

*Minutes of the Meeting of the Campus Council of February 5, 2014*

UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

**REPORT NUMBER 3 OF THE CAMPUS COUNCIL**

**February 5, 2014**

Professor William A. Gough, Chair  
Professor Franco Vaccarino, Vice-  
President & Principal  
Ms Sara Allain  
Mr. Adrian De Leon  
Ms Kathy Fellowes  
Mr. John Kapageridis  
Dr. Elaine Khoo  
Mr. R. Mark Krembil  
Ms Marilyn Kwan  
Mr. Hussain Masoom  
Ms Alyssa Moses  
Dr. Christopher Ollson  
Mr. Andrew Arifuzzaman (Chief  
Administrative Officer)  
Professor Rick Halpern (Dean and Vice-  
Principal, (Academic)

**Secretariat:**  
Mr. Jim Delaney  
Ms Amorell Saunders N'Daw  
Ms Rena Parsan

**Absent:**  
Mr. Preet Banerjee  
Mr. Harvey Botting  
Mr. Asher Chohan  
Mr. Luki Danukarjanto  
Professor Suzanne Erb  
Ms Sue Graham-Nutter  
Mr. Roshan Gunapalasundaram  
Dr. Brian Harrington  
Ms Nancy Carolyn Lee  
Professor Stephen Rockel  
Dr. Effie Sauer  
Ms V. Elaine Thompson

**In attendance:**

Ms Helen Morissette, Director, Financial Services  
Mr. Desmond Pouyat, Dean of Student Affairs  
Ms Kim Richard, Director, Human Resources Services  
Mr. Andrew Ashokmetha, Student Leader  
Professor Gray Graffam, Director, The Hub  
Mr. Rashid Ali, Student Leader  
Ms Frances Wdowczyk, Director, Business Development & Special Advisor to the CAO

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### **1. Chair's Remarks**

The Chair welcomed and thanked members and guests for attending the meeting despite the challenging weather conditions. He welcomed Mr. Mark Krembil and Mr. John Kapageridis who participated in the meeting by teleconference, and Mr. Hussain Masoom who participated in the meeting by videoconference. He reported that the agenda items for the meeting were for educational purposes in order to set the context for the next Council meeting in March.

### **2. Report of the Vice-President and Principal**

Professor Vaccarino began his final report to the Campus Council by introducing Dr. Gray Graffam, Director, The Hub. Dr. Graffam reported that The Hub was an initiative supported by Professor Vaccarino as a space of experiential innovation. He explained that The Hub was a facility designed for team based projects intended to support experiential learning, entrepreneurial efforts, and extra-curricular and co-curricular programming. Dr. Graffam also described AppStar (a smartphone mobile app development competition), an initiative that benefited the UTSC community and provided experiential learning opportunities that draw upon entrepreneurial spirit. Dr. Graffam introduced Mr. Andrew Ashokmetha and Mr. Rashid Ali who successfully developed the Study Space app that was released for use on campus. Mr. Ali explained that the motive behind the Study Space app was a desire to provide students with a means by which they might locate available study spaces on campus. He reported that their goal was for the app to be known across campus and to be introduced on the St. George and UTM campuses. Professor Vaccarino thanked Dr. Graffam, Mr. Ali and Mr. Ashokmetha for their presentation, and congratulated them on the success of their app.

Returning to his report, Professor Vaccarino commented on the remarkable seven years he had experienced at UTSC working with exceptional faculty, staff, students, and alumni. He reported that UTSC was well positioned to continue moving forward due to the strong leadership team and strong plans already in place. Professor Vaccarino highlighted key accomplishments that took place over the past seven years, which included successes in the areas of advancement, capital projects, governance, academics and research. He concluded his report by stating that it was an honour and privilege to serve UTSC in the role of Vice-President and Principal, and that he looked forward to seeing UTSC further develop over the next fifty years.

The Chair thanked Professor Vaccarino for his report and final remarks to the Council. The Chair expressed to Professor Vaccarino that his leadership would be greatly missed. He elaborated on how Professor Vaccarino embraced the *Towards 2030: Planning for a Third Century of Excellence at the University of Toronto* plan and how he supported the development of the Tri-Campus system at the University of Toronto. The Chair concluded by

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imparting best wishes to Professor Vaccarino in his new role as President and Vice-Chancellor at the University of Guelph.

### **3. Capital Projects Update**

The Chair introduced and invited Mr. Andrew Arifuzzaman, Chief Administrative Officer, to update the Council on capital projects at UTSC. Mr. Arifuzzaman described the status of capital projects on campus: Toronto Pan Am Sports Centre; Environmental Sciences and Chemistry Building; and the Bladen elevator project. He also discussed future long term projects that included: The Athletics Building Renovation (R-Wing); S-Wing Renovation; a new parking structure; a new residence; a Pedestrian Bridge connecting the north and south campus; and, deferred maintenance projects. He summarized the governance approval process for capital projects, and concluded by outlining the components of a project planning report. In response to a member's question about anticipating the needs of the future, Mr. Arifuzzaman explained that new buildings were planned based on the needs of the campus, growth projections and long-term goals. Professor Vaccarino commented that capital project planning was an ongoing process because of growth. Responding to a member's inquiry, Mr. Arifuzzaman reported that some of the departments accommodated in MW Building would be relocated to the R-wing, and that the departments housed in the temporary portables would be moved into the MW Building.

### **4. Council on Student Services (CSS) Process Overview**

The Chair invited Mr. Desmond Pouyat, Dean of Student Affairs, to present an overview on the Council on Student Services (CSS) process. Mr. Pouyat outlined the operating plans that were subject to the Council on Student Services (CSS) process and the *Protocol*, which described the procedures and limitations associated with the establishment of and increases to compulsory non-academic incidental fees charged for University operated student services. Mr. Pouyat then summarized the process as it relates to the operating plans and fees that would ultimately be considered by the Campus Affairs Committee and the Campus Council. He indicated that the operating plans that were subject to the CSS process included: Student Services; Health and Wellness; and, Athletics and Recreation. He explained that the CSS was comprised of 32 members. He explained that in order for fees to be approved by CSS, they required support from a majority of members of CSS as well as a majority of voting student members present at the meeting. The body meets between September and March with a vote on the operating plans and fees in January. Mr. Pouyat reported that all of the operating plans and fees were approved at the January 30, 2014 meeting.

In previous years, following consideration by CSS, these plans and fees were presented to the University Affairs Board for approval. He also reported that the CSS process was strongly supported by the UTSC Financial Services team and Departmental and Student Affairs Business Officers.

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Responding to a question about whether UTSC students pay the same amount in fees as students on the other campuses, Mr. Pouyat indicated that a report comparing all incidental fees would be presented to the next meeting of the Campus Affairs Committee. He added, however, that the UTSC fees are specific to the needs of the UTSC campus and the types of services offered locally. Mr. Arifuzzaman responded to a member's question by stating that the units involved represented 6.5-7% of UTSC's overall operating budget.

### **5. UTSC 50<sup>th</sup> Anniversary Update**

The Chair invited Ms Frances Wdowczyk, Director of Business Development and Special Advisor to the Chief Administrative Officer to update the Council on the plans for the UTSC 50<sup>th</sup> Anniversary, which would be held in 2014. Ms Wdowczyk highlighted the goals of the 50<sup>th</sup> anniversary, which included: engaging the various constituencies; celebrating and recognizing outstanding faculty, staff, students, alumni and partners; and showcasing UTSC's rich history and promising future. She indicated that a series of signature events were planned to take place beginning in the Fall. In response to a member's inquiry about the role of fundraising, Ms Wdowczyk replied that the committee was working closely with Ms Georgette Zinaty, Executive Director of Advancement and Alumni Relations.

### **CONSENT AGENDA**

- 6. Report of the Previous Meeting** (*for approval*)
- 7. Business Arising from the Report of the Previous Meeting**
- 8. Reports for Information** (*for approval*)
- 9. Date of the Next Meeting- Tuesday, March 4, 2014**

On motion duly made, seconded and carried,

YOUR COUNCIL APPROVED

THAT the consent agenda be adopted and the item requiring approval be approved.

The Chair reminded members that the next scheduled meeting of the Council was on Tuesday, March 4, 2014 at 4:00 p.m.

### **10. Other Business**

No other business was raised.

### **11. Question Period**

There were no questions raised.

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The meeting adjourned at 5:45 p.m.

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Secretary

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Chair