



University of Toronto  
College of Electors

# Case Study in Governance: Review of Academic Programs and Units, 2007-08

September 24, 2009

52654

APPENDIX A  
*Accountability Framework for Reviews of Academic Programs and Units*

Responsible Agent	Responsible for	Mechanism
Governing Council:	Ensuring that University administration is monitoring the quality of academic programs and units and is taking the necessary steps to address problems and achieve improvements	Receive annual program review report (including summaries of all reviews) and record of AP&P and Executive Committee discussion
a) Executive Committee	Monitoring overall review audit process; identification of any changes required in process; discussion of any major unresolved issues with President and Provost	Receive annual program review report (including summaries of all reviews) and record of AP&P discussion
b) Agenda Committee of Academic Board	Identifying any general academic issues raised by the overview of reviews that warrant discussion	Receive annual program review report (including summaries of all reviews) and record of AP&P discussion
c) Committee on Academic Policy and Programs	Undertaking a comprehensive overview of review results and administrative responses	Receive annual program review report including summaries of all reviews, identifying key issues and administrative responses. Discuss annual report at dedicated program review meeting with relevant academic leadership; forward to Executive Committee
Provost	Monitoring quality of all academic programs and units in the University and taking necessary steps to address problems and achieve improvements	Commission and respond to reviews of faculties and colleges Prepare summaries of reviews of faculties and colleges, including administrative response Receive reviews of units within multi-departmental faculties Prepare overall summary of all reviews, for forwarding to Governing Council
Dean/Principal of multi-departmental faculty	Monitoring quality of all academic programs and units in the Faculty and taking necessary steps to address problems and achieve improvements	Commission and respond to reviews of academic programs and units within the Faculty Prepare summaries of all reviews within the Faculty Forward reviews and summaries, including administrative responses, to Provost

Approved by Governing Council, February 10, 2005

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## **AP&P reading teams consider the following:**

- **Did the summary accurately reflect the review report?**
- **Did the administrative responses address the issues identified?**
- **Were there any questions/comments/issues for the Committee?**

**Academic Units: "faculties, schools, colleges, departments, centres and institutes with teaching, or teaching and research functions, undergraduate degree programs, and graduate degree programs"**

**Planning and Budget Committee Terms of Reference, section 4.4, page 4**

**Program: An identified set and sequence of courses within an area of study, which is completed in full or partial fulfillment of the requirements for the granting of an undergraduate, second-entry, or graduate degree.**

*Policy for Assessment and Review of Academic Programs and Units, section 2(2), page 2*

### **Review of Academic Programs and Units, 2007-08**

May 20, 2009

#### **Governing Council**

Received the review summaries, administrative responses and AP&P reports.

May 12, 2009

#### **Executive Committee**

Received the review summaries, administrative responses and AP&P reports.

March 17 &  
April 14,  
2009

#### **Agenda Committee**

The Committee agreed that the Academic Board did not need to consider any issues from the reviews. However, it made some recommendations regarding the review process.

March 3 &  
31, 2009

#### **Committee on Academic Policy and Programs**

The Committee determined that there were no academic issues identified in any of the reviews which required the attention of the Academic Board.



## Website:

<http://www.governingcouncil.utoronto.ca/>