



UTSC Campus Council

Tuesday, December 10, 2013, 4:00 p.m. - 6:00 p.m.

**UTSC Council Chamber, Arts and Administration Building, Room AA160
1265 Military Trail**

AGENDA

- 1. Chair's Remarks**
- 2. Report of the Vice-President and Principal**
 - a. Student Group Presentation- Let's Talk Science
- 3. Orientation to UTSC Strategic and Operations Planning**
- 4. An Overview of Alumni Relations and Development Planning**

CONSENT AGENDA**

- 5. Report of the Previous Meeting: Report Number 1- Tuesday, October 8, 2013 ***
- 6. Business Arising from the Report of the Previous Meeting**
- 7. Reports for Information**
 - a. Report Number 1 of the Agenda Committee (Tuesday, October 1, 2013)*
 - b. Report Number 2 of the Academic Affairs Committee (Tuesday, November 12, 2013) *
 - c. Report Number 2 of the Campus Affairs Committee (Wednesday, November 13, 2013)*
 - d. Report Number 2 of the Agenda Committee (Tuesday, November 26, 2013)*
- 8. Date of the Next Meeting- Wednesday, February 5, 2014**

9. Other Business

10. Question Period

* Documentation Attached

** Documentation for consent included. This item will be given consideration by the committee only if a member so requests. Members with questions or who would like a consent item discussed by the Committee are invited to notify the Secretary, Ms Amorell Saunders N'Daw at least 24 hours in advance of the meeting by telephone at 416-287-5639 or email at saunders@utsc.utoronto.ca

*** Documentation to follow

Minutes of the Meeting of the Campus Council of October 8, 2013

UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 1 OF THE CAMPUS COUNCIL

October 8, 2013

Professor William Gough (Chair)
Ms Judy Goldring (Chair of the
Governing Council)
Professor Meric Gertler (President-
Designate)
Professor Franco Vaccarino (Vice-
President & Principal)
Mr. Preet Banerjee
Mr. Asher Chohan
Mr. Luki Danukarjanto
Mr. Adrian De Leon
Professor Suzanne Erb
Ms Kathy Fellowes
Ms Sue Graham-Nutter
Mr. Roshan Gunapalasundaram
Dr. Brian Harrington
Mr. John Kapageridis
Dr. Elaine Khoo

Mr. Mark Krembil
Ms Nancy Lee
Mr. Hussain Masoom
Ms Alyssa Moses
Dr. Christopher Ollson
Professor Stephen Rockel
Dr. Effie Sauer
Ms Elaine Thompson
Mr. Andrew Arifuzzaman (Chief
Administrative Officer)

Secretariat:

Ms Amorell Saunders N'Daw
Ms Rena Parsan

Absent:

Ms Sara Allain
Ms Marilyn Kwan

In attendance:

Mr. Louis Charpentier, Secretary of the Governing Council
Mr. Jim Delaney, Acting Assistant Secretary of the Governing Council
Ms Sheree Drummond, Deputy Secretary of the Governing Council
Professor Malcolm Campbell, Vice-Principal, Research
Ms Lesley Lewis, Assistant Dean
Ms Kim Richards, Director, Human Resources Services
Mr. Desmond Pouyat, Dean of Student Affairs
Ms Georgette Zinaty, Executive Director, Development and Alumni Relations
Professor Bernie Kraatz, Chair, Department of Physical and Environmental Sciences
Professor Julian Lowman, Associate Professor of Physics and Astrophysics and Associate Chair
of Physics, Department of Physical and Environmental Sciences
Professor Kristen Menou, Associate Professor of Physics and Astrophysics, Department of
Physical and Environmental Sciences
Mr. Guled Arale, Scarborough Campus Students' Union, Vice-President, External

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Mr. Amir Bashir, Scarborough Campus Students' Union, Executive Director
Mr. Tahsin Chowdhury, Scarborough Campus Students' Union, Vice-President, Student Life
Ms Yusra Khogali, Scarborough Campus Students' Union, Vice-President Equity
Ms Alice Lu, Scarborough Campus Students' Union, Vice-President, Operations
Ms Ranziba Nehrin, Scarborough Campus Students' Union, Vice-President Academic
Ms Sarah Worku, Scarborough Campus Student's Union, President and CEO

1. Chair's Remarks

The Chair, Professor William Gough, welcomed guests to the inaugural meeting of the University of Toronto Scarborough Campus Council meeting. He emphasized that this was a special moment in governance at the University of Toronto Scarborough. The Chair introduced the Assessor, Non-voting Assessor, and the University of Toronto Scarborough Secretariat. A special introduction was given to the Chair of Governing Council, Ms Judy Golding and President-Designate, Professor Meric Gertler. The Chair called upon each of them to give brief remarks.

2. Orientation

The Chair along with the Secretary of Governing Council, Mr. Louis Charpentier, gave an orientation presentation, highlighting the following:

- The Origin of the Campus Council and its Standing Committees;
- Mandate and Terms of Reference;
- The Distinction between Administration and Governance;
- Responsibilities of Members;
- The Rules of Order; and
- The Calendar of Business

3. Report of the Vice-President and Principal

The Chair invited the Vice-President and Principal to give his report. The Vice-President and Principal welcomed and thanked members for attending the meeting. He welcomed the student leaders from the Scarborough Campus Students' Union (SCSU) and invited Sarah Worku, President of the SCSU to address the Council. Ms Worku thanked the Chair for the opportunity to speak and provided a brief overview of the SCSU, including their mandate, the organizational structure, and their priorities and victories. Ms Worku also introduced the SCSU Executive team. The Vice-President and Principal thanked Ms Worku and her team for the work that they are doing on behalf of UTSC students. He commented that in keeping with the inaugural theme that he would discuss UTSC in a broader context. Great emphasis was placed on UTSC's history of looking forward and investing in directions that are on the forefront of new thinking and ideas. The two historical examples he offered were the International Development Studies program and Co-op Education. The Vice-President and Principal highlighted the strategic direction of UTSC and focused on five key points:

- Incubating and creating new and emerging fields of scholarship that cut across traditional disciplinary boundaries;
- Creation of experiential and international learning opportunities;

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- Sustainable growth by developing the Northern part of the UTSC campus;
- Community engagement and valuable partnerships that “lift” the campus and help it achieve goals and mandates; and
- Building global identity as a campus

The Vice-President and Principal concluded by stating that the creation of the Campus Councils solidifies the tri-campus system, and properly connects the University of Toronto Scarborough and University of Toronto Mississauga with central governance.

There were no questions for the Vice-President and Principal.

4. Proposal to Establish the Centre for Planetary Sciences as an Extra Departmental Unit (EDU: C)

The Chair welcomed the faculty members from the Department of Physical and Environmental Sciences, and invited Ms Sue Graham-Nutter, Chair of the Campus Affairs Committee, to introduce the item.

A thoughtful discussion emerged and one member asked how the Centre would fall into the long term plan for the University of Toronto Scarborough. A faculty member from the Department of Physical and Environmental Sciences explained that it was a tri-campus initiative, and the Vice-President and Principal commented that the Centre fits into the Environmental Sciences continuum at the University of Toronto Scarborough and is an emerging field of scholarship. A member raised the question regarding at what point the Centre would transfer from seed funding to their own fundraising initiatives. The Vice-President and Principal responded by stating that there is an institutional process in place for fundraising and that a timeline could not be determined. One member asked if there were other examples of Centres that received seed funding, and the Chair said that the Centre for Ethnography and the Centre for Neuroscience received seed funding. A member asked what an Extra Departmental Unit was, and the Chair explained the term and provided examples (Appendix 1). Another member asked what would be the downside of not approving the Centre, and a faculty member from the Department of Physical and Environmental Sciences responded that three faculty members had already been hired, and that this Centre would unite Physicists and other scientists on all three campuses.

On motion, duly moved and seconded,

YOUR COUNCIL APPROVED

THAT the creation of the Centre for Planetary Sciences be approved effective immediately.

5. Revisions to the Policy on Capital Planning and Capital Projects

At the invitation of the Chair Mr. Louis Charpentier, Secretary of the Governing Council, outlined the governance path for the proposed revision to the *Policy*. He explained that capital

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projects with a project budget over \$3 million and up to \$10 million (Approval Level 2) would be considered by the Campus Affairs Committee rather than by the Planning and Budget Committee, following this they would proceed to the Academic Board for final consideration. For capital projects with a project budget above \$10 million (Approval Level 3), the same process would occur but projects would proceed to Governing Council following the Academic Board. There were no proposed changes to the approvals for capital projects with a project budget under \$3 million (Approval Level 1). Mr. Charpentier indicated that projects that required borrowing would continue go to the Business Board for consideration. All projects above \$3 million would require approval of the Business Board for execution.

6. Calendar of Business, 2013-14

The Chair advised members that the proposed Calendar of Business for 2013-2014 had been included in the agenda package. He emphasized that it was a dynamic document and that items would be added or removed as appropriate. Members were encouraged to review the calendar of business on a regular basis. The UTSC Campus Council's Calendar of Business was updated weekly (on Fridays)

7. Reports for Information

Members received the following reports for information:

- a. Report Number 1 of the Academic Affairs Committee (September 10, 2013)
- b. Report Number 1 of the Campus Affairs Committee (September 17, 2013)

The Chair invited Ms Kathy Fellowes, Chair of the Academic Affairs Committee and Ms Sue Graham-Nutter, Chair of the Campus Affairs Committee, to provide a brief summary of the meetings that took place in September. Ms Kathy Fellowes reported that the Academic Affairs Committee had one item of business for approval, which was the Academic Appeals Subcommittee Establishment. Ms Sue Graham- Nutter reported that the Campus Affairs Committee recommended for approval to the UTSC Campus Council the Proposal to establish the Centre for Planetary Sciences as an EDU: C. She also highlighted the presentation made by the Chief Administrative Officer on the governance structure of the Toronto Pan Am Sports Centre (TPASC).

8. Date of the Next Meeting- Tuesday December 10, 2013

The Chair reminded members that the next scheduled meeting of the Council was Tuesday December 10, 2013 at 4:00 p.m. in the University of Toronto Scarborough Council Chamber, Arts and Administration Building.

9. Question Period

There were no questions raised.

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10. Other Business

No other business was raised.

The meeting adjourned at 5:56 p.m.

Secretary

Chair

October 11, 2013

Report Number 1 of the UTSC Agenda Committee- October 1, 2013

UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 1 OF THE AGENDA COMMITTEE

October 1, 2013

To the Campus Council
University of Toronto Scarborough.

Your Committee reports that it held a meeting on Tuesday, October 1, 2013 at 3:00 p.m. in the University of Toronto Scarborough Council Chamber, Arts and Administration Building,

Present: William Gough (Chair)
Ms Kathy Fellowes
Ms Sue Graham-Nutter
Dr. Elaine Khoo
Ms Alyssa Moses

Secretariat: Ms Amorell Saunders N'Daw
Ms Rena Parsan

In Attendance: Mr. Louis Charpentier, Secretary of the Governing Council
Mr. Jim Delaney, Acting Assistant Secretary of the Governing Council

1. Chair's Remarks

The Chair welcomed members to the inaugural meeting of the Agenda Committee. He explained that the purpose of the Committee was for directing the flow of business to the UTSC Campus Council, overseeing the operation of the UTSC Campus Council and its Committees, and serving as an advisory body for the Vice-President and Principal. He highlighted that the Agenda Committee was also responsible for preparing the agenda for the UTSC Campus Council. He noted that the meeting of the Campus Council would begin after the Groundbreaking ceremony for the Environmental Sciences and Chemistry Building on Tuesday, October 8, 2013.

2. Agenda for the Meeting of the UTSC Campus Council, Tuesday, October 8, 2013

The committee discussed and approved the agenda for the Campus Council meeting on Tuesday, October 8, 2013.

Report Number 1 of the UTSC Agenda Committee- October 1, 2013

3. Date of the Next Meeting- Tuesday, November 26, 2013

The Chair reminded members that the next scheduled meeting of the Committee was Tuesday November 26, 2013 at 4:00 p.m. in the University of Toronto Scarborough Council Chamber, Arts and Administration Building.

4. Other Business

There were no other items of business.

The meeting adjourned at 3:43 p.m.

Secretary

Chair

UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 2 OF THE ACADEMIC AFFAIRS COMMITTEE

November 12, 2013

To the University of Toronto Scarborough Campus Council,
University of Toronto Scarborough,

Your committee reports that it met on Tuesday, November 12, 2013 at 4:00 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

Present:

Ms Kathy Fellowes (Chair)
Professor Suzanne Erb (Vice-Chair)
Mr. Syed W. Ahmed
Dr. Johann Bayer
Professor William R. Bowen
Professor Nick Cheng
Dr. Curtis Cole
Professor George S. Cree
Mr. Adrian De Leon
Ms Hanan Domloge
Professor Kelin Emmett
Professor David J. Fleet
Professor John Hannigan
Dr. Brian Harrington
Professor Paula Hastings
Professor Rena Helms-Park
Professor Matthew Hoffmann
Mr. Jerry Jien
Dr. Nancy Johnston
Mr. John Kapageridis
Dr. Sarah D. King
Professor Heinz-Bernhard Kraatz
Professor Patricia Landolt

Mr. Andrew Leung
Professor Nathan R. Lovejoy
Professor Andrew C. Mason
Professor Alice Maurice
Professor Karen Lyda McCrindle
Professor John Robert Miron
Dr. Christopher Ollson
Ms Charmaine Ramirez
Professor Stephen Rockel
Ms Paulina Rousseau
Professor Larry A. Sawchuk
Professor Mark A. Schmuckler
Professor Grace Skogstad
Ms Tisha Tan
Professor David Zweig

Non-Voting Assessors:

Ms Annette Knott

Secretariat:

Mr. Louis Charpentier
Mr. Jim Delaney
Ms Rena Parsan

REPORT NUMBER 2 OF THE UTSC ACADEMIC AFFAIRS COMMITTEE – November 12, 2013

Regrets:

Professor Daniel Bender

Mr. Luki Danukarjanto

Ms Ariane Ganji

Professor Rick Halpern

Professor Sherri Helwig

Professor Philip Kremer (Bill Seager)

Professor Michael J. Lambek

Professor Garry Martin Leonard

Ms Victoria Owen

Ms Lindsay Raoufi

Professor Andre Sorensen

Dr. Sisi Tran

Ms Georgette Zinaty

In Attendance:

Professor George Archontitsis, Associate Professor, Department of Physical and Environmental Science

Mr. Chris Bovaird, Senior Lecturer, Department of Management Studies

Professor Mandy Meriano, Lecturer, Department of Physical and Environmental Science

Mr. Desmond Pouyat, Dean of Student Affairs

Ms Kim Richard, Director, Human Resource Services

1. Chair's Remarks

The Chair welcomed members to the meeting and introduced Jim Delaney, Acting Assistant Secretary of the Governing Council who would be filling in for Amorell Saunders N'Daw, Director of Governance UTSC, and Assistant Secretary of the Governing Council, because she was attending the Ontario Institute for Studies in Education/University of Toronto convocation to receive her Masters of Education degree. The Chair congratulated Ms Saunders N'Daw *in absentia* on her graduation.

The Chair introduced, Professor Kelin Emmette, Professor David Fleet and Professor Matthew Hoffmann who were participating in the meeting via teleconference.

2. Voting Assessors Remarks

There were no reports from the Voting Assessors.

3. Undergraduate Curriculum Changes

The Chair noted that the bulk of the meeting agenda was focused on undergraduate curriculum changes brought forward by the Dean and Vice-Principal, Academic. She noted that there were six proposed changes (five for approval and one for recommendation to the Committee on

REPORT NUMBER 2 OF THE UTSC ACADEMIC AFFAIRS COMMITTEE – November 12, 2013

Academic Policy and Programs), and mentioned that the detailed proposals for each change were provided with the meeting documentation.

a. Introducing Two Streams to the Currently Undifferentiated Specialist Program in Strategic Management

The Chair invited Acting Dean and Vice-Principal, Professor Mark Schmuckler, to speak to the item. Professor Schmuckler explained that the Department of Management offered a specialist in Strategic Management, but without streams. The department wished to add two streams to the program: management strategy, which was designed to give students broad exposure to all functional aspects of management, and an entrepreneurial stream, which was designed to encourage students to think about self-employment as a potential career path. Professor Schmuckler indicated that the program could run using the existing budget of the Department of Management, and that there would be a need for only one new additional course, MGS26H3 Venture Capital. Professor Schmuckler also mentioned that the department consulted with several other departments at UTSC and within the broader UofT community on this change.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT proposed streams in Strategic Management and Entrepreneurship being introduced to the existing undifferentiated Specialist program in Strategic Management (B.B.A.), as described in the proposal recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, dated August 20, 2013, be approved effective April 1, 2014 for the academic year 2014-15; and

THAT one associated new course – MGSC26H3 Venture Capital – as described in the same proposal dated August 20, 2013, be approved effective April 1, 2014 for the academic year 2014-15.

b. Separating (in Calendar Copy) Specialist B.A. and B.Sc. and Major B.A. and B.Sc. Programs in Anthropology, and Rename these Programs

The Chair invited Professor Schmuckler to speak to the item. Professor Schmuckler explained that the separation and renaming of these programs were to establish distinct learning outcomes for each program, and to better differentiate programs for students. He elaborated that the B.A. degree would be a Specialist or Major in Socio-Cultural Anthropology with a focus on qualitative methods and ways of life around the world, and that the BSc degree would be a Specialist or Major in Evolutionary Anthropology with an

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emphasis on quantitative methods and the emergence of the human species. Professor Schmuckler indicated that there were no resource implications, and that consultation had been done with the Department of Anthropology and senior administrative offices. One Committee member asked whether the proposal was for a new program in Anthropology, and Professor Schmuckler replied that it was a program modification.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the B.A. and B.Sc. Specialist and Major programs in Anthropology be explicitly separated in Calendar Copy, as described in the proposals recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, dated October 10, 2013, be approved effective April 1, 2014 for the academic year 2014-15; and

THAT the title of B.A. Specialist and Major programs be changed to Specialist and Major programs in Socio-Cultural Anthropology, as described in the aforementioned proposals dated October 10, 2013, be approved to be effective April 1, 2014 for the academic year 2014-15; and

THAT the title of the B.Sc. Specialist and Major programs be changed to Specialist and Major programs in Evolutionary Anthropology, as described in the aforementioned proposals dated October 10, 2013, be approved to be effective April 1, 2014 for the academic year 2014-15

c. Closing Four Streams within the Specialist Program in Art and Culture (B.A.) and Rename the Remaining Program

The Chair invited Professor Schmuckler to speak to the item. Professor Schmuckler explained that there were currently five specialist streams within the Art and Culture program and that four would be closed. Professor Schmuckler noted that the closure took into account the department's academic goals and available resources. He also explained that the Specialist in Art and Culture, Studio stream would be renamed to the Specialist in Studio. He reported that the closure does not have any resource implications. A Committee member asked what the enrollment numbers were for each stream prior to the closure, and Professor Schmuckler indicated that there were one or two students enrolled in each stream.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

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THAT the Art History stream, Curatorial Studies stream, Music stream and Theatre & Performance Studies stream of the Specialist program in Art and Culture (B.A.), as described in the proposal recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, dated September 30, 2013, be closed effective April 1, 2014 for the academic year 2014-15; and

THAT the remaining program, currently called the Specialist in Art and Culture, Studio stream (B.A.), be renamed as the Specialist in Studio (B.A.) aforementioned in the proposal dated September 30, 2013, be approved to be effective April 1, 2014 for the academic year 2014-15.

d. Introducing a New Freestanding Minor Program in Public Law (B.A.)

The Chair invited Professor Schmuckler to speak to the item. Professor Schmuckler explained that the new freestanding minor program in Public Law would be housed in the Department of Political Science. Professor Schmuckler indicated that the minor program in Public Law would complement the existing specialist, major and minor programs in political science by highlighting questions fundamental to contemporary politics, principles of justice, the role of constitutions in safeguarding the rule of law, and civil liberties. Professor Schmuckler indicated that the minor program in Public Law would include five new associated courses, and that current faculty in the Department of Political Science had shown interest in teaching courses in the Public Law program. He described the consultation process and all those involved at the UTSC level as well as the broader UofT Community.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the proposed freestanding Minor program in Public Law (B.A.), as described in the proposal recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, dated September 24, 2013, be approved to be effective April 1, 2014 for the academic year 2014-15; and

THAT five associated new courses: POLB30H3, POLC32H3, POLC36H3, POLC38H3, and POLC39H3, as described in the aforementioned proposal dated September 24, 2013, be approved to be effective April 1, 2014 for the academic year 2014-15.

e. Closing the Minor Program in French for Francophones (B.A.)

The Chair reported that this item was for recommendation to the Committee on Academic Policy and Programs. She also noted that the documentation for the item and meeting agenda, originally posted on Diligent Boardbooks and the UTSC governance website, had indicated that the

REPORT NUMBER 2 OF THE UTSC ACADEMIC AFFAIRS COMMITTEE – November 12, 2013

program was proposed to be closed to admissions on May 1, 2014. The date was revised on Friday, November 8, 2013 to be closed to admissions on April 1, 2014 in order to coincide with the date when the 2014-15 calendar would come into effect. The Chair invited Professor Schmuckler to speak to the item. Professor Schmuckler explained that the Centre for French and Linguistics did not offer other programs in French for Francophones, and that the existing specialist program in French could accommodate students with varying levels of French proficiency, including native speakers. Thus, francophone students could pursue a similar program by enrolling in a minor program in French. He also noted that as of October 11, 2013 there were two students enrolled in the program who would be able to complete it with no disruption.

On motion duly made, seconded and carried,

YOUR COMMITTEE RECOMMENDS TO THE COMMITTEE ON ACADEMIC POLICY AND PROGRAMS,

THAT, the proposed closure of the Minor program in French for Francophones, as described in the proposal recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, dated October 10, 2013, be approved with an effective date of April 1, 2014 for the closure of admissions, and an anticipated program closure date of June 1, 2016.

f. Introducing a New Course –Communicating Science: Film, Media, Journalism, and Society (PSCA01H3)

The Chair invited Professor Mark Schmuckler to speak to the item. Professor Schmuckler explained that the focus of the course was to examine how scientific issues were communicated to a wider audience through film, media, journalism and society. He indicated that there were not any courses similar to this one at the University of Toronto. Professor Schmuckler indicated that the course would be subsidized initially using iExplore funding, which was a fund that provided innovative curricular programs to first year students, but that ongoing financial obligations would be met by the Department of Physical and Environmental Sciences. A member sought clarification on the title of the course. Professor Mandy Meriano from the Department of Physical and Environmental Sciences explained that the course would focus on how science was communicated and how the public perceived scientific evidence outside of peer reviewed findings. One member asked how the course would be taught. In response, Professor Meriano explained that the course would be taught through experts inside and outside of the university. A member inquired as to how the department was planning to attract students to the course. Professor Meriano indicated that the course would be promoted in classrooms, through social media, and by working with the registrar's office. A member commented that they noticed that one of the learning outcomes was writing and asked what type of writing skills would be taught.

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Professor Meriano indicated that students would learn science writing techniques. A member inquired about the breadth requirement and its rationale. Professor Meriano explained that the feedback and advice the department had received indicated that students without a science background tended to struggle in science courses. The department had a desire to attract students who would continue to pursue science at the undergraduate level and who would envision themselves as scientists.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the new course, PSCA01H3, as described in the proposal recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, dated October 23, 2013, be approved effective immediately for the academic year 2013-14.

4. Calendar Change: Revisions of the Description of the Credit/No Credit Option

The Chair invited Professor Schmuckler to speak to the item, which was presented for information. Professor Schmuckler explained that the calendar was being updated to explicitly state that supervised readings and directed research courses not be eligible for Credit/No Credit assessment effective April 1, 2014. This change was in line with current practices at UTSC, UTM and the Faculty of Arts and Science. Consultation on this change had included the Office of the Vice-Principal and Dean, Academic, Office of the Registrar, the Academic Advising and Career Centre and the Scarborough Campus Student's Union.

5. Undergraduate Calendar Information: Sessional Dates, 2014-15

The Chair invited Professor Schmuckler to speak to the item. Professor Schmuckler indicated that the 2014-15 Sessional Dates had been brought to the Academic Affairs Committee for information because the dates were directly related to the teaching, learning and research function of the campus. A member asked whether information was being collected on the impact of the fall reading week on students. Professor Schmuckler replied by stating that the Office of the Dean and Vice-Principal, Academic was currently working with the Academic Advising and Career Centre to determine what programs were used during the fall reading week. In addition, information was being gathered from first year students on the effectiveness of having a mental break during the fall semester in their first year of university.

CONSENT AGENDA

6. Report of the Previous Meeting: Report 1- September 10, 2013 *(for approval)*

7. Business Arising from the Report of the Previous Meeting

REPORT NUMBER 2 OF THE UTSC ACADEMIC AFFAIRS COMMITTEE – November 12, 2013

8. Date of the Next Meeting- Wednesday, January 8, 2014, 4:00 p.m.- 6:00 p.m.

On motion duly made, seconded and carried,

YOU COMMITTEE APPROVED,
THAT the consent agenda be adopted and the item requiring approval be approved.

The Chair reminded members that the next scheduled meeting of the Committee was on Wednesday, January 8, 2014 at 4:00 p.m.

9. Other Business

The Chair noted that this meeting was the last time the committee would meet before 2014, and wished everyone a happy holiday. She also directed members' attention to the post cards distributed around the table, which were promoting the 2014 Elections process. She encouraged members to share the post cards with anyone they thought would be interested in getting involved in governance at the University of Toronto.

The meeting adjourned at 5:07 p.m.

Secretary

Chair

UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 2 OF THE CAMPUS AFFAIRS COMMITTEE

November 13, 2013

To the University of Toronto Scarborough Campus Council,
University of Toronto Scarborough

Your committee reports that it met on Wednesday, November 13, 2013 at 4:00 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

Present:

Ms Sue Graham-Nutter (Chair)
Ms Marilyn Kwan (Vice-Chair)
Professor Rick Halpern, Dean and Vice-Principal (Academic)
Mr. Andrew Arifuzzaman, Chief Administrative Officer
Mr. Desmond Pouyat, Dean of Student Affairs
Ms Sara Allain
Professor Jonathan S. Cant
Ms Precia Darshan
Dr. Tarun Dewan
Ms Nicole Dionisio
Ms Sarah Fedko
Ms Kathy Fellowes
Mr. Roger Francis
Ms Hannah Yukari Hori
Ms Lydia V.E. Lampers-Wallner
Ms Nancy Carolyn Lee
Dr. Effie Sauer
Dr. Zohreb Shahbazi
Professor Lucan Way

Non-Voting Assessors:

Ms Helen Morissette
Ms Kim Richard

Secretariat:

Mr. Anwar Kazimi
Ms Amorell Saunders N'Daw
Ms Rena Parsan

Regrets:

Ms Hivin Alarashi
Ms Erin Bradford
Mr. Ommer Chohan
Professor William A. Gough
Professor Ken W.F. Howard
Mr. Kevin Ramlal
Mr. Filippo Raso
Professor Stephen G. Reid
Mr. Tony Rupnaraine
Professor Erin L. Webster

REPORT NUMBER 2 OF THE UTSC CAMPUS AFFAIRS COMMITTEE – November 13, 2013**1. Chair's Remarks**

The Chair welcomed members to the meeting. She reported that the Governing Council at its meeting on October 30, 2013 approved a number of revisions to the Term of Reference for the University Affairs Board. One of the changes provided for the Chair of the UTSC Campus Affairs Committee, or his or her designate, to serve as a member of the University Affairs Board. The Chair reported that she planned to attend future University Affairs Boards meetings and report back to the Committee relevant items of business.

2. Voting Assessor Reports

Professor Rick Halpern, Dean and Vice-Principal (Academic), updated the Committee on the status of the Centre for Planetary Sciences. He reported that the Centre was launched on October 18, 2013, which coincided with Marc Garneau's visit to the campus. The event was well attended and received good media coverage. Professor Halpern also mentioned that Sessional Dates for 2014-15 were brought to the Academic Affairs Committee for information at the November 12, 2013 meeting. Mr. Andrew Arifuzzaman, Chief Administrative Officer, made note that the federal and provincial governments had announced a Sport Legacy Fund to ensure that the Pan Am facility at UTSC would continue to remain at an international standing long after the games closed in 2015. He reported that in the first three years of the fund TPASC would receive approximately \$4.1 million dollars. In the future the allocation would be determined by the Legacy Fund Allocations Committee, based on annual business plans submitted by the University.

3. Orientation to UTSC Strategic and Operations Planning

Mr. Arifuzzaman presented an overview of the UTSC Strategic and Operations Planning process. Mr. Arifuzzaman informed the Committee that Vice-President and Principal, Professor Franco Vaccarino would be presenting the UTSC Strategic Plan at the February 5, 2014 Campus Council meeting for approval. The presentation provided an overview of the strategic planning process, the budget process (including a description of the types of funds, and the fiscal and economic challenges), and a description of the scorecard (tracking mechanism)¹.

In response to a question from the Chair, Mr. Arifuzzaman indicated that the Committee would receive a dashboard, which was a short document with key indicators. A member asked how the UTSC budget process intersected with the St. George and UTM processes. Mr. Arifuzzaman replied by stating that budget approvals were made at an institutional level and budget allocation

¹ See Presentation Attached

REPORT NUMBER 2 OF THE UTSC CAMPUS AFFAIRS COMMITTEE – November 13, 2013

decisions were made locally.² Mr. Desmond Pouyat, Dean of Student Affairs, indicated that the Student Services Fee budget, the Athletics and Recreation budget, and the Health and Wellness budget were dealt with in a separate process, and reported that those budgets were to be brought to the Campus Affairs Committee for recommendation to Campus Council in Cycle 5. Professor Halpern added that a significant revenue element in the operating budget was the BIU (basic income unit) per student funding from the Ontario government, which effectively have been frozen for many years.

CONSENT AGENDA

4. Report of the Previous Meeting: Report 1- September 17, 2013 *(for approval)*

5. Business Arising from the Report of the Previous Meeting

6. Date of the Next Meeting- Tuesday, January 7, 2014, 4:00 p.m. - 6:00 p.m.

On motion duly made, seconded and carried,

YOU COMMITTEE APPROVED,

THAT the consent agenda be adopted and the item requiring approval be approved.

The Chair reminded members that the next scheduled meeting of the Committee was on Tuesday, January 7, 2014 at 4:00 p.m.

7. Other Business

A member requested more quantitative budget figures in the proposals that were coming forward for approval.

The Chair directed members' attention to the postcards distributed around the table, which were promoting the 2014 Elections process. She encouraged members to share the postcard with anyone interested in getting involved in governance at the University of Toronto.

² Secretary's Note: The University's Operating Budget is approved by the Governing Council after first being considered by Planning & Budget Committee, the Academic Board and the Business Board.

REPORT NUMBER 2 OF THE UTSC CAMPUS AFFAIRS COMMITTEE – November 13, 2013

The meeting adjourned at 4:57 p.m.

Secretary

Chair



UTSC Strategic Planning and Operations Planning



What is Strategic Planning

Strategic planning - process of clearly defining priorities and directions to assist in making decisions on allocating resources (monetary, HR, facilities, etc.) to support these priorities

Or – “Knowing what we know today, what would we like to look like tomorrow and what do we have to do to get there?”





Long-term planning

If we know what we want to become-it will be easier to bring others along with us

(including, Student, Staff, Faculty, Community)

Greater opportunity to leverage funding, partnerships and identity

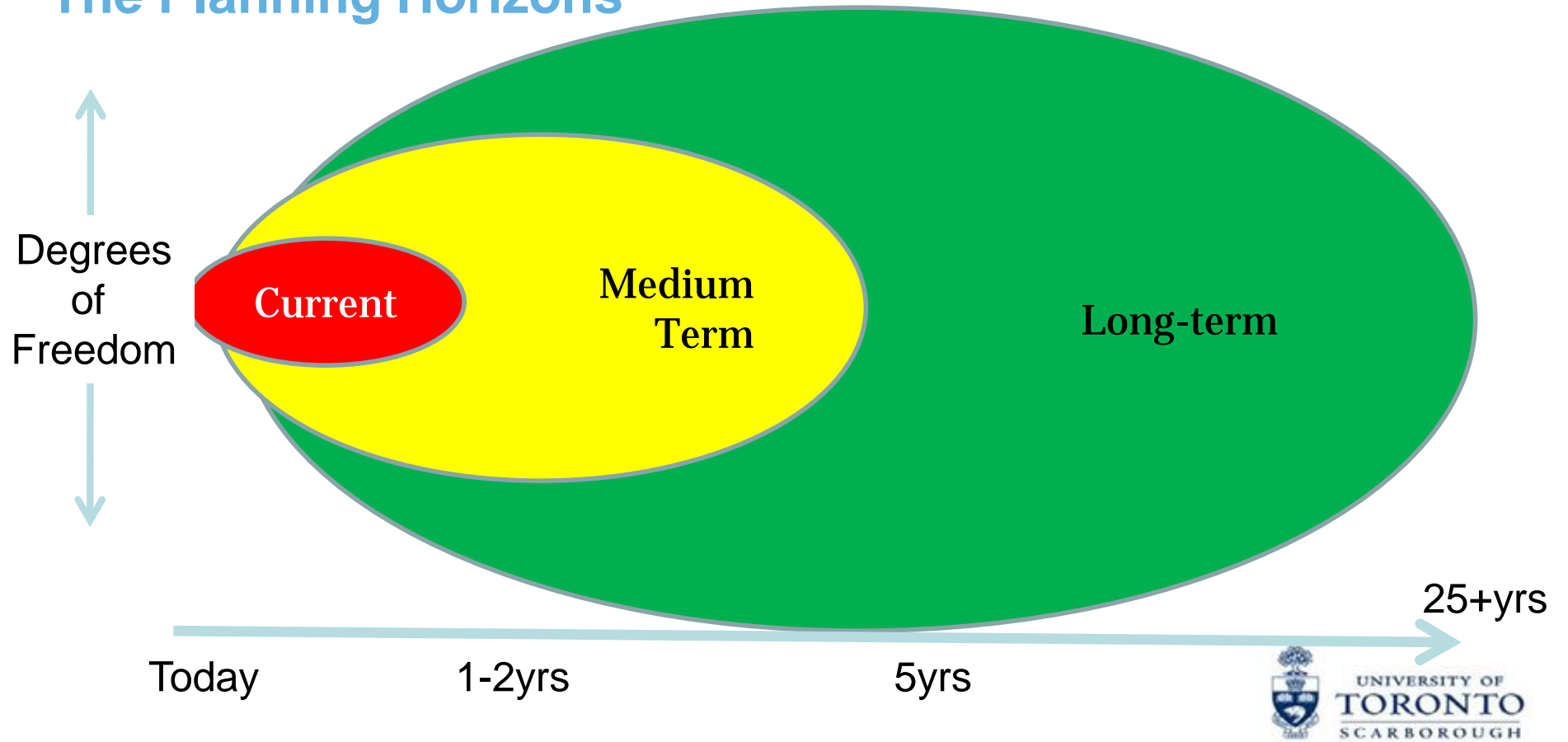
Most importantly---

Let us be masters of our own destiny!!!





The Planning Horizons



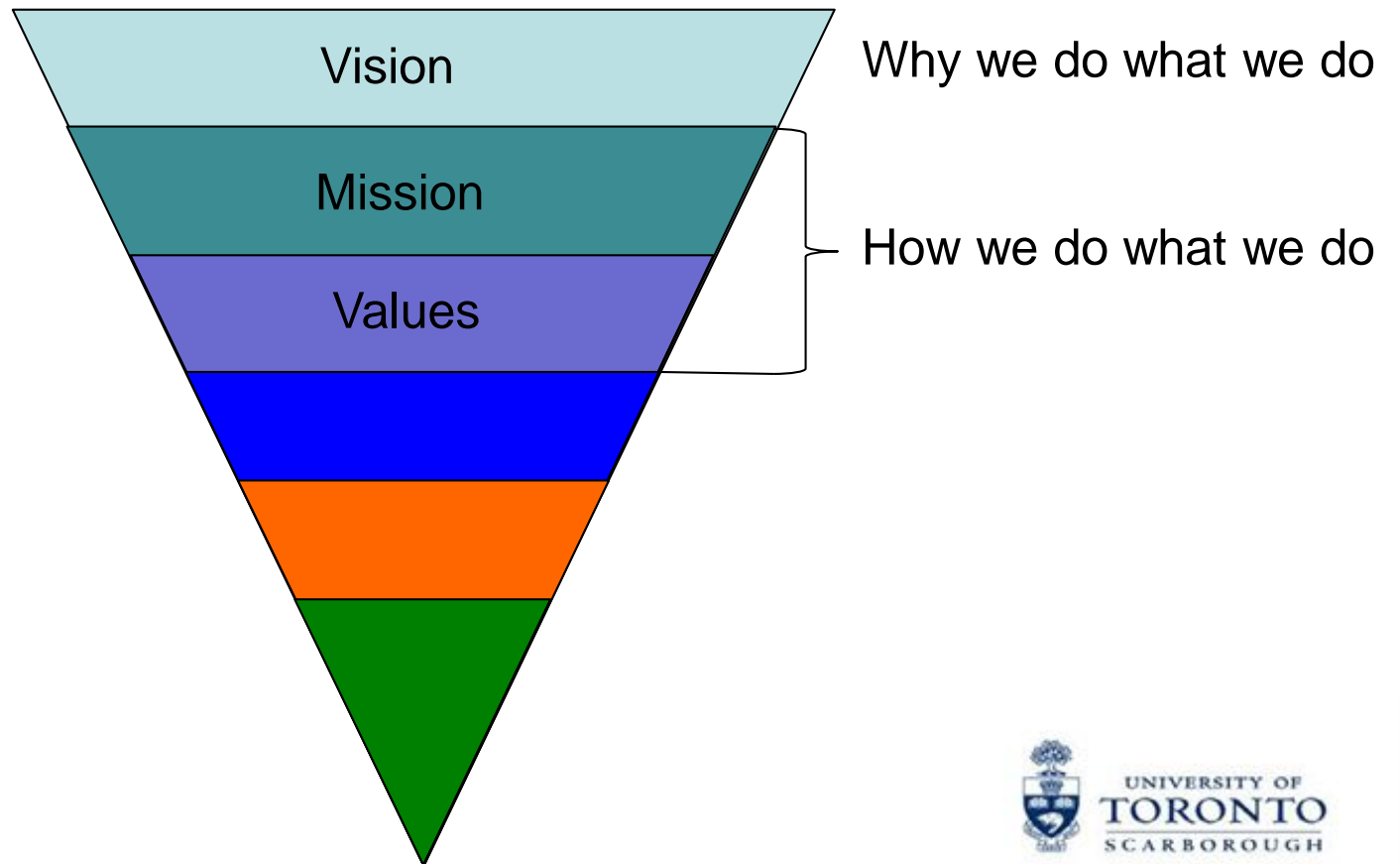


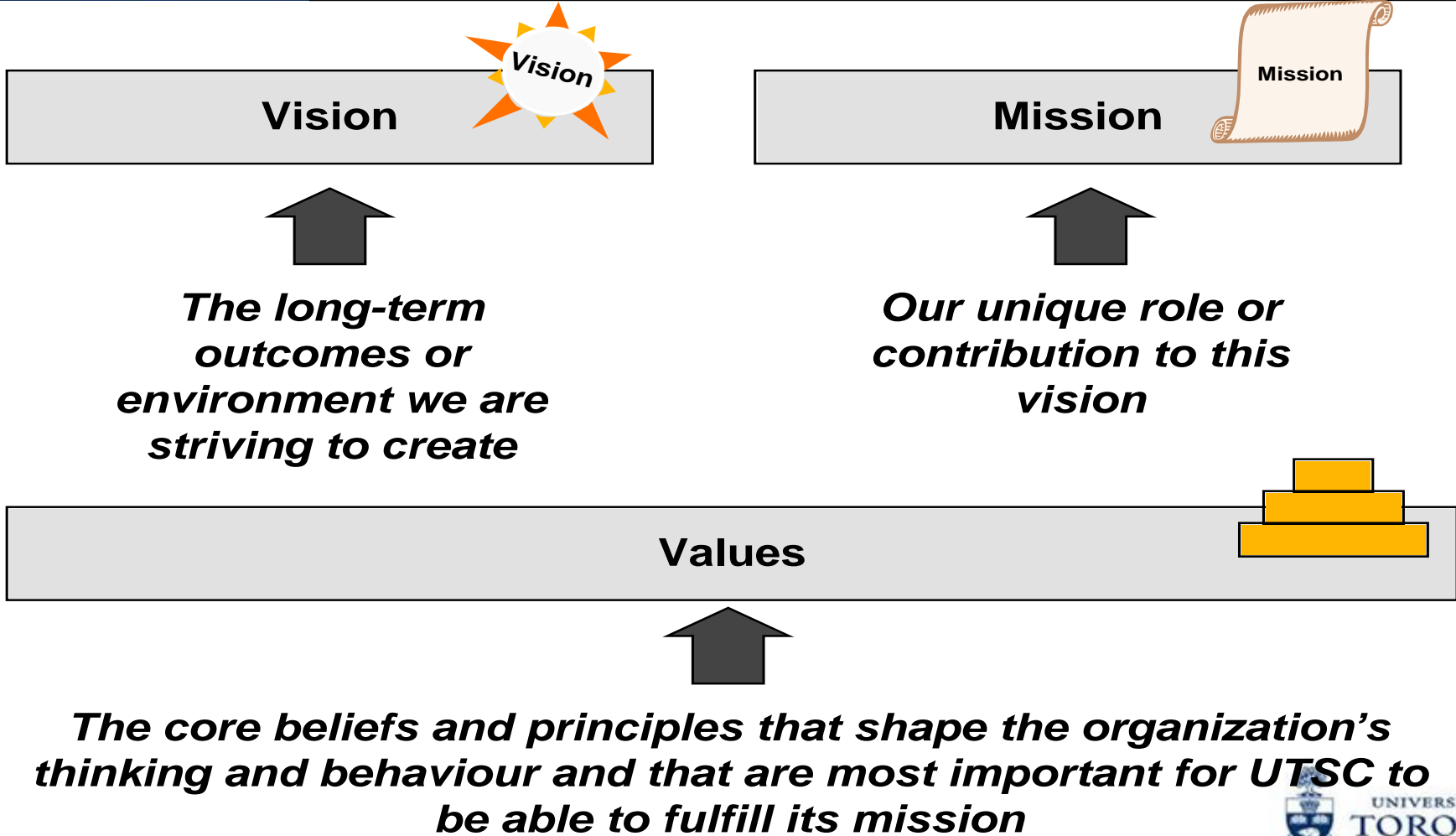
Influences on Strategic Planning





Elements of a Strategic Plan







How did we get to our 2008 Strategic Plan

- Presentations to Departments
- Department workshops to develop UTSC identity
- Meetings with junior Faculty
- Consultations with student groups
- Dean and Chairs direct input
- Direct feedback from students, faculty & staff
- Ongoing communication across campus with *Transitions*
- Town hall meetings

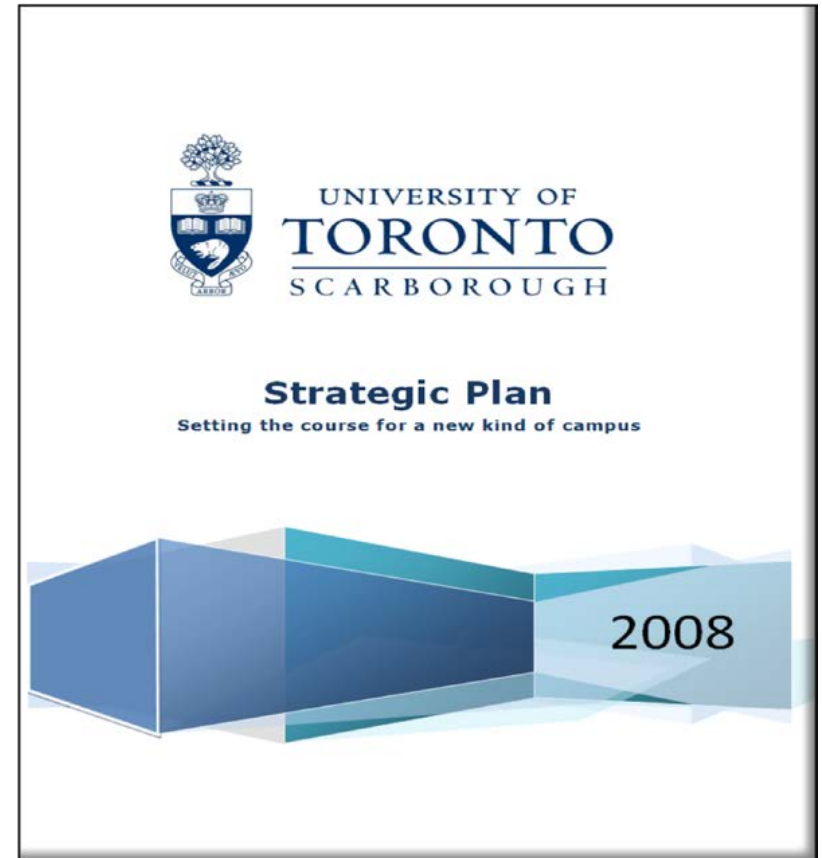
This plan was developed with broad input and transparency across the campus





Strategic Directions

1. New and Emerging Areas of Scholarship
2. Enhanced Research and Graduate Training
3. Internationalism
4. Experiential Learning
5. Sustainable University Platform





UTSC Strategic Plan 2013

- Review of previous plan - still relevant
- Key Drivers are still the current
- Ongoing consultations with stakeholder groups via exec portfolios
- The new plan will be fully integrated into a Scorecard framework





Updated Strategic Directions

- | | |
|--|--|
| 1. New and Emerging Areas of Scholarship at the UG level | 1. New and Emerging Areas of Scholarship |
| 2. Enhanced Graduate Training | 2. Innovative Research |
| 3. Internationalism | 3. Global Perspective |
| 4. Experiential Learning | 4. Experiential Learning |
| 5. Sustainable University Platform | 5. Strong Foundations |





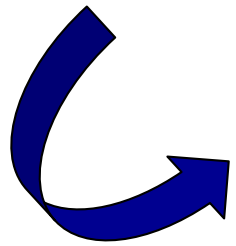
Elements of a Strategic Plan



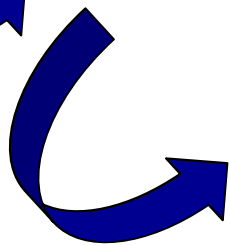


Order of Planning

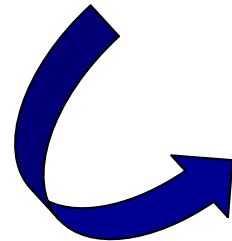
Strategic Planning



Academic Plan



Service/Admin/Capital Plans



Campus Plan

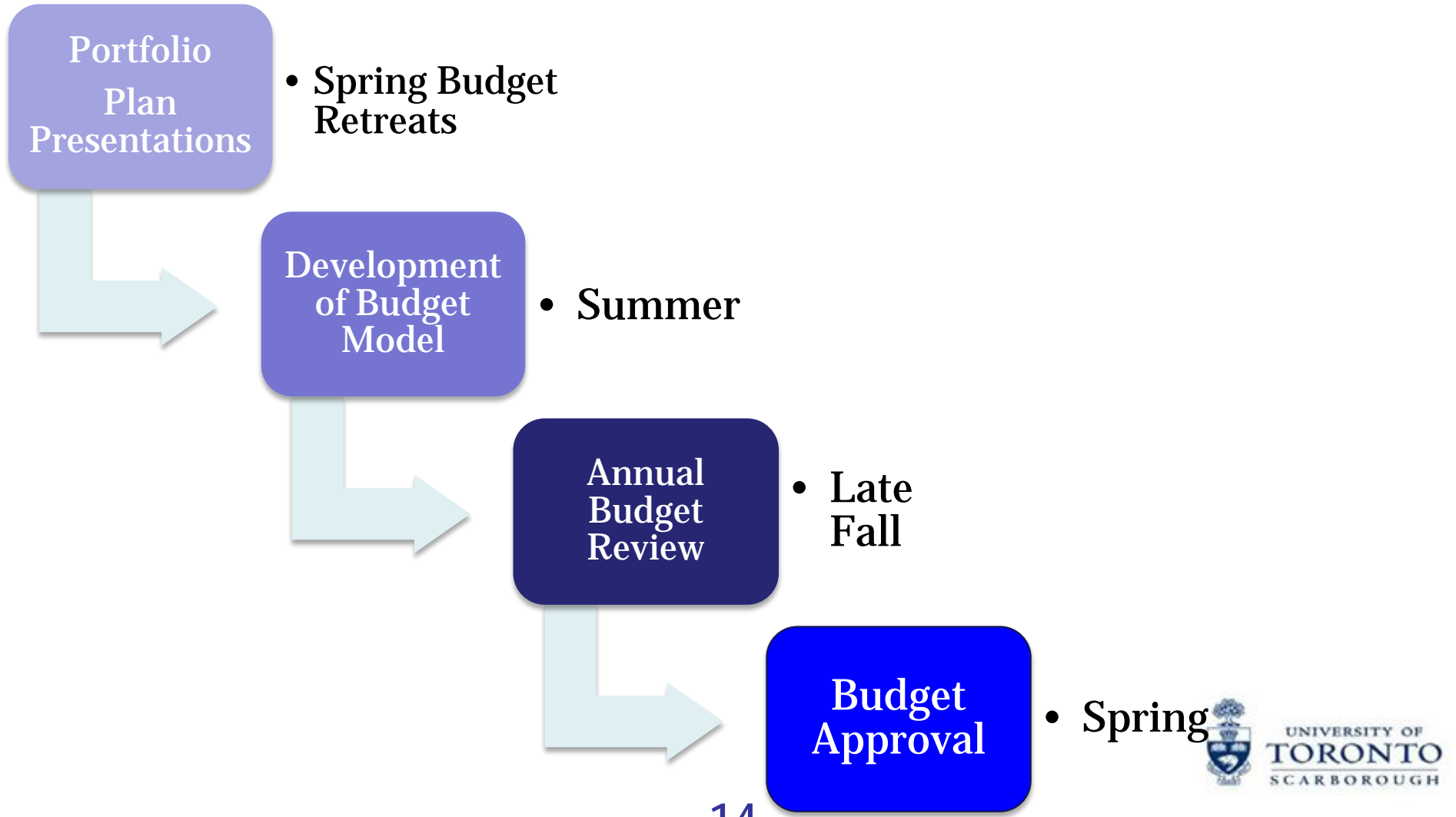


Annual Budget





UTSC Budget Process





Funds

Operating Fund

1. Sources - government grants, tuition, student service fees, investment income, miscellaneous revenues
2. Applications - supporting teaching and administrative activities

Ancillary Fund

1. Sources - user fees from Student Housing & Residence, Parking fees, food & beverage services, conference & retail services
2. Applications - supporting ancillary operations

Research Fund

1. Sources - donations, endowments and research grants and contracts
2. Applications - supporting research activities, student aid and capital infrastructure

Capital Fund

1. Sources - infrastructure targeted government funding and operating funds allocated to capital infrastructure
2. Applications - renovations and major capital construction





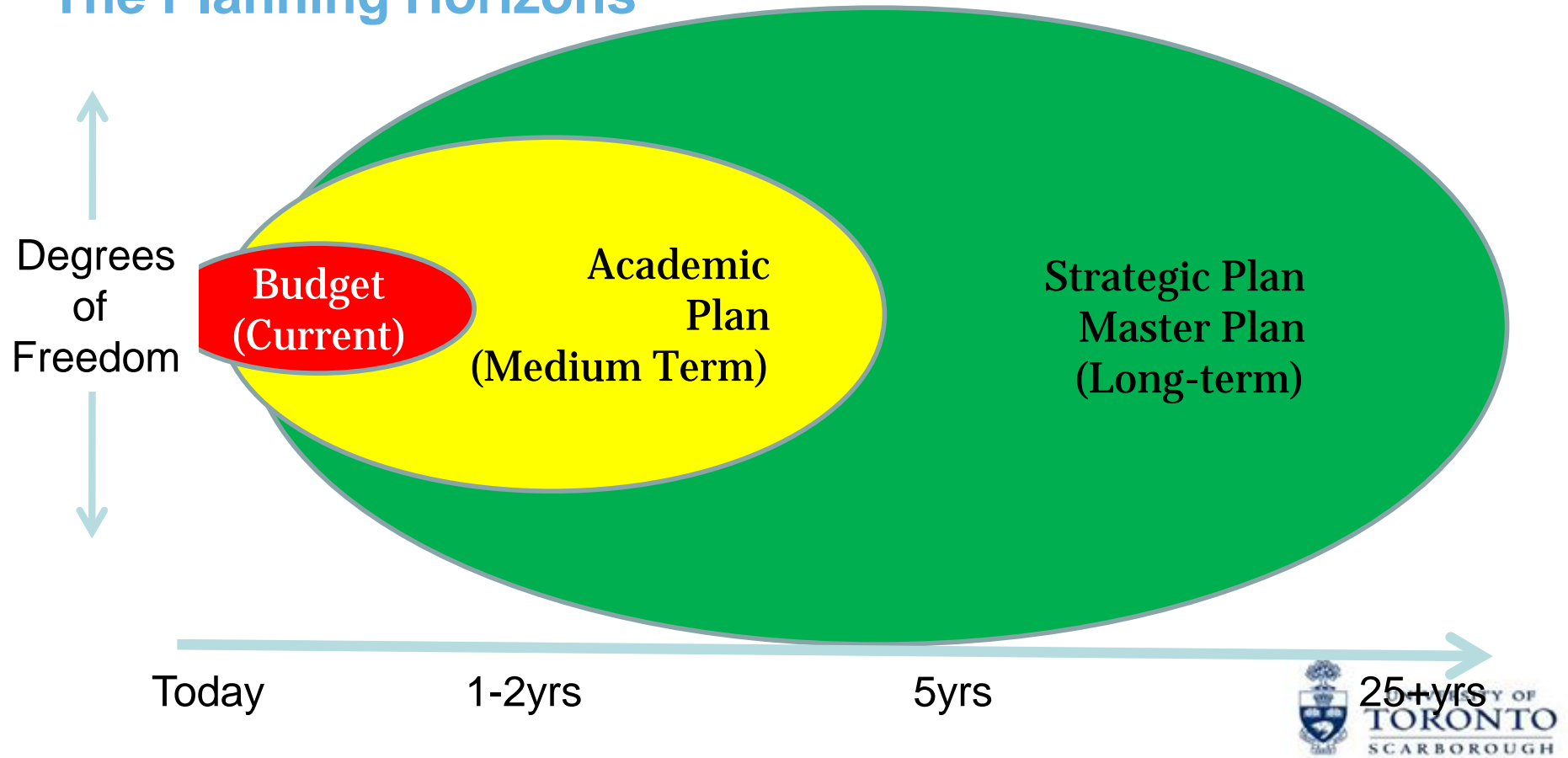
Fiscal and Economic Challenges

- Provincial operating grant revenues have not kept pace with inflation and cost of higher education
- Tuition framework
- Federal and Provincial research funding
- Space challenges





The Planning Horizons





Summary

- **Strategic Plan** - gives campus direction
- **Academic Plan** - sets objects for and targets for our core mandate
- **Service Plans** - are the support plans
- **Campus plan** - is the amalgamation of Academic and Service plans
- **Annual Budget**- the expression of our near-term objectives
- **Scorecard**- will be our tracking tool





Thank-you Questions

Report Number 2 of the UTSC Agenda Committee- November 26, 2013

UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 2 OF THE AGENDA COMMITTEE

November 26, 2013

To the Campus Council
University of Toronto Scarborough.

Your Committee reports that it held a meeting on Tuesday, November 26, 2013 at 4:00 p.m. in the University of Toronto Scarborough , Arts and Administration Building, Room AA 401.

Present: Ms Sara Allain
Mr. Asher Chohan
Ms Sue Graham-Nutter
Dr. Elaine Khoo
Ms Alyssa Moses
Professor Franco Vaccarino

Secretariat: Ms Amorell Saunders N'Daw
Ms Rena Parsan
Mr. David Walders, Acting Assistant Secretary of the Governing Council

This meeting was held in closed session

1. a. Election of Chair *Pro Tempore*

Mr. David Walders, Acting Assistant Secretary of the Governing Council reported that the Chair and Vice-Chair of the Campus Council were unable to attend the meeting, and that By-Law Number 2, Section 6, provided for the election of a Presiding Officer *pro tempore* from among the members of the Committee. The members of the Agenda Committee present agreed unanimously that Ms Sue Graham-Nutter be the Presiding Officer for the meeting.

b. Chair's Remarks

The Acting Chair welcomed members to the meeting.

2. Agenda for the Meeting of the University of Toronto Scarborough Campus Council, Tuesday, December 10, 2013

Report Number 2 of the UTSC Agenda Committee- November 26, 2013

The committee discussed and approved the agenda for the Campus Council meeting on Tuesday, December 10, 2013.

CONSENT AGENDA

3. Date of the Next Meeting- Wednesday, January 22, 2014, 4:00 p.m.- 5:00 p.m.

4. Report of the Previous Meeting- Report Number 1- October 1, 2013

The consent agenda was adopted and the item requiring approval (Item 4) was approved.

The Chair reminded members that the next scheduled meeting of the Committee was Wednesday, January 22, 2014 at 4:00 p.m. in the University of Toronto Scarborough Council Chamber, Arts and Administration Building.

5. Other Business

There were no other items of business.

The meeting adjourned at 4:35 p.m.

Secretary

Chair