

UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 15 OF THE ACADEMIC AFFAIRS COMMITTEE

January 27, 2016

To the University of Toronto Scarborough Campus Council, University of Toronto Scarborough,

Your Committee reports that it met on Wednesday, January 27, 2016 at 4:10 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

Ms Kathy Fellowes, Chair
Professor Bruce Kidd, Vice
President and Principal, UTSC
Professor William A. Gough, Interim
Vice Principal (Academic) & Dean
Professor Heinz-Bernhard Kraatz,
Vice-Principal, Research
Professor Syed W. Ahmed
Ms Shivali Barot*
Mr. Dean Carcone
Professor Leslie Chan
Mr. Calvin Chen
Dr. Curtis Cole
Ms Jacqueline Deane
Professor Tarun Dewan
Dr. Alen Hadzovic
Professor John A. Hannigan
Professor Mark Hunter
Mr. John Kapageridis*
Ms Whitney Kemble
Dr. Elaine Khoo
Professor Trisha Lamie
Mr. Andrew C. Leung
Dr. Karen Lyda McCrindle
Dr. Jennifer McKelvie
Mr. Joshua Miller
Mr. Perry Mitchell
Dr. Matthias Niemeier
Mr. Desmond Pouyat
Dr. Mahinda Samarakoon
Professor Larry A. Sawchuk
Professor Mark A. Schmuckler
Dr. Zohreh Shahbazi

Professor Andre Sorensen*
Professor David Zweig

Non-Voting Assessors:

Ms Annette Knott
Dr. Janelle C. LeBoutillier
Mr. Desmond Pouyat

Secretariat:

Ms Amorell Saunders N'Daw
Ms Rena Prashad (Parsan)

Regrets:

Professor Christine Bolus-Reichert
Professor George S. Cree
Professor Neal Dolan
Professor David J. Fleet
Professor Donna R. Gabaccia
Professor Clare Hasenkampf
Professor Philip Kramer
Professor Michael J. Lambek
Professor Patricia Landolt
Dr. Nathan R. Lovejoy
Professor Andrew Mason
Mr. Sam Nami
Dr. Christopher Ollson
Ms Victoria Owen
Professor Pascal Riendeau
Professor William E. Seager
Dr. Jayeeta Sharma
Professor Grace Skogstad
Ms Lynn Tucker
Professor Phil Triadafilopoulos

* Telephone Participants

In attendance:

Ms Jennifer Ankrett, Director, Academic Advising and Career Centre
Professor Daniel Bender, Department of Historical and Cultural Studies
Professor Shelley Brunt, Department of Biological Sciences
Dr. Naureen Nizam, Director, Systems & Operations, Registrar's Office
Professor John Scherk, Associate Chair, Mathematics & Statistics, Department of Computer and Mathematical Sciences
Professor Bianca Schroeder, Associate Chair, Computer Science, Department of Computer and Mathematical Sciences
Ms Jennifer Tigno, Manager, Advising & Learning Skills Services

1. Chair's Remarks

The Chair welcomed members and guests to the meeting and introduced those who participated by teleconference. She thanked members for adjusting their schedules to attend the meeting and commented that rescheduling the meeting to later in the month had allowed for the preparation of more complete documentation. The Chair noted that the Secretariat would attempt to schedule Committee meeting dates for 2016-17 during the latter part of each month.

2. Assessors' Reports

The Chair invited the Assessors to present their reports.

Professor Heinz-Bernhard Kraatz, Vice-Principal, Research, reported that nominations were being accepted for the UTSC Research Excellence Faculty Scholars, which was established to advance and recognize scholars at UTSC with highly distinguished research accomplishments. He added that up to three Research Excellence Scholars would be selected each year with a maximum of nine over the next three years. The deadline for submitting nominations would be March 31st. In addition, he reported that in conjunction with the UTSC Library, the Office of the Vice-Principal, Research would be launching an Undergraduate Research Poster Forum. The poster forum was a competitive and adjudicated event to give students the opportunity to disseminate their research.

Professor William Gough, Interim Vice-Principal, Academic and Dean, reported that Professor Mary Silcox was appointed as the incoming Vice-Dean, Graduate as of July 1, 2016, and that Grace Skogstad had been renewed as the Chair of the Department of Political Science. He noted that there were active searches for Chairs from the following three departments: Historical and Cultural Studies, Physical and Environmental Sciences, and Philosophy. In addition, he reported that the Dean's Office was currently engaged in over twenty searches for tenure/teaching stream faculty. Professor Gough announced that all

continuing appointments in the lecture/senior lecturer ranks had opted into the new provision of the new University of Toronto Faculty Association (UTFA) agreement. Their rank had been changed to Assistant Professor, Teaching Stream and Associate Professor, Teaching Stream respectively. In conclusion, Professor Gough reported that the UTSC Academic Plan would be brought to the Committee for consideration at a later cycle in the governance year.

The Chair thanked the Assessors for their reports.

3. Strategic Topic: UTSC Research Catalogue

The Chair invited Professor Kraatz to introduce the strategic topic. He introduced Ms Jennifer Ankrett, Director, Academic Advising and Career Centre who discussed the goal of the UTSC Research Catalogue. Ms Ankrett's presentation¹ included the following key points:

- UTSC was the only U of T division launching an online Research Catalogue targeted at students;
- The UTSC Research Catalogue was initiated by the Academic Advising and Career Centre and the Office of the Vice-Principal, Research to provide students with a tool for exploring potential research opportunities at UTSC; and
- The Research Catalogue was housed within the Career Learning Network (CLN). Its function was to promote research endeavours and provide an efficient way for students to learn how best to communicate with faculty about research they were interested in participating in.

In response to a question from a member, Ms Ankrett explained that faculty members could view all of the research opportunities listed on the Research Catalogue and were not restricted to only viewing their own opportunities.

The Chair thanked Ms Ankrett for her presentation.

4. Curricular items--undergraduate programs

The Chair reported that there were six undergraduate curricular items for consideration by the Committee—five new offerings and the closure of one offering. She invited Professor Gough to introduce each item. Following each introduction, Professor Gough asked Professor Mark Schmuckler, Vice-Dean, Undergraduate, to present each curricular item to the Committee.

a) Major modification to introduce a new Major in Plant Biology (BSc.)

¹ Presentation- Strategic Topic- UTSC Research Catalogue

Professor Schmuckler reported that the Department of Biological Sciences was proposing a new Major in Plant Biology. He commented that the proposed Major would provide students with an opportunity to engage in experiential learning opportunities related to the research being conducted by faculty in the department, and leverage UTSC's location to the Rouge National Urban Park. In addition, he remarked that the curricular requirements of the proposed Major were a subset of the existing Specialist in Integrative Biology. To conclude, Professor Schmuckler explained that extensive consultation had taken place within the Department, and that the program had been reviewed by the Decanal Undergraduate Curriculum Committee (DUCC), the Dean's Office, and the Provost's Office.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the new Major in Plant Biology (BSc), as described in the proposal dated December 7, 2015 and recommended by the Interim Vice-Principal Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17.

b) Major modification to introduce a new stream in Entrepreneurship to the Specialist/Specialist Co-op programs in Computer Science (BSc.)

Professor Schmuckler reported that the Department of Computer and Mathematical Sciences (CMS) was proposing a new stream in Entrepreneurship in the Specialist and Specialist Co-op programs in Computer Science. He explained that the new streams were in addition to the currently established streams, which included: Comprehensive, Software Engineering, Information Systems, and Health Informatics. The new streams in Entrepreneurship would include the core computer science foundation, but would provide the necessary tools to develop ideas into viable commercial ventures. Professor Schmuckler explained that extensive consultation had taken place within the CMS Department and with the Department of Management to determine how the Departments could collaborate on their entrepreneurial course offerings, and with the Director of the HUB, Professor Gray Graffam.

A member asked whether two courses in Entrepreneurship would provide enough breadth for the new stream, and Professor Bianca Schroeder, Associate Chair, Computer Science, explained that the department wanted to start with two courses and would consider more courses in the future. She added that the two proposed courses would provide valuable experiential learning opportunities to students.

In response to a question regarding collaboration with the Department of Management Professor Schroeder explained that the Department of Computer and Mathematical Sciences wanted to offer courses that were focused specifically on high tech entrepreneurial ventures.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the Entrepreneurship stream of the Specialist in Computer Science (BSc), as described in the proposal dated November 26, 2015 and recommended by the Interim

Vice-Principal, Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17; and

THAT the Entrepreneurship stream of the Specialist (Co-operative) in Computer Science (BSc), as described in the proposal dated November 26, 2015 and recommended by the Interim Vice-Principal Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17.

c) Major modification to introduce a new freestanding Minor in Food Studies (Arts)

Professor Schmuckler reported that the Department of Historical and Cultural Studies was proposing to introduce a new freestanding Minor in Food Studies. He commented that in a recent survey conducted in an A-level History course, the results found that 86 percent of respondents expressed interest in a food studies program and courses in food studies. Given the survey results, the Department anticipated strong interest in the Minor. He added that there was no other Minor program in food studies offered at the University of Toronto, and the proposed Minor had been identified as a goal for the Department's recent five-year academic plan.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the new Minor in Food Studies (Arts), as described in the proposal dated December 22, 2015 and recommended by the Interim Vice-Principal, Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17.

d) Major modification to introduce a new Specialist in City Studies (BA)

Professor Schmuckler reported that the Department of Human Geography was proposing a Specialist in City Studies. He explained that the Department had experienced growth in student enrolment and faculty complement, and was in the position to expand their program offerings. In addition, Professor Schmuckler added that the Specialist program would give students more flexibility in the way they structured their learning experience within the Department. Professor Schmuckler reported that extensive

consultation had taken place within the Department and that the proposal was reviewed by the Dean's Office, Provost's Office, and DUCC.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the new Specialist in City Studies (BA), as described in the proposal dated December 9, 2015 and recommended by the Interim Vice-Principal Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17.

e) Major modification to introduce a new Specialist in Human Geography (BA)

Professor Schmuckler reported that similar to the major modification to introduce a Specialist in City Studies, the Specialist in Human Geography was being proposed based on growth in student enrolment and faculty complement within the Department of Human Geography. The program also fit into the department's new five year academic plan to leverage their existing strengths and resources to provide greater learning options for geography students at UTSC.

In response to a question regarding how the department intended to advertise the program, the Chair remarked that the 'Choosing Your Program Month' was being held in March and that it was an ideal time to market the new program to students.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the new Specialist in Human Geography (BA), as described in the proposal dated December 9, 2015 and recommended by the Interim Vice-Principal Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17.

f) Major modification to close the Health Management streams of the Specialist/Specialist Co-op programs in Management (BBA)

Professor Schmuckler reported that the Department of Management was proposing to close the Health Management streams of the Specialist/ Specialist Co-op programs in Management. The Specialist/Specialist Co-op programs in Management were undifferentiated programs without streams until 2013-14 when a proposal to introduce new streams in Health Management was launched .Professor Schmuckler reported that the department was unable to secure the resources necessary to launch the Health Management streams, and that enrolment into the program was suspended during the 2014-15 academic year.

A member asked what the general process was for closing a program, and Professor Gough reported that the process began with suspension of enrolment. He reported that the Dean's Office also considered whether the offering had limited interest from students, whether there was insufficient faculty complement, and whether the offering was an area of study UTSC wanted to offer moving forward.

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the proposal to close the Health Management stream of the Specialist in Management (BBA), as described in the proposal dated June 29, 2015 and recommended by the Interim Vice-Principal Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17; and

THAT the proposal to close the Health Management stream of the Specialist (Co-operative) in Management (BBA), as described in the proposal dated June 29, 2015 and recommended by the Interim Vice-Principal Academic and Dean, Professor William Gough, be approved effective April 1, 2016 for the academic year 2016-17.

5. 2016-17 Sessional Dates

The Chair invited Professor Gough to introduce the item, and he asked Dr. Curtis Cole, Registrar & Assistant Dean (Enrolment Management), to present the item. Dr. Cole reported that the most noticeable dates listed on the 2016-17 Sessional Dates were related to the first day of the Fall 2016 session (Sept 1, 2016) and Winter 2017 session (Jan 2, 2017). He remarked that Sept 1, 2016 fell on a Thursday, and that date would be designated as a UTSC Monday (e.g. to go Monday classes on the Thursday). Designation of the first Thursday of the term rather than the final Thursday of the term as the UTSC Monday was based on consultation with the Department Chairs. He explained that the change was necessary to make up for Labour Day and to allow 12 weeks of classes with a Fall reading week.

In response to a question from a member regarding the dissemination of information regarding the UTSC Monday designation on a Thursday, Dr. Naureen Nizam, Director of Systems & Operations, Registrar's Office, explained that the Registrar's Office would be sending targeted email communications to students over the summer, and that the information would be conveyed through the 'Get Started' program. In addition, faculty members teaching Monday classes would be involved in spreading the message to their students.

A member asked what plans were in place should students miss the UTSC designated Monday class and Professor Gough reported that faculty were advised to consider this factor during the first two to three weeks of introductory classes.

In response to a question regarding the St. George and UTM sessional dates, Dr. Cole reported that both campuses had later Fall 2016 session start dates.

A member asked whether consultation had taken place with the School of Graduate Studies (SGS), and Dr. Cole reported that SGS had not been consulted on the 2016-17 Sessional Dates, and Professor Gough added that each division had autonomy over their own sessional dates.

CONSENT AGENDA

On motion duly made, seconded, and carried

YOUR COMMITTEE APPROVED,

THAT the consent agenda be adopted and that the item requiring approval (item 6) be approved.

6. **Report of the Previous Meeting: Report 14** – Monday, November 16, 2015
7. **Business Arising from the Report of the Previous Meeting**
8. **Date of the Next Meeting** –Thursday, February 25, 2016 at 4:10 p.m.

9. Other Business

No other business was raised.

The meeting adjourned at 5:31 p.m.

Secretary

Chair

UTSC Research Catalogue

Academic Affairs Committee
January 27, 2016

UTSC Research Catalogue

- Pilot Initiative between the Academic Advising & Career Centre (AA&CC) and the Office of the VP Research, UTSC
- **Our Goal:** A one-stop catalogue for students to explore potential opportunities to engage in research across UTSC (and beyond)
- Target: February 2016 Launch
– Soft launch December 2015 completed



Benefits for Students

- Central repository for research opportunities
- Familiar Career Learning Network (CLN) interface
 - Work study, job postings, programs, services, events and resources
- Promotes planning and forward thinking about research
- Helps students more effectively communicate with faculty
- Currently, only UTSC students have access

Benefits for Faculty

- Increased student engagement in the research enterprise
- Broader awareness about your research opportunities
 - Profiles help manage expectations
- Improved preparedness for students applying for research opportunities
- Familiar CLN interface
 - Work study, other paid and volunteer research opportunities
- AA&CC assisting with creation of profiles = reduced administration

Research Opportunities on CLN

Research opportunities are already posted on CLN in real time:

Off-Campus	305
On-Campus	94
Work-Study	882
Volunteer	44

(May to October 2015)



Career Learning Network (CLN)

