University of Toronto Scarborough Campus Council

CAMPUS AFFAIRS COMMITTEE

Wednesday, April 30, 2014

4:00 p.m.

UTSC Council Chamber, Arts and Administration Building, Room AA 160

1265 Military Trail

AGENDA

1. **Chair's Remarks**

2. **Assessors Reports**

3. **Annual Reports** *(for information)*
    a. Recognized Campus Groups
    b. Campus Police Services
    c. Community Partnerships and Engagement

4. **UTSC Council on Student Services (CSS): Proposed Revisions to Terms of Reference** *

Be It Recommended to the University of Toronto Scarborough Campus Council,

THAT the proposed revisions to the University of Toronto Council on Student Services Terms of Reference ("Constitution" and "By-Laws") recommended by the Dean of Student Affairs, Mr. Desmond Pouyat, and detailed in the proposal dated April 9, 2014, be approved, effective May 1, 2014.

* Documentation Attached
** Documentation for consent included. This item will be given consideration by the committee only if a member so requests. Members with questions or who would like a consent item discussed by the Committee are invited to notify the Secretary, Ms Amorell Saunders N'Daw at least 24 hours in advance of the meeting by telephone at 416-287-5639 or email at
saunders@utsc.utoronto.ca
*** Documentation to follow

CONSENT AGENDA**

5. **Report of the Previous Meeting: Report 5 – March 26, 2014 ****(for approval)*

6. **Business Arising from the Report of the Previous Meeting**

7. **Date of the Next Meeting –** Tuesday, September 16, 2014

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8. **Other Business**

* Documentation Attached
** Documentation for consent included. This item will be given consideration by the committee only if a member so requests.
Members with questions or who would like a consent item discussed by the Committee are invited to notify the Secretary, Ms
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saunders@utsc.utoronto.ca
*** Documentation to follow

UNIVERSITY OF
TORONTO
S C A R B O R O U G H

OFFICE OF THE CAMPUS COUNCIL

FOR INFORMATION   **PUBLIC**   **OPEN SESSION**

TO: UTSC Campus Affairs Committee

SPONSOR: Desmond Pouyat, Dean of Student Affairs
CONTACT INFO: (416) 287-7673, dpouyat@utsc.utoronto.ca

PRESENTER: See Sponsor
CONTACT INFO:

DATE: Wednesday, April 30, 2014

AGENDA ITEM: 3a

ITEM IDENTIFICATION:

Annual Report: UTSC Recognized Campus Groups

JURISDICTIONAL INFORMATION:
Section 5.9 of the UTSC Campus Affairs Committee Terms of Reference states that the Committee receives annually, from the appropriate administrators, reports on services within its areas of responsibility, including campus organizations.

GOVERNANCE PATH:

1. **Campus Affairs Committee [For Information] (April 30, 2014)**
2. University Affairs Board [For information] (May 27, 2014)

PREVIOUS ACTION TAKEN:
During the 2012-13 academic year, these reports were provided to the University Affairs Board.

HIGHLIGHTS:

In accordance with the university's *policy on recognition of campus groups*, this is a report on administrative decisions to grant, deny or withdraw recognition for groups based on the UTSC campus for the 2013-14 academic year.

- There are 192 groups listed in this memorandum that have been granted recognition including 40 new groups and 152 groups seeking renewal of recognition
- Recognition has not been denied nor withdrawn from any group

Campus Group Membership data is provided in this report revealing that:

- The cumulative number of UTSC members of all recognized campus groups is 19, 433
- The average number of UTSC members per group is 101

FINANCIAL IMPLICATIONS:
There are no net financial implications for the campus' operating budget.

RECOMMENDATION:
The report is presented for information only.

DOCUMENTATION PROVIDED:
Annual Report 2013: UTSC Campus Groups

MEMORANDUM

To: Members of the Campus Affairs Committee

From: Desmond Pouyat

Date: April 11, 2014

Subject: UTSC Recognized Campus Groups, 2013-14

The size and diversity of the student community at the UTSC campus provides an extraordinary number of opportunities for students to participate in a vast array of activities undertaken by campus organizations. Participation in these groups forms an integral part of the student experience. Campus groups contribute in a variety of ways to the educational, intellectual, recreational, social and cultural life of the University community. For many students, involvement in voluntary campus organizations is not only a traditional part of campus life, it forms a significant component of their learning while at the University.

Many recognized campus organizations engage in co-curricular activities which enrich the participation of their members in their own academic programs. Involvement in a campus organization can also provide significant learning opportunities for students with respect to leadership, civic and community engagement, and organizational capacity. Since many campus organizations address the complex issues of the world around us, engagement in a campus group can often provide important opportunities to be exposed to different ideas and perspectives. This helps the University provide meaningful opportunities for debate and dissent, and fosters the development of students' understanding of difference. Finally, participation in campus groups provides one means by which students integrate and engage with small communities within the University of Toronto.

In accordance with the University's *Policy on Recognition of Campus Groups*, this is a report on administrative decisions to grant, deny or withdraw recognition for groups based on the UTSC campus in this academic year. The campus groups listed below have been granted recognition until September 30, 2014.

All groups that have been granted recognition for the 2013-14 academic year are listed in this memorandum.

Recognition of campus groups by the University provides a number of basic benefits and opportunities:

1) the right to use the name of the University in the name of the group and in conjunction with group activities;
2) eligibility to University facilities and meeting spaces at no cost or at a lower cost compared to external organizations;
3) eligibility to apply for temporary office space;
4) access to web site hosting services for the organization and other Internet services;
5) listings in directories provided to the University community and to the public as an official University of Toronto campus group;
6) verification letters confirming recognition status (sometimes required by banks and other external organizations); and
7) access to other services and resources.

An organization seeking recognition must submit an annual application to the Department of Student Life and a copy of group's constitution. The constitution should outline the group's purpose, objectives and procedures. It should address organizational structure, membership, meetings, the election or appointment of members in leadership positions, amendments to the constitution, and rules of conduct. A commitment to democracy and accountability to members should also be reflected.

Full membership in a recognized campus group (including eligibility to vote and serve in a leadership position) must be open to any member of the University community (including all students, staff, faculty and alumni) from any division. While discriminatory membership practices are not allowed, it is acknowledged that certain groups could well be homogeneous in nature without being discriminatory. Status as non-voting members may be extended to interested persons from outside the University.

Groups seeking recognition by the University must be genuine campus organizations and generally non-profit in nature. A recognized campus group cannot be controlled by any external body. However, many organizations are affiliated with provincial, national or international bodies and other external groups.

Under the terms of the *Policy*, the University will not attempt to censor, control or interfere with any group on the basis of its philosophy, beliefs, interests or opinions expressed unless and until these lead to activities which are illegal or which infringe the rights and freedoms of others within the community. By the same token, recognition as a campus group implies neither endorsement of a group's beliefs or philosophy, nor the assumption of legal liability for the group's activities.

Please note that pursuant to the *Policy*, the recognition of groups which draw their membership from only one academic division is delegated to the governance body of that division.

It is important to note that there are hundreds of additional clubs, many athletics and recreation activities, Hart House clubs and committees, as well as recognized campus groups based on other campuses which, while not listed here, add significantly to the educational, intellectual, recreational, social and cultural life of the U of T community. In addition, many students are

involved in student governments, college and faculty student societies, course unions, and departmental student associations.

Recognition Granted

As of April 11, 2014, recognition has been granted by the Department of Student Life to the following organizations for this academic year. More information about these organizations is available on-line at http://utsc-campusgroups.ca/

Advent Light
Afghan Student Union
African Student Association
Agape Impact
AIESEC Toronto
Amnesty International
Anthropology and Health Studies Association of University of Toronto Scarborough
Arab Students' Foundation
Armenian Students' Association
Arts, Culture and Media Student Association
Asian Christian Fellowship
Aspire Youth @ UTSC
Association for Multiculturalism and Philanthropy
Association of Mathematical and Computer Sciences Students
Association of Philosophy Students
Badminton Club
Bangladeshi Students Association Scarborough
Because I Am A Girl at University of Toronto Scarborough
Best Buddies Canada
Big Brothers Big Sisters Toronto at University of Toronto Scarborough
Biology Students' Association
Bloomberg Aptitude Test at UTSC
Brainwave Board Game and Trivia Society
Breast Cancer Charity Events
Campus Association for Baha'i Studies
Canadian Asian Student Society (C.A.S.S)
Canadian Entrepreneur's Organization (CEO)
Career Path Association
Caribbean Connections UTSC
Casual Activists for the Less Fortunate
Catholic Student Association
Change The World for All
Cheer Team
Chemistry Society UTSC
Chinese Magazine at the University of Toronto Scarborough
Chinese Music Club
Chinese Students and Scholars Association at UTSC

Chinese Undergraduate Association
Choose Humanity
Christian Unity Project
Christians on Campus at the University of Toronto Scarborough
Club Arts and Design
Concurrent Teacher Education Program Student Association
Connext
Co-op Students' Association
Coptic Christian Student Association
Culturally Diverse Student Association
Creative Organization of Writers
Dare to Dream Dance Crew
Debating Union at the University of Toronto Scarborough Campus
DECA UTSC
East African Society
Emergency Medical Response Group
Entreprenueurial Action Us
Environmental and Physical Sciences Students' Association
Equilibrium Entrepreneurs
FIGHTING FOR HOPE
Filipino Students' Association
Free the Children at UTSC
Friends of Médecins Sans Frontières / Doctors Without Borders
Frontier College @ U of T Scarborough
Fusion Radio
Geography and City Studies Student Association
Graduate Association for Professional Skills
Graduate Students' Association at Scarborough
Greek Students' Association
Han Chinese Culture Association
Healing Sounds of Music Scarborough Chapter
Heart and Stroke Foundation University of Toronto Scarborough Chapter
Hindu Students' Council
Historical and Cultural Studies Student Association
Humanists
IMANI: The Black Students' Alliance
Improv at University of Toronto Scarborough
Indigenous Student Association
International Development Studies Students' Association
International Friendship Club
Investment Society
Ismaili Muslim Students' Association
Just A Cause
Knowledge is Power
Korean Organization at University of Toronto Scarborough
Latin American Students' Association

Logos Fellowship (Scarborough Campus)
Love Your Neighbour Club
Management and Economics Students' Association
Mandarin Christian Fellowship
Mature Student Association at the University of Toronto Scarborough
Medical School Mentors
Medicine, Education and Development for Low Income Families Everywhere
Meditation and Consciousness Club
Medius
Melange UTSC
Mental Health Student Association
Mixed Martial Arts Club
Multicultural Philanthropy Association
Muslim Students' Association
Novelty: The Chinese Students' Association
Nspire Innovation Network
OneProsper International
Operation Smile Student Club - UTSC
Other Half :UTSC
Oxfam Canada at UTSC
Pakistani Students Association
Poker Academy
Political Science Student Association
Power to Change
Project A The Anime Club
Psychology and Neuroscience Departmental Association
Relay for Life at UTSC
Republic of China Student Association (ROCSAUT)
Rotaract Club at the University of Toronto Scarborough
Save the Children at University of Toronto Scarborough
Scarborough Campus Archery Club
Scarborough Campus Artist Network
Scarborough Campus Basketball Club
Scarborough Campus Hockey Players Association
Scarborough Campus OUT
Scarborough Campus Punjabi Association
Scarborough Campus Students' Union
Scarborough Chinese Christian Fellowship
Scarborough College Athletics Association
Scarborough Swagg
Scarborough Toastmasters
Scarborough's Volunteers for Intercultural and Definitive Adventures
Shutterbugs Photography Club
Singapore Student Association
South Asian Alliance
Students For Make A Wish

Students for Partners in Health: Toronto UTSC Chapter
Students of English Literature and Film at UTSC
Students of Sociology at University of Toronto Scarborough Campus
Students' Residence Council
Table Tennis Association at the University of Toronto Scarborough
TEDxUTSC
Thaqalayn Muslim Association
The Art of Communication
The Best Damn Sports Club Period
The Breast Cancer Awareness Club
The Bull & Bear Society
The Comic Book Club
The French Department Student Association
The Marketing Group
The Underground
The Young Liberal Association at UTSC
Toronto Students for Justice in Palestine
Tribe
Ummah United
UNICEF
United Team for Fusion in Study and Entertainment
University Bible Fellowship
University Learning Advantage
University of Toronto at Scarborough Chartered Professional Accountants of Ontario
Association
University of Toronto Easy-Book Book Exchange Association
University of Toronto International Health Program @ UTSC
University of Toronto Model United Nations at Scarborough
University of Toronto Sanguosha Organization
University of Toronto Scarborough Campus Chinese Club
University of Toronto Scarborough Campus Conservative Association
University of Toronto Scarborough Campus Drama Society
University of Toronto Scarborough Campus Quidditch
University of Toronto Scarborough Campus Tamil Students' Association
University of Toronto Scarborough Debate Club
University of Toronto Scarborough Pre-Law Society
University of Toronto Scarborough: Jamaican Canadian Student Affiliation
University of Toronto Student Association of Malayalees
University of Toronto's Networking Association
UpStart Innovation Society
Urban Non-Violent Initiatives Through Youth
uSeekers
UTSC ASSASSINZ
UTSC Breakers
UTSC Climbing Club
UTSC Jewish Student Life

UTSC Juxtaposition
UTSC Music Society
UTSC Scartan Dragonboat Team
UTSC Students For Liberty
Valhalla
Varsity Christian Fellowship
Volunteers Around the World
Wing Chun Association
Wish-A-Million
Women in Business
Women's and Gender Studies Student Association
Women's Centre
World Fit For Children at the University of Toronto
World Is Moe
World University Service of Canada
World Vision-University of Toronto Scarborough
Youths for Christ

Recognition Denied

As of April 11, 2014, no groups have been denied recognition.

Recognition Withdrawn

As of April 11, 2014, recognition has not been withdrawn from any group.

Recognition Statistics for the Department of Student Life as of April 9, 2014

Summary of the applications for recognition received this year:

Total Number of Applications: **212**

Recognition Granted: **192**
Recognition Denied: **0**
Recognition Withdrawn: **0**

Application Closed: **10** Application
Withdrawn by Group: **2**[1]

Applications under Review: **8**
Applications from New Groups: **48**[2]
Applications from Groups Seeking Renewal of Recognition: **152**

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[1] Two groups (Fou de Français and Club Francophone) withdrew applications in order to unite and submit one new application to create The French Department Student Association
[2] Figure includes applications under review

Membership Data:[3]
Cumulative Total Number of U of T Members of all Recognized Campus Groups: **19, 433**
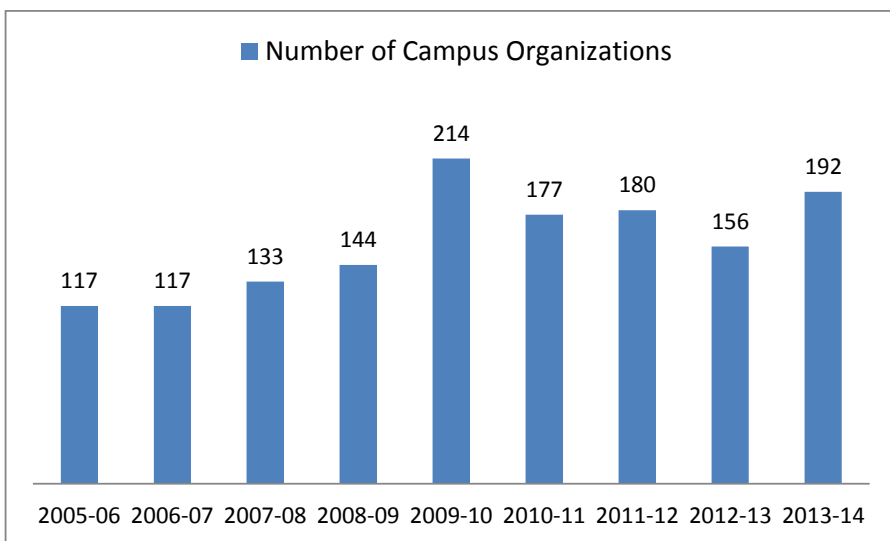Average Number of U of T Members per Group: **101**
Number of Groups with Fewer than 20 U of T Members: **74**
Number of Groups with 20 to 100 U of T Members: **66**
Number of Groups with Greater than 100 Members: **41**
Number of Groups that did not report the number of U of T Members: **11**

Numbers of Campus Groups Recognized in Previous Years:[4]

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[3] Membership figures are supplied by the groups at the time of application and are not verified. U of T membership numbers include all University of Toronto community members (i.e., student, staff, faculty and alumni). Student membership numbers are not reportedly separately.
[4] Given the change in governance structure, the reporting year for 2013-14 is a month shorter than in previous years. The 2013-14 numbers reflect Club Recognition status as of April 11, 2014 whereas in previous years, the Club Recognition numbers were generated for the University Affairs Board meeting in May.

UNIVERSITY OF **TORONTO** SCARBOROUGH

OFFICE OF THE CAMPUS COUNCIL

FOR INFORMATION   **PUBLIC**   **OPEN SESSION**

TO: UTSC Campus Affairs Committee

SPONSOR: Andrew Arifuzzaman, Chief Administrative Officer
CONTACT INFO: (416) 287-7108, arifuzzaman@utsc.utoronto.ca

PRESENTER: Gary Pitcher, Director, Campus Safety, Issue and Emergency
CONTACT INFO: Management
                       (416) 287-7539, gpitcher@utsc.utoronto.ca

DATE: Wednesday, April 30, 2014

AGENDA ITEM: 3b

ITEM IDENTIFICATION:

Annual Report: UTSC Campus Police Services

JURISDICTIONAL INFORMATION:
Section 5.9 of the UTSC Campus Affairs Committee Terms of Reference states that the Committee receives annually reports on services from the appropriate administrators within its areas of responsibility, including campus police.

GOVERNANCE PATH:

1. **UTSC Campus Affairs Committee [For Information] (April 30, 2014)**
2. University Affairs Board [For Information] (May 27, 2014)

PREVIOUS ACTION TAKEN:
No previous action in governance has been taken on this project.

HIGHLIGHTS:

Community Based Policing is a philosophy of policing that redefines the roles and relationships between the police and the community. It requires shared ownership; decision making; and accountability; as well as a sustained commitment from both the police and the community. This policing model is well entrenched in the practices of the campus police. In 2013 the UTSC Campus Community Police responded to 5,830 calls for service within our community. The vast majority of these calls involved assisting the various sectors of our community in fulfilling their mission of adding value to our student's experience.

Although the campus is not immune to influences that are found in every segment of our society, the Statistical Overview on page 6 of this report indicates that this is a very safe community. 2013 saw a further strengthening of our relationship with outside agencies such as the Toronto Police Service's 43 Division, which provides us with a clearer picture of influences in the area which may impact upon our community, allowing for proactive interventions to be put in place. The UTSC Campus Community Police look forward to further building upon our successes to ensure an even safer environment for our students, faculty and staff.

FINANCIAL IMPLICATIONS:
There are no net financial implications for the campus' operating budget.

RECOMMENDATION:
The report is presented for information only.

DOCUMENTATION PROVIDED:
Annual Report 2013: UTSC Campus Police Services

Annual Report
Campus Community Police Services
University of Toronto at Scarborough

2013

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Introduction

At the University of Toronto Scarborough we believe that developing a safe and secure environment is a shared responsibility. The University of Toronto Scarborough Campus Community Police provides effective support to our Community in achieving that goal.

The primary responsibility for the protection of persons and property within our community is assigned to the Campus Community Police. Methods and approaches to assist in achieving a safe and secure environment are developed through numerous community policing programs run in concert with the community. Our two main goals are to support the academic mission of the University, while adding value to our students' experience here.

The University of Toronto Scarborough is comprised of students, staff, and faculty that represent virtually every region of the world. This pluralistic, multi-cultural environment provides an exciting foundation in which our future leaders can live, play, and learn. We truly believe that Tomorrow Is Created Here!

The University of Toronto Scarborough Campus Community Police performs the following services:

- Engaging in community policing initiatives in partnership with our diverse staff, students, and faculty;

- Acting as first responders to all emergencies on campus;

- Conducting the initial investigation into all criminal and provincial offences that occur on campus, or off campus but reported to Campus Police;

- Identifying all offences that fall within the mandate of the Toronto Police Service and liaising with 43 Division to assist in these investigation as required;

- Assessing risk levels presented by the visit of various V.I.P.'s, presentations and/or protests, and when necessary, developing and executing security protocols;

- Providing a uniformed presence on campus including mobile patrol, bicycle patrol and foot patrol officers.

- Providing security for all events on campus.

With the grand opening of the $78-million Instructional Centre, UTSC added 25 per cent more academic learning space to our campus and signaled the beginning of our expansion into the North Campus. Construction of the Aquatics Centre and Field House complex is now well underway, a facility that will host the Pan/Parapan American Games in 2015 and provide our students and the local community with a world class fitness and training centre right in our own backyard.

On October 8, 2013 The University of Toronto Scarborough broke ground for a new technologically advanced Environmental Science and Chemistry Building. This project is scheduled for completion in July 2015. The innovative 110,000 square foot facility will be located just north Ellesmere Road and will provide sustainable and flexible research and study space for students and faculty. Housing two disciplines in the Department of Physical and Environmental Science, the building will feature research and teaching laboratories, an analytical instrumentation centre, office and meeting space, a librarian office, a police office, seminar rooms and multi-purpose space.

The University of Toronto Scarborough Campus Community Police provides effective support to our Community, ensuring that prescribed service standards are met while ensuring the administration,

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promotion and support of professionalism are upheld. These standards include the practices, conduct, appearance, ethics and integrity of its members, with a goal to strengthen public confidence and co-operation within the community.

The Campus Police department is comprised of an approved strength of 15 Special Constables. Two additional Special Constables have been seconded from the St. George Campus for a one year period to meet operational needs, including maternity leave. In addition, there is a complement of 6 licensed security guards. The Campus Police recently underwent an operational reorganization that saw the elimination of its parking enforcement officers, with that task now being undertaken by the Toronto Police Parking Services.

Strategic approaches are a predominant aspect of community policing within our academic setting, comprised of initiatives such as providing educational material on campus safety to first year students, training seminars, theft prevention programs, strategic patrol initiatives, and taking part in various committees. Enforcement, although always available to the officers, is a tool that is utilized to enhance public safety within our community.

The criminal statistics for UTSC included in this report continue to demonstrate that we are a very safe community. Crimes against persons are minimal and are generally very minor in nature.

Overall, we have experienced a small increase in the criminal offenses reported to Campus Police. This increase, however, also coincides with an increase in the types of offenses included in the "Other Offences" category, many of which were initiated by officers on patrol, as well as the increase in the size of our campus.

Organizational Overview

The Manager of UTSC's Campus Community Police Services reports to the Director of Campus Safety, Issue and Emergency Management, who in turn reports to the Chief Administrative Officer. The Manager and the Staff Sergeants of the UTSC Special Constable Services are responsible for the management and general supervision of all Corporals and Special Constables, while the Corporals are responsible for the supervision of the Special Constables on duty. Managers are generally on duty from 9:00 a.m. – 6:00 p.m. Monday to Friday and on call and available at other times. At all times there is a Corporal on duty and designated as shift supervisor, and who is responsible for supervising between 1 and 4 officers.

The UTSC Campus Community Police department is comprised of one manager, two staff sergeants, four corporals, and ten special constables. This group is complemented by six Building Patrollers and an administrative assistant. Dispatching and telephone enquiry services are provided by the communications section situated at the St. George Campus Police Office.

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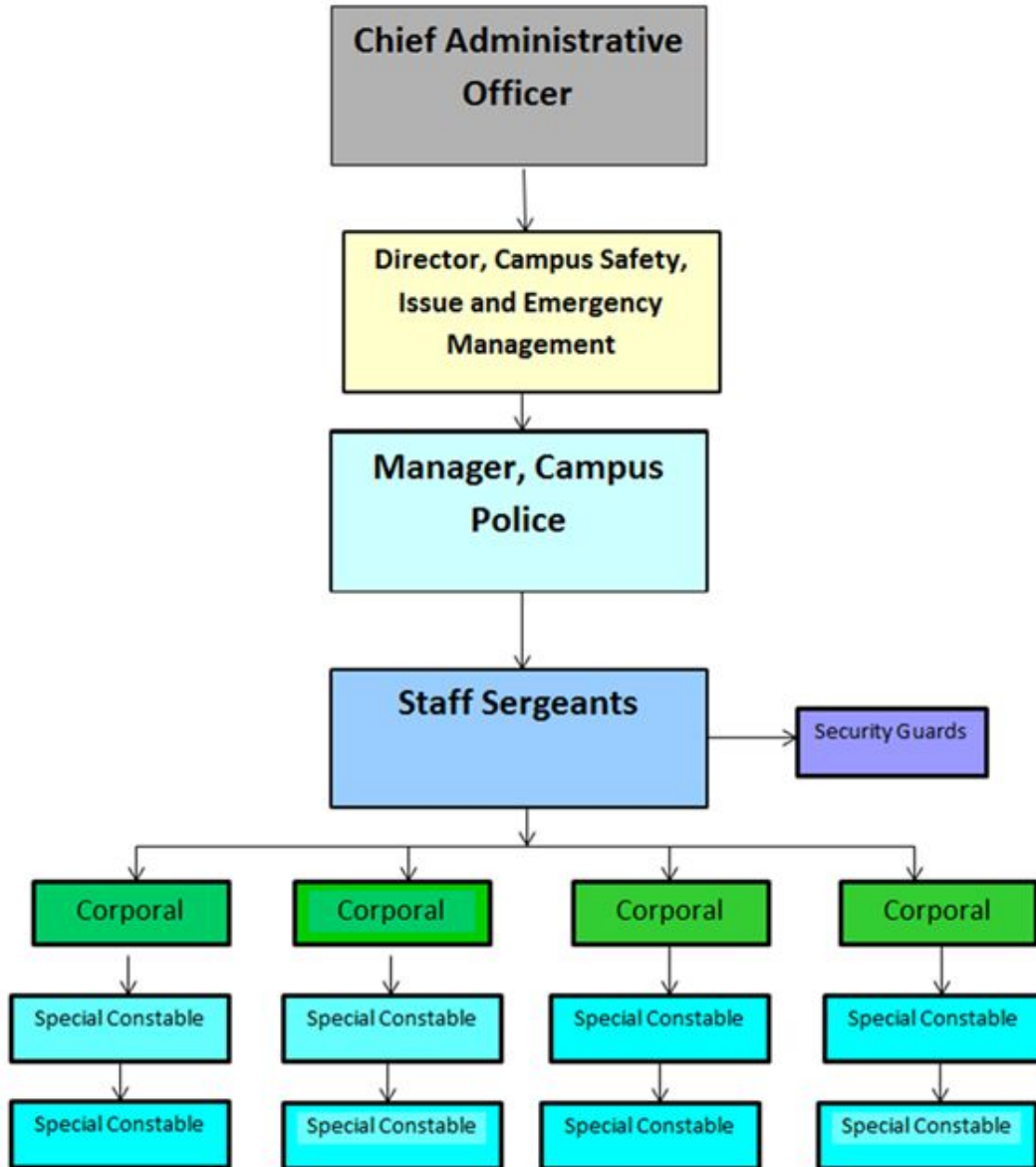
Operations

In 2013, the UTSC Campus Police continued with many community policing partnerships to serve our community. Our community is represented by students from virtually every part of the world. Some of our students come from areas where the community and police do not enjoy good relationships; this emphasizes the need for constructive community policing projects to remove both systemic barriers and introduce these students to an ideal policing model.

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Statistical Overview

Incident Types	2011	2012	2013	13 v 12
Break and enter	4	14	5	-9
Robbery	1	1	4	3
Theft Over $5000	0	0	0	0
Theft Under $5000	78	77	79	2
Theft Bicycles	7	16	14	-2
Possess stolen property	0	0	0	0
Disturb Peace	1	0	0	0
Indecent Acts	0	2	1	-1
Mischief/Damage	23	13	19	6
Other Offences	1	10	24	14
Sexual Assaults	1	2	1	-1
Assault	4	4	8	4
Impaired Driving	0	1	2	1
Criminal Harassment	1	1	3	2
Threatening	0	0	2	2
Homophobic/Hate Crimes	1	0	2	2
Homicide	0	0	0	0
Crime Occurrences	**122**	**141**	**164**	**23**

Other Activity	2011	2012	2013	13 v 12
Arrest Warrants	0	0	0	0
Alarms	508	356	462	106
Fire Alarms	25	43	133	90
Assist other police	2	5	21	16
Assist Community Member	0	380	437	57
Disturbances	0	4	4	0
Demonstrations/Protests	0	0	0	0
Inv. Suspicious Persons	17	75	106	31
Inv. Suspicious Circumstances	7	93	106	13
Trespasser Charged	0	15	14	-1
Trespasser Cautioned	13	6	16	10
Medical Assistance	91	145	138	-7
Insecure Premises	0	16	31	15
Motor Vehicle Collision	14	16	33	17
Mental Health Act	12	11	15	4
Suicide/Attempt Suicide	0	0	2	2
Sudden Death	0	0	1	1
Fires	7	6	7	1

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Property Offences
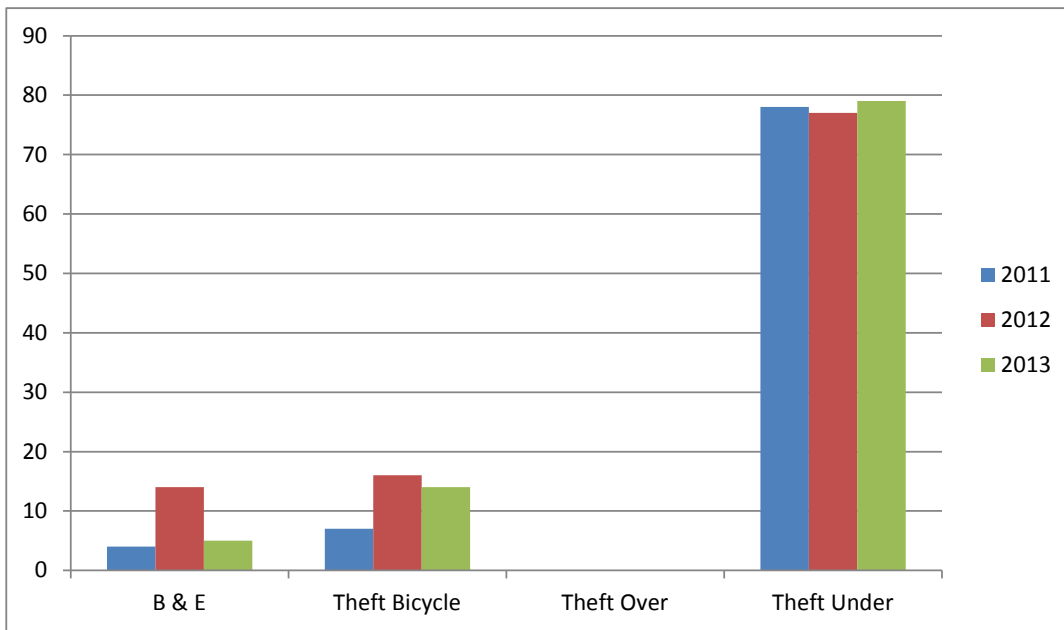
Offences Against The Person

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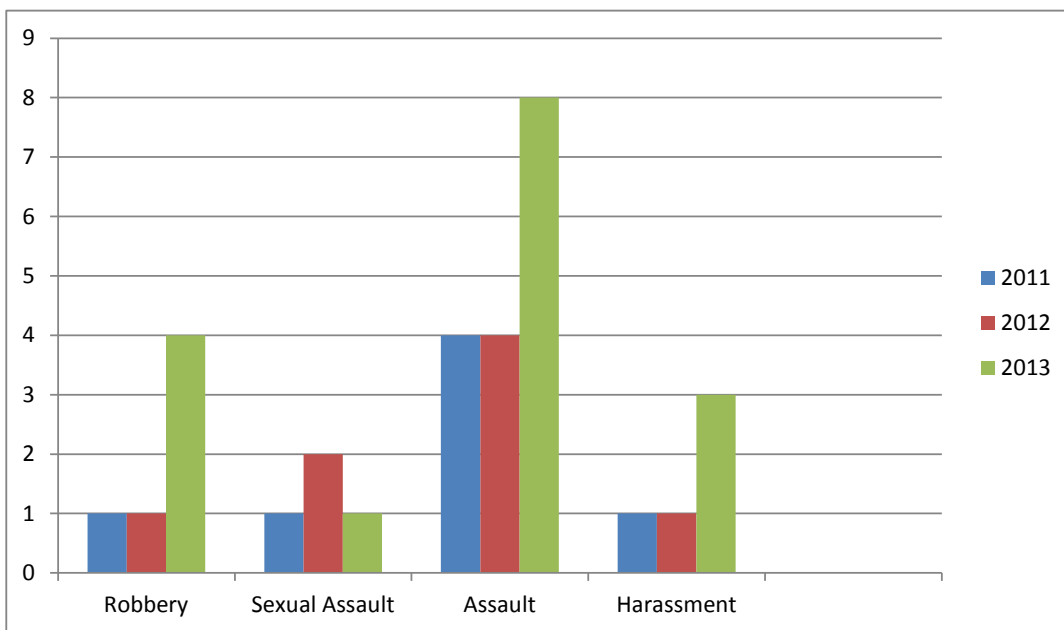
In Summary

The statistics included in these tables do not reflect the total workload of the Campus Special Constables. Proactive policing still accounts for the majority of time spent by the officers during their tour of duty. These statistics also do not reflect the informal and impromptu contacts the officers have with members of the University community which also contribute to an enhanced sense of personal safety.

Complaints

There were no complaints regarding the actions of the University of Toronto Scarborough Campus Police Special Constables in 2013.

Training and Recruitment

The Campus Community Police are dedicated to creating a safe environment in which our community, comprised of students, faculty, staff, and visitors, feel safe to learn, work, and play. Our training is designed to be proactive, providing our personnel with the skills necessary to support the mission of the University.

Some training is mandated by changes in legislation, Provincial Standards, and directives from the Toronto Police Services Board. Other training is provided to support the officers in being sensitive to the diverse needs of the University environment.

When possible, University resources are utilized to provide training. Due to both the broad spectrum of training required, and the specificities required in policing, outside sources such as the Canadian Police Knowledge Network and Ontario Police Training Video Alliance (OPTVA) are utilized.

In 2013 the Toronto Police Service's training college reviewed the training provided to Special Constables at the University's two Toronto campuses. The training provided to our officers was found to meet and/or exceed expectations for training provided to Special Constables.

The tables listed in Appendix A outline the training provided in 2013 to the Scarborough Campus Special Constables.

Community Policing Activity
Scarborough

Community Based Policing is a reactive, proactive, and coactive approach to policing that redefines the roles and relationships between the police and the community. It requires shared ownership, decision making and accountability, as well as a sustained commitment from both the police and the community.

The following campus safety programs are operated, organized by, financially supported by, and/or participated in by the UTSC Campus Community Police:

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General Police Patrol – UTSC Campus Community Police maintain a high visibility status on campus through the use of uniformed mobile, foot and bicycle patrols. Officers routinely report lighting and grounds defects, enforce fire route and smoking by-laws and investigate safety complaints in addition to their other duties.

UTSC Building Patrol - Operated throughout the academic year, this service utilizes uniformed patrollers to escort community members to or from any campus location or nearby public transit stops during the evenings. Patrollers are also responsible for checking identification and ensuring that campus users are part of the U of T community. They also report hazardous conditions such as lighting defects or icy walkways found on campus to the Facilities Management Division for repair.

Lone Worker Program - initiated during the 1998 academic year, the program allows staff & faculty on campus to "check in" with the Campus Community Police Service while working after hours.

Student Crime Stoppers – UTSC Campus Community Police work in partnership with the University community and encourage students to come forward with information regarding criminal activity. This program is designed to bring students, the community and police together to create a harmonious and safe learning environment.

Positive Space Committee – The manager of the UTSC Campus Community Police sits on the UTSC Positive Space Committee. In addition, members of the Campus Community Police support initiatives of this organization. In the past several summers Campus Community Police, through the application of the Safety Grant, continued to support a Positive Space initiative in which ice treats were given out to students during a campaign to raise the community's awareness of the group.

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Engaging Young Women and Men to Prevent Violence

A partnership with the Scarborough Women's Centre to develop the Build, Act, Change program. This is a result of funding obtained under the federal "Engaging Young People to Prevent Violence against Women on Post-Secondary Campuses" initiative.

We partnered with the Department of Student Life to have a campus police officer imbedded in orientation activities, allowing for the opportunity to remove barriers between the students and police.

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We continued our partnership with the UTSC Health and Well-being Department to continue the Green Dot Program. This is a program that encourages people to safely adopt a non-passive response to crime and safety issues in our community. We currently have officers trained to act as instructors and support persons for this program.

DISSOLVE

We have continued to sponsor "Dissolve", which is powerful one-woman play about what can go wrong on a night out on the town. This is followed by an expert panel discussion during which students learn about drug-facilitated sexual assault.

At **18** Terry Fox was a university student.
At **19** he was a cancer patient.
At **21** he was a hero.

Register today at terryfox.org/terryscauseoncampus
@terryscause
facebook.com/terryscause

Terry's CAUSE
on campus

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A partnership was formed with the athletics department to have our annual Cops for Cancer campaign in conjunction with the Terry's Cause event on campus, using the opportunity to host a cancer awareness day on campus.

Emergency Telephone Monitoring and Response
U of T Campus Police monitors and responds to all calls placed from emergency telephones on campus.

Emergency Medical Response Group-
The Scarborough Campus Community Police oversee the Emergency Medical Repsonse Group. This is a highly dedicated group of UTSC students who volunteer numerous hours each day to act as first responders for any medical emergency on campus.

Car-Booster Battery – UTSC Campus Community Police maintain a number of battery packs for sign-out to assist persons with dead car batteries.

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Residence Advisor Training – UTSC Campus Community Police participate in the annual Residence Advisor training, providing resource material and an introduction into services available.

Orientation Presentations – UTSC Campus Community Police provide officers to speak with Orientation leaders. Officers answer safety related questions and advise leaders on safety related issues.

Alcohol Awareness - Alcohol awareness seminars are conducted by UTSC Campus Community Police using Fatal Vision Goggles to simulate alcohol impairment. Students perform various functions while wearing goggles that impair their sense of perception, similar to alcohol.

Support Services:

Emergency Locating Service – UTSC Campus Community Police assist in locating community members in the event of an unforeseen emergency.

Safety Audits - performed upon request and in response to renovations or as new situations arise, audits are completed and recommendations are made with respect to the safety of people and property. This year, safety audits were conducted on the Valley, campus emergency phones, traffic safety, and parking lots.

Personal Safety and Campus Community Police's Roles and Responsibilities; Presentations – Various Campus Community Police staff members have given presentations to the Residential Advisors and other groups on campus.

Lap Top Anti-Theft Program

In 2011 it was recognized that laptops being targeted for theft continued to be a problem on campus. The Campus Community Police therefore continued partnerships with our community to research and implement proactive strategies. These included educational initiatives, endorsement of the S.T.O.P. plate program, mailing out an educational pamphlet to incoming students, and the development of anti-theft posters that were completed by students.

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In addition:

- The Campus Police chair the Advisory Committee on Campus Safety and Security, which is comprised of representatives of every aspect of our community.

- Pancake Breakfast: Officers cook and serve pancakes to students, allowing for an informal setting for students to meet our officers.

- Campus Police take part in the Student Welfare Committee, comprised of high-level managers who collaborate to case manage students at risk.

- Campus Police sit on the UTSC Risk Assessment Committee. This is a committee comprised of management and student representatives who assess student-initiated events to minimize personal and physical risk associated with them, thereby ensuring the success of their endeavors.

- We accept and mentor community college students seeking job placement as part of their educational experience.

Appendix A Detailed Training List

Training

Mandatory Training

Subject Matter	Delivered By	Duration	Number Receiving Training
Annual Use of Force	UTSC Campus Community Police	8 Hours	17
First Aid, CPR	St. John's Ambulance and Canadian Police Knowledge Network	Online Course with classroom instruction	10*
Diversity – Religion of Islam Sikh Religion	Canadian Police Knowledge Network	2 Hours	14

All officers have current first aid/cpr certification.

Additional Training

Subject Matter	Delivered By	Duration	Number Receiving Training

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Sexual Assault and Domestic Violence	Toronto Police Service	8 Hours	6
Senior Police Administration Course	Canadian Police College	3 Weeks	1
Law Enforcement Executive Development Seminar	Federal Bureau of Investigation	4 Days	1
Gang Graffiti	Toronto Police Service	1.5 hours	4
Basic Emergency Management	Ontario Office of Emergency Management	1 Day	5
Sexual Harassment, Sexual and Gender Diversity	University of Toronto	1 Hour	14
Mobile Crisis Intervention Team	Toronto Police Service MCIT	1 Hour	14
Problem Oriented Policing	UTSC Campus Police	1 Hour	14
Incident Management System	UTSC Director of Campus Safety	1 Hour	14
Report Writing	UTSC Campus Police	1 Hour	14
Investigation Detention	Ontario Police Training Video Alliance	1/2 Hour	14
Impaired Driving	Ontario Police Training Video Alliance	1/2 Hour	14
Rape Aggression Defense Basic Instructor Course	Ryerson University	8	1
Active Attacker	Toronto Police Service and Toronto Area Police Private Security Alliance	8 hours	1
Managers Training Program	University of Toronto	Ongoing	1

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OFFICE OF THE CAMPUS COUNCIL

FOR INFORMATION   **PUBLIC**   **OPEN SESSION**

TO: UTSC Campus Affairs Committee

SPONSOR: Andrew Arifuzzaman, Chief Administrative Officer
CONTACT INFO: (416) 287-7108, arifuzzaman@utsc.utoronto.ca

PRESENTER: Brent Duguid, Director of Partnerships and Legal Counsel, 416 287-7033,
CONTACT INFO: bduguid@utsc.utoronto.ca;

                         Kimberley Tull, Manager, Community Development & Engagement 416-
                         287- 2797, tull@utsc.utoronto.ca

DATE: Wednesday, April 30. 2014

AGENDA ITEM: 3c

ITEM IDENTIFICATION:

Annual Report: UTSC Community Partnerships and Engagement

JURISDICTIONAL INFORMATION:
Sections 5.1 and 5.9 of the UTSC Campus Affairs Committee Terms of Reference states that the
Committee receives annually, from the appropriate administrators, reports on services within its areas
of responsibility, including relations with the campus's external community.

GOVERNANCE PATH:

1. **Campus Affairs Committee [For Information] (April 30, 2014)**

PREVIOUS ACTION TAKEN:
No previous action in governance has been taken on this report.

HIGHLIGHTS:
The University of Toronto Scarborough (UTSC) has experienced unprecedented growth over the
past decade and has developed into a vibrant centre for learning, discovery and engagement.
UTSC is evolving into the intellectual, cultural and sporting hub of the Eastern GTA; a place in
which the community can take pride and experience positive change.

Community engagement is an integral part of the development of UTSC in enriching student
experiential learning experiences, creating research opportunities, and actively participating with
governments, business and residents by expanding our role as a city building institution. Through
the establishment of academic and co-curricular service opportunities that respond to community

Page 1 of 2

defined priorities, students and the citizens they serve will enrich their learning of the social, cultural, ethical, environmental and political dimensions of civic life.

The Community Partnerships and Engagement Update provides an overview of the vision, priorities and summary of the various community and corporate partnerships where UTSC is actively involved.

FINANCIAL IMPLICATIONS:
There are no net financial implications for the campus' operating budget.

RECOMMENDATION:
The report is presented for information only.

DOCUMENTATION PROVIDED:
Annual Report 2014: UTSC Community Partnerships and Engagement

Community Partnerships and Engagement Update 2014

Planning, Partnerships and Strategic Affairs
Brent Duguid, Director of Partnerships and Legal Counsel
Kimberley Tull, Manager of Community Development and Engagement

UTSC Community Engagement: Partners in City Building

Introduction

The University of Toronto Scarborough (UTSC) has experienced unprecedented growth over the past decade and has developed into a vibrant centre for learning, discovery and engagement. UTSC is evolving into the intellectual, cultural and sporting hub of the Eastern GTA; a place in which the community can take pride and experience positive change.

Community engagement is an integral part of the development of UTSC in enriching student experiential learning experiences, creating research opportunities, and actively participating with governments, business and residents by expanding our role as a city building institution. Through the establishment of academic and co-curricular service opportunities that respond to community defined priorities, students and the citizens they serve will enrich their learning of the social, cultural, ethical, environmental and political dimensions of civic life.

Our university is a critical piece of social infrastructure – one that opens up opportunities for students, faculty and the community and provides them with the foundation they need to thrive and contribute to the economic and social well-being of the GTA and Canada.

We are committed to seeking out new opportunities to open up our campus to the city around us, using our physical spaces to convene public discussions of the most pressing urban issues of the day. By doing so, the University will generate more opportunities for our students and faculty, and more benefit for our local partners – public, private and non-profit. By working more closely with local groups to meet challenges and seize opportunities together, we will make this region a better place in which to live, work and prosper[1].

Community Development & Engagement Vision:

To deliver excellence in community development and engagement by building and strengthening relationships in the community, while playing a distinctive role in the development, application and exchange of knowledge.

Values & Principles:

Our "guiding principles" give shape to the commonality of UTSC's diverse communities. Though institutional boundaries exist, we seek a set of common principles that sustain academic, social, economic and environmental growth and responsibility. Our principles define our culture, guide our decision-making and

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[1] President Meric Gertler, Defying Gravity, Winter 2014

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demonstrate how we work collaboratively with each other and our community. The principles that guide UTSC's community development and engagement strategy are consistent with our vision and Academic, Strategic and Campus Master Plans.

UTSC's participation in the community aligns with the institution's core values (Strategic Plan, 2014):

- Holistic Student Experience;
- Supportive Environment for Students, Staff and Faculty;
- Research and Scholarship;
- Diversity and Equity; and
- Partnership and Outreach.

It is clear that the forms of experiential learning that work best are those that arise naturally in the departments and communities and enjoy the support of faculty members, business, students and community members and have a clear academic rationale rooted in the needs of programs.

Community Development & Engagement Priorities:

1. Develop a partnership database for greater coordination of outreach initiatives and UTSC events.
2. City Building: Producing a positive community impact by increasing the opportunity for staff, faculty and students to work with the community and share their knowledge and expertise with broader networks.
3. Maintain, leverage and build upon UTSC's role in multi-sectoral partnerships.
4. Increase the capacity for faculty, staff and students to promote their stories and share their knowledge base of university-community programs and initiatives (Partnership E-Newsletter and website)
5. Provide a point of contact for post-secondary education to the broader community.
6. Enhanced role in Eco-Summit to promote partnerships.
7. Participation in community events to promote UTSC reputation, image and visibility.

East Scarborough Storefront

UTSC has a very close partnership with East Scarborough Storefront (The Storefront) culminating in the recent execution of a Memorandum of Understanding (MOU) detailing the collaborative and innovative relationship. The Storefront uses the power of collaboration to support individuals in the Kingston-Galloway/Orton Park (KGO) community. At the core of the model is the multiservice delivery "hub" that includes more than 40 social service agencies across Scarborough. These agencies bring their services and expertise to The Storefront at scheduled times. The services are offered in a coordinated fashion and include settlement, employment,

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mental health, addictions, legal advice, youth counselling and much more. The Storefront, with partners like UTSC, plays a key role in the community as a catalyst, facilitator, coordinator and sustainer of a multitude of community development initiatives.

UTSC students, faculty and staff come in contact with over 3,500 individuals through the Kingston-Galloway, Orton Park (KOG)-UTSC Partnership every year. UTSC faculty offer service learning courses in collaboration with The Storefront, particularly Professors Susannah Bunce (City Studies) and Ahmed Allahwala (Human Geography). UTSC faculty provides courses to community members in Environmental Studies, Creative Writing, and Edible History at The Storefront, encouraging lifelong learning.

Malvern Action for Neighbourhood Change (ANC)

UTSC recently completed an MOU with Malvern Action for Neighbourhood Change (ANC) identifying cooperative opportunities in the areas of food security, foodways and food access including the creation of an urban farm. The University serves as the primary academic partner, and provides Malvern ANC with the capacity to develop research projects that will help the farm develop and flourish, such as evaluating the suitability of different types of plants, monitoring how well they're doing and helping improve organic techniques that would impact crop yields.

Through workshops and hands-on activities, the farm will educate and assist local residents in provisioning fresh food, and help residents develop a stronger sense of social cohesion in a predominantly transient part of the city. According to Prof. Dan Bender, who spearheads the project together with Prof. Ken McDonald, this is not about studying the community—it's about studying *with* the community.

Through unique hands-on activities and research projects, UTSC students learn about the political economy of food provisioning in relation to class, income and city structure. They gain insight into the dynamics of community formation and are being exposed to many of the issues faced by new immigrants and others with low incomes when it comes to food security.

The TD Bank Group (TD Friends of the Environment Foundation)

Founded by TD Bank Group in 1990, TD Friends of the Environment Foundation (TD FEF) is a national charity that funds environmental projects across Canada. The Foundation supports a wide range of environmental initiatives with a primary funding focus on environmental education, urban greening & enhanced biodiversity, and energy conservation.

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In 2013, The TD Bank Group made a $1 million gift helping the University of Toronto Scarborough build on its reputation as a leader in the field of environmental and biological science. The gift supports UTSC's role as primary research and educational partner of the Rouge National Park. The gift will create: A Limited Term Professorship in Urban Forest Conservation and Biology, Undergraduate Research Opportunity Fellowships, Graduate Research Scholarships in Environmental Science, and provide funding for community outreach initiatives.

Parks Canada

UTSC and Parks Canada signed an MOU positioning UTSC as Parks Canada's leading academic partner and serve as a platform for collaboratively initiatives in the Rouge National Urban Park. At 47 square kilometers, the current Rouge Park is 10 times larger than New York's Central Park, 30 times larger than London's High Park, and its location on the border of Scarborough and Pickering puts it within driving distance of 20 percent of Canada's population. UTSC faculty conduct research in the park, while co-op and service learning programs provide students experiential learning opportunities. UTSC has hosted workshops for the park and for the federal government on vision for youth.

Toronto Zoo

UTSC's relationship with the Toronto Zoo continues to evolve on a number of academic activities that include community programming like UTSC faculty run Science Rendez-Vous at the Zoo, youth mentoring through Let's Talk Science, and other jointly-run courses. The course "Role of Zoos in Conservation" is a clear example of the partnership featuring the Toronto Zoo's Executive Director of Conservation, Dr. William Rapley and his colleagues who serve as lecturers in the course. Two members of the zoo staff have status appointments at UTSC. Many UTSC students work in varying capacities with the Zoo each summer.

East Scarborough Boys and Girls Club (ESBGC)

UTSC's Department of Student Life (DSL) has a long-standing relationship with ESBGC, a partner in the delivery of the IMANI Mentorship program, which focuses on Black community youth and pairs UTSC students with middle and high-school students to provide academic tutoring and personal support. This past academic year, more than 60 UTSC students served as mentors.

A new collaboration with the Boys and Girls Club and East Scarborough Storefront, will engage UTSC students as mentors using sport as a way to teach life skills to community youth (see Athletics and Recreation section for more details).

Similar sports mentorship programs have already been launched in collaboration with these partners. UTSC student tutors/mentors work with community youth

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through, KGO Kicks, a soccer program for youth from the KGO, Mornelle Court neighbourhoods that are considered a priority by the City of Toronto.

The Henry Norrington Tennis program is an eight week camp that combines tennis, leadership development, and coaching for more than 80 youth from the KGO and Mornelle Court communities that do not have access to these types of programmes.

In addition to mentoring youth, UTSC students are also involved in these programs as researchers, evaluating the partnerships and programs while working with local organizations to develop a model for community development.

This past academic year, students in Dr. Allahwala's City Studies class initiated a research project to help the Storefront obtain a youth friendly designation, laying an important foundation for the KGO community.

UTSC Department of Student Life

IMANI Mentorship Program

The UTSC IMANI Academic Mentorship Program (IMANI Mentorship Program) began in September 2005 to provide mentorship support to disadvantaged youth in high school, focusing on those in East Scarborough's Black community. The program was made possible by the collaborative efforts of the UTSC Office of Student Affairs, the IMANI: Black Students' Alliance at UTSC, and the East Scarborough Boys and Girls Club. This partnership brought trained U of T students and highly qualified programming together with East Scarborough youth in need of encouragement, confidence in their abilities, and faith in their future success.

Today the IMANI Mentorship Program offers customized academic and social support to youth directly at middle schools and high schools located in East Scarborough. Operating successfully in six locations in East Scarborough, the IMANI Mentorship Program provides service to just over 100 youth that are affiliated with one of the following schools: Cedarbrae Collegiate Institute, Blessed Pope John Paul II Catholic Secondary School, West Hill Collegiate Institute, Military Trail Public School, St. Edmund Campion Catholic School, and St. Margaret's Public School.

The Department of Student Life and UTSC IMANI student mentors and staff work together to design and deliver a comprehensive program for these youth that includes tutoring support, help with study skill development, preparation for post-secondary studies, information about the benefits of volunteering and civic engagement, as well as counselling. There are opportunities built into the program for the mentees to access seminars and conferences at UTSC based on their needs.

The IMANI Mentorship Program has also inspired a model of educational support that works effectively for youth that access the services provided by community

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sites in the eastern GTA. UTSC's Department of Student Life is successfully reaching further into the community to help over 100 youth at East Scarborough Boys and Girls Club, Cedarbrae Library, Malvern Library, Taibu Community Health Centre's "Sickle Cell L.E.A.R.N after school program" in Malvern and Alton Towers, and Woodgreen Community Services.

Indigenous Outreach

Under the direction of Aboriginal Elder Cat Criger, UTSC's the DSL ensures that students, staff and the Scarborough community have the opportunity to seek advice and cultural enrichment with someone that will provide a safe and relevant space to come to, especially for those who identify as First Nations, Metis, and Inuit.

The Indigenous Outreach program holds regularly scheduled Learning Circles, provides career development for Scarborough K – 12 students, and hold drop in sessions at community schools. A new pilot program will engage UTSC student volunteers in an academic mentorship setting with students at Eastview Public School in 2014.

Native Child and Family Services of Toronto

Scarborough's First Nation community is growing and to meet this challenge, Native Child and Family Services of Toronto have expanded its services in the community in co-operation with UTSC's Campus Elder Cat Criger, DSL and student volunteers.

UTSC student volunteers along with Native Child and Family Services Toronto help organize the annual South East Scarborough Pow Wow, a community gathering that attracts nearly 1,000 people at Eastview Junior Public School for a day-long reconnection with their shared aboriginal heritage.

The UTSC Athletics Department has generously provided Native Child and Family Services of Toronto with playing facilities, coaching and training in the high growth sports of basketball and soccer along with the indigenous sport of lacrosse.

Let's Talk Science

Let's Talk Science at UTSC is dedicated to engage youth with hands-on/mind-on activities as a means to improve their understanding and appreciation of physical and life sciences, mathematics, engineering and technology.

The program bridges the gap between science and youth by facilitating volunteer-run programs that make science accessible and fun. UTSC graduate and undergraduate student volunteers partner with school teachers and community groups to deliver hands-on science activities throughout the GTA, as well as rural and aboriginal communities across Ontario.

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Let's Talk Science provides a unique and engaging learning experience for youth participants. Volunteers act as positive scientific role models that foster positive attitudes towards science. Let's Talk Science also enriches the academic experience of the volunteers by connecting lab and theory with hands-on science activities.

In co-operation with the Toronto Zoo, Let's Talk Science is bringing science to life in the eastern GTA by engaging UTSC volunteers to encourage young Zoo visitors to think about what makes animals so amazing and unique. Faculty members also join the group to talk about their exciting research findings.

UTSC Athletics and Recreation

Community Midnight Basketball

The eight week Midnight Madness Basketball program brings 70 children 14 – 16 to UTSC for basketball clinics and a series of workshops focusing on leadership development, community building and healthy active living, managing and avoiding conflict and violence, and financial literacy. The program is a partnership between UTSC and Toronto Community Housing Corporation. Participants come from social housing neighbourhoods including Alexandra Park, Flemingdon Park, Jane and Finch area, KGO and Rexdale.

KGO Kicks Soccer

KGO Kicks Soccer Club works in partnership with the UTSC Department of Athletics and Recreation and Eat Play Learn to provide a platform for children and youth between the ages of 4 – 19 to engage in soccer games and practices with peers to instill a positive attitude toward physical health and well-being by engaging youth in fun and rewarding physical activities and promote teamwork, leadership and sportsmanship. The program serves approximately 25 participants per week, year round. UTSC provides volunteer student coaches to help train youth, run workshops on nutrition, health and practical life skills, while supplying much needed equipment, uniforms and training manuals.

Henry Norrington Tennis Program

The Henry Norrington Tennis Program was created from the Henry Norrington Endowment to implement a tennis program for youth in priority neighbourhood surrounding UTSC. The program enables youth to learn a sport that they may never have had an opportunity to play.

The eight-week spring and summer program is held on the UTSC Tennis courts located in the Valley. The two sessions engaged 130 boys and girls ranging from ages 7 – 14.

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The children learn techniques and game play from certified instructors that followed Tennis Canada's Progressive teaching modules. Over the course of both sessions, a remarkable improvement in skills and love for the game of tennis is exhibit in the children. Certified nutritional consultants from UTSC engaged with participants to educate them on the benefits of healthy eating by following the Canada Food Guide.

Major League Baseball Players Alumni Association "Legends for Youth"

Major League Baseball Players Alumni Association (MLBPAA) Legends for Youth clinic series teamed up with UTSC in 2013 to host the first Legends for Youth clinic in Canada at UTSC's Dan H. Lang Field. The Alumni Association has conducted dozens of free clinics and helped thousands of children over the years.
Four Canadian MLBPAA players took part in the day long clinic including former Toronto Blue Jays Rob and Rich Butler, Florida Marlins Greg O'Halloran, and Atlanta Braves pitcher Mike Remlinger. The quartet's mission is to provide a fun, positive baseball experience for children in the KGO community with positive role models at their life skills station where they talk to them about substance abuse, stress the importance of education and help them recognize that they have the ability to make positive decisions and to teach young ballplayers the game's fundamentals in a multi-station format.

Jays Care Foundation – Rookie League

Jays Care Foundation, in partnership with UTSC and the Dan H. Lang Field, Toronto Community Housing (TCH) and Boys and Girls Clubs of Canada (BGCC), offers a safe, fun, active and engaging baseball program for children, ages 6-12, living in under-resourced communities. The ***Blue Jays Baseball Academy Rookie League*** uses the game of baseball as a foundation to teach the importance of teamwork, discipline, respect, responsibility and self-confidence. Rookie League is a year-round program that is offered at no cost to participants and their families.

Toronto Blue Jays players serve as Honourary Captains for each of the Rookie League divisions and Toronto Blue Jays manager John Gibbons serves as Honourary Coach. All Rookie League sites are provided with shirts, hats, equipment and baseball coaching to facilitate programming.

Community Sponsored Events:

Jean Lumb Awards - Annual awards ceremony (scholarships to high school students of Chinese heritage)

Port Union Waterfront Festival -Annual community festival that takes place in June, hosted by Councillor Ron Moeser

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The Guild Alive Arts Festival - Annual Scarborough arts festival in July

Highland Creek Heritage Festival – local community festival in June

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OFFICE OF THE CAMPUS COUNCIL

FOR RECOMMENDATION   **PUBLIC**   **OPEN SESSION**

TO: UTSC Campus Affairs Committee

SPONSOR: Desmond Pouyat, Dean of Student Affairs
CONTACT INFO: (416) 287-7673, dpouyat@utsc.utoronto.ca

PRESENTER: See Sponsor.
CONTACT INFO:

DATE: Wednesday, April 30, 2014

AGENDA ITEM: 4

ITEM IDENTIFICATION:

UTSC Council on Student Services (CSS): Proposed Revisions to Terms of Reference

JURISDICTIONAL INFORMATION:

Under section 5.3.3 of the UTSC Campus Affairs Committee's Terms of Reference provides that "The Committee is responsible for policy concerning campus and student services and for overseeing their operation."

Under Section D of the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees* (generally known as the *Protocol on Non-Tuition Fees* or simply the *Protocol*), the *Protocol* established an institutional "Council on Student Services" (COSS) and made provision for the creation of bodies within colleges, faculties and campuses, corresponding to COSS. To the present, several other bodies have been created by the councils of their respective divisions including the UTSC Council on Student Services (CSS).

These bodies are collectively referred to as the "Protocol Bodies." While not formally part of the University's governance system, the Protocol Bodies are created by University policy, are subject to the terms of the *Protocol*, and have some accountability to the Governing Council and, where applicable, to the divisional bodies that created them.

CSS was established by the former Scarborough College Council in 1997 (shortly after the approval of the of the *Protocol* by the Governing Council in October, 1996).

Under section 2 of its own Terms of Reference, CSS shall undertake a "…review from time to time and recommend revisions (if necessary) to the constitution and rules which govern proceedings of the council."

Section D.2. of the *Protocol* specifically provides that "the councils of colleges or faculties, including the Councils of Erindale College and Scarborough College, may create bodies within those colleges or faculties, corresponding to the Council on Student Services…" With the establishment of the UTSC and UTM governance structures which came into effect on July 1, 2013, the UTSC Campus Council now has this authority. Accordingly, the Campus Council shall consider revisions to the CSS Terms of Reference upon recommendation by the Campus Affairs Committee.

GOVERNANCE PATH:

1. **UTSC Campus Affairs Committee [For Recommendation] (April 30, 2014)**
2. UTSC Campus Council [For Approval] (May 28, 2014)

PREVIOUS ACTION TAKEN:

The current Constitution for the Council on Student Services was last revised in April of 2008 and approved by former Council of UTSC.

HIGHLIGHTS:

The primary proposed revisions are related to the new governance process and name changes related to department and service titles.

There are also proposed changes in the number of voting members of the Council from 19 to 22. These include:

- The addition of the Vice president external of SCSU
- An increase to seven undergraduate students appointed by SCSU to represent full and part-time UTSC students, none of whom serves on the SCSU as a voting Director, officer, or permanent full-time staff. At least one must be an international and one a resident student.
- The addition of one graduate student appointed by the GSAS to represent graduate students at large.

FINANCIAL IMPLICATIONS:

There are no net financial implications for the campus' operating budget.

RECOMMENDATION:

Be It Recommended to the University of Toronto Scarborough Campus Council:

THAT the proposed revisions to the University of Toronto Council on Student Services Terms of Reference ("Constitution" and "By-Laws") recommended by the Dean of Student Affairs, Mr. Desmond Pouyat, and detailed in the proposal dated April 9, 2014, be approved, effective May 1, 2014.

DOCUMENTATION PROVIDED:

Constitution of the Council of Student Services (Proposed revision approved by University of Toronto Scarborough Campus CSS committee, April 9, 2014)

Council on Student Services, April 9th 2014 meeting minutes

Constitution

of the

Council on Student

Services

Proposed revision approved by University of Toronto Scarborough Campus CSS Committee

April 2014

April 9, 2014

Constitution of the Council on Student Services (CSS)

Preamble

Under the general provision of the University of Toronto protocols (approved by the Governing Council on October 24, 1996) regarding the student services fee, the Council of the University of Toronto Scarborough has approved, on the recommendation of the President of Scarborough Campus Students' Union (SCSU) and the Vice-President and Principal of the University of Toronto Scarborough, the establishment of the University of Toronto Scarborough Council on Student Services (CSS). The structure, powers, and jurisdiction of the Council are as follows:

Section 1: Purpose

The purpose of the University of Toronto Scarborough Council on Student Services is:

1. To make recommendations to the Vice-President and Principal through the Dean of Student Affairs to the Campus Affairs Committee and the Campus Council of the University of Toronto Scarborough as to the kind and level of services offered to students and funded from the "student services fee" and on the direction and the operation of student services at the University of Toronto Scarborough.

2. To recommend annually to the Dean of Student Affairs the schedule of compulsory non-academic incidental fees.

3. To provide a forum for discussion where the interests and priorities of University of Toronto Scarborough students are represented.

Section 2: Powers and Duties

The Council on Student Services shall have the following powers and duties:

[a]   To advise the Governing Council on policy for the following services provided at the University of Toronto Scarborough:
- Office of Student Affairs
- Student Life
- Access*Ability* Enhancement Fund
- Food and Beverage
- Health & Wellness Centre
- Academic Advising & Career Centre
- Athletics & Recreation
- Space Occupied by Student Societies
- CSS Student Enhancement Fund
- Equity and Community
- International Student Centre
- Any other service that may be assigned to the CSS by Governing Council

[b]   To review, in detail, the annual operating plans, including budgets, for the above services and to recommend levels of funding support for each of the funded services.

[c]   To consider and make recommendations to the Dean of Student Affairs regarding the allocation of Student Space and procedures which govern such allocation.

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Constitution of the Council on Student Services (CSS)

[d]   To serve as a forum for discussion on all facets of the Student Experience at the University of Toronto Scarborough.

[e]   To advise the St. George Council on Student Services (COSS) on policy and funding regarding all services that may be attributed to the CSS by COSS

[f]   To achieve these ends, receive reports from the CSS Chair or designate following meetings at COSS

[g]   To receive information on the above services in order to consider current issues in and among the services, and to serve as a mechanism of information, communication and cooperation between the student services and students.

[h]   To advise the Governing Council on proposals for expansion or reduction of student services, including recommendations for new services and/or the elimination of services.

[i]   To review from time-to-time and recommend revisions (if necessary) to this constitution and rules which govern proceedings of this council

[j]   To review funding proposals and approve funding for projects from the Student Enhancement Fund as per the Student Enhancement Fund Guidelines.

Section 3: Supplementary Principles

   A. UNIVERSITY POLICIES

   University of Toronto human resource policies and accounting practices shall apply to all student services and their employees and cannot be altered by the Council

   B. ANCILLARY FEE INCREASE

   In any year, the Vice-President and Principal may recommend to Governing Council, through the Campus Affairs Committee followed by the UTSC Campus Council, an increase in the student ancillary fee up to the year-over-year rate of inflation.

Section 4: Membership and Terms of Office

   A. The following twenty two persons shall be voting members of the Council, student members of which must be eligible for registration at UTSC:

      1.   Dean of Student Affairs
      2.   Director of Access*Ability* Services
      3.   Director of the Academic Advising & Career Centre
      4.   Director of the Health & Wellness Centre
      5.   Director of Athletics & Recreation
      6.   Director of Student Life
      7.   Vice-President and Principal or designate
      8.   President of the Graduate Students' Association Scarborough (GSAS)
      9.   President of the Scarborough College Athletic Association (SCAA)
      10.   President of the Scarborough Campus Students' Union (SCSU)
      11.   President of the Scarborough Campus Residence Council (SCRC)

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Constitution of the Council on Student Services (CSS)

12. Vice President Academic & University Affairs of the SCSU
13. Vice-President Equity of the SCSU
14. Vice-President External of the SCSU
15-21. Seven undergraduate students appointed by the SCSU to represent full and part-time UTSC students, none of whom serves on the SCSU as a voting Director, officer, or permanent full-time staff, of which at least one must be an International student and one a Resident student
22. One graduate student, appointed by the GSAS, to represent graduate students at large

B. The following members shall be Ex-Officio and Non-Voting:

- Vice-Dean, Graduate
- Vice-Dean, Undergraduate
- Chief Administrative Officer
- Coordinator, Leadership Development
- Manager, International Student Centre
- Director of Business Development
- Director of Student Services, Office of the Registrar
- Director of Student Housing and Residence Life
- Associate Dean, Teaching and Learning
- Director of Campus Safety, Issue, and Emergency Management
- Vice-President, Campus Life of SCSU
- Vice-President, Operations of SCSU

C. Voting Membership Distribution and Terms of Office

Total: Faculty and Staff (7) Student Members (15)

Members of the Council shall hold office from May 1st until the next year April 30th, at the pleasure of the body that appointed them.

Section 5: Finance Advisory Committee's Terms of Reference

The Finance Advisory Committee should comprise of, at the minimum, the Presidents of:

- Scarborough Campus Students' Union
- Scarborough College Athletics Association
- Scarborough Campus Residence Council
- Graduate Students' Association at Scarborough

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Constitution of the Council on Student Services (CSS)

By-Laws

Section 1: The Chair

1.1   Members of Council shall elect the Chair at the first meeting of its annual term, from among the student members of Council, by secret ballot

      1.1.1 The Chair will commit to serving one full term and is eligible to serve more than one term.

      1.1.2 The Chair will be familiar with the CSS Constitution and By-Laws and serve as the Council's guide to these documents.

      1.1.3 The Chair will serve as Council's representative to other university bodies and offices, except as specifically provided by Council, and shall endeavor to enhance campus awareness of CSS and matters under its consideration.

      1.1.4 The Chair shall call regular meetings of Council, as provided in the by-laws, and shall be responsible for ensuring quorum.

      1.1.5 The Chair shall set the agenda, subject to the approval of Council at the opening of each meeting, and shall solicit agenda items from all members.

      1.1.6 The Chair shall ensure that the agenda and all supporting documents are provided to the members of Council at least 4 days in advance of a meeting.

1.2   The Chair shall not vote in meeting of Council except as provided in 1.3 below.

1.3   The Chair may temporarily relinquish the Chair during a meeting of Council in order to constitute quorum of student members, in which case the Chair shall be entitled to vote in that temporary role.

1.4   In the absence of the Chair or when the Chair has temporarily relinquished the position, meetings of Council shall be chaired by the Director of Student Life. In the absence of the Director of Student Life, Council may appoint another faculty or staff member of Council to serve as Chair.

Section 2: Term of Office

2.1   Student members who are appointed by the SCSU and GSAS may serve for no more than two annual terms as defined by the CSS Constitution.

2.2   Ex-Officio members, both voting and non-voting, shall hold office continuously for the period of their appointment.

Section 3: Quorum and Voting

3.1   Quorum for any meeting shall be twelve voting members of Council, of whom at least eight must be students.

3.2   Motions intended to provide formal budgetary advice to the Campus Affairs Committee and the Campus Council of the University of Toronto Scarborough, such as the annual CSS budgets, must receive the support of a majority of student members present for the vote.

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Constitution of the Council on Student Services (CSS)

By-Laws

3.3   Motions to amend the Constitution or By-laws must receive the support of two-thirds of voting members present. Such motions will be subject to the requirements of Section 5.

3.4   Other motions, including those involving expenditures such as the approval of Student Enhancement Fund proposals, must receive support from a simple majority of all members present for the vote.

3.5   Both ex-officio and appointed members of the council are empowered to speak and vote according to their conscience.

Section 4: Meetings

4.1   Council shall generally meet monthly (and a minimum of four times a year) during its annual term of May 1 – April 30 at the call of the Chair

4.2   All meetings of the Council shall be open, except as provided in 4.3 below.

4.3   Where matters of an intimate financial or personal nature are to be discussed, council may move, by a simple majority vote, to hold a session in camera. Minutes of portions of meetings held in camera shall not be part of the regular minutes.

Section 5: Procedures of Council

5.1   The Chair shall rule on all points of order. Unless specifically prescribed otherwise by the by-laws, the Chair shall be guided by Bourinot's Rules of Order. The Chair's ruling may be appealed by any member of the Council and, in such case, shall be decided by a simple majority vote of all members present without amendment or debate.

5.2   By-laws may be suspended for the purpose of a specified debate only with the unanimous consent of members present and voting.

5.3   There shall be no proxy voting; in the case of a tied vote, the motion is lost. Except as provided in 1.3 above, the Chair shall not vote on motions before Council.

5.4   All substantive motions require at least five working days' notice before debate by the Council. Substantive matters may be added to the agenda for information, but no motions on such matters will be received without due notice.

5.5   To rescind a motion in the same academic year in which it was adopted shall require the assent of two-thirds of the members present and voting.

5.6   Reconsideration of a failed motion in the same academic year in which it was introduced shall require the assent of two-thirds of the members present and voting. Due notice of a motion to reconsider shall be given.

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UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 5 OF THE CAMPUS AFFAIRS COMMITTEE

March 26, 2014

To the University of Toronto Scarborough Campus Council, University of Toronto Scarborough

Your committee reports that it met on Wednesday, March 26, 2014 at 4:00 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

Present:
Ms Sue Graham-Nutter (Chair)
Ms Marilyn Kwan (Vice-Chair)
Professor Rick Halpern, Dean and Vice-
     Principal (Academic)
Mr. Andrew Arifuzzaman, Chief
     Administrative Officer
Ms Erin Bradford
Mr. Ommer Chohan
Ms Precia Darshan
Ms Sarah Fedko
Ms Kathy Fellowes
Mr. Roger Francis
Professor William A. Gough
Ms Hannah Yukari Hori
Professor Ken W.F. Howard
Ms Lydia V.E. Lampers-Wallner
Ms Nancy Lee
Mr. Kevin Ramlal
Mr. Filippo Raso
Mr. Tony Rupnaraine
Professor Erin L. Webster

Non-Voting Assessors:
Ms Helen Morissette
Ms Kim Richard

Secretariat:
Mr. Louis Charpentier
Ms Amorell Saunders N'Daw
Ms Rena Parsan

Regrets:
Ms Hivin Alarashi
Ms Sara Allain
Professor Jonathan S. Cant
Dr. Tarun Dewan
Ms Nicole Dionisio
Professor Stephen G. Reid
Dr. Effie Sauer
Dr. Zohreb Shahbazi
Professor Lucan Way

REPORT NUMBER 5 OF THE UTSC CAMPUS AFFAIRS COMMITTEE- March 26, 2014

In attendance:

Ms Jennifer Bramer, Director, Academic Advising and Career Centre
Ms Sischa Maharaj
Mr. Scott McRoberts, Director, Athletics and Recreation
Ms Meredith Strong, Director, Office of the Vice-Provost, Students and Student Policy Advisor

1. Chair's Remarks

The Chair welcomed members to the meeting. She reported that she attended the March 18, 2014 meeting of the University Affairs Board where Mr. Desmond Pouyat, Dean of Student Affairs, and his team were recognized for their work with the Council on Student Services (CSS) in having the Operating Plans and Fees: Student Affairs and Services approved. UTSC was the only campus that had successfully completed negotiations with their Student Services body. The Chair thanked Mr. Pouyat, his team, and the student services body for a wonderful example of team work and collaboration.

2. Assessor Reports

Mr. Andrew Arifuzzaman, Chief Administrative Officer, offered to arrange campus tours for members of UTSC governance bodies and that arrangements would be made through the Office of the Campus Council to offer these in the spring.

3. UTSC Strategic Plan

The Chair invited Mr. Andrew Arifuzzaman to present the UTSC Strategic Plan to the Committee for recommendation to the Campus Council. The presentation highlights were as follows:

- The approach to the current strategic plan was to update and refresh the existing 2008 plan.
- The updated Strategic Direction included:
  1. New and emerging areas of scholarship- lead thinking in traditional disciplines, and build new areas of scholarship.
  2. Innovative research-Create and share new knowledge in new ways.
  3. Global perspective- Harness the advantage of our local surroundings and global reach
  4. Experiential learning- Enhance learning through experiences on campus and beyond.
  5. Strong foundations- Create strong interpersonal connections through the campus of tomorrow.
- The academic plan, service/administrative/capital plans, campus plan and annual budget develop from the strategic plan and directions.

REPORT NUMBER 5 OF THE UTSC CAMPUS AFFAIRS COMMITTEE- March 26, 2014

In response to a comment from a member regarding key performance indicators for the Strategic Plan, Mr. Arifuzzaman indicated that UTSC would be using a balanced scorecard approach that UTSC has started to develop.

A Committee member asked whether the Strategic Plan would be revisited over the five-year period, and Mr. Arifuzzaman reported that the Strategic Plan would not be updated until the five-year period was up.

A Committee member commented on the innovative research strategic direction, which was called enhanced graduate training in the previous Strategic Plan and asked why the reference to graduate training was renamed. Professor Halpern responded by stating that the new name reflected the fact that research took place at both the undergraduate and graduate level. Another member asked if there were any specific disciplines targeted for innovative research, and Professor Halpern replied that there weren't any specific disciplines targeted for innovative research.

A Committee member asked how new and emerging areas of scholarship were discovered, and Professor Halpern highlighted the importance of professional associations, academic journals, conferences and professional presence across the university to determine whether new and emerging areas of scholarship had the potential for broad appeal and a critical mass of existing scholarship.

A Committee member asked if mental health issues were captured in the Strategic Plan. Mr. Arifuzzaman responded that it fell under the Strong Foundations strategic direction and that further direction would come from the institutional level.

In response to a question from a member regarding the UTSC commitment to growth in graduate programming as described in the *Towards 2030* plan, Professor William Gough, Vice-Dean, Graduate, reported that the *Towards 2030* plans enabled the Masters in Environmental Sciences program to flourish at UTSC and that two graduate programs in Management were being developed.

The Chair thanked Mr. Arifuzzaman for his presentation to the Committee and for the work put into the updated UTSC Strategic Plan.

On motion duly moved, seconded and carried,

YOUR COMMITTEE RECOMMENDS,

THAT subject to confirmation by the Executive Committee,

THAT "The Five Strategic Directions" detailed on pages 11 to 15 of the University of Toronto Scarborough Strategic Plan, as proposed in the documentation from the Interim Vice-President and Principal, Professor Bruce

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Kidd, dated March 18, 2014, be approved in principle, effective July 1, 2014.

4. Student Societies: Request for Fee Increases

The Chair reported that at the February 12, 2014 Committee meeting, a number of motions regarding the compulsory non-academic incidental student society fee increases were brought forward by Mr. Pouyat for recommendation to the UTSC Campus Council. Due to the extensive nature of changes and approvals that were brought forward, the cost of living increase in the Student Centre portion of the fee, while contained in the documentation provided, was inadvertently left out of the motion. The Chair reported that the omission was addressed and included in the agenda for the meeting.

There were no questions or comments from members.

On motion duly moved, seconded and carried,

YOUR COMMITTEE RECOMMENDS,

THAT subject to confirmation by the Executive Committee,

THAT beginning in the Fall 2014 session, the SCSU fee be increased as follows:
(a) an increase of $0.55 per session in the Student Centre portion of the fee ($0.25 part-time)

CONSENT AGENDA

5. Report of the Previous Meeting: Report Number 4- February 12, 2014 *(for approval)*
6. Business Arising from the Report of the Previous Meeting
7. Date of the Next Meeting- Wednesday, April 30, 2014

On motion duly made, seconded, and carried,

YOUR COMMITTEE APPROVED,

THAT the consent agenda be adopted and the item requiring approval (item 5) be approved.

The Chair reminded members that the next scheduled meeting of the Committee was on Wednesday, April 30, 2014 at 4:00 p.m.

8. Other Business
There were no other items of business.

REPORT NUMBER 5 OF THE UTSC CAMPUS AFFAIRS COMMITTEE- March 26, 2014

The meeting adjourned at 5:20 p.m.

_____   _____
                Secretary   Chair