

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT 99 OF THE AGENDA COMMITTEE

May 23rd, 2002

To the Academic Board,
University of Toronto.

Your Committee reports that it held a meeting on Thursday, May 23rd, 2002, at 4:10 p.m. in the Falconer Room, Simcoe Hall.

Present: Professor J. Carr, Chair
Professor D. Wells, Vice-Chair
Professor A. Sedra, Vice-President and Provost
Professor R. Gallop
Professor A. Gotlieb
Professor Gretchen Kerr
Professor P. Perron

Ms Susan Girard, Secretary

Regrets: Mr. J. Hunter
Professor C. Tuohy

In Attendance: Ms M. McGee

1. Report of the Previous Meeting

The report of the previous meeting, Report Number 98 dated April 25th, 2002, was approved.

**2. Agenda Committee: Terms of Reference - Revisions
Academic Board: Terms of Reference - Revisions**

The Chair invited the Secretary to give a brief outline of the changes that had been made to the terms of reference of the Agenda Committee. The Secretary noted that previously the terms of reference for the Board and its Committees had been a combined document. Separate documents for each committee had now been created. A majority of the changes arose from imposing a consistent style among the various documents. For example, the *ex officio* membership of the Chairman and Vice-Chair of Governing Council, the President and the Chancellor had been added to the Agenda Committee membership. This was a provision from the By-Law and these officers had always been *ex officio* members but now the terms of reference clearly showed them as such. She noted that the other changes clarified the Committee's role in setting the agenda for the Board and in dealing with notices of motion raised at the Board. The members had no questions and agreed that the terms of reference be placed on the Board's agenda for approval.

**2. Agenda Committee: Terms of Reference - Revisions (cont'd)
Academic Board: Terms of Reference - Revisions (cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE

Endorsed and forwarded to the Academic Board

The revised terms of reference of the Agenda Committee, dated May 23rd, 2002, a copy of which is attached hereto as Appendix “A”.

With respect to the terms of reference for the Academic Board, the Secretary indicated that the same general comments about style and clarification of existing practices pertained. Because the Committee’s terms of reference were now separate documents, it had been necessary to separate the items of business that came directly to the Board from those that arose from the Committees. Section 5.3 showed the latter and separated those items that required Executive Committee confirmation from those that would proceed to Governing Council for approval. The members discussed a suggestion that only those allocations from designated funds above a certain monetary level be approved by Governing Council while the remainder be confirmed by the Executive Committee. After discussion, the members concluded that all allocations should proceed to Governing Council for approval. The Committee agreed that the terms of reference be placed on the Board’s agenda for approval.

On motion duly moved and seconded,

YOUR COMMITTEE

Endorsed and forwarded to the Academic Board

The revised terms of reference of the Academic Board, dated May 23rd, 2002, a copy of which is attached hereto as Appendix “B”.

3. Academic Board Agenda – June 6th, 2002

The members discussed the agenda for the June 6th, 2002 meeting.

It was noted that several items would be going forward to the Planning and Budget Committee scheduled for June 4th but the documentation had not yet been prepared. Professor Sedra gave a brief outline of the items expected to go forward. It was agreed that these be added to the agenda of the Academic Board.

Professor Sedra indicated that Professor Tuohy would give a brief power point presentation on the *Framework for a New Structure of Academic Administration for the Three Campus*. He said he would provide an update on government funding in support of enrolment expansion.

The meeting was adjourned at 4:45 p.m.

Secretary
May 23rd, 2002

Chair