor Michael Berkowitz, Faculty of Arts and Science
Professor Usha George, Associate Dean, Faculty of Social Work
Professor Vivek Goel, Chair, Department of Health Administration
Professor Sue Howson, Associate Dean, Division II, School of Graduate Studies
Professor Glen Jones, Chair, TPSE, OISE/UT
Professor David Naylor, Dean, Faculty of Medicine
Professor Peter Pauly, Associate Dean, Rotman School of Management
Dr. Carole Ann Reed, Program Co-ordinator, Diploma Program in Holocaust and Genocide
Education
Professor Roger Simon, Department of Curriculum, Teaching and Learning, OISE/UT

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ITEM 5 IS RECOMMENDED FOR APPROVAL. ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

Time of Adjournment

On motion duly moved and seconded,

It was agreed

THAT the meeting adjourn no later than 6:00 p.m.

Vary the Agenda

On motion duly moved and seconded,

It was agreed

THAT the agenda be varied to allow the consideration of item number 8 at the beginning of the meeting.

1. Report of the Previous Meeting

Report Number 88 of the meeting of April 11, 2001 was approved.

2. Business Arising from the Report

There was no business arising from this Report.

**3. Harmonization of Research Policies: Schedule to the Affiliation Agreement
between University of Toronto and the Teaching Hospitals**

The Chair welcomed Dean Naylor as a guest for this item.

Professor Heather Munroe-Blum explained that the University and hospitals had agreed to adopt compatible policies and procedures in the areas of:

- Publication;
- Ethical conduct in research;
- Conflict of interest;
- Use of human subjects in research;
- Use of animals in research;
- Graduate students, postdoctoral fellows and research associates;
- Research administration;
- Research co-ordination.

She noted that working groups would be established in the areas of human subjects, animals in research, intellectual property and technology transfer, and ethical conduct in research.

Dean Naylor added that the working groups would maintain the policies and procedures outlined in the document.

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**3. Harmonization of Research Policies: Schedule to the Affiliation Agreement
between University of Toronto and the Teaching Hospitals** (cont'd)

A member commended the work and asked whether there had been consultation with the University of Toronto Faculty Association (UTFA) to forestall any future difficulties. Dean Naylor replied that UTFA had been consulted and was comfortable with the harmonization. He noted, however, that there were few UTFA members in the clinical sector, and that the role of UTFA in this sector was unclear.

Professor Munroe-Blum indicated that the harmonization did not change any University policies.

**4. Ontario Institute for Studies in Education of the University of Toronto
(OISE/UT): Diploma in Holocaust and Genocide Education**

The Chair welcomed Professors Bascia, Jones and Simon and Dr. Reed as a guests for this item.

Professor Tuohy explained that the Diploma program was designed to meet the needs of Ontario high school teachers who elected to teach units in the current Ontario curriculum concerning the Holocaust. It would be a part-time program consisting of five courses (four core and one elective) of 36 instructional hours each. The courses would be taught by a mix of tenured/ tenure-stream and contract faculty, all of whom were required to hold appointments in the School of Graduate Studies.

A member asked about the mix of tenured and contract staff involved in delivering the program. Professor Jones replied that it was expected that more tenure-stream/tenured faculty members would become involved in the program over time.

A member asked whether thirty-six instructional hours was standard for diploma programs. Professor Tuohy indicated that the number of instructional hours for a program was a divisional responsibility and no template existed across the University. Professor Jones stated that the program was based on the model of a graduate half course at OISE/UT.

A member asked whether the length of the program represented a large time commitment for the teachers to whom the program was being directed. Professor Jones responded that those who did not wish to make this time commitment could avail themselves of the “community education” activities which would be offered in parallel to the diploma program. Professor Simon added that it was anticipated that credits from this program could be transferred to the degree program.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for a Diploma Program in Holocaust and Genocide Education, as described in the submission from OISE/UT dated May 16, 2001, effective immediately, subject to a review of resource implications.

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**5. School of Graduate Studies: Proposed Master of Financial Economics
Program with New Degree (Master of Financial Economics (M.F.E.))**

The Chair welcomed Professor Michael Berkowitz, Faculty of Arts and Science, Professor Sue Howson, School of Graduate Studies and Professor Peter Pauly, Rotman School of Management as guests for this item.

Professor Tuohy informed the Committee that this program had been in development for five years. The program was intended to be complementary to mathematically-based programs such as the Master of Mathematical Finance (M.M.F.) and to the Master of Business Administration (M.B.A.). This program would be a three-term, 16-month program comprising 12 half courses plus a 4-month summer internship.

A member asked how the designation of this degree fit in with other such degrees. Professor Berkowitz replied that both the program and degree were unique in North America. There were a few similar programs in Europe which resulted in a Master of Arts or Master of Science degree.

A member asked about the entering requirements for the program. Professor Berkowitz replied that students required a background in economics for this program, and noted that 110 applications had been received for 5 positions in the program, currently offered as a stream within the M.A. in Economics.

A member asked whether the internship would be restricted to companies in the Toronto area. Professor Berkowitz replied that, while it was easier to place students in the Toronto area, there were no restrictions on the location of the placement.

A member asked how this program compared to the M.B.A. program, and whether there would be provisions for advanced standing to students who wished to also complete an M.B.A. as well as an M.F.E. Professor Berkowitz replied that admission to the M.B.A. program required 3 – 5 years of work experience, while no work experience was required to enter this program. If students decided to return for an M.B.A., they might receive some credits, but there were no guarantees that credits would be provided. Professor Pauly indicated that the School of Management would consider granting advanced standing.

A member referred to the earlier point concerning the degree designation, and asked if there were any guidelines for the naming of degrees. Professor Tuohy replied that there were guidelines currently in place which had been circulated to the Committee in previous years. The essence of these guidelines was ‘truth in advertising’ – that is, the name of the degree should accurately communicate to prospective students, and to the employers and clients of graduates, the nature of the education provided. She undertook to keep a ‘watching brief’ on the names of new degrees as they came forward.

A member drew attention to discrepancies in numbers in the documentation. Professor Tuohy undertook to ensure that notes were provided in the table as the approval progressed through governance.

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**5. School of Graduate Studies: Proposed Master of Financial Economics
Program with New Degree (Master of Financial Economics (M.F.E.))** (cont'd)

On motion duly moved and seconded,

YOUR COMMITTEE RECOMMENDS

THAT the proposal for the establishment of a Master of Financial Economics (M.F.E.) program, to be offered jointly by the Graduate Department of Economics and the Rotman School of Management, as described in the submission from the School of Graduate Studies of May 7, 2001, a copy of which is attached hereto as Appendix "A", be approved by the Academic Board, effective August 2002, subject to a review of resource implications.

**6. School of Graduate Studies: Departmental Name Change (Health
Administration)**

The Chair welcomed Professor Vivek Goel and Professor Sue Howson as guests for this item.

Professor Tuohy commented that the proposed name change would better reflect the full range of academic activities of the Department. She noted that there were two motions being considered: one changing the name of the Department within the Faculty of Medicine and one changing the name of the Graduate Department.

A member asked whether there would be any changes to the program. Professor Goel replied that the professional program (M.H.Sc. in Health Administration) would remain the same, and that the doctoral program already comprised the three streams indicated in the proposed name.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

The proposal for the change of name of the Department of Health Administration to the Department of Health Policy, Management and Evaluation, as described in the submission from the Faculty of Medicine dated April 26, 2001, effective July 1, 2001; and

The proposal for the change of name of the Graduate Department of Health Administration to the Graduate Department of Health Policy, Management and Evaluation, as described in the submission from the School of Graduate Studies dated May 9, 2001, effective July 1, 2001.

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7. School of Graduate Studies: Combined Master of Health Science in Health Administration/Master of Social Work

The Chair welcomed Professor Usha George, Professor Vivek Goel and Professor Sue Howson as guests for this item.

Professor Tuohy explained that this proposal was being presented for information, as the combined program would not change the requirements of the established component programs. She noted that, under this proposed program, students would meet the requirements for both the M.H.Sc. and the M.S.W. and that the course and practicum components would meet the accreditation requirements of both professions.

A member requested that the use of periods in the short form of degrees be made consistent. It was noted that the rule followed within the Governing Council Secretariat was that periods were used unless the acronym resulting from the abbreviation could be pronounced – eg. SAC, G.S.U.

A member noted that the number of students who could enrol in this program was limited to three. Professor Goel replied that three represented 10% of the M.H.Sc. class, and that a balance was sought within the program enrolment.

A member asked whether a student could receive one degree if they were unable to complete requirements for both degrees. Professor Goel indicated that it was sometimes the case that students enrolled in the joint M.D./Ph.D. program did not complete the Ph.D. component but completed and were awarded the M.D.

8. School of Graduate Studies: Flexible-Time Ph.D. Program in Dentistry

The Chair invited Professor Howson to remain for discussion of this item.

Professor Tuohy reminded the Committee that it had approved a flexible-time option for Ph.D. programs, and that it received for information the approval by the School of Graduate Studies of flexible-time Ph.D. programs in specific disciplines. The purpose of this program was to allow a selected group of individuals appointed as lecturers at the University of Toronto, or the equivalent at other universities, to pursue Ph.D. studies with a view to preparing them for tenure-stream positions.

A member asked whether the changes to the time to completion of Ph.D. that had been approved by committee at its meeting of March 7 would have an impact on this program. Professor Tuohy noted that the issue of flex-time programs had been flagged for the School of Graduate Studies.

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9. Report on Student Awards Established, Amended and Withdrawn: July 1, 1999 to June 30, 2000

Ms Swift noted that this was the sixteenth year that this report had been presented. She drew the attention of Committee members to the fact that 215 new awards, with a value of \$3.7 million had been established while the value of withdrawn awards was \$45,000. She indicated that the 215 new awards represented the largest increase in the number of awards to date.

A member asked why awards were withdrawn. Ms Swift replied that many of the withdrawn awards had been funded on an annual basis rather than from an endowment, while others were withdrawn because the priorities of the donors changed. In other cases, gifts became larger through the matching program. Sometimes, withdrawn awards reflected bureaucratic record keeping.

A member asked whether all the awards were distributed. Ms Swift replied that there were a small number of awards which had terms of reference that were impossible to administer, for example, an award that required the winner to be studying engineering plus three languages and to take an oath to defend the British Empire.

10. OISE/UT: Divisional Guidelines for Assessment of Creative Professional Activity

Professor Tuohy explained that the development of guidelines for the assessment of creative professional activity had been delegated to the divisions, and that these guidelines were being received for information by the Committee.

A member asked whether the OISE/UT guidelines were similar to those in other divisions in the University. Professor Tuohy replied that divisions developed guidelines that were appropriate to their disciplines, and that the core was creativity, as professional activity on its own was not sufficient.

11. Reports of the Administrative Assessors

Professor Tuohy reported that the establishment of the Council of Deans on Undergraduate Education would be announced in the next few weeks. This group would take a broad look at undergraduate education across the University.

Professor Tuohy noted that the first Committee meeting of the next academic year would be dedicated to the consideration of Reviews of Academic Programs and Units. She also reminded members that the University's review process would be audited in the fall.

12. Date of Next Meeting

The Chair noted that the next scheduled meeting would be held in the fall at a date to be determined.

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13. Other Business

The Chair expressed her thanks to all who had served on the Committee during the past year, noting that she had appreciated their thoughtful contributions and dedication to the Committee.

She thanked Professor Derek Allen for his assistance as Vice-Chair and offered her best wishes for his sabbatical. She also thanked the assessors, Professor Carolyn Tuohy, Professor Ian Orchard, Ms Karel Swift for their tireless efforts in assisting members in carrying out the responsibilities of the Committee.

She ended with a special word of thanks to Professor Paul Gooch who had served as assessor to the Committee since October 1994, with the exception of one year of administrative leave. She acknowledged his thoughtfulness, insight and contributions to University governance, and wished him every success in his new role as President of Victoria University effective July 1, 2001

The meeting was adjourned at 5:30 p.m.

Secretary

June 3, 2001

Chair