

**UNIVERSITY OF TORONTO MISSISSAUGA CAMPUS COUNCIL
REPORT NUMBER 33 OF THE CAMPUS AFFAIRS COMMITTEE**

FEBRUARY 11, 2019

To the Campus Council,
University of Toronto Mississauga

Your Committee reports that it held a meeting on February 11, 2019 at 4:10 p.m. in the Council Chambers, William G. Davis Building, at which the following were present:

Joseph Leydon, Chair
Robert Gerlai, Vice-Chair
Ulrich Krull, Vice-President & Principal
Saher Fazilat, Chief Administrative Officer
Amrita Daniere, Vice-Principal Academic
and Dean
Mark Overton, Dean of Student Affairs
Lee Bailey
Arthur Birkenbergs
Dario Di Censo
Adriana Grimaldi
Shelley Hawrychuk
Yuhong He
Tanya Kenesky
Han van Monsjou
Zelaikha Najmi
Andres Posada
Sue Prior
Firyal Ramzan
Joanna Szurmak

Andrea Carter, Assistant Dean, Student
Wellness, Support & Success
Dale Mullings, Assistant Dean, Students and
International Initiatives

Regrets:

Elsbeth Brown
Usman Chadhar
Gary Crawford
Johnathan Davidson
Nykolaj Kuryluk
James Parker
Mona Sheik
Steven Short
Zahira Tasabehji
Gerhard Trippen
Anthony Wensley

Non-Voting Assessors:

Christine Capewell, Executive Director,
Financial & Budget Services

In Attendance:

Sandy Welsh, Vice-Provost, Students
Meredith Strong, Director, Office of the Vice-Provost, Students and Student Policy Advisor
Andrew Petersen, Acting Vice-Dean, Teaching & Learning
Sonia Borg, Director, Finance & Operations, Recreation Athletics & Wellness
Ishrat Maliha Islam, President, UTMAGS
Vicky Jezierski, Director, Hospitality & Retail Operations
Antonia Lo, Assistant Director, Student Services and Ancillaries, Business Services
Felicity Morgan, Director, Career Centre
Felipe Nagata, President, UTMSU
Loretta Neebar, Registrar & Director of Enrolment Management

Chad Nuttall, Director, Student Housing & Residence Life
Jessica Silver, Director, Student Engagement, Centre for Student Engagement

Secretariat:

Cindy Ferencz Hammond, Assistant Secretary of the Governing Council
Alexandra Di Blasio, Governance Coordinator, UTM

1. Chair's Remarks

The Chair welcomed members to the meeting. He opened the meeting with an acknowledgement of the passing of Chancellor Emeritus, The Honourable Michael Wilson, who served as the 33rd Chancellor of the University of Toronto from 2012-2018. The Chair noted that Michael Wilson graduated from Trinity College in 1959, had a successful career in the political sphere, and demonstrated unwavering dedication to mental health advocacy. As Chancellor, he served as the ceremonial head to countless ceremonies, having congratulated thousands of students as they entered the next stage of their lives. The UofT community was strongly impacted by news of his passing.

Next, the Chair provided a brief Elections update. Elections were underway for the full-time undergraduate constituencies of the UTM Campus Council, the Campus Affairs Committee and the Academic Affairs Committee, as well as the administrative staff constituency of the Governing Council. Voting would close at 5:00 p.m. on Friday, February 15.

2. The Value of Experience and Reflection – Students Building Skills for Future Success

The Chair invited Ms Anne Gaiger, Assistant Director, Employer Relations & Marketing, Career Centre, and Ms Alysha Ferguson, Manager, Community Engaged Learning, Centre for Student Engagement, to present¹. The presentation discussed the value of integrated learning and the importance of students' abilities to reflect on experiences and make connections between competency development and future goals. She referenced the June 2017 White Paper for the University of Toronto, *Rethinking Higher Education Curricula: Increasing Impact Through Experiential, Work-Integrated, and Community-Engaged Learning*, in which UofT defined integrated learning as experiences that involved community engagement, competency development and disciplinary outcomes. Ms Gaiger emphasized the importance of reflection, such that students should have the ability to identify skills gained from experiences and articulate these skills in job applications. She stated that employers placed increased importance on experience-based learning of post-secondary students, and noted that across UTM Student Affairs & Services, 855 integrated learning experiences had been identified. Ms Marian Corera briefly discussed her integrated learning experiences as a student. She noted how her experiences assisted in her understanding of the types of careers that fit her skill set, and subsequently helped her to identify career goals.

¹ A copy of the presentation is attached as Attachment A.

A member inquired about the type of experience employers sought from students. Ms Gaiger stated that students had to be able to articulate how their experiences contributed to their skill development, and that this articulation demonstrated competency development.

A member asked how integrated learning experiences through Student Affairs & Services differed from experiential learning opportunities through the Office of the Dean. Ms Ferguson stated that the Experiential Education Unit worked directly with professors to create curricular-based experiences for students, whereas Student Affairs & Services created co-curricular experiences across campus. She noted there was high demand for experiential opportunities, but that not all students would have internship opportunities available to them. As such, co-curricular experiences were identified across campus to provide greater opportunities to the student population.

3. Compulsory Non-Academic Incidental Fees – Report and Analysis: 2018-19

The Chair advised members that this item was presented for information and invited Ms Meredith Strong, Director, Office of the Vice-Provost, Students and Student Policy Advisor, to present an overview of Compulsory Non-Academic Incidental Fees - Report and Analysis for 2018-19. Ms Strong informed members that the item was an annual report prepared for the information of Committee members. The report provided an inventory of all compulsory non-academic fees collected by the University over the past two years. Ms Strong stated that fees were categorized into three areas: Campus Service Fees, Cross-Divisional Student Societies, and Divisional Fees. She noted that fees varied by campus and registration status, and provided examples of fees paid by UTM students in each category. Ms Strong further stated that there were 45 student societies between cross-divisional and divisional societies at UofT. She provided a fee break-down by category for all divisions and Federated Colleges across the University.

A member inquired why the price of UPass increased during the summer. Mr. Mark Overton, Dean of Student Affairs, indicated that contracts were negotiated separately for summer service and regular year service, and since summer had a smaller set of riders, a higher price per user was charged to sustain the service level.

4. Operating Plans and Fees: UTM Student Services

The Chair advised members that pursuant to The Protocol approved by the Governing Council on October 24, 1996, the UTM Quality Service to Students committee (QSS) reviewed annual operating plans of fee-funded student services, including current and proposed future budgets and related compulsory non-academic incidental fees and would then offer advice to the Committee on those plans. The Chair invited Mr. Mark Overton, Dean of Student Affairs, to present² the advice shared from QSS.

a. Advice from the Quality Service to Students Committee (QSS)

As per *The Protocol*, Mr. Overton noted that student input was provided in relation to compulsory non-academic incidental fees through consultations with QSS, which was composed of student leaders and

² A copy of the presentation is attached as Attachment B.

administrators. Fees under consideration were the Health and Counselling fee, the Athletics and Recreation fee, and Student Services fee, which had a number of sub-components. Mr. Overton reported that all three proposals received support from QSS.

Mr. Overton read a statement from Ms Nour Alideeb, Chair of QSS, as she was unable to attend the meeting. It was noted that advisory group meetings for each individual service had occurred, as well as significant consultations with students prior to the QSS vote. QSS members were oriented to each service's materials, and participated in detailed review of management reports, proposed fee changes and their potential fee impacts. All three fee proposals were supported by a majority of QSS voting members, and a majority of QSS's student voting members.

b. Operating Plans and Fees

Mr. Overton summarized the three fee categories for which increases were proposed and noted that detailed information about each fee could be found in their respective management packages. He noted that each individual service department had an advisory group that met twice in the fall to consult on services and service levels to help directors and managers develop budgets and related fee proposals. Surveys had been used to collect student feedback on campus services from both users and non-users, to assist in identifying areas of improvement.

A member noted that fee increases were instituted every year for specific services and questioned what students received in return for the increased fees. Mr. Overton stated that staffing costs were the primary driver behind fee increases for all services as the majority of staff held unionized positions, therefore the cost to maintain staffing would naturally increase year-to-year to meet contract agreements. Mr. Overton further explained that students were consulted each year about what they would like included in campus services and what aspects could be altered or eliminated as a means to maintain fees at a reasonable level. He then invited individuals from different service areas to comment on factors that contributed to fee increases. During the discussion, the following comments were made:

- *Health & Counselling Centre*: Ms Andrea Carter, Assistant Dean, Student Wellness, Support & Success, noted plans to expand embedded counselling options within academic departments, and referenced the positive results of the pilot project in the Department of English & Drama. Plans included improving the student experience through a mental health triage worker who would assist students that presented with mental health support needs. Additional plans included the expansion of addictions support and smoking cessation support.
- *Athletics*: Ms Carter noted that fee increases in Athletics would ensure a full complement services under the gym membership, such as free towel service and free drop-in classes for students and additionally noted the need for change room renovations.
- *International Education Centre (IEC)*: Mr. Dale Mullings, Assistant Dean, Students & International Initiatives, noted that guaranteed funding would be provided for 25 student-staff positions that were to be USW casual positions. He further noted that international students faced barriers to post-graduation work in Canada due to lack of Canadian work experience, and stated that the IEC would work in collaboration with the Career Centre and the Office of Advancement to support the development of the co-curricular engagement of international

students through campus work experiences. Lastly, he stated that the IEC planned to implement multi-lingual language support that would aid students' families with respect to immigration-related matters.

- *Centre for Student Engagement*: Ms Jessica Silver, Director, Student Engagement, stated that her office planned to assist in the creation of a hub that would provide students with immediate access to support pertaining to the co-curricular record and recognized student organizations. She further noted that her office would guarantee funding for 25 student-staff positions that were to be USW casual positions. Lastly, her office would implement a fund for UTM student clubs and organizations that would assist to reduce barriers related to hosting on-campus events and workshops in which fees were involved, such as those related space access, audio-visual assistance and catering orders.
- *Shuttle Bus*: Ms Christine Capewell, Executive Director, Financial & Budget Services, stated that plans for shuttle bus services included the expansion of Wifi, the installation of air conditioning and improved suspension as buses were added and replaced.
- *Career Centre*: Ms Felicity Morgan, Director, Career Centre, stated plans to introduce more electronic resources within the Career Centre to increase ease of access to services.

A member inquired how non-users of services were recruited for student feedback surveys. Mr. Overton stated that an intercept survey method was used, whereby surveyors could use their mobile devices to conduct surveys of passers-by. Individuals would be asked if they were users of campus services, and follow-up questions would further explore user experiences and motivations or barriers of non-users.

On motion duly moved, seconded, and carried

YOUR COMMITTEE RECOMMENDED

THAT the 2019-20 operating plans and budgets for the UTM Health & Counselling Centre; the UTM Department of Recreation, Athletics & Wellness; and the UTM Student Services under the Student Services Fee, recommended by the Dean of Student Affairs, Mark Overton, and described in the attached proposals, be approved; and

THAT the sessional Health Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$50.57 per session (\$10.11 for a part-time student), which represents a year-over-year increase of \$4.51 per session (\$0.90 for a part-time student) or 9.80%; and

THAT the sessional Athletics & Recreation Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$203.84 per session (\$40.77 for a part-time student), which represents a year-over-year increase of \$6.55 per session (\$1.31 for a part-time student) or 3.31%; and

THAT the sessional Student Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$193.28 per session (\$38.66 for a part-time student), which represents a year-over-year increase of \$3.38 per session (\$0.68 for a part-time student) or 1.78%.

5. Compulsory Non-Academic Incidental Fees – Student Society Fees: UTM Student Society Proposals for Fee Increases (UTMAGS & UTMSU)

The Chair noted that student society fees were subject to the terms and conditions of the *Policy on Ancillary Fees* and the *Policy for Compulsory Non-Academic Incidental Fees*. He invited Mr. Overton to speak to the matter. Mr. Overton provided a brief overview of the fee increases requested by the student societies.

On motion duly moved, seconded, and carried

YOUR COMMITTEE RECOMMENDED

THAT subject to approval of the following fee increase proposals by the University of Toronto Mississauga Association of Graduate Students (UTMAGS) at its February 2019 meeting (date to be confirmed),

THAT beginning in the Fall 2019 session, the University of Toronto Mississauga Association of Graduate Students (UTMAGS) fee be increased as follows: (a) an increase of up to \$11.58 per Fall and Winter sessions (full-time only) in the Mississauga U-Pass portion of the fee; and (b) an increase of up to \$7.06 per Fall and Winter sessions (full-time only) in the Mississauga Summer Transit U-Pass portion of the fee.³

If approved, the total Fall/Winter UTMAGS fee will be up to \$205.08 per session (full-time only), charged to all UTM-affiliated graduate students.

Be it also Recommended,

THAT beginning in the Summer 2019 session, the University of Toronto Mississauga Student Union (legally, the Erindale College Student Union) fee be increased as follows: (a) an increase of \$10.04 per Summer session (full-time and part-time) in the Mississauga Transit U-Pass portion of the fee;

THAT beginning in the Fall 2019 session, the UTMSU fee be increased as follows: (a) an increase of \$0.34 per session (\$0.03 part-time) in the society portion of the fee; (b) an increase of \$0.01 per session (full-time and part-time) in the On Campus First Aid Emergency Response/Erindale College Special Response Team (ECSPERT) portion of the fee; (c) an increase of \$0.02 per session (full-time and part-time) in the Academic Societies portion of the fee; (d) an increase of \$0.01 per Fall and Winter sessions (full-time and part-time) in the Food Bank portion of the fee; (e) an increase of \$0.03 per Fall and Winter sessions (full-time and part-time) in the Student Refugee Program portion of the fee; (f) an increase of \$8.73 per Fall and Winter sessions (full-time and part-time) in the Mississauga Transit U-Pass portion of the fee; and

THAT beginning in the Fall 2019 session, the UTMSU fee charged to Mississauga Academy of Medicine (MAM) students in the Fall and Winter sessions be increased as follows: (a) an

³ Further to UTMAGS' request, the U-Pass Program fees will not be charged to Master of Management and Professional Accounting (MMPA) students or Diploma in Investigative and Forensic Accounting (DIFA) students.

increase of \$4.61 per Fall and Winter sessions in the Mississauga Transit Summer U-Pass portion of the fee.

If approved, the total Fall/Winter UTMSU fee will be \$160.80 per session (\$137.98 part-time), charged to all UTM undergraduate students. The total Fall/Winter UTMSU fee for Mississauga Academy of Medicine students will be \$236.35 per session.

6. Reports of the Presidential Assessors

At the invitation of the Chair, Professor Sandy Welsh, Vice-Provost, Students, provided an update on the recent Provincial Government announcements that pertained to tuition, OSAP and non-tuition fees. The government had announced a 10% reduction in domestic tuition fees for 2019-20, which was equivalent to a base budget cut of \$65 million year-over-year over the current year budget. Changes to OSAP were intended to make the program more financially sustainable, and would come into effect this year for 2019-20. The reforms involved changes to income thresholds, grants-to-loans ratios, repayment terms, and other criteria. She noted that the University was looking at the matter closely and awaiting further information.

Professor Welsh stated that UofT had the largest percentage of students dependent upon OSAP in the province. Student use of OSAP support broken down by campus was 65% at UTM, 77% at UTSC and 55% at the St. George campus. She noted that these numbers were higher than at other Ontario universities. Professor Welsh further reported that 25% of UofT's domestic students came from families with incomes of less than \$50,000 per year. She stated that UofT believed in access and accessibility for students, and therefore wished to support students during their time at the University. The University was awaiting more information on the details regarding changes to OSAP.

Professor Welsh reported that the University remained committed to its 1998 *Policy on Student Financial Support*, which stated that, "No student offered admission to a program at the University of Toronto should be unable to enter or complete the program due to lack of financial means." She stated that this year, the University spent more than \$200-million on student aid, which was more than any other university in the province, and double the amount that the Province required the University to provide.

Professor Welsh noted that the policy announcement also included a new Ancillary Fee Classification Framework, which included a "Student Choice Initiative" that would require opt-out provisions for non-tuition student fees. The Ministry had indicated that the purpose of this initiative was to ensure transparency regarding the fees students were expected to pay; bring consistency and simplicity to the opt-out process; and ensure students had more choice regarding the services and activities they supported. The initiative applied to fees introduced by *The Protocol* and Student Society Fees. She noted that UofT had forty-five student societies on whose behalf the University collected fees. Professor Welsh stated that Schedule 5 and Schedule 6 ancillary fees, or the program fees, were not included in this initiative. Examples of such fees were fees related to co-op participation, field trips, and laboratory coats.

Professor Welsh stated that universities and colleges were recently provided with further details regarding what fees would be considered essential, and therefore compulsory. They were noted as

follows:

- Athletics and recreation
- Career services
- Student buildings
- Health and counselling
- Academic support
- Student ID cards
- Transcripts, convocation, etc.
- Financial aid offices
- Walk safe programs
- Health and Dental plans were compulsory but must allow students to opt-out if they provided proof of pre-existing coverage
- Existing compulsory transit passes

All other non-tuition fees were therefore non-essential and would be optional. Additionally, the Ministry had informed the University that students would have to be able to opt-out before paying fees. Opt-outs had to be done online and the fees had to be clearly identified. If a student wished to opt-in at a later time, that would be permissible. The opt-out process was required to be in place for September 2019.

The University had not yet received the finalized framework and expected to have more details from the Ministry in the near future. In the meantime, work was being done to analyze all fees in relation to the essential categories. Professor Welsh stated that her office would meet with student groups to discuss the fees and the applicability of the essential categories. She stated that the University was committed to working with student societies, and noted their importance and the contributions they provided in terms of services and campus life activities.

A member commented that governments were elected for short-term periods, that while this may be a short-term change under the current government that may be altered by a subsequent political party, the change still affected the university experience of many students. The member inquired about what could be done at the tri-campus level to deal with the short-term repercussions, and promote the idea that the academic experience was strongly impacted by areas whose services were now considered non-essential. Professor Welsh stated that a review of fees was underway, but that the University was awaiting further details from the government. She noted that the policy directive was binding in nature.

A member asked what could be done to create a system of mitigation should this scenario repeat itself. Professor Welsh noted that the University would move forward as expected with the government. She stated that the situation could be viewed as an opportunity to evaluate methods of operation, and consider other approaches to student service fees. Professor Welsh indicated that the University might consider re-alignment across the three campuses in terms of how student fees and program processes were handled.

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that Item 8 - Report of the Previous Meeting, be approved.

7. Report on Capital Projects – as at January 31, 2019

8. Report of the Previous Meeting: Report 32 – January 16, 2019

Report number 32, dated January 16, 2019 was approved.

9. Business Arising from the Report of the Previous Meeting

10. Date of Next Meeting – March 27, 2019 at 4:10 p.m.

11. Other Business

The meeting adjourned at 5:19 PM.

Secretary
February 22, 2019

Chair



UNIVERSITY OF
TORONTO
MISSISSAUGA

The Value of Experience and Reflection

Students Building Skills for Future Success

UTM Student Affairs & Services

Alysha Ferguson

Anne Gaiger



Campus Affairs Committee – February 11, 2019

The Value of Experience and Reflection

- Integrated learning
 - Importance today to students, families, employers, graduate programs
 - At U of T and UTM
 - Student Affairs activities



Integrated Learning at U of T

Rethinking Higher Education Curricula, U of T White paper June 2017



Integrated Learning at U of T

Rethinking Higher Education Curricula, U of T White paper June 2017

Co-op	Community-engaged learning project	Research/project-based consulting
Placement	Community-engaged research/scholarship	Incubator and accelerator
Practicum	Service learning course	Research/teaching assistantship
Internship	Community event	Entrepreneurial development
Professional experience year	Knowledge mobilization activity with workplace/community	Community action project
Independent or applied research project	Science to society project	Other activities that are demonstrably linked to a specific engagement with community and that meet the above criteria

UTM Student Affairs and Integrated Learning

855 different IL opportunities across Student Affairs and Services



Examples of Integrated Learning with SAS

- Social Innovation Projects*
- Alternative Reading Week*
- UTM Abroad*
- Work Study*
- Business French
- Management 464

*All captured on the Co-Curricular Record (CCR)



Student Voice

““So tell me about that video game” was the first question I was asked at my partner interview at PwC. As the only full time PwC hired from UTM that year, it's needless to say that getting involved with the Centre for Student Engagement was instrumental in giving me the experiences that I needed to land a job at the biggest audit firm in the world.”

- **Daniel Jayasinghe 17'**

“Without my involvements on campus, I could not have grown to be an environmental advocate. Volunteering and working within student affairs has ultimately impacted my career profoundly and led me to where I am today; protecting our environment and educating the public on sustainability.”

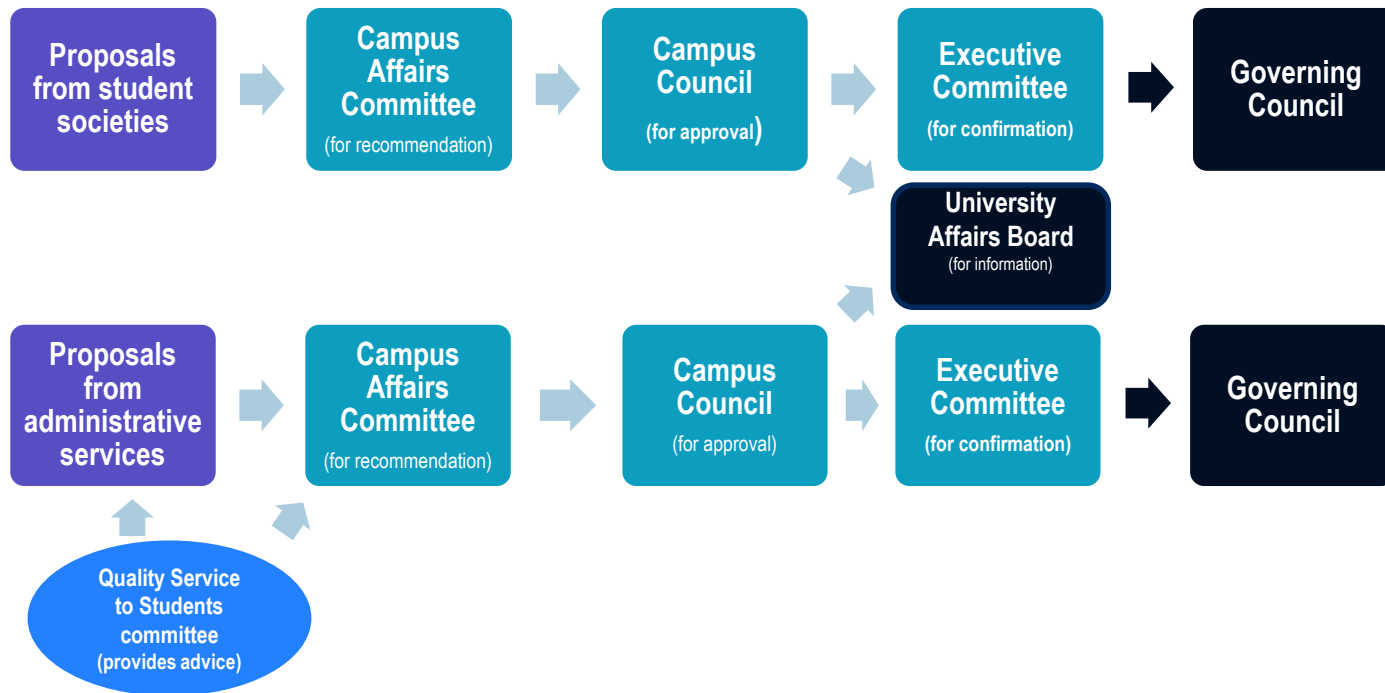
- **Kristen Schaper MScSM 18'**

What's next...

- Continue to develop IL experiences at UTM
- Questions?
- Thank you



Overview of Fees Processes



The Protocol

*Memorandum of Agreement between The University of Toronto,
The Students' Administrative Council, The Graduate Students'
Union and The Association of Part-time Undergraduate Students
for a Long-Term Protocol on the Increase or Introduction of
Compulsory Non-tuition Related Fees*

UT's *Protocol* was created in 1996 pursuant to the Ontario Ministry's requirement to establish "a formal agreement between the institution's administration and student government representatives which set out the means by which students will be involved in decisions to introduce a new or modify an existing compulsory non-tuition related ancillary fee.

Campus Services

UTM Health & Wellness
UTM Athletics & Recreation
UTM Student Services
Career Centre
Child Care Support
Shuttle Services
Family Care
International Education Centre
Student Life Initiatives
Handbook & Communications
Student Group Space
Alcohol Education & Monitoring
UT-wide Sport & Physical Activity*
UT-wide Hart House*

Divisional Student Societies

UTM Students' Union (UTMSU)
UTM Association of Graduate Students (UTMAGS)
UTM Athletic Council
UTM Residence Council
UTM student radio CFRE
UTM student newspaper *The Medium*
MMPA Student Society

Cross-Divisional Student Societies*

University of Toronto Students Union (UTSU)
Association of Part-Time Undergraduate Students (APUS)
University of Toronto Graduate Students' Union (UTGSU)
CIUT Community Radio
The Varsity
Medical Society

Summary of Campus Fees for Approval

	2018-19 fees	Proposed 2019-20 fees	Max allowed without QSS endorsement*
Health & Counselling fee	\$46.06 (FT) \$9.21 (PT)	\$50.57 (FT) \$10.11 (PT) endorsed by QSS	\$52.56 (FT) \$10.51 (PT)
Athletics & Recreation fee	\$197.29 (FT) \$35.74 (PT)	\$203.84 (FT) \$40.77 (PT) endorsed by QSS	\$227.77 (FT) \$45.55 (PT)
Student Services fee	\$189.90 (FT) \$37.98 (PT)	\$193.28 (FT) \$38.66 (PT) endorsed by QSS	\$201.48 (FT) \$40.29 (PT)

* Max calculated using a Protocol-defined worksheet with a specified Consumer Price Index and UT Index calculation, with the lesser as a permanent increase and the greater as a temporary, 3-year increase.

Advisory Group Consultations

Career Centre

- October 30, 1 pm
- November 13, 1 pm

Centre for Student Engagement

- October 23, 1 pm
- November 6, 1 pm

Health & Counselling Centre

- November 1, Noon
- November 8, Noon

International Education Centre

- October 25, 3 pm
- November 1, 3 pm

Shuttle Bus

- October 26, 10 am
- November 2, 10 am

Early Learning Centre & Family Care

- November 1, Noon
- November 12, 10:30 am

Status

- Campus services completed consultations with users, students at large and QSS advisory groups; directors/managers developed and presented proposals to QSS for endorsement.
- Voting occurred Jan. 21 and the three proposed fees were endorsed by majorities of all QSS voting members and QSS student voting members.