

# UNIVERSITY OF TORONTO MISSISSAUGA CAMPUS COUNCIL

**JANUARY 30, 2019**

MINUTES OF THE MEETING OF THE CAMPUS COUNCIL held on January 30, 2019 at 4:10 p.m. in the Council Chambers, William G. Davis Building, University of Toronto Mississauga.

Nykolaj Kuryluk, Chair  
Mohan Matthen, Vice-Chair  
Rose M. Patten, Chancellor  
Ulli Krull, Vice-President & Principal  
Amrita Daniere, Vice-Principal, Academic  
& Dean  
Sheree Drummond, Secretary of the  
Governing Council  
Hassaan Basit  
Melinda Ann Callahan  
Usman Chadhar  
Dario Di Censo  
Ivana Di Millo  
Saher Fazilat, Chief Administrative Officer  
Robert Gerlai  
Simon Gilmartin  
Joseph Leydon  
Jay Nirula

Steven Short  
Kayla Sousa  
Maya Tomkiewicz  
Ziyaad Vahed  
Samra Zafar\*

**Regrets:**  
Arjan Banerjee  
Shelley Hawrychuk  
Teresa Lobalsamo  
Laura Taylor  
Lisa Petrelli  
Douglas Varty

*\*Participated by teleconference.*

***In Attendance:***

Atif Abdullah, Vice-President External, UTMSU  
Leena Arbaji, Vice-President Equity, UTMSU  
Christine Capewell, Executive Director, Financial & Budget Services  
Antonia Lo, Assistant Director, Student Services and Ancillaries, Financial & Budget Services  
Vicky Jeziarski, Director, Hospitality & Retail Operations  
Chad Nuttall, Director, Student Housing & Residence Life  
Andrew Petersen, Acting Vice-Dean, Teaching & Learning  
Andres Posada, Vice-President University Affairs, UTMSU  
Susan Senese, Executive Director, Strategy, Office of the Vice-President & Principal  
Jessica Silver, Director, Student Engagement, Centre for Student Engagement  
Jane Stirling, Executive Director, Communications

**Secretariat:**

Cindy Ferencz Hammond, Assistant Secretary of the Governing  
Council  
Alexandra Di Blasio, Governance Coordinator, UTM

## 1. Chair's Remarks

The Chair welcomed members to the meeting and introduced the Chancellor, Dr. Rose Patten, to members. Dr. Rose Patten was elected as the 34<sup>th</sup> Chancellor of the University of Toronto for a three-year term that started July 1, 2018. She previously served on the Governing Council for nine years, and served as Chair of the Governing Council from 2004-2007. The Chair additionally noted that Dr. Patten chaired the *Task Force on Governance*, from which recommendations were made that led to the University's tri-campus governance structure. Dr. Patten commented on the growth of the UTM campus over the years in physical size, the extent of its academic program offerings, and the size of the student body. She expressed enthusiasm for the notable development of the campus, and remarked on the high caliber of the student body. She expressed excitement to be in attendance at the meeting and thanked the Chair for the warm welcome.

Next, the Chair provided an elections update. He noted that all teaching and administrative staff positions had been filled, and elections would take place for the full-time undergraduate constituencies of the Campus Council, the Academic Affairs Committee and the Campus Affairs Committee. The voting period would begin on Monday, February 4, 2019 and close on Friday, February 15, 2019.

Lastly, the Chair informed members that Ms Claire Kennedy had been acclaimed as the Chair of the Governing Council, and that Ms Jane Pepino had been acclaimed as the Vice-Chair of the Governing Council.

## 2. Overview of Extra-Departmental Units

The Chair introduced the next presentation, which would provide an overview of extra-departmental units (EDUs) at UTM. He invited Professor Andrew Petersen, Acting Vice-Dean, Teaching & Learning, to present<sup>1</sup>. Professor Petersen defined extra-departmental units (EDUs) as interdisciplinary organizations of faculty that worked together in support of the development of an area of scholarly interest. He detailed the distinguishing features of the four categories of EDUs, the least advanced labelled Category D to the most advanced labelled Category A. Professor Petersen noted that all categories of EDUs required various levels of governance approval, and all were subject to periodic review. He made note of potential EDUs that were under consideration, which would be evaluated by the Office of the Dean prior to being presented to the Committee.

In response to a member's question, Professor Krull provided that EDUs were structured in such a way that they could be time-limited. Each such academic unit underwent review every 5-7 years to determine if they satisfied the purpose for which they were designed.

In response to a question about the costs associated with the creation of an EDU, it was explained that, while there were costs associated with hiring staff and faculty, EDUs also generated revenue. Professor Amrita Daniere, Vice-Principal, Academic & Dean, noted that the

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<sup>1</sup> A copy of the presentation is attached as Attachment A

Institute for Communication, Culture, Information & Technology (ICCIT) was an EDU:A that functioned as a multi-disciplinary unit, and was one of the most successful academic units on campus. The main distinguishing factor between ICCIT and academic departments was that the departments were uni-disciplinary in nature.

### **3. The University of Toronto Mississauga Students' Union (UTMSU)**

The Chair invited Mr. Atif Abdullah, Vice-President External, UTMSU, to present<sup>2</sup>. Mr. Abdullah provided members with an overview of UTMSU initiatives. He discussed their various campaign efforts, services offered, and events, such as the *Fight the Fees Campaign*, the MiWay UPass, and Orientation Week, respectively. Mr. Abdullah made note of successful efforts for which UTMSU lobbied, which included the *Repeating Passed Courses Policy*, which was recommended for approval by the UTM Academic Affairs Committee at its November meeting. Mr. Abdullah addressed the Provincial Government funding cutbacks to post-secondary institutions, and noted the impact such decreases could have on UTMSU's ability to continue to provide the full extent of their services should students have the ability to opt-out of the UTMSU-related incidental fees.

A member inquired how the Campus Council could support the UTMSU lobbying efforts against the proposed changes by the Provincial Government. The member noted the impact public opinion can have, and inquired if the University would provide feedback to the Government about the effect of proposed changes to funding. Professor Krull noted that opinions were shared, and a case was already being made for the distinctiveness of UofT as a research and teaching institution. He noted that the Provincial Government had signalled that it would provide some flexibility in terms of how universities could move forward with respect to their budgets in response to these changes. He further stated that the Provincial Government had not defined what constituted a mandatory fee versus a non-mandatory fee, but stated that the University would do its best to work towards a solution that satisfied the community.

### **4. Report of the Vice-President & Principal**

Professor Krull provided an update on the Science Building, which would be located between the Terrence Donnelly Health Sciences Complex and the Davis Building. The Design Review Committee had endorsed the latest plans presented by the architects, Kieran Timberlake, with a few minor details still to be considered. Once the architectural details were finalized, the construction tendering process would take place with the goal to start construction early next year.

Next, Professor Krull discussed the present vision for the Arts, Culture and Technology Building (ACT), which would support research in the subject areas of Mathematical & Computational Sciences (MCS), ICCIT, and Visual Studies. These three subject areas would be housed under one roof to encourage collaborations between the Humanities and Sciences, with an emphasis on the area of Digital Technologies. The need for this project was supported by the rise in student

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<sup>2</sup> A copy of the presentation is attached as Attachment B.

enrolment in MCS and ICCIT, and the subsequent need for increased faculty hiring in these areas. Professor Krull noted that a Planning Committee had been created to determine the content of the building. He stated that a potential site for the building would be on the north side of Outer Circle Road, across from Deerfield Hall and North 2.

Professor Krull addressed the Provincial Government funding cutbacks. He noted that meetings would take place with departmental Chairs and Directors to identify how to diffuse the effect of the planned decrease to funding and reduce the possibility of across-the-board departmental budget reductions.

Professor Krull discussed the University's Four Corners Strategy (Strategy), which was designed as a means to generate revenue through real estate holdings while mitigating risk through shared partnerships. He indicated that the revenue generated through the Strategy would provide a buffer against budgetary cuts from the government, and noted that UTM would explore its options for potential projects that could operate under the Strategy, such as a series of residential properties purchased along the entranceway to Mississauga Road.

Professor Krull noted that the Master of Urban Innovation program had not yet received approval for funding by the Provincial Government due to a backlog of requests. He noted that, despite this delay, UTM would be prepared to launch the program to accept its first students in September 2019 if this were the recommendation of the program Directors and the instructional team. Tri-campus commitments to staff and faculty would be honoured.

Lastly, Professor Krull addressed the funding of the Innovation Complex by the City of Mississauga. The City of Mississauga indicated it would provide \$10-million in funding in increments of \$1-million each year over ten years, but would revisit this decision on an annual basis to determine continued commitment to funding. In a recent Budget Committee meeting, the decision to continue to fund the project was not supported. Professor Krull noted that UTM had completed all of its commitments to construction, faculty/staff hiring, launch of new programs and enrolment targets, and that the project's strong financial return was validated by the external consultants, KPMG. This consistently strong performance would influence any future decision should this situation be re-examined by the City.

## **5. 2019-20 Operating Plans: UTM Service Ancillaries**

The Chair informed members that the Committee considered operating plans for all UTM service ancillaries on an annual basis. These plans included a Management Report that described the proposed services and programs offered within the financial parameters of the University's operating budget and financial policies set by the Business Board. The plan also included each ancillary's annual operating budget, as well as changes to programs and levels of service, categories of users, accessibility, and compulsory or optional fees. Only the proposed budget for 2019-20 was presented for approval.

The Chair invited Ms Saher Fazilat, Chief Administrative Officer, to present<sup>3</sup> the item. Ms Fazilat reminded members of the University's four financial objectives for service ancillaries: operate without subsidy; provide for capital renewal; maintain a 10% operating reserve; and, having achieved all of these objectives, to contribute to the operating budget. Ms Fazilat noted that prior to being submitted to the Campus Council, a number of bodies were consulted and provided input with respect to the budgets, which included the review of Residence and Meal Plans, Food Services and Parking with their respective advisory committees. The increases in residence rates were attributed to major maintenance costs associated with upgrades to residences, as well as capital renewal. The meal plan rate increases were affected by the cost of food (the Food CPI for Ontario which is expected to increase by 3%) and ongoing renovations to food outlets on campus. Parking rates were affected by continued payments made towards the loan received for the parking deck. It was noted that the proposed permit prices better reflected the operating costs associated with maintaining an underground parking facility, were more in line with market comparators, and created more accurate price differentiation between the different permit types and their locations. She summarized that the 2019-20 parking budget proposed a 2% increase to all permits except the CCT underground garage, which had a planned increase of 10%. No increase was proposed for Pay & Display rates.

Residence rates were set to increase between 3.75 to 4% in 2019-20, with the exception of MaGrath Valley and Putnam Place, which were proposed to increase by 7% and 15%, respectively. Lastly, proposed rates for meal plans averaged a 2% increase.

During the discussion, the following points were made:

- A member inquired about the 7% rate increase for MaGrath Valley, and noted that it was an older townhouse compared to others on campus. Mr. Chad Nuttall, Director, Student Housing & Residence Life, explained that MaGrath Valley had fewer shared facilities compared to other townhouses. Student feedback indicated that the quality of having fewer shared spaces made the townhouse more desirable, therefore the rate was adjusted to reflect this perceived value.
- Members inquired about the impact residence rate increases had on student affordability. Ms Fazilat explained that ancillaries were determined through analysis of revenues and expenses, in conjunction with the rate of inflation, to determine the rate at which services could be provided without compromising the student experience. She emphasized the importance of service excellence, and noted the risk posed to student experience if facilities were not well-maintained. She further explained that students were able to note residence preferences based on affordability. Mr. Nuttall added that students could indicate if they were unable to afford certain residence options, and noted that the addition of double rooms in Erindale Hall allowed for accommodations at a reduced rate.
- In response to a member's question, Mr. Nuttall indicated that there was only a first-year guarantee for residence, and that international students were no longer offered a four-year residence guarantee.

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<sup>3</sup> A copy of the presentation is attached as Attachment B

- A member asked if the University had an asset management plan and a financing strategy in place for all capital assets. He noted that reasons stated for rate increases included repairs and upgrades to facilities, which could be perceived as a fluctuating and inconsistent method by which to manage finances, and asked if there was a long-term capital forecast that analyzed what revenues should be. The member further inquired if net income from revenues was put towards funding capital reserves. Ms Fazilat referred to the Management Report, and indicated that capital reserves had been set aside, which included down payments for already mortgaged properties. She stated that there was a long-term strategy in place, which continued to be improved. She further noted that the University was working towards a Deferred Maintenance Plan and a Preventative Maintenance Plan, as well as Capital Assets and a Long-Term Strategy. All of these efforts would allow the University to better balance its budget when faced with financial cutbacks. She further indicated that the University had a Facility Condition Assessment Program, which was mandated for all Ontario universities. This Program constituted a high-level analysis of asset performance through a facility condition index. Based on the results of the analysis, the University reprioritized plans each year to balance the long-range plan.
- In response to a question regarding the increased rate for the CCT underground garage, Ms. Fazilat confirmed that the 10% increase was proposed for next year, with subsequent similar increase for the following year to balance the garage operating costs. She said that even with this increase, the CCT underground garage was still cheaper than the comparators. While there was not differentiated rates for students, staff and faculty, rates differed for reserved and unreserved lots, all of which were sold on a first come first served basis.

Be it Resolved,

THAT, subject to confirmation by the Executive Committee,

THAT, the proposed 2019-20 Operating Plans and Budgets for the UTM Service Ancillaries, as summarized in Schedule 1, the service ancillary capital budgets as summarized in Schedule 5, and the rates and fees in Schedule 6, as recommended by Saher Fazilat, Chief Administrative Officer, in the proposal dated December 20, 2018, be approved, effective May 1, 2019.

## **6. Reports for Information**

### **a) Update on the development of the 2019-20 Compulsory Non-Academic Incidental Fees (Student Services Fees)**

The Chair noted that Mr. Mark Overton, Dean of Student Affairs, was unable to attend the meeting, and invited Professor Joseph Leydon, Chair, Campus Affairs Committee, to present<sup>4</sup> in

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<sup>4</sup> A copy of the presentation is attached as Attachment D

his absence. Professor Leydon provided members an overview to the approval process of Student Service Fees, which would be presented at the next meeting of the Campus Council. He indicated that, as per the 1996 *Memorandum of Agreement between the University of Toronto, the Students' Administrative Council, the Graduate Students' Union, and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees (The Protocol)*, students provided input on an annual basis with respect to compulsory non-academic incidental fees. Fees were classified under three categories: Campus Services, Divisional Student Societies, and Cross-Divisional Student Societies. Professor Leydon indicated that fees pertaining to Campus Services and Divisional Student Societies would be brought forward to the Campus Affairs Committee and the UTM Campus Council for consideration. He reported that the consultation process for Campus Services was completed, and at a meeting on January 21, all three proposals presented to Quality Service to Students Council (QSS) were endorsed. These proposals would be presented at the next meetings of the Campus Affairs Committee and the Campus Council.

#### **b) *Smoke-Free Policy Implementation***

The Chair invited Professor Joseph Leydon, Chair, Campus Affairs Committee, to provide an update<sup>5</sup> on the implementation of the *Smoke-Free Policy (Policy)*. Professor Leydon reported that twelve designated smoking areas (DSAs) had been installed across campus, with each location carefully selected through the consideration of multiple factors. Signs that directed individuals to DSAs had been installed across campus, with special attention given to areas that were considered smoking “hot-spots”. Additionally, cards that promoted the use of DSAs had been produced and distributed to interested departments and student organizations. Professor Leydon stated that promotion of webinars and on-site smoking cessation workshops continued through UofT’s Employee & Family Assistance Program for employees, and UTM’s Health & Counselling Centre for students. He indicated that, overall, implementation of the *Policy* had gone well, and positive feedback had been received from users of the DSAs.

### **CONSENT AGENDA**

On motion duly moved, seconded, and carried

### **YOUR COMMITTEE APPROVED**

THAT the consent agenda be adopted and that Item 9 - Report of the Previous Meeting, be approved.

### **7. Report on UTM Capital Projects – as at November 30, 2018**

### **8. Reports for Information**

- a. Report 33 of the Agenda Committee (January 21, 2019)
- b. Report 32 of the Campus Affairs Committee (January 16, 2019)
- c. Report 30 of the Academic Affairs Committee (January 15, 2019)

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<sup>5</sup> A copy of the presentation is attached as Attachment E

**9. Report of the Previous Meeting:** Report 32 of the UTM Campus Council, November 21, 2018

**10. Business Arising from the Report of the Previous Meeting**

**11. Date of the Next Meeting** – Tuesday, March 5, 2019 at 4:10 p.m.

The Chair reminded members that the next meeting of the Council was scheduled for Tuesday, March 5, at 4:10 p.m. in the Council Chamber, William G. Davis Building.

**12. Question Period**

There were no questions.

**13. Other Business**

There were no other items of business.

The meeting adjourned at 5:56 p.m.

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Secretary  
February 6, 2019

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Chair





UNIVERSITY OF  
**TORONTO**  
MISSISSAUGA

# EXTRA-DEPARTMENTAL UNITS (EDUs)

UTM Campus Council – January 30, 2019

**Andrew Petersen**

Acting Vice-Dean, Teaching & Learning  
Office of the Dean

[vdteachlearn.utm@utoronto.ca](mailto:vdteachlearn.utm@utoronto.ca)

**Rosa Ciantar**

Acting Program & Curriculum Officer  
Office of the Dean

[rosa.ciantar@utoronto.ca](mailto:rosa.ciantar@utoronto.ca)

# What is an EDU?

- ▶ Extra-departmental units (EDUs) are flexible and **multidisciplinary entities**, organized around emerging **research and teaching areas** that span departments and divisions
- ▶ EDUs bring together faculty members from across the **U of T tri-campus** as well engage **community partners** in the realization of their education and/or research mandates

# EDU Categories

- ▶ EDUs are classified into **four categories**: A, B, C, D
- ▶ Categories are organized hierarchically with regards to how the unit **operates academically and financially**
  - For example, an EDU-A will have more autonomy than an EDU-C to hold faculty appointments and offer academic programming
- ▶ An EDU: A or EDU: B can offer **undergraduate programming** (under UTQAP) and **courses** independent of existing departments

# Category Differences

PRIMARY DISTINGUISHING FEATURES	
<b>EDU: A</b>	<ul style="list-style-type: none"><li>• May hold <b>primary</b> faculty/academic appointments (51% or more)</li><li>• May hold Status-only and Adjunct Appointments</li></ul>
<b>EDU: B</b>	<ul style="list-style-type: none"><li>• May hold <b>secondary</b> faculty/academic appointments (49% or less)</li><li>• May offer <b>graduate or undergraduate degree programs</b> under UTQAP</li></ul>
<b>EDU: C</b>	<ul style="list-style-type: none"><li>• May hold <b>non-budgetary</b> cross-appointments</li><li>• May offer <b>collaborative graduate degree programs</b> under UTQAP</li></ul>
<b>EDU: D</b>	<ul style="list-style-type: none"><li>• May offer <b>courses under associated departmental curriculum approval</b>, with prior approval from UTM Program &amp; Curriculum Office (UTM Dean)</li></ul>

*Note: Each higher level includes all of the features of the previous category, except in cases where one feature replaces a previous feature.*

# All EDUs will...

- ▶ be approved through the **level of governance appropriate to its category** and reported to the Office of the Vice-President and Provost
- ▶ designate a lead division, whose Dean assumes financial and administrative responsibility for the unit
- ▶ have a Director or Coordinator\* as chief executive officer
- ▶ be subject to **periodic reviews**, according to its category and the terms outlined in its original proposal

*\*EDU: Ds only.*

# Governance Paths

All EDUs should be proposed in consultation with the Office of the Vice-Provost, Academic Programs

- ▶ **EDU: As** and **EDU: Bs** require both Divisional and Governing Council approval
- ▶ **EDU: Cs** and (at UTM) **EDU: Ds** require Divisional approval

# Governance Paths

Category	Campus Affairs Committee	Campus Council	Academic Board	Governing Council
EDU: A	✓	✓	✓	✓
EDU: B	✓	✓	✓	✓
EDU: C	✓	✓		
EDU: D	(✓)	(✓)		

*Note: Office of the Dean determines whether the proposed EDU: D must receive Divisional approval or if Departmental approval is sufficient. Departmental curriculum approval is necessary for EDU: C and EDU: D to offer courses.*

# Future Proposals

- ▶ A number of potential EDUs are currently under consideration at UTM, including:
  - Robert Gillespie Academic Skills Centre / University Pedagogy (EDU: A)
  - Institute for Management and Innovation (EDU: B)
  - Centre for Medicinal Chemistry (EDU: C)
  - Institute for Child Development, Health, and Policy (EDU: C)
- ▶ Proposals will be evaluated by the Office of the Dean and brought to **Campus Affairs Council** and **Campus Council** for approval to be established at UTM as a new multidisciplinary research and/or teaching unit



The University of  
Toronto Mississauga  
**Students Union**

Local 109 of the Canadian Federation of  
Students

**Three Pillars** at our Students Union

# Campaigns

- **Fight The Fees**
- **GTA UPass**
- Student Centre Expansion
- **WUSC**
- Environmental Justice Campaign
- #WeAreTheStudents
- Fairness for International Students
- My Mental Health Matters
- United for Equity

# Services

- **MiWay UPass**
- **Printing Service**
- UTMSU Bursaries
- Academic Offense Support
- **Food Centre & Food Bank**
- **Duck Stop (Convenience Store)**
- **Blind Duck Pub**
- **Clubs/Academic Societies Funding & Services**
- Mentorship Program

# Events

- **Orientation Week**
- Sauga Fest
- **Academic Advocacy Week**
- Queer Orientation
- eXpression Against Oppression
- Fall Reading Week Camping Trip
- **Halloween Week**
- **Chinese New Year**
- Multicultural Week
- Many more!!!

OneUTM



# UTMSU *Victories*

## Since May 2018:

- Successfully lobbied for the implementation Course Retake Policy
- Converted our Blind Duck Pub food containers to biodegradable products in consultation with Hospitality and Retail Services
- Hosted the very first UTM Pride Flag Dropping Ceremony
- Introduced the Mentorship Program for Academic Societies with support from the Office of Registrar
- Re-opened the UTMSU Food Centre and revitalized the UTM Food Bank
- Hosted the largest incoming First Year Class on the UTMSU Orientation Week (WAVE18') with the participation of Tory Lanez
- Hosted the first ever Fall Reading Week Camping Trip
- Brought the Take Back The Night March to UTM
- Distributed bursaries for hundreds of UTM students
- Collected thousands of student signatures for the \$15 and Fairness Campaign with campus clubs, CUPE 3902 and USW 1998

# The Problem At Hand

- Incoming Legislation from the Doug Ford Conservative government has alluded to massive cuts to Post-Secondary Institutions and students
- Student Union Autonomy is at stake as unions and associations are being targeted by these detrimental opt-out systems that can lead to significant financial troubles
- UTMSU is one of the largest employers on campus with over 150 student positions throughout the year. All of this is at stake.



# Why UTMSU is ESSENTIAL

- UPASS (90% of students pick up the UPASS to commute to campus).
- 19 Academic Societies, and 120 Clubs with extensive memberships are financially supported through the UTMSU.
- Free Breakfast Wednesdays provides 400+ students with a free meal.
- Approx. 1,500 students attended UTMSU Orientation (Frosh).
- Massive Health and Dental Insurance plan for all UTMSU Members
- Mississauga Food Bank on campus accessible to all students, staff and campus community
- International Student Identity Card that provides hundreds of discounts across the globe, including Mississauga
- Canadian Federation of Students advocacy efforts on a provincial and federal platform (UTM student is currently the chairperson of the CFS-Ontario)

# The UTMSU In Action



Blind Duck Pub also serves as  
a bookable space for events





UTMSU Food Bank serves  
over a 100 students a month

Ontario's Post-Secondary Funding Crunch  
Posted by The Agenda with Steve Paikin  
2,137 Views



students will have to magically find out  
how they're going to pay their tuition fees

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ONTARIO'S POST-SECONDARY FUNDING CRUNCH  
Cuts: Tuition, Grants, Loans and Fees

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Chairperson of the Canadian Federation of Students Ontario:  
Nour Alideeb



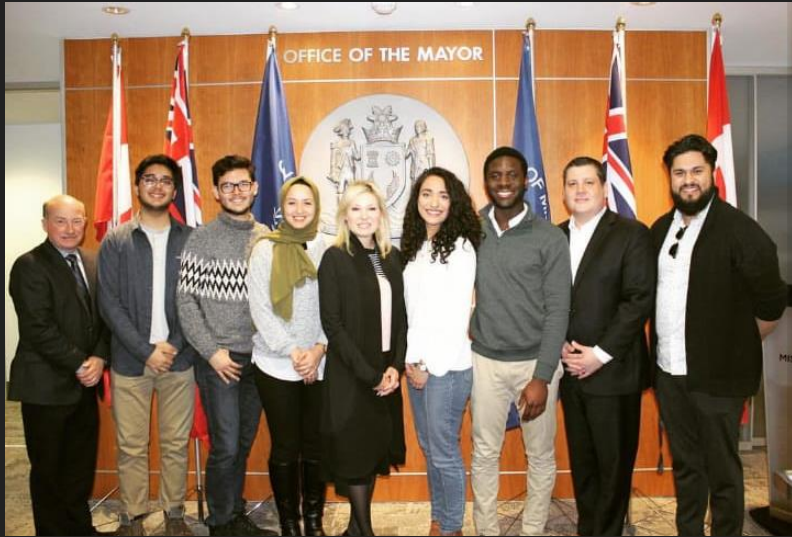


March Against the  
OSAP cuts

# Wave 2018







Meeting with Bonnie Crombie, Matt Mahoney and Geoff Marinoff

UTM's first Flag Dropping Ceremony for Pride Month







University of Toronto Mississauga  
Students' Union

LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

# UTM Ancillary Budgets

## Campus Council

### January 30, 2019

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# Four Financial Objectives

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<b>Objective</b>	<b>Residence</b>	<b>Hospitality</b>	<b>Parking</b>
<b>Operate without subsidy</b>	Yes	Yes	Yes
<b>Provide for capital renewal</b>	Yes	Yes	Yes
<b>10% operating reserve</b>	Yes	Yes	Yes
<b>Contribute to operating</b>	No	No	No

# Ancillary Consultation Process for Proposed Operating Plans/Budgets

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## **Student Housing Advisory Committee**

September 27

October 4, 18, 25

## **Food Services Advisory Committee**

October 17

December 12

## **Resident Housing Dining Committee**

November 7

## **Transportation & Parking Advisory Committee**

October 9, 30

# Projected Revenues/Expenses

## 2018-19

(\$000's)

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	<u>Residence</u>	<u>Hospitality</u>	<u>Parking</u>
Revenue	15,321	3,015	4,421
Expenses	<u>15,140</u>	<u>2,985</u>	<u>3,675</u>
Net income (loss)	181	30	746
Transfer *	<u>-</u>	<u>763</u>	<u>(1,533)</u>
Net income (loss) after transfer	<u>181</u>	<u>793</u>	<u>(786)</u>
Net income (loss) after transfer 2017-18	<u>2,056</u>	<u>815</u>	<u>(981)</u>

**Notes:**

\* Hospitality transfer represents the transfer in of the remaining total Fund Balance from Conference Services. The 2017-18 Net income after transfer represents the results of Food Services only.

Parking transfer relates to the repayment of the loan from UTM for the Parking Deck



# Parking



# Parking

## Summary Statement of Operating Results

(\$000's)

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	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Total Revenue	4,244	4,421	4,538
Total Expense	3,265	3,675	3,618
Operating Results before Transfers	979	746	920

# Proposed Parking Rates

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- CCT Underground Garage Permits to increase 10%
- All other permits to increase 2% (1% less than planned)
  - *Annual 3% increase was implemented 2010/11*
- **CCT Underground Garage**
  - \$1,190.96 /year (\$108.27 increase over 2018-19)
- **Reserved, P1 and P5**
  - \$1,104.34 /year (\$21.65 increase over 2018-19)
- **Unreserved**
  - Annual: \$762.60 /year (\$14.95 increase over 2018-19)
  - 8-month: \$635.46 (\$12.46 increase over 2018-19)
  - 4-month: \$317.73 (\$6.23 increase over 2018-19)
- No increase in Pay & Display rates



**SCHEDULE 6**

**University of Toronto Mississauga  
Schedule of 2019-20 Parking Rates**

	2018-19 \$	2019-20 \$	Increase \$	Increase %	Prior Year Increase %
<b>Parking</b>					
CCT Garage (annual)	1,082.69	1,190.96	108.27	10.0%	3.0%
Reserved P1 & P5	1,082.69	1,104.34	21.65	2.0%	n/a
Unreserved (annual - Lots 4,8,9)	747.65	762.60	14.95	2.0%	3.0%
Student Unreserved (sessional - Lots 4,8,9)	311.50	317.73	6.23	2.0%	3.0%
Unreserved Afternoon (annual - after 3:30pm)	220.00	224.40	4.40	2.0%	4.8%
Commercial (annual)	1,252.58	1,277.63	25.05	2.0%	3.0%
Pay & Display (daily maximum) <i>(6:30am to 8:00am next day)</i>	15.00	15.00	-	0.0%	7.1%
Pay & Display (evening/weekend) <i>(5:00pm to 8:00am next day)</i>	6.00	6.00	-	-	-
Pay & Display (per half hour) <i>(6:30am to 5:00pm)</i>	2.50	2.50	-	-	-
Pay & Display (per half hour) <i>(weekdays 5:00pm to 8:00am next day; weekends &amp; holidays)</i>	1.00	1.00	-	-	-

# Student Housing & Residence Life



- 1,648 beds
- Mix of styles, sizes
- 2019-20 = \$16.8m



# Student Housing & Residence Life Summary Statement of Operating Results

(\$000's)

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	<b>2017-18 Actual</b>	<b>2018-19 Forecast</b>	<b>2019-20 Budget</b>
Total Revenue	14,144	15,321	16,803
Total Expense	13,070	15,140	13,880
Operating Results before Transfers	1,074	181	2,923

# Proposed Rate Changes

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- Differentiated Residence Rates by Residence Building based on value in 2018-19
- 2019-20 Standard Rate increases between 3.75% - 4%
  - MaGrath Valley 7% increase
  - Newly renovated Putnam Place 15%
- Student Housing Residence Rate Ranges
  - Undergrad Housing \$6,919 to \$10,947
  - Graduate/Medical Housing \$8,603 to \$10,172
  - Family Housing \$1,730 to \$1,860 per month
- Competitive Rates
  - Comparable to UTSC
  - Less than New College, St. Michael's College, Trinity College, University College, Victoria College
  - More than McMaster, York, Brock, Guelph
  - Family housing units comparable to market
- "All-in" pricing competitive with local, off-campus alternatives

**University of Toronto Mississauga  
Schedule of 2019-20 Residence Rates**

	2018-19 \$	2019-20 \$	Increase \$	Increase %	Prior Year Increase %
<b>Residence</b>					
<b>Undergraduate Students (Sept 1 - Apr 30)</b>					
Roy Ivor Hall & Erindale Hall	10,526	10,947	421	4.00%	4.00%
Erindale Hall - Double	6,842	7,116	274	4.00%	4.00%
Oscar Peterson Hall	9,946	10,344	398	4.00%	9.00%
MaGrath Valley	9,946	10,644	698	7.02%	-1.73%
MaGrath Valley - Double	6,465	6,919	454	7.02%	-1.73%
Schreiberwood	9,467	9,822	355	3.75%	3.75%
McLuhan Court	9,467	9,822	355	3.75%	3.75%
Putnam Place	9,467	10,947	1,480	15.63%	3.75%
Leacock Lane	9,467	9,822	355	3.75%	3.75%
<b>Graduate Student Housing (Sept 1 - Apr 30)</b>					
Schreiberwood - Small Bachelor	8,292	8,603	311	3.75%	3.75%
Schreiberwood - Large Bachelor	8,715	9,042	327	3.75%	3.75%
<b>Medical Student Housing (Sept 1 - May 31)</b>					
Schreiberwood - Small Bachelor	9,328	9,678	350	3.75%	3.75%
Schreiberwood - Large Bachelor	9,804	10,172	368	3.75%	3.75%
<b>Family Student Housing - Monthly Rate</b>					
Schreiberwood - 3 bedroom	1,667	1,730	63	3.78%	5.00%
Schreiberwood - 3 bedroom	1,730	1,795	65	3.75%	3.75%
Schreiberwood - 4 bedroom	1,728	1,793	65	3.76%	5.00%
Schreiberwood - 4 bedroom	1,793	1,860	67	3.75%	3.75%

# Food Services



# Hospitality

## Summary Statement of Operating Results

(in \$000's)

	Conference 2017-18 Actual	Food 2017-18 Actual	Hospitality 2018-19 Forecast	Hospitality 2019-20 Budget
Total Revenue	-	10,627	12,009	13,481
Total Cost of Sales & Service	-	8,159	9,859	10,831
Contribution Margin-Net Revenue	-	2,468	2,150	2,650
Other Revenue	951	38	865	971
Total Revenues	951	2,506	3,015	3,621
Total Expense	618	1,849	2,985	3,598
Operating Results before Transfers	333	657	30	23

Note: Food Services and Conference Services combined into Hospitality Services commencing May 1, 2018.



# Food Services Budget Considerations

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## Food Prices

- Trading Economics Predicts: 2% to 3% Inflation for Food
- Canada Food Price Report (Dalhousie/Guelph University): Predicts Food Price Increase of up to 3.5%
- Budgeted Cash Price Increase Average: 3%

## Meal Plans

- Budgeted Meal Plans Average: 2%

**University of Toronto Mississauga  
Schedule of 2019-20 Meal Plan Rates**

	2018-19 \$	2019-20 \$	Increase \$	Increase %	Prior Year Increase %
<b>Food</b>					
Group A					
Regular+500 <sup>(1)</sup>	4,500	n/a	n/a	n/a	4.0%
Regular+250	4,250	4,330	80	1.9%	4.3%
Regular+100	4,100	4,180	80	2.0%	4.5%
Small+500 <sup>(1)</sup>	4,050	n/a	n/a	n/a	3.2%
Small+250	3,800	3,870	70	1.8%	3.4%
Small+100	3,650	3,720	70	1.9%	3.5%
Group B					
Regular+500 <sup>(1)</sup>	2,925	n/a	n/a	n/a	3.5%
Regular+250	2,675	2,720	45	1.7%	3.9%
Regular+100	2,525	2,570	45	1.8%	4.1%
Small+500 <sup>(1)</sup>	2,600	n/a	n/a	n/a	4.0%
Small+250	2,350	2,390	40	1.7%	4.4%
Small+100	2,200	2,240	40	1.8%	4.8%

(1) The "Regular +500" and "Small+500" Meal Plans will be discontinued after 2018-19.

# Thank You

Motion

Discussion & Questions

# The Protocol

*Memorandum of Agreement between The University of Toronto,  
The Students' Administrative Council, The Graduate Students'  
Union and The Association of Part-time Undergraduate Students  
for a Long-Term Protocol on the Increase or Introduction of  
Compulsory Non-tuition Related Fees*

UT's *Protocol* was created in 1996 pursuant to the Ontario Ministry's requirement to establish "a formal agreement between the institution's administration and student government representatives which set out the means by which students will be involved in decisions to introduce a new or modify an existing compulsory non-tuition related ancillary fee.

## Campus Services

UTM Health & Wellness  
UTM Athletics & Recreation  
UTM Student Services  
    Career Centre  
    Child Care Support  
    Shuttle Services  
    Family Care  
    International Education Centre  
    Student Life Initiatives  
    Handbook & Communications  
    Student Group Space  
    Alcohol Education & Monitoring  
UT-wide Sport & Physical Activity\*  
UT-wide Hart House\*

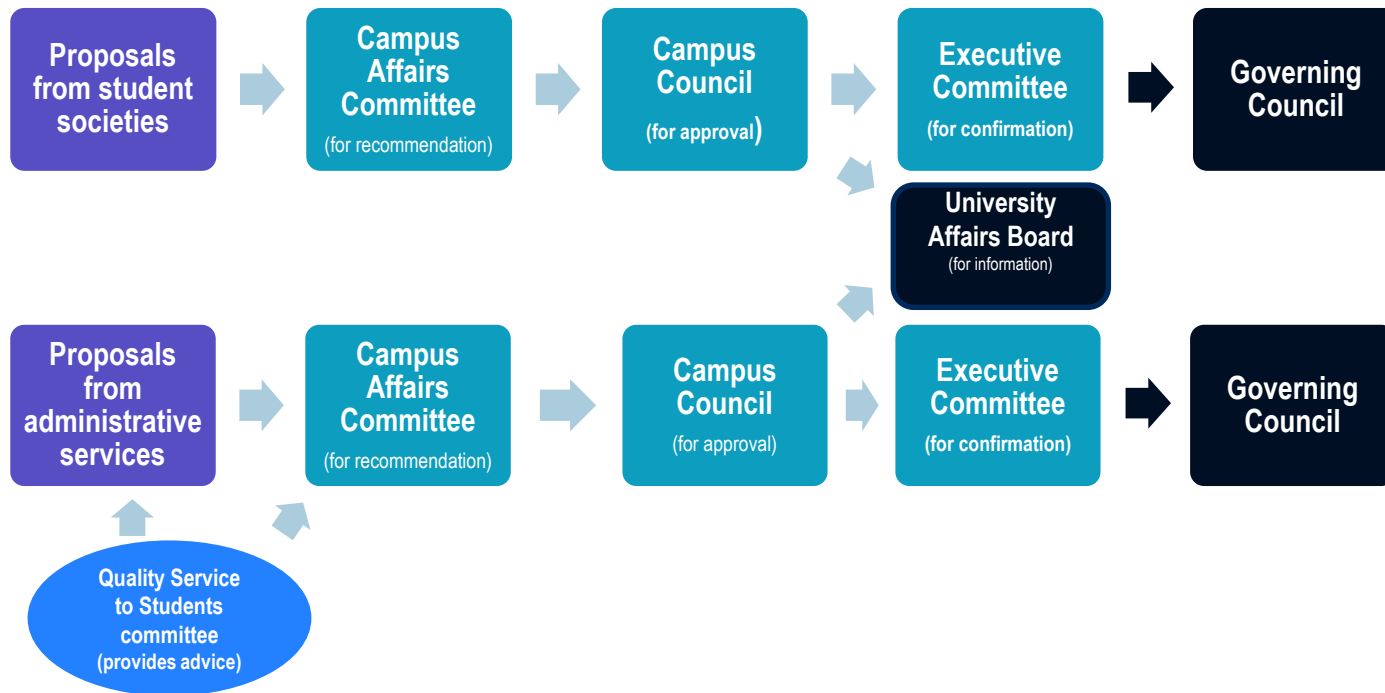
## Divisional Student Societies

UTM Students' Union (UTMSU)  
UTM Association of Graduate Students (UTMAGS)  
UTM Athletic Council  
UTM Residence Council  
UTM student radio CFRE  
UTM student newspaper *The Medium*  
MMPA Student Society

## Cross-Divisional Student Societies\*

University of Toronto Students Union (UTSU)  
Association of Part-Time Undergraduate Students (APUS)  
University of Toronto Graduate Students' Union (UTGSU)  
CIUT Community Radio  
The Varsity  
Medical Society

# Overview of Protocol Fees Processes



# Status

- Campus services have completed consultations with users, students at large and QSS advisory groups; directors/managers have developed and presented proposals to QSS for endorsement;
- On January 21<sup>st</sup> all three proposals to UTM's Quality Service to Students (QSS) were endorsed
- Campus services' proposals along with QSS's advice will be presented at Cycle 4 CAC (February 11) & CC (March 5) meetings



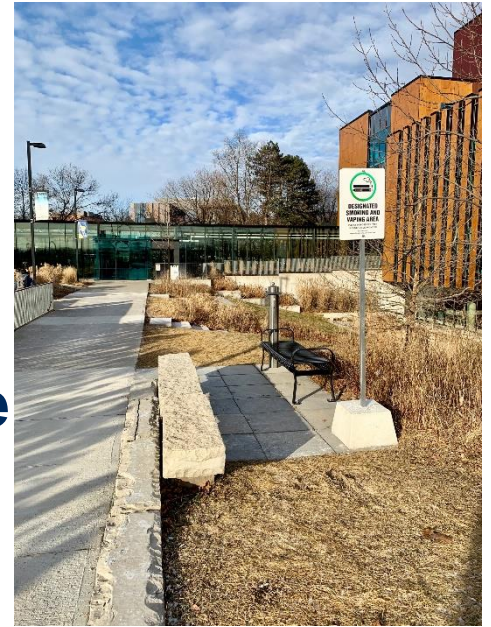
# Smoke-free policy implementation plan update

January 30, 2019



# Smoke-free policy implementation plan update

- Installed DSA benches & ‘butt stops’
- Produced cards encouraging DSA use
- Launched website with policy & smoking cessation resources
- Positioned A-frame signs at campus hot-spots to redirect to DSAs; updating permanent signage across campus
- Promoting webinars and on-site smoking cessation workshop for employees (Jan. 30, noon, UTM Club), and UTM Health & Counselling supports for students





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