



University of Toronto

OFFICE OF THE VICE-PRESIDENT AND PROVOST

TO: Committee on Academic Policy and Programs

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DATE: May 3, 2007

AGENDA ITEM: 4

ITEM IDENTIFICATION: School of Graduate Studies: Revised Terms of Reference of the for the Graduate Academic Appeals Board

JURISDICTIONAL INFORMATION:

The Committee has authority to approve changes to academic regulations such as appeal procedures.

HIGHLIGHTS:

The Graduate Academic Appeals Board (GAAB) Terms of Reference, sections 4.c. on appointment of members, requires amendment due to changes in the School of Graduate Studies (SGS) governance structures and procedures¹. Under the current GAAB Terms of Reference, faculty members are appointed to GAAB through the four SGS Divisional Executive Committees upon the recommendation of the Vice-Dean of the Division. As per the changes in the SGS governance structures, the Executive Committees no longer exist, as of July 1, 2006.

SGS proposes that the nominations be brought forward to the SGS Graduate Education Council by the Standing Committee on Student Matters, upon nomination of the Vice-Dean, Students. The Standing Committee on Student Matters is comprised of members from across the University, representing all the SGS divisions. To reflect this proposal, amendments to the Terms of Reference, Section 4.c., of the Graduate Academic Appeals Board (GAAB) are provided below with the original wording and proposed changes in the attached proposed Terms of Reference.

Section 4.c. Twelve members, that is, three members from each of the four SGS Divisions, who shall be members or retired members of the teaching staff of the School of Graduate Studies. The members shall be recommended to the SGS Graduate Education Council by the Standing Committee on Student Matters, upon nomination of the SGS Vice-Dean, Students. The SGS Graduate Education Council shall have final approval authority for the appointments. The faculty members from a Division shall not be members of the same graduate unit.

The Graduate Education Council approved the amendments at its meeting on April 24, 2007.

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¹ School of Graduate Studies: Report on Implementation of the Recommendations of the Graduate Education Task Force Presented for information to Academic Board January 2006
<http://www.utoronto.ca/govcncl/bac/details/ab/2005-06/aba20060112.pdf>

FINANCIAL AND/OR PLANNING IMPLICATIONS:

There are no financial or planning implications.

RECOMMENDATION:

The Committee on Academic Policy and Programs approve:

THAT the Terms of Reference of the School of Graduate Studies Graduate Academic Appeals Board be revised as outlined in this memo, effective immediately.