

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL  
**REPORT NUMBER 210 OF**  
**THE UNIVERSITY AFFAIRS BOARD**

**April 29, 2019**

To the Governing Council,  
University of Toronto

Your Board reports that it met on Monday, April 29, 2019, at 4:30 p.m. in the Council Chamber with the following members present:

Andrew Szende, Chair  
Sandy Welsh, Vice-Provost, Students  
Harvey Botting  
Eric Bryce  
Adam Fox  
Susan Froom  
Rachel Halpern  
Farhana Islam  
Ira Jacobs  
Joseph Leydon  
Litos (Hanze) Li  
John F. Monahan  
Sandhya Mylabathula  
David Newman  
Stephanie Rose  
Mark Henry Rowswell  
Steven Thorpe

**Non-Voting Assessors:**  
Mark Overton, Dean of Student Affairs,  
University of Toronto Mississauga (UTM)  
Desmond Pouyat, Dean of Student Affairs,  
University of Toronto Scarborough (UTSC)  
Meredith Strong, Director, Office of the Vice-  
Provost, Student and Student Policy Advisor

**Secretary:**  
David Walders

**Regrets:**  
Ruqayyah Alibhai  
Isabelle Babici  
Avrum Gotlieb  
Douglas McDougall  
Harry Orbach-Miller  
Aisha Ryan

**In Attendance:**

Joshua Hass, Coordinator, Student Policy Initiatives  
Jennifer McLean, Manager, Student Policy Initiatives and High Risk  
Michelle Verbrugghe, Director, Student Housing and Residence Life, UTSC

ITEMS 1 AND 2c ARE REPORTED FOR APPROVAL AND ALL OTHER ITEMS FOR INFORMATION

The meeting began *in camara*.

### **1. Appointment: Chair of Council on Student Services (COSS)**

On motion duly made, seconded and carried

It was Resolved,

THAT Hanie Yousefi be appointed chair of the Council on Student Services, effective May 1, 2019 until April 30, 2020.

The meeting moved into open session.

### **2. Student Societies: Requests for Fee Increases**

Professor Welsh provided an overview of the request for fee increases from student societies. She noted that changes in Student Society fees were subject to the terms and conditions outlined in the *Policy for Compulsory Non-Academic Incidental Fees*, the *Handbook for Student Societies*, and the societies' own constitutions and/or by-laws. In general, all requests for student society fee increases needed to be supported by constitutional and fair processes within student societies. In turn, the administration relied on the assurances of the officers of societies that proper procedures had been used. Increases that were greater than the cost of living needed to be supported by referendum. Other increases needed to be supported by a previous referendum approving the concept of annual increases by the cost of living or an explicit inflation factor.

#### **(a) University of Toronto Mississauga**

The requests for Student Society fee increases from the University of Toronto Mississauga were received for information.

#### **(b) University of Toronto Scarborough**

The request for Student Society fee increases from the University of Toronto Scarborough were received for information.

**(c) University of Toronto, St. George**

Professor Welsh confirmed that no complaints had been received by the administration with respect to the fee increase requests. She noted that some society constitutions had established a minimum voter turnout in order to consider a referendum result to be valid. The University had not established additional criteria with respect to valid referendum voter turnout.

Professor Welsh reported that the fees being considered were subject to the recently announced Student Choice Initiative (SCI). The Office of the Vice-Provost Students had been working with student societies to determine what, if any part of their fee would be considered “essential” under the framework. Professor Welsh offered a brief presentation which outlined the fees that had been determined to be “essential” under the SCI. She also noted that the fees would be presented in a different manner going forward and that a review would be conducted of the process for societies to increase both essential and optional fees in reference to existing policies. Work on the required opt-out portal continued and the portal would be launched by mid-July 2019.

In reply to a member’s question on the interface on the opt-out portal, Professor Welsh reported that work would continue on improving the functionality of the portal.

On motion duly made, seconded and carried

It was Resolved,

THAT beginning in the Fall 2019 session, the **Arts and Science Students’ Union** fee be increased as follows:

- (a) an increase of \$1.50 per fall and winter sessions in the Society portion of the fee.

THAT beginning in the Fall 2019 session, the **Association of Part-time Undergraduate Students** fee be increased as follows:

- (a) an increase of \$0.08 per session in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee;
- (b) an increase of \$6.56 per fall and winter sessions in the Accident & Prescription Drug Insurance Plan portion of the fee; and
- (c) an increase of \$5.48 per fall and winter sessions in the Dental Plan portion of the fee.

THAT beginning in the Fall 2019 session, the **Engineering Society** fee be increased as follows:

- (a) an increase of \$0.56 per fall and winter sessions in the Society portion of the fee (\$0.53 part-time);
- (b) the continuation of, and an increase of \$0.03 per fall and winter sessions in, the U of T Aerospace Team portion of the fee through 2020-21 (full-time only);
- (c) the establishment of \$1.00 per fall and winter sessions in the Baja SAE Design Team portion of the fee for full-time students through 2020-21 (full-time only);
- (d) the continuation of, and an increase of \$0.45 per fall and winter sessions in, the Blue Sky Solar Racing Team portion of the fee through 2020-21 (full-time only);
- (e) the continuation of, and an increase of \$0.12 per fall and winter sessions in, the Concrete Canoe Team portion of the fee through 2020-21 (full-time only);

- (f) the continuation of, and an increase of \$0.25 per fall and winter sessions in, the Concrete Toboggan Team portion of the fee through 2020-21 (full-time only);
- (g) the establishment of \$0.75 per fall and winter sessions in the Engineers in Action portion of the fee for full-time students through 2020-21 (full-time only);
- (h) the continuation of the Engineers Without Borders portion of the fee through 2020-21 (full-time only);
- (i) the continuation of the Formula SAE Racing Team portion of the fee through 2020-21 (full-time only);
- (j) the continuation of, and an increase of \$0.25 per fall and winter sessions in, the Human-Powered Vehicle Design Team portion of the fee through 2020-21 (full-time only);
- (k) the continuation of the U of T Robotics Association portion of the fee through 2020-21 (full-time only); and
- (l) the continuation of, and an increase of \$0.25 per fall and winter sessions in, the Robotics for Space Exploration portion of the fee through 2020-21 (full-time only).

THAT beginning in the Fall 2019 session, the **Innis College Student Society** fee be increased as follows:

- (a) the establishment of \$5.00 per fall and winter sessions in the New Building Fee portion of the fee for full-time and part-time students.

THAT beginning in the Fall 2019 session, the **New College Student Council** fee be increased as follows:

- (a) the establishment of \$4.50 per fall and winter sessions in the Wilson Lounge Renovation Levy portion of the fee for full-time students (\$2.00 part-time).

THAT beginning in the Fall 2019 session, the **University College Literary & Athletic Society** fee be increased as follows:

- (a) an increase of \$0.22 per fall and winter sessions in the Society portion of the fee (\$0.08 part-time).

THAT beginning in the Fall 2019 session, the **University of Toronto Graduate Students' Union** fee be increased as follows:

- (a) an increase of \$0.01 per sessions in the Bikechain portion of the fee for full-time students;
- (b) an increase of \$0.19 per sessions in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee (\$0.09 part-time);
- (c) an increase of \$0.06 per fall and winter sessions in the Ontario Public Interest Research Group portion of the fee (\$0.03 per fall session and \$0.04 per winter session part-time);
- (d) an increase of \$0.01 per sessions in the Sexual Education Centre portion of the fee (\$0.01 per fall session part-time);
- (e) an increase of \$2.50 per fall and winter sessions in the Supplementary Health Coverage portion of the fee; and
- (f) an increase of \$2.50 per fall and winter sessions in the Dental Plan portion of the fee.

THAT beginning in the Fall 2019 session, the **University of Toronto Students' Union** (legally, the Students' Administrative Council) fees be increased as follows:

- (a) an increase of \$0.44 per session in the Society portion of the fee;
- (b) an increase of \$0.01 per session in the Bikechain portion of the fee;
- (c) an increase of \$0.16 per session in the Canadian Federation of Students (CFS)/CFS-Ontario portion of the fee;

- (d) an increase of \$0.07 per session in the Downtown Legal Services portion of the fee for students on the St. George campus;
- (e) an increase of \$0.02 per session in the Downtown Legal Services portion of the fee for students on the UTM campus;
- (f) an increase of \$0.02 per session in the Student Refugee Program portion of the fee;
- (g) the continuation of the U of T Aerospace Team portion of the fee through 2020-21;
- (h) an increase of \$9.28 per fall and winter sessions in the Accident & Prescription Drug Plan portion of the fee;
- (i) an increase of \$7.76 per fall and winter sessions in the Dental Plan portion of the fee;
- (j) for students on the St. George campus only, an increase of up to \$4.01 per session in the Student Commons Capital Levy portion of the fee; and
- (k) for students on the St. George campus only, the establishment of \$6.50 per session in the Student Commons Operating Levy portion of the fee.

THAT beginning in the Fall 2019 session, the **Varsity Publications** society fee be increased as follows:

- (a) an increase of \$0.02 per session in the society portion of the fee (graduate); and
- (b) an increase of \$0.06 per session in the society portion of the fee (undergraduate).

### **3. Student Societies: Report on Financial Statements and Internal Auditor's Opinion**

Professor Welsh explained that each year, a number of Student Societies received compulsory non-academic incidental fees. These fees were charged to students and collected on behalf of the organizations by the University. Fee-receiving Student Societies were required to submit financial statements audited by a licensed accountant or seek exemption from the audit requirement. Societies with relatively low fees (less than \$30,000), and other revenue (less than \$7,500) were eligible for an exemption. Fees were withheld from organizations that failed to submit statements until such time as the statements were received in good order. The Student Life offices on each campus worked with such organizations to ensure that proper statements were received.

As in previous years, a small number of societies did not submit their financial statements or receive an audit exemption. All outstanding 2016-17 audit reports had been received, with the exception of the Undergraduate Pharmacy Society and the Underground.

### **4. Operating Plans and Fees: Student Affairs and Services, University of Toronto Scarborough**

#### **(a) Advice from the Council on Student Services (CSS)**

The advice from CSS was received for information.

#### **(b) Plans and Fees**

The Operating Plans and Fees from UTSC were received for information.

## 5. University's Accessibility for Ontarians with Disabilities Act Annual Report

Mr. Poynton offered a presentation, appended [here](#), which provided an overview of the AODA office and highlighted the following main points from the Annual Report:

- Accessibility of the built environment, accessible communications and accessible service delivery. This included the development of a new accessible trail at UTSC.
- Innovations & partnerships, pedagogy, mental health. The recommendations of the *Presidential and Provostial Task Force on Student Mental Health* would be reflected in policies and procedures relating to staff members.
- Integrated learning, focusing on ideas for better enhancing integrated learning experiences for all students.

In reply to a member's question regarding snow and ice removal, Mr. Poynton noted that there was a coordinated effort to improve procedures relating to snow and ice removal and weather related closures of the University. In response to a member's question regarding integrated curriculum, Professor Welsh noted that her office was working in conjunction with the Office of the Vice-Provost Academic Programs to create increased inclusivity in curriculum design.

The Chair thanked Mr. Poynton for his presentation.

## 6. Academic Presentation: Student Housing and Food Services

Professor Welsh/Ms. McDonald, Mr. Overton and Ms. Verbrugghe offered presentations with respect to Food Services and Student Housing on the St. George, UTM and UTSC campuses, respectively. These presentations outlined current food service operations and highlighted current as well as planned initiatives in Food Services. Regarding housing, they outlined current student housing statistics and programs as well as plans to expand and enhance student housing.

In reply to member's questions, Professor Welsh confirmed that the affordability of food was a primary concern, as was reducing plastic packaging and eliminating waste. Ms MacDonald noted that, in part because of excess food being moved around the St. George campus, there was almost no food waste. Finally, Ms MacDonald noted that opportunities to extend the hours of food services on campus was being examined.

The Chair thanked all of the presenters.

## 7. Report of the Previous Meeting: Report Number 210, March 4, 2019

The Report of the Previous Meeting was approved.

## 8. Business Arising from the Report of the Previous Meeting

There was no business arising from the Report of the Previous Meeting.

**9. Date of Next Meeting: May 23, 2019 at 4:30 p.m.**

The Chair confirmed that the date of the next meeting would be held on May 23, 2019

**10. Report of the Senior Assessor**

Professor Welsh reminded members that one of the Board’s responsibilities was to receive for information an equity report on an annual basis. This report would be presented in September, 2019 and would cover a two-year period, January 2017-December 2018. The report would capture the changes that had taken place on the equity side of the Human Resources and Equity portfolio, as well as the breath of equity, diversity and inclusion programs and initiatives in divisions across the three campuses. Subsequent reports would be presented at the Cycle 5 meeting of the Board on an annual basis.

**11. Other Business**

There were no items of other business

The meeting adjourned at 6:15 p.m.

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Secretary

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Chair

March 6, 2019