

UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

**REPORT NUMBER 2 OF THE CAMPUS AFFAIRS COMMITTEE**

**November 13, 2013**

To the University of Toronto Scarborough Campus Council,  
University of Toronto Scarborough

Your committee reports that it met on Wednesday, November 13, 2013 at 4:00 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

**Present:**

Ms Sue Graham-Nutter (Chair)  
Ms Marilyn Kwan (Vice-Chair)  
Professor Rick Halpern, Dean and Vice-Principal (Academic)  
Mr. Andrew Arifuzzaman, Chief Administrative Officer  
Mr. Desmond Pouyat, Dean of Student Affairs  
Ms Sara Allain  
Professor Jonathan S. Cant  
Ms Precia Darshan  
Dr. Tarun Dewan  
Ms Nicole Dionisio  
Ms Sarah Fedko  
Ms Kathy Fellowes  
Mr. Roger Francis  
Ms Hannah Yukari Hori  
Ms Lydia V.E. Lampers-Wallner  
Ms Nancy Carolyn Lee  
Dr. Effie Sauer  
Dr. Zohreb Shahbazi  
Professor Lucan Way

**Non-Voting Assessors:**

Ms Helen Morissette  
Ms Kim Richard

**Secretariat:**

Mr. Anwar Kazimi  
Ms Amorell Saunders N'Daw  
Ms Rena Parsan

**Regrets:**

Ms Hivin Alarashi  
Ms Erin Bradford  
Mr. Ommer Chohan  
Professor William A. Gough  
Professor Ken W.F. Howard  
Mr. Kevin Ramlal  
Mr. Filippo Raso  
Professor Stephen G. Reid  
Mr. Tony Rupnaraine  
Professor Erin L. Webster

## **1. Chair's Remarks**

The Chair welcomed members to the meeting. She reported that the Governing Council at its meeting on October 30, 2013 approved a number of revisions to the Term of Reference for the University Affairs Board. One of the changes provided for the Chair of the UTSC Campus Affairs Committee, or his or her designate, to serve as a member of the University Affairs Board. The Chair reported that she planned to attend future University Affairs Boards meetings and report back to the Committee relevant items of business.

## **2. Voting Assessor Reports**

Professor Rick Halpern, Dean and Vice-Principal (Academic), updated the Committee on the status of the Centre for Planetary Sciences. He reported that the Centre was launched on October 18, 2013, which coincided with Marc Garneau's visit to the campus. The event was well attended and received good media coverage. Professor Halpern also mentioned that Sessional Dates for 2014-15 were brought to the Academic Affairs Committee for information at the November 12, 2013 meeting. Mr. Andrew Arifuzzaman, Chief Administrative Officer, made note that the federal and provincial governments had announced a Sport Legacy Fund to ensure that the Pan Am facility at UTSC would continue to remain at an international standing long after the games closed in 2015. He reported that in the first three years of the fund TPASC would receive approximately \$4.1 million dollars. In the future the allocation would be determined by the Legacy Fund Allocations Committee, based on annual business plans submitted by the University.

## **3. Orientation to UTSC Strategic and Operations Planning**

Mr. Arifuzzaman presented an overview of the UTSC Strategic and Operations Planning process. Mr. Arifuzzaman informed the Committee that Vice-President and Principal, Professor Franco Vaccarino would be presenting the UTSC Strategic Plan at the February 5, 2014 Campus Council meeting for approval. The presentation provided an overview of the strategic planning process, the budget process (including a description of the types of funds, and the fiscal and economic challenges), and a description of the scorecard (tracking mechanism)<sup>1</sup>.

In response to a question from the Chair, Mr. Arifuzzaman indicated that the Committee would receive a dashboard, which was a short document with key indicators. A member asked how the UTSC budget process intersected with the St. George and UTM processes. Mr. Arifuzzaman replied by stating that budget approvals were made at an institutional level and budget allocation

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<sup>1</sup> See Presentation Attached

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decisions were made locally.<sup>2</sup> Mr. Desmond Pouyat, Dean of Student Affairs, indicated that the Student Services Fee budget, the Athletics and Recreation budget, and the Health and Wellness budget were dealt with in a separate process, and reported that those budgets were to be brought to the Campus Affairs Committee for recommendation to Campus Council in Cycle 5. Professor Halpern added that a significant revenue element in the operating budget was the BIU (basic income unit) per student funding from the Ontario government, which effectively have been frozen for many years.

**CONSENT AGENDA**

**4. Report of the Previous Meeting: Report 1- September 17, 2013** *(for approval)*

**5. Business Arising from the Report of the Previous Meeting**

**6. Date of the Next Meeting- Tuesday, January 7, 2014, 4:00 p.m. - 6:00 p.m.**

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the consent agenda be adopted and the item requiring approval be approved.

The Chair reminded members that the next scheduled meeting of the Committee was on Tuesday, January 7, 2014 at 4:00 p.m.

**7. Other Business**

A member requested more quantitative budget figures in the proposals that were coming forward for approval.

The Chair directed members' attention to the postcards distributed around the table, which were promoting the 2014 Elections process. She encouraged members to share the postcard with anyone interested in getting involved in governance at the University of Toronto.

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<sup>2</sup> Secretary's Note: The University's Operating Budget is approved by the Governing Council after first being considered by Planning & Budget Committee, the Academic Board and the Business Board.

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The meeting adjourned at 4:57 p.m.

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Secretary

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Chair