

UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 3 OF THE ACADEMIC AFFAIRS COMMITTEE

January 8, 2014

To the University of Toronto Scarborough Campus Council, University of Toronto Scarborough,

Your Committee reports that it met on Wednesday, January 8, 2014 at 4:00 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

Present:

Ms Kathy Fellowes (Chair)
Dr. Johann Bayer
Professor William R. Bowen
Professor Julie McCarthy
Professor Nick Cheng
Dr. Curtis Cole
Mr. Adrian De Leon
Ms Ariane Ganji
Professor Rick Halpern
Professor John Hannigan
Dr. Brian Harrington
Professor Paula Hastings
Professor Rena Helms-Park
Professor Sherri Helwig
Mr. Jerry Jien
Dr. Nancy Johnston
Dr. Sarah D. King
Professor Heinz-Bernhard Kraatz
Mr. Andrew Leung
Professor Nathan R. Lovejoy
Professor Andrew C. Mason
Professor Alice Maurice
Professor John Robert Miron
Ms Charmaine Ramirez
Ms Paulina Rousseau

Professor Larry A. Sawchuk
Professor Mark A. Schmuckler
Professor Bill Seager
Ms Tisha Tan
Dr. Sisi Tran
Professor David Zweig

Non-Voting Assessor:

Ms Annette Knott

Secretariat:

Ms Sheree Drummond
Ms Amorell Saunders N'Daw
Ms Rena Parsan

Regrets:

Mr. Syed W. Ahmed
Professor Daniel Bender
Professor George S. Cree
Mr. Luki Danukarjanto
Ms Hanan Domloge
Professo Kelin Emmett
Professor Suzanne Erb
Professor David J. Fleet
Professor Matthew Hoffmann
Mr. John Kapageridis
Professor Michael J. Lambek

Professor Patricia Landolt
Professor Garry Martin Leonard
Ms Lesley Lewis
Professor Karen Lyda McCrindle
Dr. Christopher Ollson
Ms Victoria Owen
Ms Lindsay Raoufi
Professor Stephen Rockel
Professor Grace Skogstad
Professor Andre Sorensen
Ms Georgette Zinaty

In attendance:

Professor Corinne Beauquis, Senior Lecturer, Centre for French and Linguistics
Professor Sandra Daga, Senior Lecturer, Department of Management
Professor Matthias Niemeier, Associate Professor, Department of Psychology
Professor Adrian Nestor, Assistant Professor, Department of Psychology
Ms Jennifer Bramer, Director, Academic Advising and Career Centre
Ms Kim Richard, Director, Human Resources Services
Ms Fiorella Shields, Director, Student Services

1. Chair's Remarks

The Chair welcomed members to the first Academic Affairs Committee meeting of the New Year. She welcomed Professor Alice Maurice who participated in the meeting via teleconference.

2. Assessor Reports

The Chair invited Professor Rick Halpern, Dean and Vice-Principal (Academic) to present his report. Professor Halpern called upon Professor Mark Schmuckler, Vice-Dean, Undergraduate and asked him to present an overview of the Curricular Review Process to help members better understand program revisions, which members consider as part of the Committee's Terms of Reference.

Professor Schmuckler indicated that this year the Dean's Office received over 400 curricular changes, which did not include editorial changes. He explained the four categories of curricular changes as defined by the University of Toronto Quality Assurance Program (UTQAP): new programs; major modifications; program closures; and, minor modification. He provided a

definition and example of each. He emphasized that major modifications affected the learning outcomes in a program while minor modifications did not. Professor Schmuckler explained that the Academic Affairs Committee would receive curricular changes for approval.

In response to a question from a member regarding how it is decided which items are placed on the consent agenda, Professor Schmuckler indicated that minor changes and/or changes that are seen as unlikely to require discussion or to generate questions are placed on the consent agenda at the discretion of the agenda planning group. A committee member commented on program suspensions, and Professor Schmuckler explained that it was within the purview of the Administration to suspend enrollment into a program, but that program closures required governance approval.

3. Undergraduate Program Revisions

The Chair reported that there were five proposed revisions for approval, and noted that the detailed proposal for each change were provided with the meeting documentation.

a. Minor modifications to curriculum submitted by the Department of Biological Sciences

Professor Halpern welcomed the content expert, Professor Nathan Lovejoy, from the Department of Biological Sciences and asked Professor Schmuckler to present the item. Professor Schmuckler indicated that the minor modifications included new courses, changes to program requirements, and changes to course level. In total nine minor modifications were proposed. Professor Schmuckler added that there were no resource implications and that consultation took place within the department, the Dean's Office and the Registrar's Office. A member asked whether any consultation took place with students, Professor Lovejoy indicated that while there was not any direct consultation, the changes were in response to feedback received by students. Professor Halpern noted that minor modifications were routine administrative matters and normally did not require consultation with students. Ms Annette Knott, Academic Programs Officer, commented that students are normally consulted when there are major modifications being considered.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Biological Sciences, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated December 13, 2013, be approved, effective April 1, 2014, for the academic year 2014-15.

b. Minor modifications to curriculum submitted by the Department of Computer and Mathematical Sciences

The Chair invited Professor Halpern to introduce the item. Professor Halpern welcomed the content expert, Professor Brian Harrington, from the Department of Computer and Mathematical Sciences and asked Professor Schmuckler to present the item. Professor Schmuckler indicated that the minor modifications included admission requirements and changes to program requirements. In total eight minor modifications were proposed. Professor Schmuckler added that there were no resource implications and that consultation took place within the department, the Dean's Office and the Registrar's Office. A member asked about the proposed change to the admission requirement to the Specialist in Computer Science, and Professor Schmuckler's responded that any student who wanted entry into the program would need to apply after their first year.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Computer and Mathematical Sciences, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated December 13, 2013, be approved, effective April 1, 2014, for the academic year 2014-15.

c. Minor modification to curriculum submitted by the Department of English

The Chair invited Professor Halpern to introduce the item. Professor Halpern welcomed the content expert, Professor Alice Maurice, from the Department English and asked Professor Schmuckler to present the item. Professor Schmuckler indicated that the department was modifying the program requirements and options for the major in English by adding four new courses and changing the level of two existing courses. Professor Schmuckler indicated that there were no resource implications and that consultation had occurred within the department and with the Dean's Office. A Committee member commented on one of the new B level courses as a breath requirement and expressed concern for students with a science background. Professor Alice Maurice replied that a number of strategies would be in place to address challenges that some students might face: diversity of assignments; formal connections with the Writing Centre ; and, TA support. Dr. Curtis Cole, Registrar & Assistant Dean (Enrolment Management), added that students also would have the opportunity to use their Credit/No Credit option.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to the curriculum in the Department of English, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in

the proposal dated December 13, 2013, be approved, effective April 1, 2014, for the academic year 2014-15.

d. Minor modifications to curriculum submitted by the Centre for French and Linguistics

The Chair invited Professor Halpern to introduce the item. Professor Halpern welcomed the content experts, Professor Rena Helms-Park and Professor Corinne Beauquis, from the Centre for French and Linguistics and asked Professor Schmuckler to present the item. Professor Schmuckler indicated that the minor modifications included changes to program requirements, addition of new courses and changes to course level. He added that there were no resource implications and that consultation took place within the department and with the Dean's Office.

There were no questions from members.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED:

THAT all minor modifications to curriculum in the Centre for French and Linguistics, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated December 13, 2013, be approved, effective April 1, 2014 for, the academic year 2014-15.

e. Minor modification to curriculum submitted by the Department of Management

The Chair invited Professor Halpern to introduce the item. Professor Halpern welcomed the content expert, Professor David Zweig, from the Department of Management and asked Professor Schmuckler to present the item. Professor Schmuckler indicated that the minor modifications included the addition of one new course and changing the level of two existing courses. He added that there were no resource implications and that consultation took place within the department and with the Dean's Office.

There were no questions from members.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED:

THAT all minor modifications to curriculum in the Department of Management, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated December 13, 2013, be approved, effective April 1, 2014, for the academic year 2014-15.

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted.

4. Undergraduate Program Revisions (for approval)

a) Minor modification to curriculum submitted by the Department of Philosophy

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED:

THAT all minor modifications to curriculum in the Department of Philosophy, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated December 13, 2013, be approved, effective April 1, 2014, for the academic year 2014-15.

b) Minor modification to curriculum submitted by the Department of Psychology

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT all minor modifications to curriculum in the Department of Psychology, as recommended by the Dean and Vice-Principal (Academic), Professor Rick Halpern, in the proposal dated December 13, 2013, be approved, effective April 1, 2014, for the academic year 2014-15.

5. Report of the Previous Meeting: Report 2- November 12, 2013 (for approval)

6. Business Arising from the Report of the Previous Meeting

7. Date of the Next Meeting- Tuesday, February 11, 2014, 4:00 p.m. to 6:00 p.m.

The Chair reminded members that the next scheduled meeting of the Committee was on Tuesday, February 11, 2014 at 4:00 p.m.

8. Other Business

There were no other items of business.

The meeting adjourned at 5:02 p.m.

Secretary

Chair