

UNIVERSITY OF TORONTO MISSISSAUGA CAMPUS COUNCIL

MARCH 2, 2017

MINUTES OF THE MEETING OF THE CAMPUS COUNCIL held on March 2, 2017 at 4:10 p.m. in the Council Chambers, William G. Davis Building, University of Toronto Mississauga.

Professor Hugh Gunz, Chair
Mr. Nykolaj Kuryluk, Vice-Chair
Professor Ulli Krull, Interim Vice-President
& Principal
Ms Megan Alekson
Ms Teresa Bai
Mr. Jeff Collins
Mr. Paul Donoghue, Chief Administrative
Officer
Professor Joseph Leydon
Mr. Jay Nirula
Mr. Alex Paquette
Professor Judith Poë
Professor Holger Syme
Dr. Laura Taylor
Mr. Glenn Thompson

Regrets:
Dr. Kelly Akers
Professor Amrita Daniere, Vice-Principal
Academic & Dean
Mr. Simon Gilmartin
Mr. Tarique Khan
Professor Angela Lange
Ms Shelley Hawrychuk
Ms Kristina Kaneff
Ms Farah Noori
Mr. Ricardo Vazquez
Mr. Douglas Varty
Mr. Jose Wilson
Ms Samra Zafar

In Attendance:

Mr. Daniel Booth, Director, Alumni Relations
Mr. Gilbert Delgado, Chief of University, Planning, Design & Construction
Mr. Mark Overton, Dean of Student Affairs
Ms Jane Stirling, Director, Marketing and Communications

Secretariat:

Ms Cindy Ferencz Hammond, Director of Governance, UTM, Assistant Secretary of the
Governing Council
Ms Mariam Ali, Governance Coordinator, UTM

1. Chair's Remarks

The Chair welcomed members to the meeting and informed Council that the results of the 2017 Elections for the UTM Campus Council and Campus Affairs Committee, for the Teaching Staff estate had been announced and posted on the governance website on February 24, 2017. The Chair congratulated Ms Alekson for her re-election to the administrative staff constituency of the Campus Council and thanked all those who participated. He added that the results of the student constituency elections would be announced on April 6, 2017.

2. Report of the Interim Vice-President & Principal

University Fund

Professor Krull noted that the University Fund allocation for this year was one of the lowest amount received by UTM in its history, totalling \$350,000. He added that this was the trend across the University and that the amount available for distribution from the University Fund was \$18 million. UTM had been allocated two positions for international mobility and recruitment staff and 1.5 staff positions for wellness counsellors. The Provost had broadened the use of pools of funds from that seen in previous years, and divisions would have to compete and submit proposals for those funds outside of the Annual Budget Review process. Professor Krull advised that UTM would submit applications for funds related to academic diversity hires, 50 % matching of funds for academic and staff hires related to the Truth and Reconciliation Commission report, funds to develop indigenous space and funds to support a graduate program initiative that is linked to the UofT School of Cities proposal. Members discussed the UF allocation, and Mr. Paul Donoghue clarified that the allocations would be a combination of one time only funds, as well as allocations towards the base budget.

Ongoing Academic Initiatives

Professor Krull spoke about the Digital Humanities and Computational Science Literacy event and encouraged members to listen to the most recent “View to the U” podcast by Carla DeMarco from the Office of Research. The podcast was an interview with Professor Alexandra Gillespie, from the Department of English and Drama, and had a significant focus about digital scholarship of medieval materials as collaborative work in designated lab space.

Professor Krull noted that the Institute for Management and Innovation had launched the Global Leadership Development program, which would host individuals from the Industrial and Commercial Bank of China for professional training. This is the first executive training program offered by IMI.

Professor Krull advised members that a Mapping Tool was currently under development for undergraduate students that would allow them to optimize their educational career choices through a menu driven system that incorporated academic as well as soft skills development. Led by the Career Centre, guidelines were being developed for 60 Program Plans. In response to a member’s question, Professor Krull advised that UTM would share their growing knowledge of this tool with the wider UofT community, just as UTM had been able to benefit from advice and resources from other divisions.

Continuing his report on academic initiatives, Professor Krull noted that an Innovation Showcase in partnerships with the Research Innovation Commercialization Centre and with SOTI Inc. was now in the planning phase. The discussions surrounding a new undergraduate pre-medical program in partnership with the Faculty of Medicine were advancing well.

Space

Professor Krull informed members that the physical space for the Sexual Violence Centre was near completion. He added that plans for the Centre for Medicinal Chemistry were ongoing. He

also indicated that the Meeting Place Revitalization project is proposed to take place in two phases, and includes plans for the revitalization of the exterior front entrance to the Davis building, improvements to the bus drop off areas, and a student services plaza in the space occupied by the Temporary Food Court that would locate most student services in one location. The intention is that the proposal would be ready to enter governance consideration in the spring.

Other Matters

Professor Krull reported that existing entrance scholarships had recently been enhanced through the addition of continuing scholarships for top students. These scholarships would be \$3000 per year, for 4 years, for those students who continued to achieve high grades.

Professor Krull reported on emergency preparedness, noting that UTM reviewed its emergency preparedness plans on a regular basis, led by a senior team that included the Chief Administrative Officer, the Dean of Student Affairs for emergencies and the head of Campus Police.

Professor Krull explained that the University was still in formal discussions with the Ministry of Advanced Education and Skills Development (MAESD) on the second version of the Strategic Mandate Agreement (SMA) and that further details on the final iteration of the new funding formula were still forthcoming. He noted that early indications suggested that a growing proportion of public funding would be based on the differentiated roles of each institution and linked to appropriate performance metrics. There were efforts being made to define more clearly what was meant by differentiation, and how to operationalize the funding formulas as a function of differentiation of universities.

Professor Krull concluded his report by noting that the President and a delegation, including members of the UTM recruitment team were planning trips to the USA and India. Professor Krull noted that Connections & Conversations, an affinity group had launched at UTM which focused on staff and faculty diversity.

3. UTM's 50th Anniversary

The Chair invited Ms Jane Stirling, Director, Marketing and Communications and Mr. Daniel Booth, Director, Alumni Relations, Office of Advancement to provide Council with an overview of plans for UTM's 50th Anniversary¹. Ms Stirling advised members that the objectives of the 50th Anniversary were to build UTM community pride, drive alumni engagement and to bolster recognition of UTM's vital role in the region. She added that it was an excellent opportunity to celebrate the past, present and future and the many contributions made by UTM's faculty, staff, students and alumni. The strategy was to ensure inclusivity through event planning and an online presence and to develop a grassroots driven campaign of 50 faces, all coordinated by the Office of Advancement and with a marketing focus. Mr. Booth displayed a variety of marketing material that was being used for the campaign and outlined a number of events that had been

¹ A copy of the presentation is attached as Attachment A.

planned. He added that there several funds had been made available to the UTM community to partner with the Office of Advancement for 50th Anniversary branded events. Members discussed plans for convocation and plans to ensure that members of the wider community were aware of the campaign.

4. Compulsory Non-Academic Incidental Fees - Student Society Fees: UTM Student Society Proposals for Fee Increases (UTMAGS & UTMSU)

The Chair noted that student society fees were subject to the terms and conditions of the *Policy on Ancillary Fees* and the *Policy for Compulsory Non-Academic Incidental Fees*. He invited Professor Joseph Leydon, Chair of Campus Affairs Committee provided an overview of the discussion that had occurred on this item at that Committee. Professor Leydon then invited Mr. Overton gave an overview of the fees increases requested by student societies.

On motion duly moved, seconded, and carried

YOUR COMMITTEE RECOMMENDED

Be it Recommended,

THAT subject to confirmation by the Executive Committee,

THAT beginning in the Fall 2017 session, the University of Toronto Mississauga Association of Graduate Students (UTMAGS) fee be increased as follows: (a) an increase of \$7.08 per session (full-time only) (Fall and Winter sessions) in the Mississauga U-Pass portion of the fee; and (b) an increase of \$3.78 per session (full-time only) (Fall and Winter sessions) in the Mississauga Summer Transit U-Pass portion of the fee; and

THAT beginning in the Summer 2017 session, the University of Toronto Mississauga Student Union (legally, the Erindale College Student Union) fee be increased as follows: (a) an increase of \$11.98 per session (\$11.98 part-time) (Summer session only) in the Mississauga Transit U-Pass portion of the fee;

THAT beginning in the Fall 2017 session, the UTMSU fee be increased as follows: (a) an increase of \$0.29 per session (\$0.02 part-time) in the society portion of the fee; (b) an increase of \$0.01 per session (\$0.01 part-time) in the On Campus First Aid Emergency Response/Erindale College Special Response Team (ECSPERT) portion of the fee; (c) an increase of \$0.02 per session (\$0.02 part-time) in the Academic Societies portion of the fee; (d) an increase of \$0.01 per session (Fall and Winter sessions) (\$0.01 part-time) in the Food Bank portion of the fee; (e) an increase of \$0.02 per session (\$0.02 part-time) in the Student Refugee Program portion of the fee; (f) an increase of \$7.11 per session (Fall and Winter sessions) (\$7.11 part-time) in the Mississauga Transit U-Pass portion of the fee; and

THAT beginning in the Fall 2017 session, the UTMSU fee charged to Mississauga Academy of Medicine (MAM) students in the Fall and Winter sessions be increased as

follows: (s) an increase of \$3.81 per session in the Mississauga Transit Summer U-Pass portion of the fee.

5. Operating Plans and Fees: UTM Student Services*

The Chair advised members that pursuant to *The Protocol* approved by the Governing Council on October 24, 1996, the UTM Quality Service to Students committee (QSS) reviewed annual operating plans, including budgets and proposed compulsory non-academic incidental fees and would then offer advice to the Committee on those plans. He invited Professor Joseph Leydon, Chair of Campus Affairs Committee provided an overview of the discussion that had occurred on this item at that Committee. Professor Leydon then invited Mr. Overton to speak to Item 5a to explain the process by which student services were funded, and to discuss the requirements of *The Protocol* and role of 'Protocol bodies', such as QSS.

a) Advice from the Quality Service to Students Committee (QSS)

Mr. Overton advised members that QSS was a committee of students and administrators created as a forum on student services and consulted students on certain categories of compulsory non-academic incidental fees to ensure a mechanism for input into specified services and fees. He explained that QSS, while not formally part of the University's governance system, was created by University policy and accountable to the Governing Council, and provided a mechanism to receive student advice in decisions on non-tuition related fees. The campus fees for consideration included the Health & Counselling fee, the Physical Education, Athletics and Recreation Fee and the Student Services fee. Mr. Overton provided an overview of the factors that drove costs for the campus fees, which included operating cost estimates such as compensation, space costs and third party services. Other drivers included extraordinary expenses such as major maintenance, borrowing requirements and debt retirement as well as service demand and revenue projections based primarily on enrolment. Mr. Overton explained that the Health & Counselling and Physical Education, Athletics and Recreation Fees were endorsed by QSS, while the Student Services Fee had not been endorsed.

Members discussed the use of abstentions and Mr. Overton advised that QSS members had felt that by abstaining they had indicated their wish to continue discussions, and not to oppose the actual fee. Mr. Overton commented that he understood the precarious nature that student leaders were placed in as they were sensitive to fee increases.

b) Operating Plans and Fees

The Chair noted with respect to decisions made by QSS, that the terms of *The Protocol* stated that in the absence of endorsement by QSS, the relevant governance body may approve the following: permanent increases in existing fees of less than or equal to the lesser of two inflation indexes known as Consumer Price Index (CPI) and University of Toronto Index (UTI) and temporary three year increases in existing fees of less than or equal to the greater of CPI and UTI.

The Chair invited Mr. Overton to present the item. Mr. Overton provided an overview of the three campus fees along with the subcomponents within the student services fee. In response to a member's question regarding the division of the motion, the Chair clarified that an amendment could not change the substance of the proposal and that dividing it would change its substance and therefore would be ruled out of order. The Chair explained that subdividing any of the Student Services, Health Services, and Athletics and Recreation fees and, as a consequence, the associated, operating plan, would change the substance of any of the proposals from the administration.

On motion duly moved, seconded, and carried

YOUR COMMITTEE RECOMMENDED

Be it Recommended,

THAT subject to confirmation by the Executive Committee,

THAT the 2017-18 operating plans and budgets for the UTM Health & Counselling Centre; the UTM Department of Physical Education, Athletics & Recreation; and the UTM Student Services under the Student Services Fee, recommended by the Dean of Student Affairs, Mark Overton, and described in the attached proposals, be approved; and

THAT the sessional Health Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$44.72 per session (\$8.94 for a part-time student), which represents a year-over-year increase of \$6.28 per session (\$1.25 for a part-time student) or 16.34% (resulting from the elimination of 2014-15 three-year temporary increase, and a permanent increase of 18.37%); and

THAT the sessional Athletics & Recreation Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$178.71 per session (\$35.74 for a part-time student), which represents a year-over-year increase of \$3.51 per session (\$0.70 for a part-time student) or 2.0% (resulting from the elimination of a 2014-15 three-year temporary increase, and a permanent increase of 3.95%); and

THAT the sessional Student Services Fee for a UTM-registered or UTM-affiliated full-time student be increased to \$167.66 per session (\$33.53 for a part-time student), which represents a year-over-year increase of \$10.21 per session (\$2.04 for a part-time student) or 6.48% (resulting from the elimination of a 2014-15 three-year temporary increase, and a permanent increase of 2% and a three-year temporary increase of 6.31%).

6. Capital Project: University of Toronto Mississauga Parking Deck Expansion – Total Project Cost and Sources of Funding

The Chair informed members that the project planning report for this capital project was recommended for approval by Campus Affairs Committee on January 8, 2015 and by UTM

Campus Council on February 5, 2015. It was approved in principle by the Academic Board, and confirmed by the Executive Committee at its meeting on March 25, 2015. The total project cost had since increased and according to *The Policy on Capital Planning and Capital Projects*, the same authority, which provided the original authorization, must approve the revised budget. The Chair reminded members that the financial aspects of the project would be considered in the *In Camera* session. He then invited Mr. Gilbert Delgado, Chief of University, Planning, Design & Construction, to present the item. Mr. Delgado informed members that there had been no changes to the space plan for the project and that the increase in the total project cost was largely due to site conditions, City of Mississauga requirements, which were not known at the time of construction award, and the associated delays and costs of acceleration. Members discussed the reason behind the additional staircase and accountability of the consultant. It was noted that between the external consultant and the City of Mississauga, there was a differing interpretation over the building code which had caused the delay and that at the initial time of approval, this was not known.

7. Revisions to the University of Toronto Policy on Capital Planning and Capital Projects

The Chair noted that this item was for information and invited Professor Joseph Leydon, Chair of Campus Affairs Committee to relay the discussion which occurred at that Committee.

Mr. Delgado provided an overview of the proposed changes to the policy, which included a change in the threshold levels due to inflationary changes to infrastructure costs, a clarification to “Changes in Scope” to include only changes that represented a cardinal deviation from the project’s stated purpose per the Project Planning Report, as determined by the Vice-President, University Operations (VPUO), and finally that all projects be managed according to standardized processes instituted and maintained under the authority of the VPUO. Mr. Delgado further noted that the proposed changes would allow for a more efficient, though no less accountable, governance review process for capital projects.

Members discussed and provided feedback on the proposed changes, in particular on the fourth clause identified in the cover sheet, which stated that all projects be managed according to standardized processes instituted and maintained under the authority of the VPUO as part of a tri-campus capital program portfolio. The discussion included the following key points:

- Professor Krull stated that since the CAC meeting, there had been discussions regarding the fourth clause, and that although he was comfortable with the codification of best practices, the challenge he faced was the premature approval of a clause that agreed to have the VPUO run standardized processes without first defining those processes. He stated that he would be much more comfortable knowing what the standardization of processes entailed as the *Policy* simply stated that the VPUO would manage and institute the process, but did not speak to the relationship between UTM and the VPUO office;
- Mr. Delgado noted that the proposed change would provide the office of the VPUO stewardship over the compendium of projects. He further noted that a thorough investigation was required into the unique practices at UTM and UTSC in order to implement practices institution-wide so that they became consistent over time; he added

that these practices did not require a uniform application across each campus. Mr. Delgado stated that, as such, the proposed *Policy* was a call to action;

- Mr. Delgado advised that the language of the proposed *Policy* could be changed to state that the three campuses would collaborate on developing a compendium of standardized processes over the next two years.
- Professor Krull noted that he would be in support of such a change in language so that it did not appear that the VPUO had full authority to create standardized processes without any opportunity for partners to be involved in the development of the process;
- A member commented that recent years had seen the implementation of a tri-campus structure that decentralized many processes and that UTM had an excellent track record for capital projects. In his opinion, the proposed change in the *Policy* indicated a step backwards towards a centralized approach despite a well-functioning tri-campus structure;
- In response to a question about whether capital projects at UTM would still be managed by UTM staff or whether they were to be managed by St. George staff, Mr. Donoghue, CAO clarified that the VPUO had always had authority over Level 2 and 3 projects. He explained that the question regarding management centered on the responsibility to provide project management services and the uncertainty of the proposed change in the *Policy* was regarding the following questions:
 - Why was the standardization of processes included in the proposed *Policy* which outlined threshold levels?
 - How was this change related to scope?
 - How would the standardized processes be approved without details?
- Mr. Delgado explained that this clause had been included in the proposed *Policy* because more projects were being assigned to UTM and UTSC, and that standardizing processes allowed consistency across the campuses to ensure that any project manager would have access to the same information. He noted that if more projects were to be pushed out to UTM there had to be a better set of codified project planning processes.
- A member clarified that UTM was not getting more projects because of the threshold change, but that projects in the same categories cost more;
- Mr. Donoghue echoed support for developing a consistent set of practices across the campuses and emphasized that all those involved were professionals and that it was unlikely that there would be significant variances between how projects were handled at UTM or at St. George.
- Mr. Delgado reiterated to members that the clause under discussion was a call to action that would be given a timeframe;
- A member noted that there were two different changes being considered, one financial and one administrative and that as this proposal made its way through governance consideration, the motions be separated in order to allow for more time to gain clarity on this specific clause;
- The Chair noted that there seemed to be agreement in the feedback provided by members of Council that while there was merit in the development of standardized processes for capital project management, it would not necessitate a policy change and therefore the corresponding clause could be removed while staff continued to work on the related guidelines. Mr. Delgado responded that making language too precise in the *Policy* would not allow flexibility;

- When asked why this clause could not be separated from the current proposed *Policy* and wait for further clarification, Mr. Delgado noted that the delegation of increased project authority necessitated the focus on project management practices. However, he stated that the language could be changed to reflect that the three campuses would work together to develop these processes.

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that Item 10 - Report of the Previous Meeting, be approved.

8. Report on UTM Capital Projects – as at January 31, 2017 (for information)

9. Reports for Information

- a) Report 22 of the Agenda Committee (February 16, 2017)
- b) Report 21 of the Campus Affairs Committee (February 9, 2017)

10. Report of the Previous Meeting: Report 21 - February 1, 2017

11. Business Arising from the Report of the Previous Meeting

12. Date of the Next Meeting – Wednesday, April 19, 2017 at 4:10 p.m.

The Chair reminded members that the next meeting of the Council was scheduled for Wednesday, April 19, 2017 at 4:10 p.m. in the Council Chamber, William G. Davis Building.

13. Question Period

There were no questions.

14. Other Business

There were no items of other business.

The Committee moved *IN CAMERA*.

15. Capital Project: University of Toronto Mississauga Parking Deck Expansion – Total Project Cost and Sources of Funding

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS,

THAT the recommendation regarding the University of Toronto Mississauga Parking Deck Expansion – Total Project Cost and Sources of Funding, contained in the memorandum from Mr. Paul Donoghue, Chief Administrative Officer, UTM, dated February 2, 2017, be approved.

The Committee returned to open session.

The meeting adjourned at 6:14 p.m.

Secretary
March 10, 2017

Chair



Our Future Makes History

Prepared for Campus Council

Presented by Jane Stirling, Director of Marketing & Communications
& Daniel Booth, Director of Alumni Relations

March 2, 2017



50th OBJECTIVES

- Building UTM community pride
- Driving alumni engagement
- Celebrating past, present and future
- Raising visibility as leader, innovator
- Recognizing and continuing to build UTM's vital role in the city, region, country, globally
- Celebrating the contributions made by UTM's faculty, staff, students and alumni



50th STRATEGY

- Inclusive
- Grassroots driven
- Coordinated by the Office of Advancement
- Marketing focus



50th Logo, Tagline

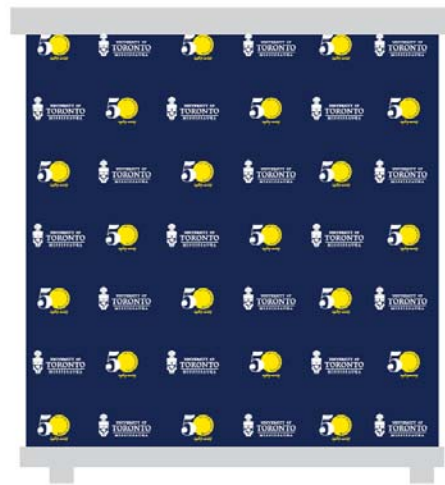


OUR FUTURE MAKES HISTORY.

LOGO



FLOOR BANNERS



CAMPUS BANNERS



BUS SHELTER



BUS WRAP



DAVIS BUILDING



DAVIS BUILDING



utm.utoronto.ca/UTM50



50 CHALLENGE



50 FACES



Scott Prosser
Faculty



Rumeet Billan
Alumna



Wali Shah
Student



Paul Donoghue
Staff



Hazel McCallion
Community



SOCIAL MEDIA #UTM50



@utm50
Desmond Morton and Mississauga Mayor Hazel McCallion post at the installation of Moreton as principal of Erindale College in 1986. Morton, who is a distinguished historian, was principal from 1986 to 1994. A long-time friend and champion of the campus, McCallion served as mayor from 1978 to 2014.
#UTM50 #50Challenge #ErindaleCollege #ErindaleCampus #UTM #UofTMississauga #Mississauga #UofT #HigherEd #BlackandWhite #HazelMcCallion
University of Toronto Mississauga 14



@utm50
Alumnus Dave Adams ('71, Arts) submitted this 1971 photo of the partially completed South Building, now known as the William G. Davis Building, for the #50Challenge photo contest. Dave (pictured here wearing stripes) writes: "Little did I know at the time that this building would end up being part of the 'Circle of Life.' My son Matthew begins his professorship at UTM in 2017. His office will be in the Davis Building."
#UTM50 #50Challenge #ErindaleCollege #ErindaleCampus #UTM #UofTMississauga #Mississauga #UofT #HigherEd #VWBug #blackandwhite
University of Toronto Mississauga 13

EVENTS

- Institute for Management & Innovation Alumni Mixer
- Exploring Indigenous Inventions and Innovations: An Exhibit
- Canada's Changing Arctic: Walking on Thin Ice
- Faculty & Staff Reception
- Film Festival
- Library 10th Anniversary
- Student 50th Celebration
- Gala



50th INVOLVEMENT

- 50th Events/Projects Fund
- Student Legacy Fund
- Staff/Faculty Legacy Fund



50th STEERING COMMITTEE





1967-2017

Our Future Makes History

