



University of Toronto Mississauga Campus Council  
**ACADEMIC AFFAIRS COMMITTEE**

**Thursday, April 30, 2015 at 4:10 p.m.**

**Council Chamber, Room 3130, William G. Davis Building**

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**AGENDA**

- 1. Chair's Remarks**
  - 2. International Academic Opportunities: Presentation by Mr. Dale Mullings, Assistant Dean, Students & International Initiatives, Student Affairs & Mr. Andrew Sedmihradsky, Global Mobility Coordinator, International Education Centre (for information)**
  - 3. Report from the UTM Research Office: Professor Bryan Stewart, Vice-Principal, Research (for information)**
  - 4. Annual Report (2013-14): UTM Library (for information)**
  - 5. Annual Report (2013-14): Committee On Standing, Office of the Registrar (for information)**
  - 6. Annual Report (2013-14): Academic Appeals Subcommittee (for information)**
  - 7. Other Business**
  - 8. Assessors' Report**
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**CONSENT AGENDA\*\***

- 9. Report of the Previous Meeting: Report 11 – March 26, 2015**
- 10. Business Arising from the Report of the Previous Meeting**

\* Documentation included

\*\* Documentation for consent item included. This item will be given individual consideration by the Academic Affairs Committee only if a member so requests. Members with questions or who would like a consent item to be discussed by the Academic Affairs Committee are invited to notify the Committee Secretary Mariam Ali at least 24 hours in advance of the meeting by telephone at 905-569-4358 or by email at [mariam.ali@utoronto.ca](mailto:mariam.ali@utoronto.ca)



**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** Academic Affairs Committee

**SPONSOR:** Amy Mullin, Vice-Principal Academic and Dean  
**CONTACT INFO:** 905-828-3719, [vpdean.utm@utoronto.ca](mailto:vpdean.utm@utoronto.ca)

**PRESENTER:** Ian Whyte, Chief Librarian, UTM  
**CONTACT INFO:** 905-828-5235, [ian.whyte@utoronto.ca](mailto:ian.whyte@utoronto.ca)

**DATE:** April 23, 2015 for April 30, 2015

**AGENDA ITEM:** 4

**ITEM IDENTIFICATION:**

Annual Report (2013-14): UTM Library

**JURISDICTIONAL INFORMATION:**

Under section 5.7 of its terms of reference, the Academic Affairs Committee receives, annually from its assessors, reports on matters within its areas of responsibility, including statements of current issues, opportunities and problems, and recommendations for changes in policies, plans or priorities that would address such issues. The Committee receives annually, from the appropriate administrators, reports on services within its areas of responsibility, including research.

**GOVERNANCE PATH:**

- 1. Academic Affairs Committee [For Information] (April 30, 2015)

**PREVIOUS ACTION TAKEN:**

The annual report was provided for information to the Academic Affairs Committee on April 30, 2014.

**HIGHLIGHTS:**

The academic success, service, scholarship, and research of Librarians are considerable and varied, as are the accomplishments of our talented Staff. The services and professional activities of Librarians and Library Staff described in sections of the report illustrate the ways in which the UTM Library impacts the teaching, learning, and research success of students and faculty. The UTM Library focused on the following strategic areas, aligned with the UTM Academic Plan and the UTL Libraries Strategic Plan: Digital Collections, Expanding Capacity to Support

Research Data Services, Enhancing the Experience of Students and Faculty, Adding Support for Scholarly Communications and Copyright, and Revitalization of Spaces and Technologies.

This report describes selected high-impact initiatives and progress in each of these areas, as well as provides a brief summary of future directions. Examples are primarily from the period May 01, 2013 to April 30, 2014. A few more recent examples are also featured.

**FINANCIAL IMPLICATIONS:**

There are no implications for the Campus operating budget.

**RECOMMENDATION:**

The report is presented for information only.

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**DOCUMENTATION PROVIDED:**

Annual Report (2013-14): UTM Library



## UTM LIBRARY ANNUAL REPORT 2013-14

### **A. From the Office of the UTM Chief Librarian**

The U of T Mississauga Library is world-class facility that provides content, tools, services, and spaces in support of the University of Toronto Mississauga's teaching, learning, and research mission. The UTM Library is also part of the University of Toronto Library System, the largest library system in Canada, and ranked third in North America by the Association of Research Libraries<sup>1</sup>.

I am very pleased to present the UTM Library Annual Report for 2013-14. The academic success, service, scholarship, and research of Librarians are considerable and varied, as are the accomplishments of our talented Staff. There are far too many activities for this report. This report highlights selected high-impact initiatives, as well as provides a brief summary of future directions.

A handwritten signature in black ink that reads "Ian B. Whyte".

Ian B. Whyte  
Chief Librarian

### **B. Library Activities – An Overview**

The UTM Library is an extension to the U of T Library System, which means the UTM community benefits significantly from the vast and rich print and electronic collections of the entire system. The UTM Library personnel, collections, and associated financial resources, collectively, represents a sizeable proportion of the entire system and constitutes a significant ongoing investment for the University of Toronto Mississauga campus support of teaching, learning, and research at UTM. The services and professional activities of Librarians and Library Staff described in the following sections illustrate the ways in which the UTM Library impacts the teaching, learning, and research success of students and faculty.

As part of this overview section, please see selected indicators for the UTM Library for the period 2012-14 in the *Table of Statistical Highlights*.

<b>Table of Statistical Highlights</b>	<b>2012-13</b>	<b>2013-14</b>
Total visits to the Library:	1,403,869	1,425,106
Number of days with visits > 8000:	80	78
Service hours per week:	98	98
LibGuides Usage:	63,337	105,449
Ask a Librarian (Ontario Council of University Libraries):	393	772
Email Reference:	266	552

<sup>1</sup> Chronicle of Higher Education. (2014). Library Investment Index at University Research Libraries, 2012 – 2013. *Almanac of Higher Education*. The Chronicle.

Other* e.g. Twitter, Chat, etc.:	2,071	1,858
Instruction in Library use sessions:	277	251
Instruction in Library use participants:	11,724	10,486
Total discharges:	143,813	129,280
Total stacks charges:	40,166	34,587
Reserves transactions:	71,175	68,104
Laptop loan transactions <sup>2</sup> :	13,211	12,241
Total volumes:	409,398	417,441
Volumes added to the collection:	8,650	7,962

Library visits has been used historically to provide an overall measure of impact. During 2013-14 the number of visits jumped nominally to 1,425,106, with 78 days greater than 8,000 (peak days). Usage of LibGuides, chat, email, and other electronic modes of service continue to increase exponentially. Mechanisms for tracking meaningful usage data are still in development and it is anticipated that over the next year more effective measures will be implemented.

Prior to the development of the U of T Libraries (UTL) Strategic Plan 2013-2018<sup>3</sup>, the UTM Library independently created its own Library Academic Plan, 2012-2017<sup>4</sup> aligned closely with the UTM Academic Plan. The UTL and UTM Library plans overlap in many respects, particularly in the following areas:

1. Enhancing scholarship and research through the creation of digital collections
2. Expanding capacity to support research data administration
3. Enhancing services to students
4. Adding support for scholarly communications and copyright
5. Revitalizing spaces and technologies available to students and faculty

This report will focus on achievements and progress in each of these areas. Examples are primarily from the period May 01, 2013 to April 30, 2014, as well as more recent examples.

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<sup>2</sup> Laptop loan period was changed from 3 hours to 5 hours.

<sup>3</sup> University of Toronto Libraries. (October 2013). *Charting our Future: A Strategic Plan for the University of Toronto Libraries 2013-2018*. UTL. Available at: [http://onsearch.library.utoronto.ca/sites/default/files/strategic\\_planning/UTL-Strategic-Plan-2013-18.pdf](http://onsearch.library.utoronto.ca/sites/default/files/strategic_planning/UTL-Strategic-Plan-2013-18.pdf)

<sup>4</sup> UTM Library. (June 2012). *University of Toronto Mississauga Library Academic Plan, 2012-2017*. Available at: <http://library2.utm.utoronto.ca/sites/default/files/Library%20Academic%20Plan%20Final%2030June2012.pdf>.

## 1. Digital Collections

The UTM Library's Digital Initiatives team has started or completed several digital collections since 2013 and has successfully raised the profile of the unique research contributions of UTM scholars and students and afforded all users the opportunity to engage with these new rich UTM digital collections:

*Jomon Period Archaeology: The Yagi Project* is a digital collection completed this year. It showcases the artifacts and excavation notes of site work carried out by UTM faculty Dr. Gary Crawford and ROM Senior Curator Dr. Chen Shen. UTM Library has the last remaining records of the excavations and artifacts, all other site work records having been lost over the years. The site thus offers a prized glimpse into the Yagi excavations, but it complements the historical work with new insights by a UTM graduate student still working in the area.

[library2.utm.utoronto.ca/yagiproject/](http://library2.utm.utoronto.ca/yagiproject/)

*Schreiberwood Digital Project (ANT318 Digital Archive)* is a digital collection co-developed by the UTM Library Digital Initiatives team with the UTM Anthropology Department and the Archaeological field school. This project will host field notes, maps, visualizations, photographs of the artifacts, and other data compiled during the summer excavations on the campus grounds as part of the ANT318/ANT418 course. The web site will contain important information and documents for current students enrolled in the course, as well as serving as an archive for the data collected and curated about the Schreiber Family, buildings constructed by the family, and the history of land use on the current UTM campus grounds.

The *Natural Sound Library* is a collection of audio files of 49 everyday sounds, such as a keyboard typing, a vacuum, a bus, made available for the purpose of calibrating hearing aids. Each recording is available in multiple formats to facilitate the collaboration of researchers from around the world who focus on the rehabilitation of people who are hard of hearing. UTM Psychology professor Kathy Pichora Fuller facilitated the archiving of this collection in T-Space on behalf of the International Collegium of Rehabilitative Audiology (ICRA), an affiliate of the International Society of Audiology.

[tspace.library.utoronto.ca/handle/1807/66299](http://tspace.library.utoronto.ca/handle/1807/66299)

The *Erindalian / Medium II / Medium Digitization Project* is a large-scale digitization project focused on the backfiles of the UTM campus student newspaper. The Internet Archive has digitized the newspaper's print runs from 1968-2005. The UTML Digital Projects team is currently working on constructing an online collection of these files as an exhibition on the University of Toronto Heritage website. The newspaper collection will comprise approximately 850 issues covering a span of 37 years of campus history. Further work on this project will focus on filling in missing issues, creating deep metadata, developing flexible and robust sorting and searching functionalities, as well as digitizing issues from the year 2005 onwards.

[archive.org/details/erindalianmedium](http://archive.org/details/erindalianmedium)

*Travels of the Lute* – A digital humanities resource for teaching and learning world history. “This project offers resources that are designed to help instructors and students better understand ‘*connection*,’ a central theme in World History, through the examination of one extended family of musical instruments. These instruments provide us with opportunities to appreciate far-reaching cultural contacts from many centuries ago through considerations for the how the instruments were created, how the players learned their skills, and how appreciation of the music itself created a shared cultural inheritance” (description from website).

[library2.utm.utoronto.ca/travelsofthelute/](http://library2.utm.utoronto.ca/travelsofthelute/)

Other digital collections that are ongoing include the UTM journals – *Prandium*, *With Caffeine and Careful Thought*, and *Soundpost*, all of which are accessible via the Open Journal System platform.

The Library also actively develops the *Fine Art Digital Imaging System (FADIS)*, enhancing its teaching and research value.

[www.utm.utoronto.ca/vrl/fadis.html](http://www.utm.utoronto.ca/vrl/fadis.html)

The UTM Library is now responsible for the “*hi Collaborative*” located at [www.consumerhealthinfo.ca](http://www.consumerhealthinfo.ca), an online health resource portal designed to support the Mississauga and University community with relevant, reliable and accurate consumer health information. An additional objective, which is still to be realized, is the provision of experiential learning opportunities for students to engage them in design, content development, or research projects. The Library continues to partner with the Mississauga-Halton Local Integrated Health Network and Trillium Health Partners, amongst other agencies in achieving the overarching goals of the *hi Collaborative*.

In addition to special digitization initiatives, each year the Library contributes significantly to the acquisition of electronic resources most of which are used across all three campuses. One valuable addition this year is *SimplyMap*, an online mapping and data reporting tool for students and faculty. *SimplyMap* also facilitates access to “adjusted” Canadian Census Data, Environics marketing and household spending databases, Canadian Health Survey data, and Dunn & Bradstreet Business locations and profiles. More information about *SimplyMap* is available at: [library.utm.utoronto.ca/datagis/simplymap](http://library.utm.utoronto.ca/datagis/simplymap). Access *SimplyMap* on- or off-campus from [sm2.simplymap.com.myaccess.library.utoronto.ca/login.html](http://sm2.simplymap.com.myaccess.library.utoronto.ca/login.html).

Another important addition to the electronic collections at UTM is the continued support for Adam Matthew Digital collections. This is a collection of unique primary source materials from archives around the world. It is an essential collection for researchers in the social sciences and humanities across the University of Toronto. [www.amdigital.co.uk/](http://www.amdigital.co.uk/)

## 2. Research Data Management

The development of capacity to support research data management is an important emerging area across all three campuses, particularly as a result of the open access movement, the trend towards mandating publication in open access journals by funding agencies, and the trend towards the collection of *big data*. The UTM Library is collaborating in planning University-wide initiatives to provide infrastructure and support research data management.

At UTM, a survey of research data management practice was conducted the results of which were shared with members of the UTM Research Council. In addition, workshops on research data management for graduate students have been developed.

## 3. Student/Faculty Services & Experience

### *Student Engagement*

A core activity of Librarians is their involvement with teaching, learning, and shaping student experience in a myriad of ways. From the *Table of Statistical Highlights* above, note the 251 instructional sessions delivered to approximately 10,486 participants. Research conducted on Library instruction on research skills strongly suggests that skills and concepts must be learned iteratively and incrementally to enable life-long learning. In addition, library anxiety, an area with a sizeable body of research studies, is still very much prevalent in the 21<sup>st</sup> century research library. Many activities are designed to bring students in

to the Library to overcome this anxiety and to start introducing students to basic research concepts. Following is a selected list of activities with which Librarians and Staff are involved:

- Subject Librarians liaise with faculty to develop information literacy initiatives to support student research skills and learning. Librarians provide library instruction both in the classroom and in the library, assist with the creation of assignments, support faculty and students through the development of Library Guides for individual courses and coordinate online course related discussions through Blackboard or other technologies. See an example of a course related LibGuide for History 395 at [guides.library.utoronto.ca/HIS395FUTM](http://guides.library.utoronto.ca/HIS395FUTM)
- Provide over 65 sessions each year to incoming first year students (2013-2014) as part of utmONE, genONE, rezONE, and International LIFE programs
- Integrally involved in developing programming to support new first year experience initiatives (with the Dean's Office for Academic Transition and Office of Student Life)
- Partner in Head Start Program (Robert Gillespie Academic Skills Centre) - invited presenters and Library specific workshops for transition from high school to university
- Librarians co-instructed 3 sections of the PART (Program for Accessing Research Training) program; 2 librarians participated in working group to develop program [www.utm.utoronto.ca/utmone/other-initiatives#PART](http://www.utm.utoronto.ca/utmone/other-initiatives#PART)
- Academic Culture and English (ACE@UTM) - provided tours and library overview
- Summer Transition Program for Students with Learning Disabilities – Librarian provided session at weekend workshop
- Welcome Day – Liaison librarians were embedded in academic programming workshop
- Welcome Week – Library Volunteer program provides tours, fun quizzes to engage students
- Undergraduate Student Advisory Board – provides students with volunteer/leadership opportunities and a an active forum for student feedback
- Living Library: two Librarians involved in planning this event designed to create dialogue, promote understanding, and reduce prejudice. A collection of "human books" (widely varied in gender, cultural and religious backgrounds, and age) were offered on loan to visitors.

A relatively new position in the Library is the Library Community Development Leader who coordinates a vibrant and growing student volunteer/leadership program. Student volunteers learn a variety of skills (photoshop, leadership, communication, video production, etc.) as well as plan and carry out a variety of activities for UTM students. These activities are developed to provide an outlet for students to de-stress, take part in creative play, and to meet fellow students outside of their disciplines. Examples include: Get Crafty, Mini Massage, Paws & De- Stress, Henna, Meditation with Dr. Jeff, Sit & be fit, Welcome Week, Welcome Day, Crochet Project.

Student volunteers articulate strong satisfaction with the program, citing the benefit of meeting other students from outside their program, being part of a community of volunteers, a sense of being connected, opportunities to learn and be creative, and connecting with Staff and Librarians as mentors and friends. There were 17 volunteers. The total number of student participants in volunteer events during 2014-2015 was **3,548**. All of the activities are part of the growing complement of experiential opportunities available to students with contributions to UTM co-curricular record.

UTM Library has provided a highly used and valued chat service operating from 10 AM to 10 PM. While the 12 noon to 7 PM chat service is staffed out of the UTM library, the 10 AM – 12 noon and 7 PM – 10 PM blocks of service hours have been staffed by the Ontario Council of University Libraries Ask-A-Librarian service. The UTM Library is a leading partner in this province wide essential librarian-run research help chat service, both in staffing hours during the week, and by participating in Ask-A-Librarian Training for new operators. Library chat service, prominent on the homepage, is used by UTM



faculty and students to ask questions ranging from “how do I put a course text on reserve” to “I don’t know how to start researching for my sociology essay, and it’s due tomorrow.” Users often close with: “Wow, this is a great resource. Keep it going!”

### ***Faculty Engagement***

The Library continues to provide instructional technology leadership and support for instructors, students, and departmental Single Point of Contacts on a range of different technologies such as Blackboard, Turnitin, and iClickers.

As a result of a successful collaborative submission to the Provost’s Instructional Technology Innovation Fund (ITIF) with the Robert Gillespie Academic Skills Centre and Information & Instructional Services, the UTM Library became involved in several new initiatives such as the Active Learning Classrooms project. Active Learning Classrooms (ALCs) – 8 instructors have been exploring the use of the two pilot Active Learning Classrooms, DV1151 and DV1154 with the support of a team including UTM Library, Robert Gillespie Academic Skills Centre, Information & Instructional Technology Services, Facilities Management & Planning, and the Office of the Registrar.

Together with instructors and the Robert Gillespie Academic Skills Centre, the UTM Library is spearheading a research project to investigate how student participants experience active learning pedagogies in the pilot classrooms in terms of the supports these types of activities provide for their own learning; gather feedback from instructors and students regarding the effectiveness of active learning classrooms to support teaching and learning activities across various courses, and disciplines; and determine the supports that must be in place for instructors to teach in active learning classrooms (e.g., curricular/pedagogical, technological, other).

The Library participates in ongoing collaborative work in partnership with UTM instructors who are interested in hybrid and online learning (e.g., Ontario Online Initiative (LIN204), Online Undergraduate Course Initiative (RLG203), ALOR Project, HEQCO Project – two year research project (HIS101)).

The Library continues its collaboration with the Centre for Teaching Support and Innovation (CTSI) in their Partnering for Academic Student Success program. As part of this program, a UTM librarian is seconded to work with the CTSI one day a week. Outcomes of this program include support for faculty / librarian collaboration, collaboration on presentations at Society for Teaching and Learning in Higher Education (STLHE) conferences, publications relating to faculty-librarian collaborations, and participation in the planning and delivery of sessions for CTSI’s Course Design Institute.

## **4. Scholarly Communications & Copyright**

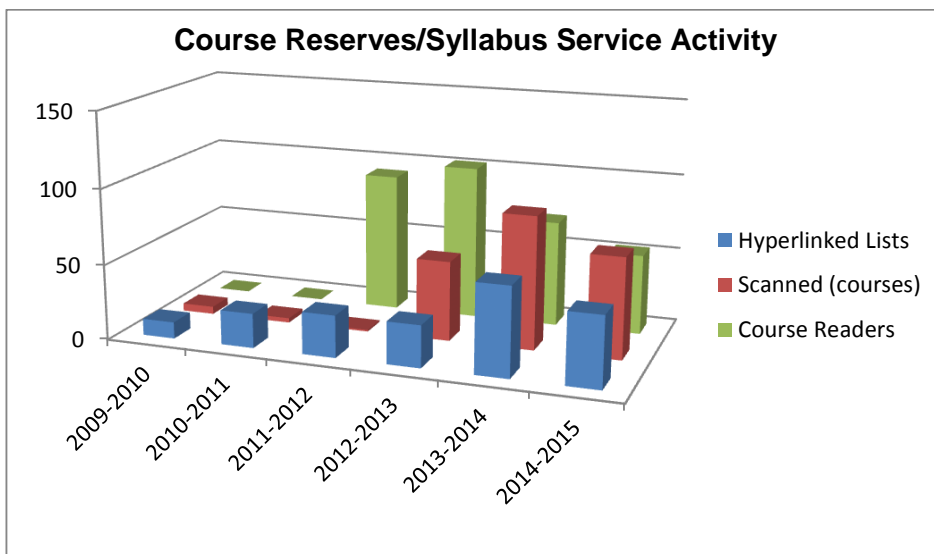
The UTM Library directly supports faculty and graduate student research and scholarship in a multitude of ways. Following are several examples of recent initiatives:

- Each year the Library hosts events for faculty and students in celebration of Open Access Week. For example, in October 2014 a series of provocative documentaries for UTM undergraduate students was promoted (“RIP: A Remix Manifesto” & “The Internet’s Own Boy: The Story of Aaron Swartz Story”). Additional information on Open Access initiatives is available at: [guides.library.utoronto.ca/content.php?pid=634838&sid=5252220](http://guides.library.utoronto.ca/content.php?pid=634838&sid=5252220).
- For several years, the UTM Library has also financially contributed to a tri-campus Open Access Author Fund pilot project that provides funds to faculty without access to funding in order to

publish in open access journals. This valuable support to faculty has been extended to April 2016.

- Each year the Library co-sponsors the Graduate Student Research Symposium, providing prizes totaling \$500 and free poster printing.
- In 2014, the Library supported an event hosted by the UTM Research Office entitled *A Celebration of Books*, honouring publications from the UTM research community. Publications from 23 researchers were on display, and 11 authors spoke briefly about their work. Presentations covered a diverse range of subject areas, such as literacy, French Canadian women and Shakespeare, neoliberalism, ethics and the locavore movement. The 2015 event is scheduled for Wednesday April 29th from 4-5:30pm in the Blind Duck Pub.
- Science Literacy Week

With the cessation of the Access Copyright Agreement and the change in the Copyright Act, the UTM Library has also been involved in providing expertise in regards to copyright and intellectual property issues associated with scholarly publications. For approximately seven years the Library has run a course syllabus service with awareness and usage of this valuable service increasing significantly since 2013. The following chart illustrates the rise in activity:



Librarians and staff provide scanning, course syllabus markup with persistent links, transactional licensing when required, and consultations on Copyright issues and/or any aspect of the service.

### 5. Revitalization of Library Spaces & Technologies

Librarians and Library Staff initiated a multi-year Library Space & Technology Revitalization Initiative, the overarching purpose of which was to optimize and use creatively existing Library space, increase collaborative and silent study spaces, and create innovative experiential learning spaces.

The Library's academic plan,<sup>5</sup> articulates many aspirations relating to space, teaching, and technology. As a result of shifting campus priorities, a Library capital expansion project is beyond the period specified in the plan (2012-2017). Furthermore, in considering the refresh of Library public computers and laptops during the summer 2014, it became evident that delaying this technology refresh until the summer of 2015 would enable staff to review space and technology in a more systematic and holistic manner.

In February 2014, approval from UTM's Vice President and Principal was received in support of the Library's *Space and Technology Revitalization Initiative*. The purpose of this project was to fully engage Library staff and the campus community in exploring creatively existing spaces and technologies within the Library. Following are the overall ideas explored which will improve student experiences in the Library:

- Evaluate options for the refresh of Library *Learning Commons* computers (summer 2015);
- Prepare for and remove Reference & Research mobile shelving to provide additional collaborative study space in the *Learning Commons*;
- Examine ways to more effectively utilize the space in the *Learning Commons* and increase collaborative working space;
- Review possible re-alignment of the *Learning Zones* and associated signage;
- Refresh technology in the Level 1 *Smart Classrooms*;
- Plan for the re-purposing of the *Li Koon Chun Finance Learning Centre (LKCFLC)* location for student study space once the LKCFLC moves to the Innovation Complex

### C. Charting the UTM Library's Future

As indicated in the Overview, the activities of UTM Library Librarians and Staff are many. UTM Librarians and Staff participate on University of Toronto, UTL, and UTM committees in order to keep engaged in new developments and facilitate strategic decision-making. Librarians also are contributing members of provincial, national and international associations, their respective committees and projects, and continue to be actively engaged in professional service, teaching, research, and scholarly publication. UTM librarians participate in campus governance and are actively involved in planning for and shaping of Library services, resources, and support for the future.

The Library's primary goal continues to be the provision of high impact value-added services that support faculty and student academic success. In addition, Library Staff is engaged in looking to the future and exploring academic and research libraries trends that will impact how and what services we offer. Over the next year, the Library will continue to shape services and supports which are aligned closely with UTM academic priorities in the following areas:

- Enhancing Digital scholarship
- Expanding capacity
- Enhancing student and faculty experience
- Supporting scholarly communications and copyright
- Revitalizing spaces and technologies

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<sup>5</sup> UTM Library. (June 2012). *Library Academic Plan, 2012-2017*. The Library.

# Annual Report 2013-14

University of Toronto Mississauga Library  
Ian B. Whyte, Chief Librarian



# Agenda – Highlights of Report

- Digital collections
- Expanding capacity to support research data services
- Enhancing the experience of students and faculty
- Adding support for scholarly communications and copyright
- Revitalization of spaces and technologies

# Digital Collections

JOMON PERIOD ARCHAEOLOGY: THE YAGI PROJECT

縄文時代の考古学~八木プロジェクト

PHOTOGRAPH BY EMMA YASUI

About Artifacts Archive Inventories Research Notes Maps Photos Bibliography Blog The Team

A Collaborative Project at the University of Toronto Mississauga

Jomon Period Archaeology: The Yagi Project

縄文時代の考古学~八木プロジェクト

The Yagi Project website is a collaborative project between Professor Gary Crawford at the University of Toronto Mississauga (UTM) in the Anthropology Department, Dr. Chen Shen, Senior Curator, Bishop White Chair of East Asian Archaeology at the Royal Ontario Museum, and the Hazel McCallion Academic Learning Centre at UTM (HMALC).

The purpose of this website is to provide online information about the international research projects that were conducted at the Hamanasuno and Yagi excavation sites from 1973 to 1980, and to present the materials that form the archival collection preserved in the HMALC.

The goal of the Yagi Project was to study life in a northern community during the Early Jomon Period, a time frame that covers approximately 1500 years of Japanese prehistory (~5000 – 3500 BCE). This website offers an opportunity to view a portion of this valuable collection of articles, artifacts, documents, photographs, maps, and 3D scans that continue to contribute to our knowledge of life in early Japan.



# Digital Collections

The screenshot shows a digital collection interface for 'The Erindalian, The Medium and The Medium II Collection'. The header includes the University of Toronto Mississauga logo and the collection title. Below the title is a subtitle: 'The Erindalian The Medium and The Medium II-- Student Newspapers of The University of Toronto, Mississauga.' There are 'About' and 'Collection' tabs, with 'Collection' being the active one. A sorting bar shows options: 'SORT BY VIEWS · TITLE · DATE PUBLISHED · CREATOR'. The main content area displays five newspaper covers from 1968 and 1969. Each cover has a title, date, and a small icon set (document, eye, star, speech bubble) with associated counts. On the right side, there are filters for '757 RESULTS', a search box, and categories like 'texts 757', 'PART OF University of Toronto Archives Canadian Libraries', 'TOPIC College and school periodicals 757', and 'LANGUAGE english 757'.

[archive.org/details/erindalianmedium](http://archive.org/details/erindalianmedium)

# Digital Initiatives



Home Videos Map Educational Materials Additional Resources About Embed Code

## Travels of the Lute: A Digital Humanities Resource for Teaching and Learning World History

World History has become an increasingly popular subject in both secondary and post-secondary curricula. This trend helps teachers impart to their students a fuller appreciation of the diversity of human cultures and a better grasp of the implications of globalization, but it also presents significant challenges. For teachers, the popularity of World History often means teaching far beyond any one area of expertise, while for students, it means navigating a very broad range of material.

Contributors to the Travels of the Lute come to the project from different academic fields and musical traditions, but they share an interest in creating resources that will help teachers and students at the high school, college, and university levels learn more about World History and teach it more effectively. In particular, this project offers resources that are designed to help instructors and students better understand "connection", a central theme in World History, through the examination of one extended family of musical instruments. These



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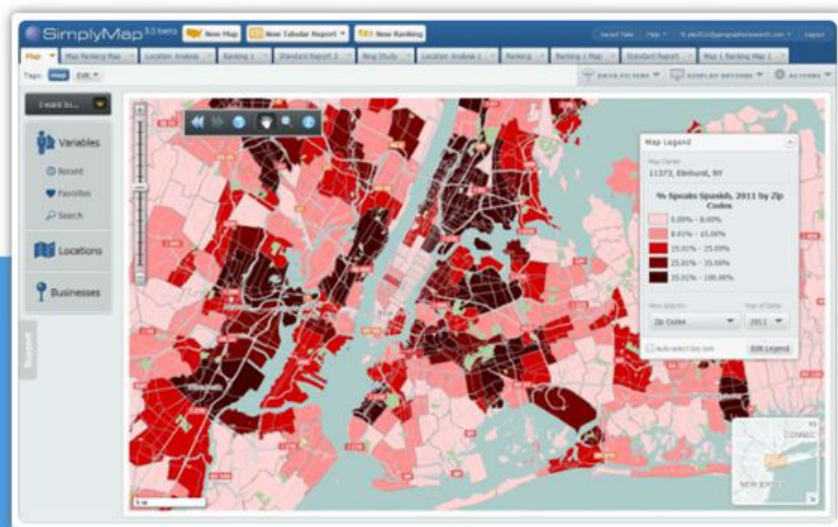
# Digital Resources – SimplyMap



University of Toronto

## Welcome to SimplyMap 3.0!

SimplyMap 3.0 uses the latest technology to provide better performance, faster maps, improved reliability, and powerful new features.



**Sign In**

Email address

Password

**Sign In**

**Create an Account**

— OF —

[Sign in as a guest](#)  
(Your work will not be saved)

[Reset your password](#)

Support

# Support for Research & Research Data

- Build capacity
- Understand needs of UTM researchers
- Support Tri-Agency mandate for open access deposit for research & research data
  - [onerearch.library.utoronto.ca/triagencyopenaccesspolicy](http://onerearch.library.utoronto.ca/triagencyopenaccesspolicy)
- Support tri-campus research data management planning

## Enhancing Services & Experience – Students

- Partner in first-year experience initiatives
- Library instruction
  - 251 sessions/classes
  - 10,486 students
- LibGuides (100+ guides, 105,449 views)
- UTML chat reference (1,858 questions)
- OCUL Ask-a-Librarian chat service (772 questions)
- E-mail reference (552 questions)
- Laptop loans (12,241)

## Enhancing Services & Experience – Students

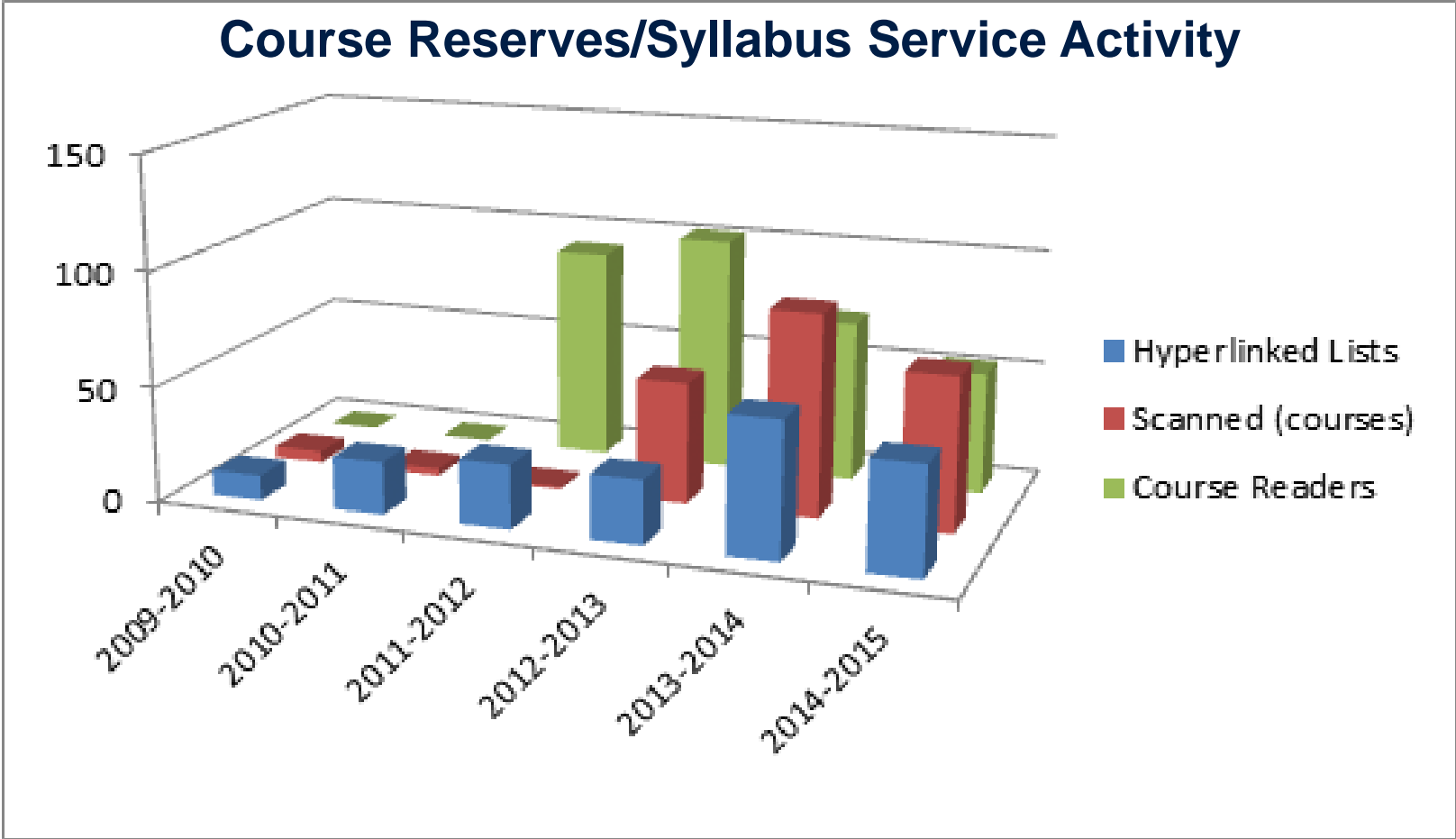
- **Student volunteer program – 19 volunteers**
  - Complements other UTM student volunteer programs
  - Focus on de-stressing & meeting peers in other programs
  - Get Crafty, Mini Massage, Paws & De- Stress, Henna, Meditation with Dr. Jeff, Sit & be fit, Welcome Week, Welcome Day
- **3,548 student participants across all events**
  - Greater sense of Library community & positive learning environment
  - Very high levels of student satisfaction for both volunteers & participants

## Enhancing Services & Experience – Faculty

- Leadership & support for instructional technology at UTM
- Collaborating on several ITIF projects
  - Pedagogical Support for Active Learning Classrooms
  - Developing Web-Based Platform for Geospatial Learning
  - Open Language Learning Textbook
- Support for Ontario Undergraduate Course Initiative
- Partner in CTSI's *Partnering for Academic Student Success* initiative
  - STLHE conference presentations
  - Publications on faculty-librarian collaborations
  - Partner in planning & delivering sessions for CTSI's Course Design Institute
- Faculty-librarian liaison & collaboration

# Scholarly Communications & Copyright

## Course Reserves/Syllabus Service Activity



## Scholarly Communications & Copyright

- Promote open access initiatives & events
- Support open access author fund \$\$
- Graduate student research symposium support
- Co-host *A Celebration of Books* honouring UTM authors who have recently published books



# Revitalization of Library Spaces & Technologies



- Library continues to be a very busy place with 1,425,106 visits up from 1,403,869 visits in 2013-14
- 78 days with more than 8,000 visits
- Increased capacity to 1632 seats

- Revamping Level 2 Learning Commons
- Refreshing Library computers
- Reviewing learning zones and signage





## UTM Library's Primary Goal

**Deliver high impact value-added services that support faculty and student academic success.**

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**Thank you!**



**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** Academic Affairs Committee

**SPONSOR:** Amy Mullin, Vice-Principal Academic and Dean

**CONTACT INFO:** 905-828-3719, [vpdean.utm@utoronto.ca](mailto:vpdean.utm@utoronto.ca)

**PRESENTER:** Diane Crocker, Registrar and Director of Enrolment Management

**CONTACT INFO:** 905-828-3871, [diane.crocker@utoronto.ca](mailto:diane.crocker@utoronto.ca)

**DATE:** April 23, 2015 for April 30, 2015

**AGENDA ITEM:** 5

5

**ITEM IDENTIFICATION:**

Annual Report (2013-14): Office of the Registrar, Committee on Standing

**JURISDICTIONAL INFORMATION:**

Under section 5.7 of its terms of reference, the Academic Affairs Committee receives, annually from its assessors, reports on matters within its areas of responsibility, including statements of current issues, opportunities and problems, and recommendations for changes in policies, plans or priorities that would address such issues. The Committee receives, annually, from the appropriate administrators, reports on services within its areas of responsibility, including research and its subcommittee on academic appeals.

**GOVERNANCE PATH:**

- 1. Academic Affairs Committee [For Information] (April 30, 2015)

**PREVIOUS ACTION TAKEN:**

The annual report was provided for information to the Academic Affairs Committee on April 30, 2014.

**HIGHLIGHTS:**

The purpose of the information package is to inform the Committee of the Committee on Standing (COS) work and the matters it considers, and the process it follows. It is not intended to create a discussion regarding individual cases or their specifics, as they were dealt with by a body, which was bound by due process and fairness. The COS reviews all appeals for petitions decisions made by the Office of the Registrar.

The report covers the period between September 1, 2013 and August 31, 2014.

*Academic Affairs Committee – Annual Report (2013-14): Office of the Registrar, Committee on Standing*

The report highlights various types of petitions assessed by the Office of the Registrar, totalling 3944 petitions in the given period. The most common petition type was first deferral of unwritten examinations (April), with a total of 829 petitions. During the period being considered, the Office of the Registrar received petitions from 31 percent of the enrolment population, and 15 percent of these were deferred exams. The COS reviewed cases for 26 students, totalling 29 petitions.

**FINANCIAL IMPLICATIONS:**

There are no implications for the Campus operating budget.

**RECOMMENDATION:**

The report is presented for information only.

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**DOCUMENTATION PROVIDED:**

Annual Report (2013-14): Office of the Registrar, Committee on Standing

# REPORT ON COMMITTEE ON STANDING 2013– 2014

- Diane Crocker
- Registrar and Director of Enrolment Management
- Chair of Committee on Standing

# Petitions – 2013 / 2014

Late Withdrawal without academic penalty	Granted	306
	Refused	296
	Deferred	4
	Cancelled	8
	Total	614
Extension of time for term work beyond end of course	Granted	129
	Refused	44
	Cancelled	15
	Total	188

# Petitions – 2013 / 2014

Lift 1 year suspension	Granted	32
	Refused	42
	Cancelled	4
	Total	78
Lift 3 year suspension	Granted	7
	Refused	9
	Cancelled	2
	Total	18
Return early from 3 year suspension	Granted	11
	Refused	1
	Cancelled	0
	Total	12
Lift “refused further registration”	Granted	0
	Refused	1
	Cancelled	1
	Total	2

# Petitions – 2013 / 2014

Exception to degree requirements	Granted	13
	Refused	29
	Cancelled	2
	Total	44
Course Overload	Granted	389
	Refused	153
	Deferred	15
	Cancelled	45
	Total	602
Late enrolment	Granted	104
	Refused	99
	Cancelled	8
	Total	211
Other	Granted	141
	Refused	86
	Cancelled	21
	Total	248

# Petitions – 2013 / 2014

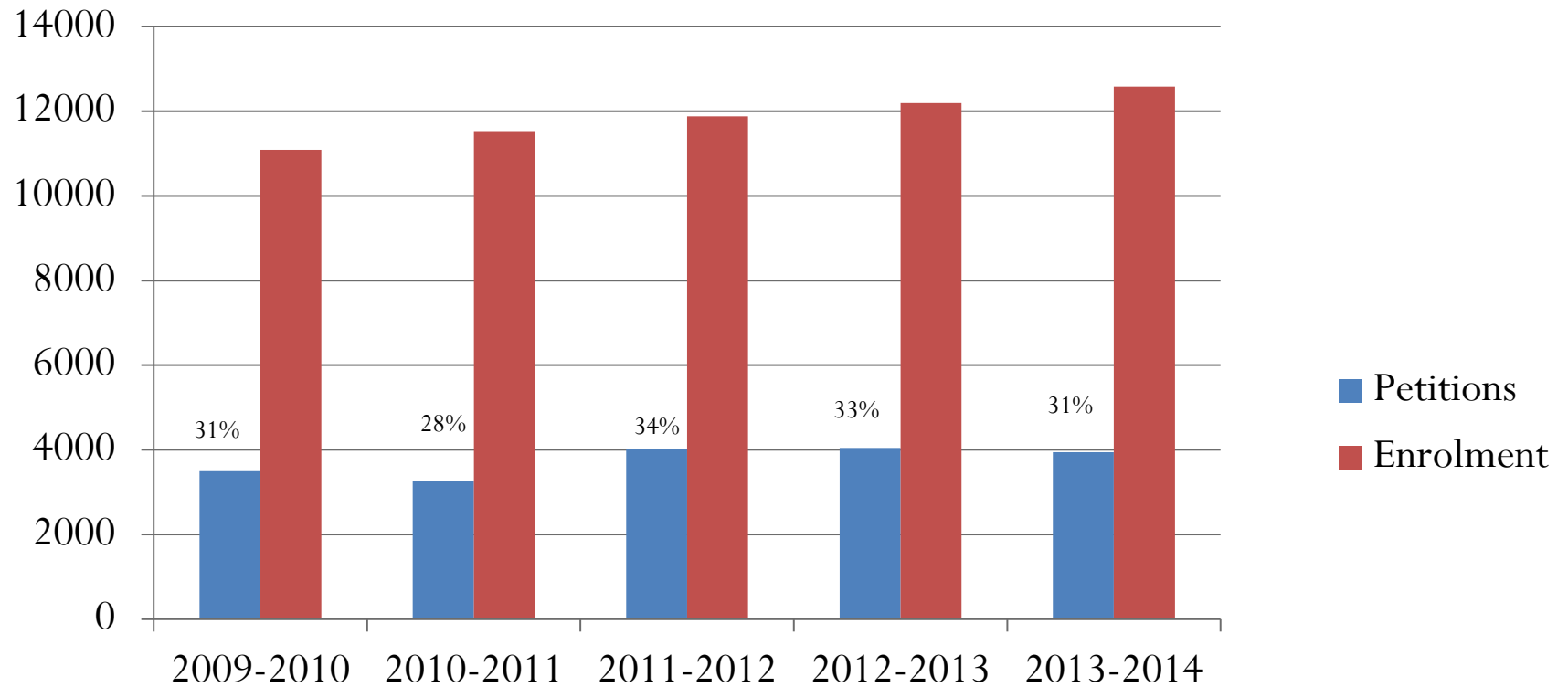
First deferral of unwritten UTM course examinations-June	Granted	129
	Refused	1
	Cancelled	2
	Total	132
First deferral of unwritten UTM course examinations-August	Granted	128
	Refused	0
	Cancelled	0
	Total	128
First deferral of unwritten UTM course examinations-December	Granted	520
	Refused	4
	Cancelled	10
	Total	534
First deferral of unwritten UTM course examinations-April	Granted	817
	Refused	3
	Cancelled	9
	Total	829



# Petitions-2013/2014

Second deferral of unwritten UTM course examinations	Granted	144
	Refused	52
	Cancelled	12
	Total	208
First/Second deferral of unwritten St. George/UTSC examinations	Granted	79
	Refused	12
	Cancelled	5
	Total	96
Grand Total		3944

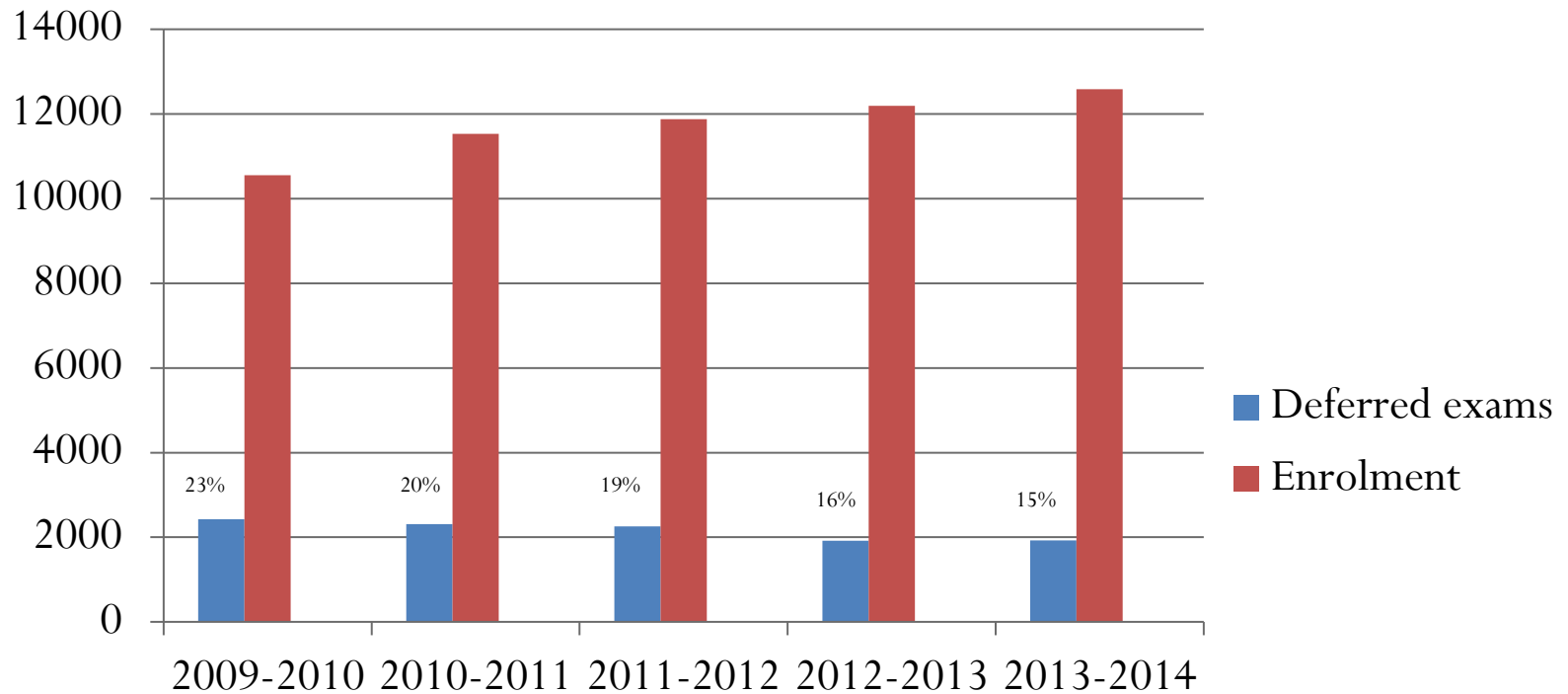
## University of Toronto Mississauga Petitions vs. Enrolment 2009-2014



## WDR vs. LWD Reporting Period: September 1, 2013 to August 31, 2014

Year	WDR	LWD	Total	LWD% vs. Enrolment
2009-2010	544	3134	3678	35%
2010-2011	535	2955	3490	30%
2011-2012	609	3434	4043	34%
2012-2013	554	3060	3614	30%
2013-2014	614	3113	3727	30%

## University of Toronto Mississauga Percentage of Deferred Exams vs. Enrolment



# Committee on Standing

Petitions processed in 2013-2014				
	Students	Petitions	Granted	Refused
Late withdrawal	3	5	1	4
One year suspension lift	7	7	0	7
Three year suspension lift	3	3	0	3
Extension of time	1	1	1	0
Late Enrolment	1	1	1	0
Exception to Degree Requirements	4	4	2	2
Other	4	5	1	4
Deferral of Final Examinations	3	3	0	3
Total	26	29	6	23
The Committee on Standing reviews all appeals on petitions decisions made by the Office of the Registrar (on their behalf).				



**FOR INFORMATION**

**PUBLIC**

**OPEN SESSION**

**TO:** Academic Affairs Committee

**SPONSOR:** Amy Mullin, Vice-Principal Academic and Dean  
**CONTACT INFO:** 905-828-3719, [vpdean.utm@utoronto.ca](mailto:vpdean.utm@utoronto.ca)

**PRESENTER:**  
**CONTACT INFO:**

**DATE:** April 23, 2015 for April 30, 2015

**AGENDA ITEM:** 6

**ITEM IDENTIFICATION:**

Annual Report (2013-14): Academic Appeals Subcommittee

**JURISDICTIONAL INFORMATION:**

Under section 5.7 of its terms of reference, the Academic Affairs Committee receives reports from its subcommittee on academic appeals.

**GOVERNANCE PATH:**

1. Academic Affairs Committee [For Information] (April 30, 2015)

**PREVIOUS ACTION TAKEN:**

The annual report was provided for information to the Academic Affairs Committee on April 30, 2014.

**HIGHLIGHTS:**

The purpose of the information package is to fulfill the requirements of the Academic Affairs Committee, in so doing, inform the Committee of the subcommittee's work and the matters it considers, and the process it follows. It is not intended to create a discussion regarding individual cases or their specifics, as they were dealt with by a body, which was bound by due process and fairness. The Academic Appeals Subcommittee's decisions are based on the materials submitted by the parties and are subject to appeal to the Academic Appeals Committee of the Governing Council.

The report covers the period between September 1, 2013 and August 31, 2014.

For this period, there were a total number of six appellants, comprising nine appeals, with six appeals granted and three denied.

UTM Appeals Process:

PETITION TO THE UTM OFFICE OF THE REGISTRAR



APPEAL TO THE COMMITTEE ON STANDING (COS)  
(if the petition is denied by the Office of the Registrar)



APPEAL TO THE UTM ACADEMIC APPEALS SUBCOMMITTEE  
(If the appeal is denied by the COS)



APPEAL TO THE ACADEMIC APPEALS COMMITTEE OF THE GOVERNING COUNCIL  
(if the appeal is denied by the UTM AAS)

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

**RECOMMENDATION:**

For information.

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**DOCUMENTATION PROVIDED:**

Annual Report (2013-14): Academic Appeals Subcommittee



## **Annual Report to the Academic Affairs Committee**

**September 1, 2013 – August 31, 2014**

6

### **Role of the Academic Appeals Subcommittee (AAS)**

The Academic Appeals Subcommittee (AAS) considers appeals against decisions of the University of Toronto Mississauga Committee On Standing (COS) with respect to petitions from undergraduate students relating to exemption from the application of academic regulations or standards pertaining to courses at UTM. The Terms of Reference for the AAS is available at: <http://uoft.me/AAS>

### **Procedure**

Appellants are required to present their case in person, at a meeting convened to hear their case and may bring counsel. At the meeting, it is the responsibility of the appellant to convince the subcommittee that due to circumstances beyond their control, they should be exempt from an academic regulation

### **Membership**

AAS is chaired by a teaching staff member appointed by the Vice-Principal Academic and Dean from the members of the Academic Appeals Subcommittee. Each hearing panel is comprised of up to 7 members (including the Chair). Panel members are drawn by the Secretary from a pool of 15 teaching staff members (one appointed by each department) and two undergraduate students. The teaching staff members of the panel are drawn with due consideration to continuity, discipline relevance and quorum needs. Undergraduate student members are approved by the committee on the recommendation of the Chair. In addition, the Secretary and representatives from the COS and/or the Office of the Registrar shall attend hearings in a non-voting capacity.





**AAS Cases: September 1, 2013 – August 31, 2014**

<b>Appeal Type</b>	<b>No. of Appellants</b>	<b>No. of Appeals</b>	<b>Appeals Granted</b>	<b>Appeals Declined</b>
Late Withdrawal	1	4	4	-
Deferral of Unwritten Final Exam	1	1	-	1
Lift – One Year Suspension	2	2	1	1
Early Return – Three Year Suspension	1	1	1	-
Lift – Three Year Suspension	1	1	1	-
<b>Total</b>	<b>6</b>	<b>9</b>	<b>7</b>	<b>2</b>

**UNIVERSITY OF TORONTO MISSISSAUGA CAMPUS COUNCIL  
REPORT NUMBER 11 OF THE ACADEMIC AFFAIRS COMMITTEE**

**MARCH 26, 2015**

To the Campus Council,  
University of Toronto Mississauga

Your Committee reports that it held a meeting on March 26, 2015 at 4:10 p.m. in the Council Chambers, William G. Davis Building, at which the following were present:

Ms Judith Poë, Chair  
Professor Angela Lange, Vice-Chair  
Professor Deep Saini, Vice-President &  
Principal  
Professor Amy Mullin, Vice-Principal Academic  
and Dean  
Professor Bryan Stewart, Vice-Principal,  
Research  
Dr. Kelly Akers  
Professor Ron Buliung  
Professor Tracey Bowen  
Professor Craig Chambers  
Ms Diane Crocker  
Ms Sara da Silva  
Professor Charles Elkabas  
Ms Jessica Eylon  
Dr. Louis Florence  
Mr. Kevin Golding  
Ms Paula Hannaford  
Dr. Monika Havelka  
Ms Shelley Hawrychuk  
Dr. Nathan Innocente  
Mr. Sheldon Leiba  
Professor Kent Moore  
Professor Emmanuel Nikiema  
Ms Stacey Lynn-Paiva  
Dr. Christoph Richter  
Professor Todd Sanders  
Ms Laura Sedra  
Professor Sasa Stefanovic  
Mr. Ian Whyte, Chief Librarian  
Dr. Kathleen Wong  
Dr. Daniel Zingaro

**In Attendance:**

Ms Menna Elnaka, The Medium

**Secretariat:**

Mr. Louis Charpentier, Secretary of the Governing Council

Ms Cindy Ferencz Hammond, Director of Governance, Assistant Secretary of the Governing Council

**Non-Voting Assessors:**

Ms Yen Du, Program and Curriculum Officer  
Prof. Ulli Krull, Vice-Principal, Special  
Initiatives  
Mr. Mark Overton, Dean, Student Affairs

**Regrets:**

Ms Farishta Amanullah  
Professor Claudiu Gradinaru  
Dr. Stuart Kamenetsky  
Professor Yael Karshon  
Professor Bernard Katz  
Professor Anna Korteweg  
Ms Alice Li  
Ms Genevieve Lawen  
Professor Peter Loewen  
Ms Maaham Malik  
Professor Heather Miller  
Ms Mariam Munawar  
Professor Brian Price  
Professor Ed Schatz  
Dr. Joan Simalchik  
Ms Grayce Slobodian  
Professor Alison Syme  
Professor Holger Syme  
Professor David Francis Taylor  
Mr. Kumar Thapliyal  
Professor Mihkel Tombak  
Professor Anthony Wensley  
Professor Rebecca Wittman  
Professor Xiaodong Zhu

Ms Mariam Ali, Committee Secretary

### 1. Chair's Remarks

The Chair welcomed members to the meeting and reminded members that *Item 2: Three Priorities - A Discussion: Professor Meric Gertler, President* had been removed from the Agenda as the President was unable to attend.

### 2. Closure of Human Resources Specialist Program

The Chair advised members that the Committee was responsible for the consideration of the closure of a program, and the item would require approval by the Committee on Academic Policy and Programs of the Academic Board. She invited Dr. Louis Florence, Director, Undergraduate Programs, Department of Management, to present. Dr. Florence advised members that the proposed closure of the Human Resources Specialist Program would be effective August 30, 2020. He noted that during a departmental curriculum review, it was found that the program was not serving UTM students well in the changing labour market and that it would be beneficial to replace the program with a more comprehensive Human Resource Management and Industrial Relation (HRMIR) stream of the Management Specialist Program. Dr. Florence reminded members that the HRMIR stream was introduced in the 2014-15 academic year for September, 2015 enrolment and would better meet students' needs than the closing Human Resources specialist program. The HRMIR stream would help students to meet requirements for professional certification by the Human Resources Professional Association (HRPA). Dr. Florence noted that students who were currently enrolled would be able to complete program requirements and the Department of Management would continue support of the program and its students. Program admissions had been administratively suspended on July 1, 2014 and the appropriate notices were sent to students and departments, and included in the UTM Academic Calendar.

In response to a member's question, Professor Mullin stated that although students could complete two specialists, it would require taking a significantly higher course load to complete and would not necessarily be in students' best interests.

On motion duly made, seconded and carried,

YOUR COMMITTEE RECOMMENDED,

THAT the proposed closure of the Human Resources Specialist Program in the Department of Management at the University of Toronto Mississauga as recommended by the Vice-Principal Academic and Dean, Professor Amy Mullin, in the proposal dated February 24, 2015, be approved with an anticipated program closure date of August 30, 2020.

### 3. Closure of Human Resources & Industrial Relations (HRIR) Major Program

The Chair reminded members of the Committee's responsibility to consider closures of programs and invited Professor Mullin to present the item. Professor Mullin advised members that the proposal was to close the Human Resources and Industrial Relations (HRIR) program offered by the Department of Economics effective August 30, 2017. Professor Mullin noted changes in the relationship between Economics and other units at UTM had evolved and produced different priorities and course offerings, as well as faculty transitions impacting the administration of the program. Additionally, changes to the

certification requirements for careers in related fields meant that the HRIR program was unable to connect well to the career goals of students. Professor Mullin noted the newly approved HRMIR Stream would offer students better training for this certification and eliminate redundancy in UTM program offerings. She noted that in response to an external review, the Department of Economics carefully and critically examined program offerings and curriculum in order to increase faculty cohesion and identity with undergraduate programs, and to strengthen the student experience. Professor Mullin stated that admissions to the program had been administratively suspended on August 30, 2013 and notices were sent to the appropriate students and academic departments. The Departments of Management, History and Sociology at UTM were also consulted during the development of the proposal for closure, and all were in full support.

On motion duly made, seconded and carried,

YOUR COMMITTEE RECOMMENDED,

THAT the proposed closure of the Human Resources & Industrial Relations (HRIR) Major Program in the Department of Economics at the University of Toronto Mississauga as recommended by the Vice-Principal Academic and Dean, Professor Amy Mullin, in the proposal dated March 2, 2015, be approved with an anticipated program closure date of August 30, 2017.

#### **4. Admissions & Enrolment Report: Ms Diane Crocker, Registrar & Director of Enrolment Management**

The Chair invited Ms Diane Crocker, Registrar & Director of Enrolment Management to present<sup>1</sup> to members on admissions and enrolment trends at UTM. The following key points were discussed:

- A review of enrolment spanning from the year 2004 to 2014 that demonstrated the consistent growth of enrolment, including international enrolment;
- In 2014 enrolment targets had not been met for new intake students, and this was in part due to a system wide decline of domestic applicants across Ontario. It was noted however, that UTM had maintained the same number of overall applicants as the previous year and had not encountered a decline as most other Ontario Universities;
- In response to a member's question, Ms Crocker affirmed the decrease in domestic applications was linked to decreased high school enrolment in our local catchment. Enrolment was increasing in primary schools in the Peel region due to the demographic makeup of the population and it has been projected that high school enrolment would begin to experience this increase in approximately 3 to 5 years;
- Ms Crocker noted that there was a steady increase in international new intake. The ACE@UTM (Academic Culture and English) program has successfully assisted students with English proficiency requirements and that the program had been replicated at UTSC due to the successes seen at UTM;
- ACE@UTM had reached maximum enrolment, and the Office of the Registrar developed a partnerships with several local Colleges to allow students who have not met their English Language Requirement to enrol in a College level General Arts and Science program in order to continue their studies and prepare for transfer after completing this program;

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<sup>1</sup> A copy of the presentation is attached as Attachment A.

- Summer enrolment had increased significantly since 2004, with approximately 5900 students enrolled during the 2014 summer semester;
- The UTM new intake average admission average continued to increase, and the minimum cut-off of 75 percent average had helped bring this about. In response to a member's question, Ms Crocker noted that admissions cut offs at UTM were comparable to both UTSC and FAS in the humanities and social sciences, however the applicant averages were generally 3-4 percent lower than high end programs such as Co-op Business at UTSC or Management at FAS and these cut offs varied from year to year;
- The increase in UTM Entrance Awards for students with an average above 88 percent had increased because international students were now also offered the award;
- The retention rate remained consistent, with a rate of 88 percent in Fall, 2013;
- Ms Crocker noted that there were efforts being made to continue increasing the number of students who graduated in four years.

A member asked if more domestic applicants were deciding to pursue post-secondary education closer to home, due to the rising costs of education, and whether this information was compiled. Ms Crocker advised that UTM was involved with the Peel Children and Youth Initiative where data was reviewed to determine whether high school students with low socioeconomic indicators were applying, being accepted and registering in post-secondary institutions. UTM recruiters visited all the high schools in the regions of concern. She noted the two groups that had been identified within UTM's catchment area (Mississauga, Brampton, Oakville, Milton) who would be more likely not to include UTM as a first choice application were those in low socioeconomic groups who were not planning on pursuing post-secondary education, and those in high income groups who would not be deterred by costs associated with living away from home and pursuing university away.

A member asked if there were any parallel initiatives to ACE@UTM. There are similar initiatives available to students in other divisions. Professor Mullin advised that ACE@UTM is one source of support for students for whom English is not their first language. In addition, the Robert Gillespie Academic Skills Centre had recently hired an English Language Learning Specialist in order to extend the service to current students. She added that department funding for writing initiatives has been increased and in the future would be included in many departments base funding so long as they had stable writing initiatives in place.

In response to a member's question, Ms Crocker advised that recruitment staff from UTM travel around the province and Canada-wide in order to increase the number of domestic applicants. She noted that there was still potential to attract students from our local catchment particularly Brampton, where transportation to UTM was not as accessible.

A member asked if summer enrolment had been increasing due to students failing courses during the fall or winter semesters. Ms Crocker noted that there were several reasons for increased summer enrolment, including students who wished to finish credits sooner or to catch up for courses dropped during the year. She added that employment opportunities throughout the summer were not always abundant and this prompted increased enrolment as well. In response to another member's question, Ms Crocker noted that in comparison to UTM's peer American institutions, the campus' 4 year graduation rate was lower.

## 5. Other Business

There was no other business brought forward.

## 6. Assessors` Report

Professor Mullin provided a brief update on the CUPE 3902 Unit 1 Strike, noting that negotiations continued and that communications regarding updates were slow to get out as they must in most cases be centrally approved, and communications about UTM specific matters required consultation with UTM department Chairs. Professor Mullin noted that the recent policy change enacted by the Faculty of Arts and Science, which allowed students to extend their deadline for Credit/No Credit courses would not be implemented at UTM or by any other division at UofT. She noted that the FAS had been much more heavily impacted by the strike and that the Office of the Dean did not think it would be appropriate given that the circumstances at UTM had been different. Professor Mullin advised members of President Gertler's offer of binding arbitration, noting that the Union would be taking their vote shortly.

In response to a member's question regarding exam deferrals where students refused to cross the picket line, Ms Crocker noted that her office would continue to review petitions according to current policies. She added that deferred exams at UTM were written one week after the general exam period.

Professor Stewart provided an update on the Canada First Research Excellence Fund and advised that unfortunately the proposal put forward by UTM and UTSC had not been accepted. He advised members that the project, *Personalized Medicine*, had been selected to go forward to the next round. Professor Stewart added the internal deadline for Round 2 of funding for CFREF was April 13, 2015.

## CONSENT AGENDA

On motion duly moved, seconded, and carried

### YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that Item 7 - Report of the Previous Meeting, be approved.

## 7. Report of the Previous Meeting: Report 10 – February 11, 2015

## 8. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

## 9. Date of Next Meeting – Thursday, April 30, 2015, 4:10 p.m.


The meeting adjourned at 5:19 p.m.

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Secretary  
March 30, 2015

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Chair



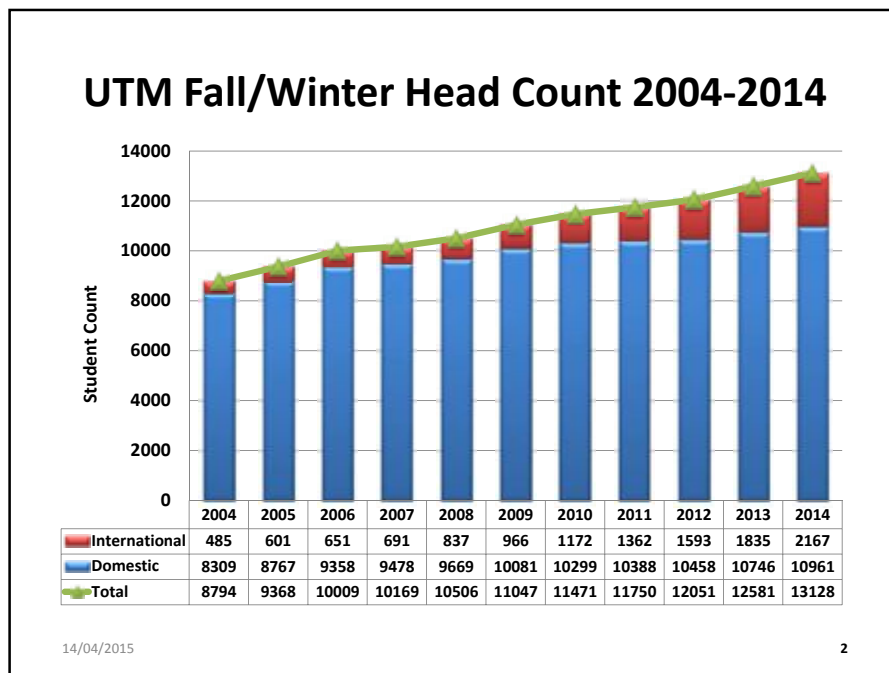
## Academic Affairs Committee

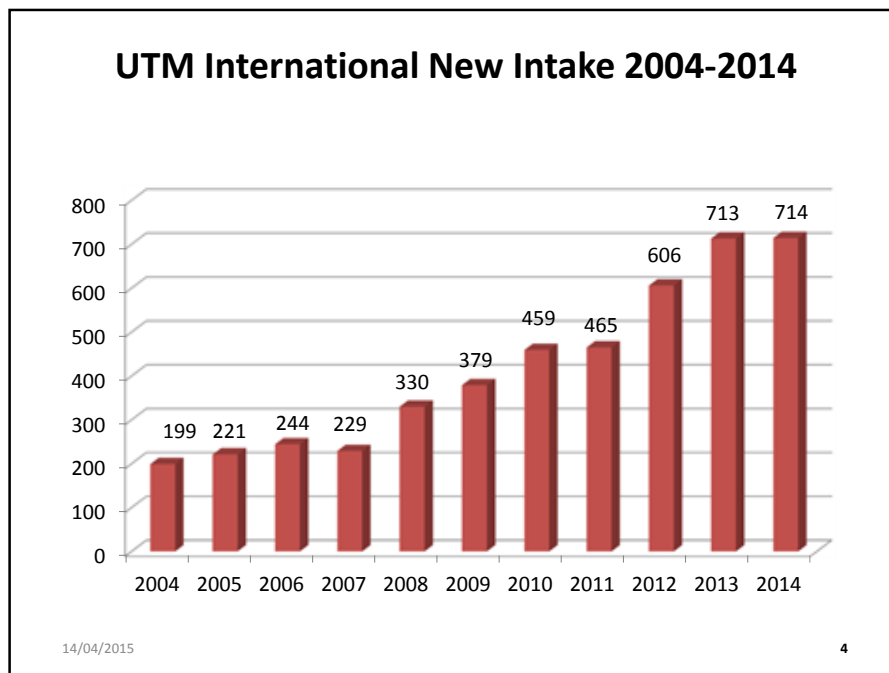
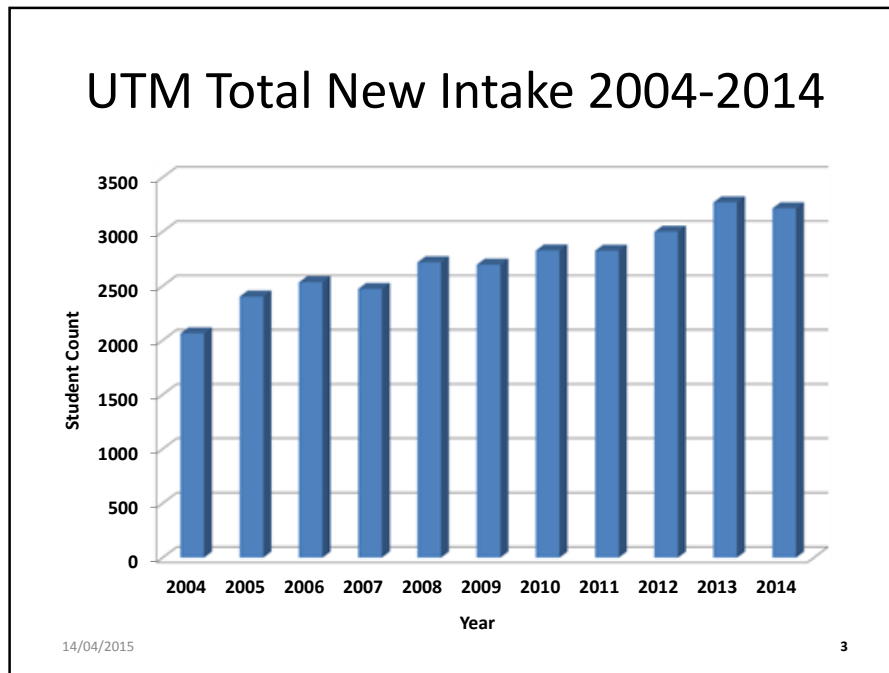
### March 26, 2015

Diane Crocker  
 Registrar and Director of Enrolment Management  
 Office of the Registrar

14/04/2015







### 20149 UTM Enrolment by Year of Study

Count	FT	PT	Total	Target	Variance
Year 1 New	2880	384	3264	3604	-340
<i>New – Ont. HS</i>	2303	298	2601		
<i>New Non Ont. HS - No TC</i>	423	69	492		
<i>New Non Ont. HS - TC</i>	154	17	171		
year 1 Return	597	280	877		
year 1	3477	664	4141	4485	-344
Year 2	3058	364	3422		
Year 3	2410	187	2597		
Year 4	2190	569	2759		
Year 5	82	2	84		
Non-DEGREE	24	151	175		
<b>Total Head Count</b>	<b>11234</b>	<b>1894</b>	<b>13128</b>	<b>13490</b>	<b>-362</b>

14/04/2015

5

9

### OUAC System Wide Data Comparison 2013 to 2014


	Secondary School		Non-Secondary School		First-Year Summary	
	First Choice Applicants	All Choices	First Choice Applicants	All Choices	First Choice Applicants	All Choices
<b>2014</b>	89,272	407,510	29,683	88,015	118,955	495,525
<b>2013</b>	92,554	410,963	26,873	78,344	119,427	489,307
<b>Count</b>	-3,282	-3,453	2,810	9,671	-472	6,218
<b>Percent</b>	-3.5	-0.8	10.5	12.3	-0.4	1.3



6

## OUAC 101 Statistics

### Program Changes System Wide



Percentage Change 2013/14 Compared with 2012/13	
Agriculture	6.0
Architecture	-0.2
Arts	-7.8
Business Administration	-0.4
Education	-14.8
Engineering	14.0
Environmental Studies	-0.6
Family & Consumer Study	-3.2
Fine and Applied Arts	-4.1
Forestry	13.0
Journalism	-5.6
Landscape Architecture	-8.1
Mathematics	10.5
Music	-6.7
Phys & Health Education	-2.4
Science	1.8
Totals	-8.6

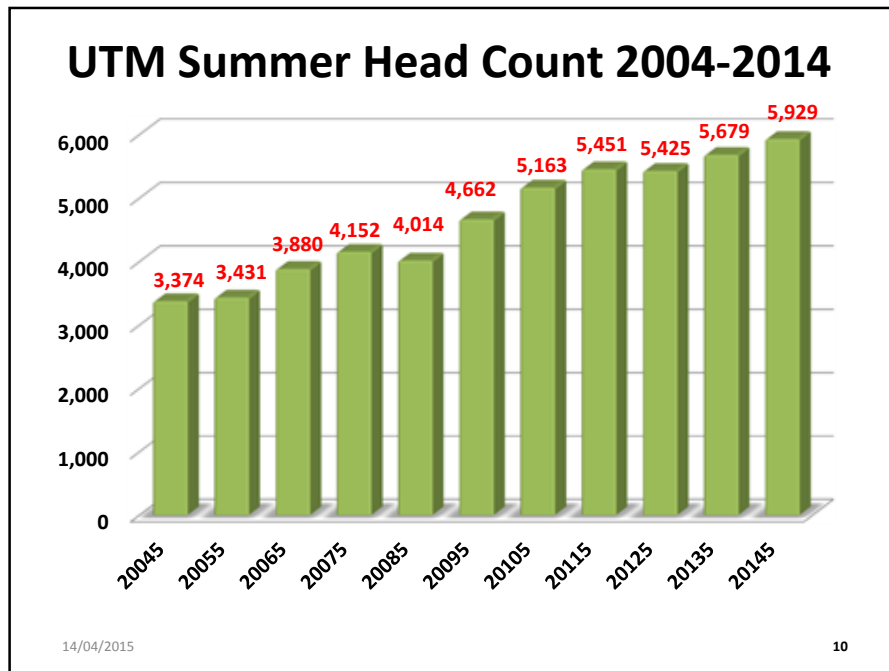
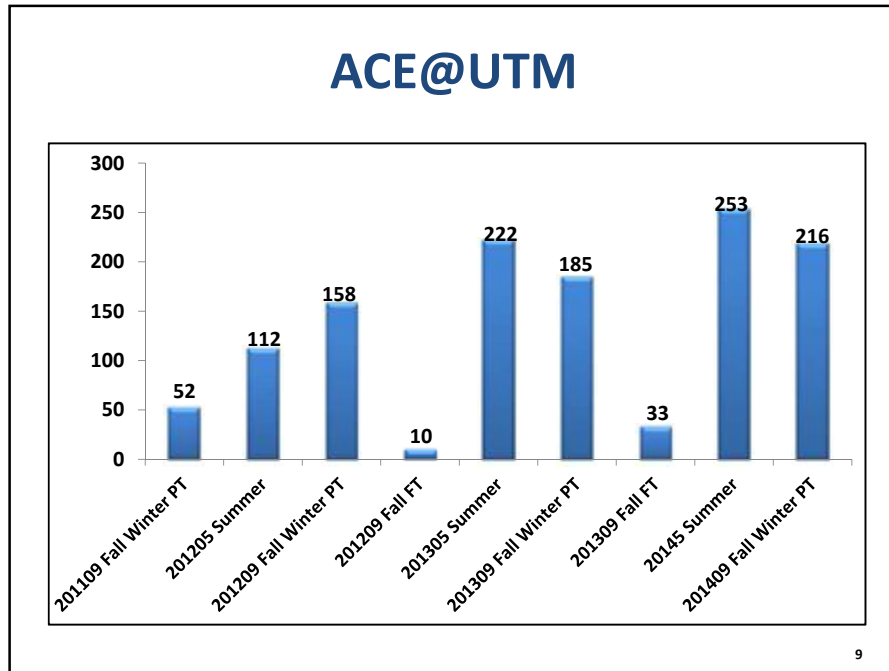
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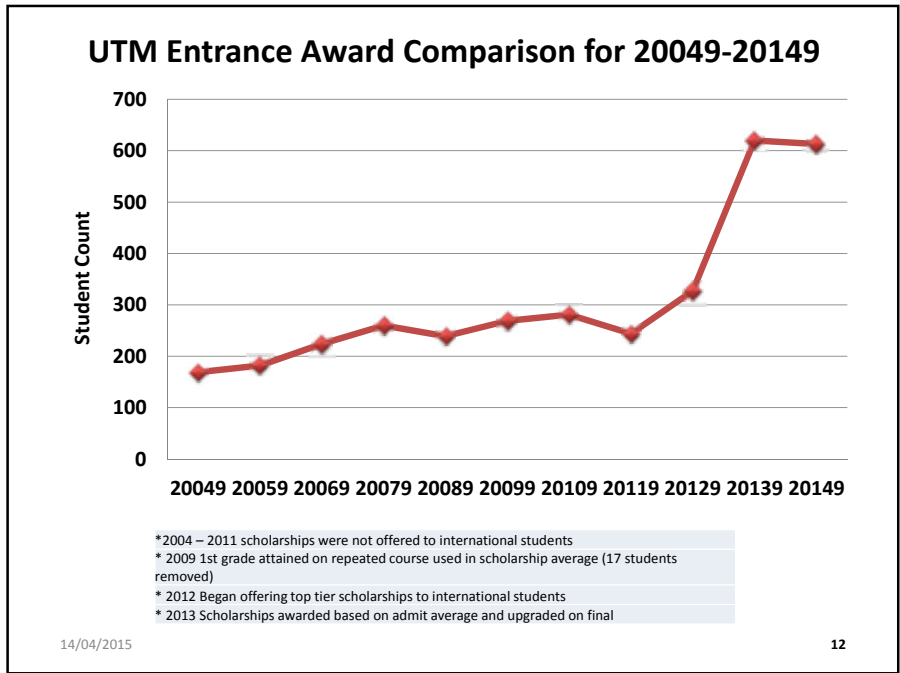
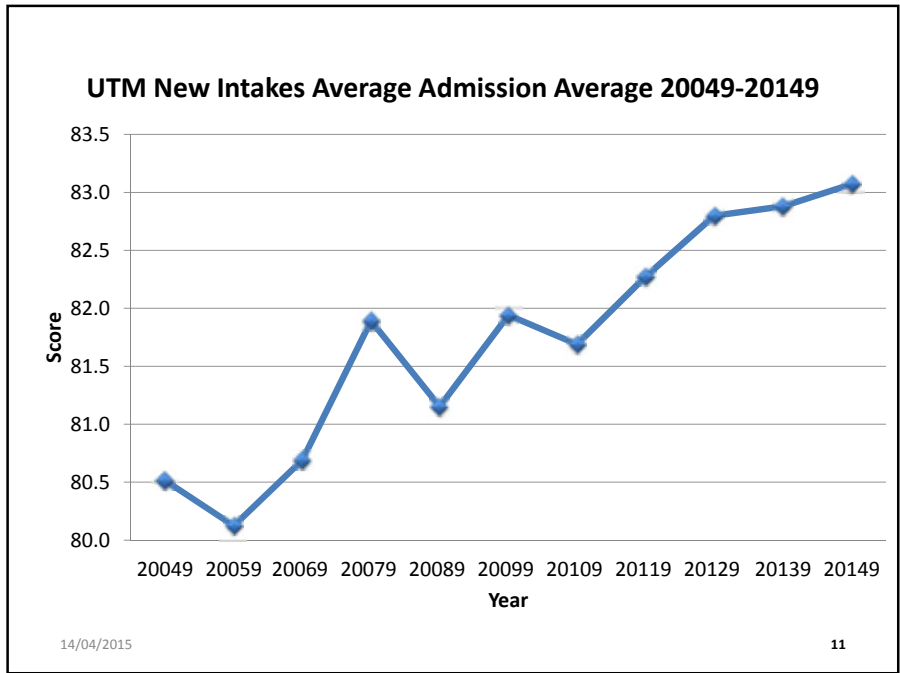
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## ACE@UTM

- **Designed for students who have been admitted to the University of Toronto Mississauga but who do not meet the English Language Requirement of the University**
- **Successful completion of the ACE@UTM program with a Grade of 'B' or higher will satisfy the English language proficiency condition in the offer of admission**
- **Two Program options:**
  - **Summer ACE@UTM (8 weeks, full-time program during July-August)**
  - **Fall/Winter ACE@UTM (Saturday program from September to April)**

8





## UTM Retention Rate 2004-2013

Session	New Entering*	Retention (yr1-Yr2)**	No	Retention Rate
20049	2038	1803	235	88.5%
20059	2355	2052	303	87.1%
20069	2508	2221	287	88.6%
20079	2448	2121	327	86.6%
20089	2707	2366	341	87.4%
20099	2682	2385	297	88.9%
20109	2815	2494	321	88.6%
20119	2809	2453	356	87.3%
20129	2985	2633	352	88.2%
20139	3264	2871	393	88.0%

- \*Only included year 1 new intakes who were registered in that session and took at least one course in that session.
- \*\* Retention means students remained REG status in the next following Fall session and at least take one course

14/04/2015

13

9

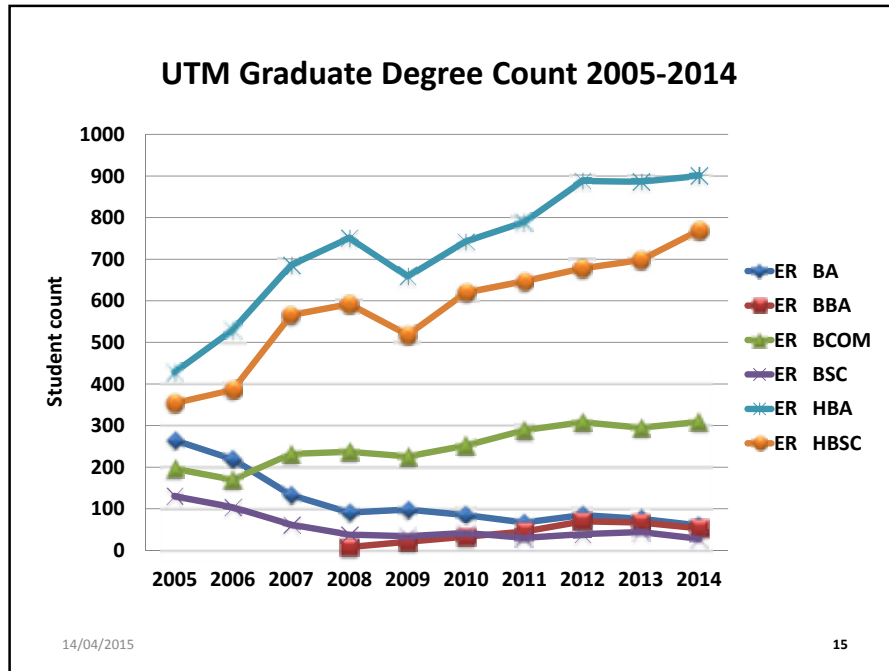
## UTM 2004-2013 New Entering and Cumulative Graduation Rate

Session	New Entering*	2 yrs	3 yrs	4 yrs	5 yrs	6 yrs	7 yrs	8 yrs	9 yrs	10 yrs
20049	2038		1.3%	32.9%	56.5%	63.6%	66.7%	68.6%	69.7%	70.3%
20059	2355	0.04%	1.7%	29.0%	54.9%	61.7%	65.2%	67.1%	68.1%	
20069	2508		0.8%	32.3%	56.9%	64.4%	67.7%	68.9%		
20079	2448		0.8%	33.5%	59.7%	65.9%	68.3%			
20089	2707	0.15%	2.0%	35.8%	59.3%	64.7%				
20099	2682	0.04%	1.6%	37.5%	61.6%					
20109	2815	0.04%	2.0%	39.4%						
20119	2809	0.07%	1.8%							
20129	2985	0.03%								
20139	3264									

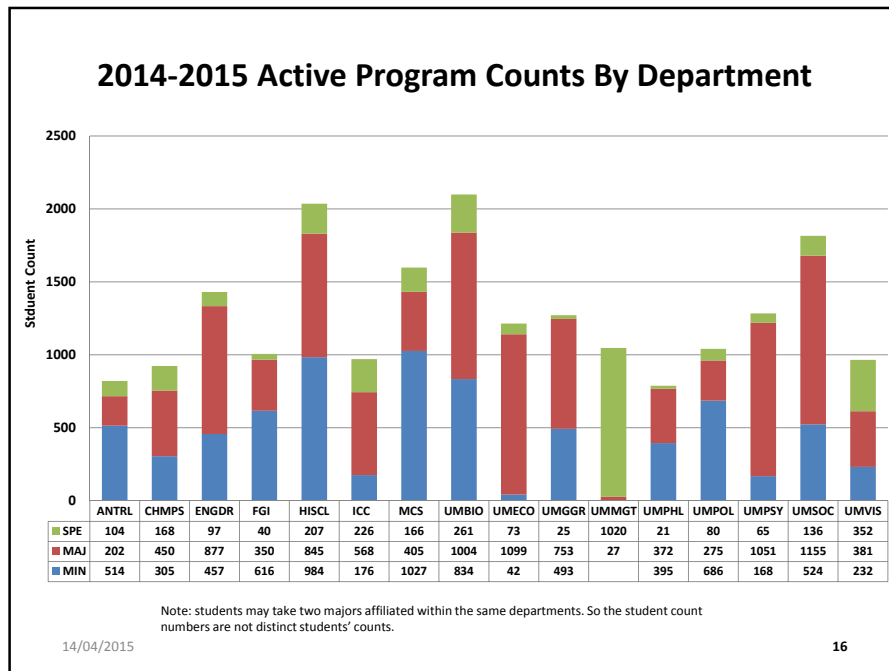
- \*Only included year 1 new intakes who were registered in that session and took at least one course in that session.

14/04/2015

14



9



### UTM Top 20 Program Counts 2014-2015

POST_CD	Description	Total
ERMAJ1478	Major - Economics	1031
ERMAJ1160	Major - Psychology	999
ERMIN2364	Minor - Biology	778
ERMAJ1645	Major - English	745
ERMIN2015	Minor - Political Science	686
ERMAJ0727	Major - Criminology & Socio-legal Studies	661
ERMIN2511	Minor - Mathematical Sciences	556
ERMIN1013	Minor - Sociology	524
ERMIN1775	Minor - Anthropology (Arts)	514
ERMAJ1013	Major - Sociology	494
ERMAJ2364	Major - Biology	489
ERMAJ0652	Major - History	471
ERSPE1704	Specialist - Accounting (Commerce & Finance)	456
ERMAJ1034	Major - Communication, Culture & Information Technology Jointly With	440
ERMAJ1149	Major - Biology For Health Sciences	403
ERMIN1645	Minor - English	348
ERMAJ0231	Major - Philosophy	342
ERMIN1540	Minor - Statistics, Applied	322
ERSPE2034	Specialist - Commerce And Finance: Finance	310
ERMIN1443	Minor - Study Of Women And Gender	302

14/04/2015

17

9

### UTM Top 10 Specialist Programs 2014-2015

Top 10 Specialist	Description	Count
ERSPE1704	Specialist - Accounting (Commerce & Finance)	456
ERSPE2034	Specialist - Commerce And Finance: Finance	310
ERSPE0714	Specialist - Art And Art History Jointly With Sheridan College	266
ERSPE0151	Specialist - History Of Religions	173
ERSPE1307	Specialist - Digital Enterprise Management	166
ERSPE2431	Specialist - Management	142
ERSPE2364	Specialist - Biology	105
ERSPE0727	Specialist - Criminology & Socio-legal Studies	95
ERSPE1688	Specialist - Computer Science	82
ERSPE2015	Specialist - Political Science	80

14/04/2015

18

### UTM Top 10 Majors 2014-2015

Top 10 Major	Description	Count
ERMAJ1478	Major - Economics	1031
ERMAJ1160	Major - Psychology	999
ERMAJ1645	Major - English	745
ERMAJ0727	Major - Criminology & Socio-legal Studies	661
ERMAJ1013	Major - Sociology	494
ERMAJ2364	Major - Biology	489
ERMAJ0652	Major - History	471
ERMAJ1034	Major - Communication, Culture & Information Technology Jointly With	440
ERMAJ1149	Major - Biology For Health Sciences	403
ERMAJ0231	Major - Philosophy	342

14/04/2015

19

### UTM Top 10 Minors 2014-2015

POST_CD	Description	Count
ERMIN2364	Minor - Biology	778
ERMIN2015	Minor - Political Science	686
ERMIN2511	Minor - Mathematical Sciences	556
ERMIN1013	Minor - Sociology	524
ERMIN1775	Minor - Anthropology (Arts)	514
ERMIN1645	Minor - English	348
ERMIN1540	Minor - Statistics, Applied	322
ERMIN1443	Minor - Study Of Women And Gender	302
ERMIN0652	Minor - History	253
ERMIN0151	Minor - History Of Religions	249

14/04/2015

20