

UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOURGH CAMPUS COUNCIL

**REPORT NUMBER 1 OF THE CAMPUS AFFAIRS COMMITTEE**

**September 17, 2013**

To the University of Toronto Scarborough Campus Council,  
University of Toronto Scarborough.

Your Committee reports that it met on Tuesday, September 17, 2013 at 4:00 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

**Present:**

Ms Sue Graham-Nutter (In the Chair)

Ms Marilyn Kwan (Vice-Chair)

Professor Rick Halpern, Dean and  
Vice-Principal (Academic)

Mr. Andrew Arifuzzaman, Chief  
Administrative Officer

Mr. Desmond Pouyat, Dean of Student Affairs

Ms Hivin Alarashi

Ms Sara Allain

Professor Jonathan S. Cant

Mr. Ommer Chohan

Ms Precia Darshan

Ms Kathy Fellowes

Mr. Roger Francis

Ms Hannah Yukari Hori

Ms Lydia V.E. Lampers- Wallner

Mr. Fillippo Raso

Professor Stephen G. Reid

Mr. Tony Rupnarine

Dr. Effie Sauer

Professor Erin L. Webster

Mr. Louis Charpentier, Secretary of the Governing  
Council

Ms Helen Morissette, Director of Financial  
Services

Ms Kim Burbine Richard, Director of Human  
Resource Services

**Secretariat:**

Ms Amorell Saunders D'Naw

Ms Rena Parsan

**Regrets:**

Ms Erin Bradford

Dr. Tarun Dewan

Ms Nicole Dionisio

Ms Sarah Fedko

Professor William Gough

Professor Ken W.F. Howard

Ms Nancy Carolyn Lee

Mr. Kevin Ramlal

Dr. Zohreb Shahbazi

Professor Franco Vaccarino

Professor Lucan Way

Professor Erin L. Webster

**In Attendance:**

Ms Liza Arnason, Director, Student Life

Ms Debbie Bilinski, Director, Office of the Vice-Principal Research

Ms Jennifer Bramer, Director, Academic Advising & Career Centre

Professor Malcolm Campbell, Vice-Principal, Research

Mr. Jim Delaney, Acting Assistant Secretary of the Governing Council

Mr. Brent Duguid, Director, Partnerships & Legal Counsel

Prof. Kristen Menou, Department of Physical and Environmental Sciences (DPES)

Ms Ranziba Nehrin, Vice-President, Academics & University Affairs, Scarborough Campus Students'  
Union

Ms Victoria Owen, Chief Librarian, University of Toronto Scarborough

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Ms Shelley Romoff, Director, Communications and Public Affairs  
Ms Michelle Verbughe, Director, Student Housing & Residence Life

**1. Chair's Remarks and Introductions**

The Chair welcomed the members and guests to the inaugural meeting of the University of Toronto Scarborough (UTSC) Campus Affairs Committee meeting. She introduced herself along with the Vice-Chair, Assessors, and Non-voting Assessors and asked members to introduce themselves.

**2. Orientation**

The Chair gave an Orientation presentation, highlighting the following:

- The Origin of the Campus Council and its Standing Committees;
- Responsibilities of Members;
- The Distinction Between Governance and Administration;
- The Terms of Reference;
- The Calendar of Business; and
- The Rules of Order

The Chair invited the Senior Assessor, Professor Rick Halpern, and the Voting Assessors, Mr. Andrew Arifuzzaman and Mr. Desmond Pouyat, to present an overview of the role, objectives and priorities of their respective portfolios.

**3. Calendar of Business, 2013-14**

The Chair of the Committee and the Secretary of the Governing Council advised members that the proposed Calendar of Business for 2013-2014 had been included in the agenda package. She emphasized that it was a living document and that items would be added or removed as appropriate. Members were encouraged to review the calendar of business on a regular basis. The Governing Council's Calendar of Business was updated weekly (on Fridays)

**4. Revisions to the Policy on Capital Planning and Capital Projects**

At the invitation of the Chair Mr. Louis Charpentier, Secretary of the Governing Council, outlined the governance path for the proposed revision to the *Policy*. He explained that capital projects with a project budget over \$3 million and up to \$10 million (Approval Level 2) would be considered by the Campus Affairs Committee rather than by the Planning and Budget Committee, following this they would proceed to the Academic Board for final consideration. For capital projects with a project budget above \$10 million (Approval Level 3), the same process would occur but projects would proceed to Governing Council following the Academic Board. There were no proposed changes to the approvals for capital projects with a project budget under \$3 million (Approval Level 1). Mr. Charpentier indicated that projects that required borrowing would continue go to the Business Board for consideration. All projects above \$3 million would require approval of the Business Board for execution.

**REPORT NUMBER 1 OF THE UTSC CAMPUS AFFAIRS COMMITTEE – September 17, 2013****5. Proposal to establish the Centre for Planetary Science as an EDU: C**

The Chair invited Professor Rick Halpern to introduce the item. Professor Halpern began by explaining that an EDU was an extra-departmental unit that is organized around emerging research and teaching areas that span disciplines and that there were four categories of EDUs. He explained that the establishment of a Centre for Planetary Science as an EDU: C was important to UTSC and emphasized that, with the Centre, UTSC could become the hub for Planetary Science at the University of Toronto. Professor Halpern advised that the Office of the Dean and the Office of the Vice Principal Research (UTSC) would provide seed funding for the Centre's immediate operational needs, and that funding has also been provided by the Faculty of Arts and Science. There is a clear expectation that the Centre would find stable and ongoing resources through successful fundraising efforts in the spheres of scientific grants and philanthropic donations. In the discussion following the presentation a member asked about the criteria for funding specific proposals and whether funds would be diverted from other program areas to fund the Centre for Planetary Science. A response that this would not be the case was provided by Professor Halpern.

On motion, duly moved and seconded,

**YOUR COMMITTEE RECOMMENDS**

**THAT** the creation of the Centre for Planetary Sciences be approved effective immediately.

**6. Presentation on governance structure for Toronto Pan Am Sports Centre (TPASC)**

The Chair invited Mr. Andrew Arifuzzaman to present the proposed governance structure for the Toronto Pan Am Sports Centre (TPASC). He provided a brief background and status update on the facility. Mr. Arifuzzaman explained that the facility would be co-owned between the City of Toronto and the University of Toronto, and that the co-ownership agreement set out the fundamental principles, rights and obligations of the City and University as Co-Owners of TPASC, while the Unanimous Shareholders Agreement set out the relationship between the City and University as Shareholders of the TPASC corporation. Mr. Arifuzzaman concluded by saying that the University would provide staffing for programming of UTSC activities. In the discussion that followed a member asked what would happen to any operating surpluses generated by the Facility. Mr. Arifuzzaman replied that any surplus revenues would be used for maintenance, renovations and repairs. In response to a question about the fee structure for non-UTSC students Mr. Arifuzzaman indicated that those details were being worked out. A member asked how the City and the University would resolve deficit issues, in response Mr. Arifuzzaman said that the partners were contractually obligated to work with one another to resolve any such issues. Finally, in response to a question as to whether the facility operator would be the tie-breaker on key issues, Mr. Arifuzzaman indicated that key issues would need to be taken to the Board which would then provide direction to Management on how they should be resolved.

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**CONSENT AGENDA**

**7. Date of the Next Meeting- Wednesday, November 13, 2013, 4:00- 6:00 p.m.**

The Chair reminded members that the next scheduled meeting of the Committee was Wednesday November 13, 2013 at 4:00 p.m. in the University of Toronto Scarborough Council Chamber, Arts and Administration Building.

**8. Other Business**

There were no other items of business.

The meeting adjourned at 6:26 p.m.

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Secretary

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Chair

September 20, 2013