



# University of Toronto TORONTO ONTARIO M5S 1A1

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OFFICE OF UNIVERSITY REGISTRAR

January 22, 2003

MEMORANDUM TO: Members of the Committee on Academic Policy and Programs  
FROM: Karel Swift, University Registrar  
RE: Policy on Student Email

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At the meeting of January 15, 2003, a motion was made by Professor Carolyn Tuohy, Senior Assessor to the Committee, to recommend the proposed Policy on Student Email to the Academic Board for approval. Following discussion and comments from members, the motion was tabled until the meeting of February 5, 2003.

At the February 5 meeting, Professor Tuohy will make a motion to withdraw the original motion. Email communication with students is important, but we recognize the need for a broader policy governing communications with students. We propose to develop a new policy, which will include email and other forms of communication from the University to students. The policy will be developed with input from students and student governments, and will be brought forward in time for implementation in 2004.

We hope the Committee will approve the withdrawal of the motion with respect to the Policy on Student Email.

c.c. Professor D. Farrar  
Ms S. Girard