



TO: Committee on Academic Policy and Programs

SPONSOR: Carolyn Tuohy  
CONTACT INFO: 416-978-2181; c.tuohy@utoronto.ca

DATE: April 3, 2003

AGENDA ITEM: 3.b

**ITEM IDENTIFICATION:**

Proposal for Changes to the Degree Regulation of SGS for the Doctor of Philosophy Regarding Transfers from the Ph.D. to Master's.

**JURISDICTIONAL INFORMATION:**

The Committee has authority for approval of changes to academic regulations.

**HIGHLIGHTS:**

The changes are intended to ensure that transfers from the Ph.D. to the Master's occur only when the student intends to complete the master's program as an alternative to proceeding to the Ph.D. Exceptional cases will be allowed.

**RECOMMENDATION:**

It is recommended that the Committee on Academic Policy and Programs approve:

THAT the Proposal for Changes to the Degree Regulation of SGS for the Doctor of Philosophy Regarding Transfers from the Ph.D. to Master's, as described in the submission from the School of Graduate Studies, dated March 25, 2003, be approved.

March 31, 2003

Professor Carolyn Tuohy  
Vice-President, Policy Development  
and Associate Provost  
Room 206, Simcoe Hall  
27 King's College Circle  
University of Toronto

Dear Professor Tuohy:

At its meeting of March 25, 2003, the Council of the School of Graduate Studies approved the following motion:

**THAT** SGS Council approve the changes to SGS Degree Regulations for the Doctor of Philosophy regarding transfers from the Ph.D. to a Master's program, as detailed in the attachment, effective September 2003.

The motion sheet and supporting documentation are attached.

On behalf of the Council of the School of Graduate Studies, I am presenting this item to Governing Council committees, as appropriate, for approval.

Yours sincerely,

Jane Alderdice  
Secretary to SGS Council  
and Coordinator of Policy, Program and Liaison

Encl.  
/smr

c.c.     U. de Boni     J. Cherry     D. Cormack     R. Desai     S. Girard  
         C. Johnston     B. Katz     M. Marrus     L. Yee

## Motion

### School of Graduate Studies Council Tuesday, March 25, 2003

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Item 11.

**MOTION** ( / ) **THAT** SGS Council approve the changes to SGS Degree Regulations for the Doctor of Philosophy regarding transfers from the Ph.D. to a Master's program, as detailed in the attachment, effective September 2003.

*See the attached Proposal, Rationale and Calendar extract.*

**NOTE:**

With SGS Council approval, this item will go to Governing Council committees for approval.

**School of Graduate Studies  
University of Toronto**

March 4, 2003

**Proposal for Changes to the Degree Regulations of SGS for the Doctor of Philosophy Regarding Transfers from the Ph.D. to Master's**

**Rationale:**

The proposed addition to the transfer regulation from Ph.D. to Master's outlined below in **bold text** is intended to discourage routine transfer back to the Master's in order to pick up a master's degree in cases where a student and the graduate unit intend for the student to complete the Ph.D. The wording allows to exceptional cases.

**Proposed changes to the following regulations (see p. 55 of SGS Calendar 2002-2003):**

**Degree Regulations  
Doctor of Philosophy  
Transfers**

**2 Ph.D. to Master's**

Candidates transferring from the Ph.D. to the master's program must complete all of the normal master's degree requirements, or their equivalent, in order to be awarded the master's degree. These transfers are made on the recommendation of the graduate unit and must be approved by the Associate Dean. A second University of Toronto master's degree of the same name will not be conferred unless it is undertaken in a different field of study from the first. **Students who transfer from the Ph.D. to the Master's program will not be permitted to register subsequently in the Ph.D. program within the same graduate unit unless approved by the SGS Admissions and Programs Committee.**