



University of Toronto

OFFICE OF THE VICE-PRESIDENT AND PROVOST

TO: Committee on Academic Policy and Programs

SPONSOR: Edith Hillan
CONTACT INFO: edith.hillan@utoronto.ca

DATE: September 15, 2004 for the meeting on September 22, 2004

AGENDA ITEM: 9

ITEM IDENTIFICATION:

School of Graduate Studies: Proposal to revise the Terms of Reference for the Graduate Academic Appeals Board, article 7(b), the term of appointment of teaching staff representatives, effective September 2004.

JURISDICTIONAL INFORMATION:

The Committee has the authority to approve appeal procedures related to academic regulations.

PREVIOUS ACTION TAKEN:

The School of Graduate Studies approved this proposal at its Council meeting on May 25, 2004.

HIGHLIGHTS:

This request arises because there are a number of current members whose terms will end in the coming academic year. The Board faces the loss of these valuable and experienced members because of a restriction on the number of terms that members may serve. Continuity is very important on the Board and the caseload currently is not onerous. This change would bring the Board guidelines into line with Governing Council Academic Appeals Committee terms of reference with respect to the ability of members to serve more than one term.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

There are no new/additional financial resources required to implement the procedural change.

RECOMMENDATION:

It is recommended that the Committee on Academic Policy and Programs approve:

THAT the Terms of Reference for the Graduate Academic Appeals Board, article 7(b), the term of appointment of teaching staff representatives, be revised effective September 2004.



School of Graduate Studies

University of Toronto

OFFICE OF THE DEAN

May 28, 2004
(revised June 25, 2004)

Professor Vivek Goel
Interim Vice-President and Provost
Room 225, Simcoe Hall
27 King's College Circle
University of Toronto

Dear Professor Goel:

At its meeting of May 25, 2004, the Council of the School of Graduate Studies approved the following motion:

THAT SGS Council approve the revision of the Terms of Reference for the Graduate Academic Appeals Board, article 7(b), the term of appointment of teaching staff representatives, effective July 1, 2004.

The motion and supporting documentation are attached.

On behalf of the Council of the School of Graduate Studies, I am presenting this item to Governing Council committees for approval under Summer Executive Authority due to the July 1, 2004 effective date.

Yours sincerely,

Jane Alderdice
Secretary to SGS Council
and Coordinator of Policy, Program and Liaison

Encl. (1)
/smr

c.c. A. Drummond (attachs)
R. Scane

M. Marrus
S. Zaky (attachs)

J. Lalonde

H:Council/FollowUp/2003-2004/May 25/GAAB Terms of Reference Change Article 7(b)

Motion

**School of Graduate Studies Council
Tuesday, May 25, 2004**

Item 12.

12. Graduate Academic Appeals Board

12.2 Terms of Reference Revision

MOTION (/) THAT SGS Council approve the revision of the Terms of Reference for the Graduate Academic Appeals Board, article 7(b), the term of appointment of teaching staff representatives, effective July 1, 2004.

See the revision attached.

NOTE:

The revision to article 7(b) of the Terms of Reference is highlighted in the extract.

With SGS Council approval, the Terms of Reference, as revised, will be forwarded to Governing Council committees for information or approval, as appropriate.

EXTRACT

School of Graduate Studies
University of Toronto

GRADUATE ACADEMIC APPEALS BOARD TERMS OF REFERENCE

TERM

7.(a) The Chair and the Alternate Chair may each hold office for a maximum of five years from the date of their respective appointments. An appointment may be renewed by the Dean for further one-year periods indefinitely.

(b) A member and alternate member representing the teaching staff of the divisions shall each hold office for a maximum of three years from the date of the appointment. An appointment may be renewed ~~once for a maximum period of three years~~ for further three-year periods indefinitely.

(c) A student member and alternate student member shall hold office for a period of one year from the date of the appointment. An appointment may be renewed once for a maximum period of one year.

(d) Where, at the expiration of the term of a Chair, Alternate Chair, teaching staff member or student member, that person is a member of a Hearing Panel which has commenced the hearing of an appeal, that person may continue as a member of the Board for the purpose of hearing and determining that appeal, notwithstanding that the person's appointment is not otherwise renewed, and notwithstanding that the person may no longer be eligible to be a member of the Board except for this provision.