



School of Graduate Studies

University of Toronto

November 26, 2004

Professor Vivek Goel
Vice-President and Provost
Room 225, Simcoe Hall
27 King's College Circle
University of Toronto

Dear Professor Goel:

At its meeting of November 23, 2004, the Council of the School of Graduate Studies approved the following motion:

THAT SGS Council approve the proposal of the Department of Public Health Sciences to raise the minimum admission requirement for the Ph.D. Program in Community Health from a B+ to an A-, for inclusion in the School of Graduate Studies calendar on a permanent basis, effective September 2005.

The motion and supporting documentation are attached. Division IV Executive Committee approved this proposal at its meeting on November 2, 2004.

On behalf of the Council of the School of Graduate Studies, I am presenting this item to Governing Council committees for approval.

Yours sincerely,

Jane Alderdice
Secretary to SGS Council
and Coordinator of Policy, Program and Liaison

Encl. (1)

/gj

c.c.	U. De Boni	T. Chan	A. Drummond	C. Johnston	H. Lasthiotakis
	S. Pfeiffer	A. Sass-Kortsak	H. Skinner	L. Yee	S. Zaky (attachments)

H:Council/FollowUp/2004-2005/Nov 23/PHS, PhD, admission requirement change

Motion

School of Graduate Studies Council Tuesday, November 23, 2004

Item 9.

9. Proposal of the Department of Public Health Sciences to Raise the Minimum Admission Requirement for the Ph.D. from B+ to A-

MOTION (/) **THAT** SGS Council approve the proposal of the Department of Public Health Sciences to raise the minimum admission requirement for the Ph.D. Program in Community Health from a B+ to an A-, for inclusion in the School of Graduate Studies calendar on a permanent basis, effective September 2005.

See attached.

NOTE:

See rationale attached.

Division IV Executive Committee approved this proposal at its meeting on November 2, 2004.

With SGS Council approval, this item will go to Governing Council committees for approval.

School of Graduate Studies
University of Toronto
Graduate Proposal Requirements for Governance Form

1. Graduate Unit: Public Health Sciences

(graduate department/centre/institute)

2. Graduate Program/s involved in proposal:

(including degree level)

- PhD
-
-
-
-
-
-

3. Contact name, e-mail address and telephone #:

(name and contact information of individual from the department who will attend meetings to serve as the official department spokesperson on the proposal)

**Karin Domnick
PHS
Room 110 Mcmurrich
978 8386
k.domnick@utoronto.ca**

:

(explain how the proposal was approved in the department, and in the divisional Faculty, if appropriate)

- Discussed and approved at the departmental curriculum committee Oct 18.
-
-
-

5. Brief Summary of Proposed Change:

(Most changes require Calendar revisions. See Note 1 at the end of this form. Changes also include additions and deletions of requirements or regulations).

The Graduate Department of Public Health Sciences (formerly Community Health) requests approval from SGS to raise the minimum admission requirement for the PhD from B+ to A-. This change is merely a formal acknowledgement of what has been the usual practice in recent years.

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Graduate Proposal Requirements for Governance Form (cont'd)
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6. Proposed Effective Date:

*(SGS reserves the right to alter the effective date, taking into consideration our legal responsibilities to prospective and current students. Changes to admission and program requirements for the next SGS Calendar must be submitted by the January Executive Committee and Council agenda deadlines. See further important information to consider regarding selection of an effective date in **Note 2** below.)*

November 2004
Month Year

7. Rationale:

(Provide an explanation about why the change is being proposed and its anticipated effect on the program and students enrolled in it. Attach letter, if appropriate.)

This proposal formalizes the existing practice. The PhD program is highly competitive and only the top candidates are selected. In addition, applicants who do not have an A- average do not qualify for external awards. Therefore it is not in the department's interest to admit applicants with less than an A- average except in rare instances.

8. Financial and/or Planning Implications:

(Provide a clear statement indicating that there are no financial implications or, if there are financial implications, provide details. If the financial impact is substantial, provide a budget statement or other documentation.)

None

Submitted by: Harvey Skinner (hard copy with signature will be brought to the meeting)
(Chair of graduate unit or designate)

Date: 27/10/04

