



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Committee on Academic Policy and Programs

From: Andrew Drummond, Committee Secretary

Date: December 1, 2004

Re: **Material for Meeting of December 8, 2004**

(a) Agenda Package

Attached please find the agenda package for the meeting of AP&P that will be held on Wednesday, December 8, 2004 at 4:10 p.m. in the Council Chamber, Simcoe Hall. It is also available online at <http://www.utoronto.ca/govcncl/bac/details/apdetail.htm>.

(b) Consent Items

Item number 8 (Items for Information) is not normally a discussion item. If any member of the Committee has questions about this item, please let me know prior to the meeting so that a guest may be invited. If no questions are received, there will be no discussion on item 8.

(c) Confirmation of Meeting Attendance

If you are unable to attend the meeting, please let me know by contacting me by phone (416-978-8794) or email (andrew.drummond@utoronto.ca) prior to the meeting so that the Chair can be informed of attendance..

Thank you.