

# UNIVERSITY OF TORONTO

## COLLEGE OF ELECTORS

Minutes of the College of Electors meeting held on Wednesday, October 1, 2014 at 5:00 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Mr. R. Scott MacKendrick (UTAA – In the Chair)	Dr. Lesley Pollard (Dentistry)
Mr. Tye Farrow (Architecture – Vice-Chair)	Ms Ceta Ramkhalawansingh (New College)
Mr. Mike Amos (UTM)*	Ms Lesley Riedstra (New College)*
Ms Jeannie An (Information)	Mr. Peter A. Rogers (St. Michael’s College)
Ms Fariba Anderson (Rotman)	Ms Lindsay K. Shaddy (OISE)
Professor David K. Bernhardt (Victoria College)	Ms Margaret Shaw (PT/OT)
Ms Mary Ellen Burns (St. Michael’s College)	Ms Mary Shenstone (Trinity College)
Ms Ann Clarke (UTSC)	Ms Valerie Story (Victoria College)
Mr. Stan Gasner (Engineering)	Mr. Ho K Sung (University College)
Ms Marian D. Hebb (Victoria College)	Ms Joanne Thanos (Public Health)
Mr. David T. Jaeger (Music)	Ms Elizabeth Trotter (Woodsworth College)
Ms Candice Jay (UTM)	Ms Joanne Uyede (Innis College)
Mr. Aly-Khan Madhavji (UTM)	Professor Emerita Judy Watt-Watson (Nursing)
Mr. Paul Malozewski (Engineering)*	Ms Lucinda Williams (Woodsworth College)
Dr. Ivan Owen McFarlane (Trinity College)	Dr. Doreen Winkler (Social Work)
Dr. Peeter Poldre (Medicine)	Mr. Bing Young (Engineering)
	Mr. Kenny Yu (UTSC)

\*Participated by telephone

### Regrets:

Ms. Monifa M. Colthurst (University College)	Mr. Jeff Anthony Myers (OISE)
Ms Tammy Fernandes (University College)	Dr. David Ouchterlony (KPE)
Mr. Rodney Hurd (UTSC)	Dr. Kirk Perris (OISE)
Ms. Layan Kutob (Engineering)	Dr. Edward Gerald Thompson (OISE)
Dr. Francesca La Marca (St. Michael’s College)	Mr. David T. Windross (Pharmacy)
Ms Christine Leduc (Forestry)	Mr. W. Grant Worden (Law)

**Secretariat:** Mr. Patrick McNeill, Secretary, College of Electors

**Guests:** Ms Barbara Dick, Assistant Vice-President, Alumni Relations  
Mr. Anwar Kazimi, Assistant Secretary of the Governing Council

## Open Session

### 1. Chair’s Remarks

The Chair introduced himself and welcomed members and guests to the first College of Electors meeting for 2014-15. He expressed sincere thanks to members for volunteering to serve on the College and for making time in their busy schedules to attend meetings.

The Chair noted that it was possible for members to join some of the meetings of the College by teleconference. However, that option would not be available for meetings when *in camera* agenda items were discussed.

Members then introduced themselves, stated the alumni group that they represented, and spoke of their involvement at the University.

## **2. Orientation**

A three-part orientation was provided for members. Mr. Anwar Kazimi, Assistant Secretary of the Governing Council, spoke about governance at the University and the role of the College within University governance; Ms Barbara Dick, Assistant Vice-President, Alumni Relations, provided an overview of alumni relations at the University; The Chair and Vice-Chair outlined the specific functions of the College and the milestones for the coming year. The slides used during the presentations are attached as Appendix "A".

The Chair referred to the orientation presentation outlining the role and functions of the Chancellor Search Committee. He noted, incidentally, the process as outlined in the Constitution is unfolding regarding the current Chancellor who's his first term ends on June 30, 2015. The President and Chair of the Governing Council are engaged in a conversation with Chancellor Wilson. As COE Chair, he will also be discussing this with the President and Chair and the College will be further advised.

The Chair encouraged members to feel free throughout the year to forward any questions, comments, or suggestions that they might have to the Secretary or any member of the Executive Committee, as he would like to continue to improve the effectiveness of the College and enhance members' experiences.

A member asked Ms Barbara Dick how alumni governor applicants, who had granted permission to be considered on their completed 2014 nomination form, had been placed with alternate volunteer positions across the University. Ms Dick responded that through its outreach efforts, Alumni Relations tried to identify opportunities for those alumni who expressed an interest in being involved with the University.

On behalf of the College, the Chair thanked Mr. Kazimi and Ms Dick for their presentations.

## **3. Call for Nominations for the 2014-2015 Nominating Committee for Alumni Governors (NC-AG)**

The Chair stated that the application deadline for membership on the College's Nominating Committee for Alumni Governors (NC-AG) was Friday, October 17, 2014. Members were provided a copy of the nomination form. The NC-AG was composed of the five members of the Executive Committee and three members elected annually by and from among the College. Functions of the NC-AG included assessing potential alumni governors relative to existing or projected needs within governance in consultation with the College, interviewing the candidates, and providing the College with a list and report of recommended candidates. The Chair encouraged members to put forward their nominations for membership to this Committee.

## **CONSENT AGENDA**

The Chair advised that Item 6 would be removed from the Consent Agenda at the request of one of the members and addressed separately.

The Chair noted that the remaining items listed on the Consent Agenda, were for information only.

On motion duly moved, seconded, and carried,

The consent agenda was adopted and that the items on it, as amended, were approved.

### **4. Minutes of the Previous Meeting – May 6, 2014**

The minutes of the meeting of May 6, 2014 were approved.

### **5. Business Arising from the Minutes of the Previous Meeting**

There was no business arising from the minutes of the previous meeting.

### **6. College of Electors – Schedule of Meetings 2014-2015**

Members received an annotated meeting schedule for 2014-2015. One member asked about the amount of notice given to potential Alumni Governor candidates regarding their ability to accept and attend an interview with the NC-AG.

The Chair responded that the Alumni Governor Application Guidelines to the application form includes a section under “*Evaluation Process*” with the date of interviews and in the “*Checklist*” for applicants. He stated that the sequence of meeting dates (including the interview date) is tied closely to the other dates of the NC-AG, the Executive Committee; and, finally to the College for its consideration at the February 23, 2015 meeting. Meeting dates for the Governing Council and its Boards, Committees and other bodies are also taken into account. The Chair advised that the issue would be further considered in the next scheduling exercise.

### **7. Date of Next Meeting: Tuesday, November 4, 2014**

The Chair noted that the next meeting of the College of Electors was scheduled to be held from 5 to 7 p.m. on Tuesday, November 4, 2014.

### **8. Other Business**

- a) The Chair reported that at the last meeting, the College appointed the NC-EC, which included Mr. Paul Malozewski. Mr. Malozewski is continuing on the College until 2016, and therefore is not eligible to serve as a member on the NC-EC for 2014-15. Ms Jeannie An (Faculty of Information), as a member in her last year, would instead serve on the NC-EC for 2014-15. The Chair thanked Ms An for volunteering.
- b) The Chair drew members' attention to a sheet in their agenda package that listed some key items of business that would be considered by the Governing Council, Campus Councils, Boards and Committees in the coming months. Members were encouraged to attend at least one meeting in order to gain a better sense of the type of business considered by the University. A seat could be reserved at the Governing Council meetings by contacting the Secretary of the College. The Governing Council schedule of meetings was also posted on the University website.
- c) One member inquired as to the preparation and distribution of COE-related materials. The Chair responded that the Executive Committee would further discuss the process with the Secretary.
- d) Mr. Anwar Kazimi, Assistant Secretary to the Governing Council, was called upon by the Chair, who expressed appreciation for his support to the College, as past Secretary.

The meeting adjourned at 7:07 p.m.

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Secretary

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Chair

October 2, 2014