



TO: Members of the Committee on Academic Policy and Programs

FROM: Louis R. Charpentier, Secretary of the Governing Council

DATE: May 13, 2011

SUBJECT: **Committee on Academic Policy and Programs – Terms of Reference Revision Regarding the Connaught Committee**

I am writing with respect to a recommendation for a minor revision to the Terms of Reference of the Committee on Academic Policy and Programs that will be considered by the Academic Board as part of changes to the Board's own Terms of Reference at its meeting of June 1, 2011. The Task Force on Governance has recommended that, where appropriate, transactional matters be delegated to the administration with appropriate reporting back of decisions. As such, the Task Force's Implementation Committee has proposed that responsibility for the Connaught Committee be delegated to the Vice-President, Research. The proposed change in reporting structure would require, among other changes, removal of a reference to Connaught Committee activities as one of the matters on which the Committee receives an annual report.

The attached documentation, which outlines the proposed changes to the Terms of Reference of both the Committee on Academic Policy and Programs and the Academic Board, is being provided to members for information. I will be in attendance at the May 16th meeting to address any questions that members may have. In the meantime, please feel free to contact me by phone (416-978-2118) or by email (l.charpentier@utoronto.ca) if you have any questions about this matter.