

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

REPORT NUMBER 229 OF THE BUSINESS BOARD

Thursday, November 17, 2016

To the Governing Council,
University of Toronto.

Your Board reports that it met on Thursday, November 17, 2016 at 5:00 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Ms Claire Kennedy (Chair)
Mr. Jeff Collins (Vice-Chair)
Professor Scott Mabury, Vice-President,
University Operations
Professor Kelly Hannah-Moffat, Vice-
President, Human Resources and Equity
Ms Sheila Brown, Chief Financial Officer
Mr. Preet Banerjee
Mr. Andrew Binkley
Mr. Robert G. Boeckner
Mr. David N. Bowden
Mr. P.C. Choo
Mr. Ben Coleman
Mr. Ian Freedman
Mr. Gary D. Goldberg
Dr. Avrum Gotlieb
Mr. Paul Handley
Mr. Nykolaj F. Kuryluk
Ms Zabeen Hirji
Professor Jan Mahrt-Smith
Mr. Brian A. Miron
Mr. Christopher Thatcher
Mr. Keith Thomas
Mr. Bruce Winter

Regrets:

Mr. Mohammad Amin
Dr. Catherine Bragg
Ms Sara Gelgor
Mr. Mark Krembil
Mr. Howard Shearer

Presidential Assessors (Non-Voting)

Professor Cheryl Regehr, Vice-President and
Provost
Mr. David Estok, Vice-President,
Communications
Mr. David Palmer, Vice-President,
Advancement
Mr. Andrew Arifuzzaman, Chief
Administrative Officer, UTSC
Ms Christine Burke, Director, Campus and
Facilities Planning
Mr. Gilbert Delgado, Chief, Planning, Design
and Construction
Ms Sally Garner, Executive Director, Planning
and Budget
Ms Anne E. Macdonald, Director, Ancillary
Services
Mr. Ron Swail, Chief Operations Officer,
Property Services and Sustainability

Secretariat:

Mr. Anwar Kazimi, Deputy Secretary of the
Governing Council
Ms Amorell Saunders N'Daw, Director of
Governance, UTSC and Assistant Secretary
of the Governing Council
Mr. Patrick F. McNeill, Secretary

In Attendance:

Mr. Tad Brown, Senior Legal Counsel, Office of the Vice-President, Advancement
Ms Elizabeth Cragg, Director, Office of the Vice-President, University Operations
Ms Alison Crepinsek, Office of the Vice-Provost, Students
Mr. Rafael Eskenazi, Director, Freedom of Information & Protection of Privacy
Ms Rosalyn Figov, Director, Operations and Finance, Office of the Vice-President
Human Resources and Equity
Ms Nora A. Gillespie, Senior Legal Counsel, Office of the Vice-President and Provost
Professor Bruce Kidd, Vice-President & Principal, University of Toronto Scarborough
Mr. Signe Leisk, Cassels Brock and Blackwell
Dr. Pierre Piché, Controller and Director of Financial Services
Mr. Kashif Raza, Senior HR Technology Project Specialist
Mr. Richard Simm, KPMG
Mr. Gary Steinhart, Cassels Brock and Blackwell
Dr. Robyn Stremler, Director, PhD Program, Lawrence S. Bloomberg Faculty of Nursing
Professor Sandy Welsh, Vice-Provost, Students

The meeting was preceded with an Orientation Session – Part II “Finance Priorities and Reports to Business Board” presented by Ms Sheila Brown, Chief Financial Officer.

ITEM 11 WAS APPROVED. ALL OTHER ITEMS ARE REPORTED TO THE GOVERNING COUNCIL FOR INFORMATION.

*Pursuant to section 33(i) of By-Law Number 2,
items 9-11 were considered in camera.*

OPEN SESSION

1. Introductions and Chair’s Remarks

The Chair welcomed members and guests to the meeting.

2. *Policy on Sexual Violence and Sexual Harassment*

The Provost reminded the Board that *Bill 132*, Ontario’s sexual violence and harassment legislation, had set out timeframes for universities to establish sexual violence policies by January 1, 2017. Following the release of the proposed draft *Policy* in September 2016, the University had received thoughtful feedback, both written and oral, from many community members. The final proposed *Policy* had reflected many of the views and concerns expressed as part of the extensive consultation process. Professor Regehr stated that the final draft balanced the interests of the various stakeholders. The *Policy* would apply to all members of the University community and access to the same supports and services would be provided to all students, faculty and staff.

Professor Regehr highlighted the following changes in response to feedback to the draft *Policy*:

- the term *sexual harassment* was added to the title to reflect the scope of the policy;
- jurisdictional issues were clarified which included the commitment to due process and procedural fairness;

- details about the investigation process were added and expectations about confidentiality and its limits were described in more detail;
- definitions were clarified (i.e. “gender-based harassment” in line with the *Ontario Human Rights Code*);
- additional detail was added regarding supports available at various stages of the process,
- including the services of the Sexual Violence Prevention and Support Centre which would have a presence on all three campuses.

Professor Regehr described additional steps to be undertaken including the preparation of a Compendium Guide, increased web presence, development of operating procedures, continuation of the work of the two expert panels on education and prevention and climate survey. An Executive Director, Personal Safety, High Risk & Sexual Violence Prevention and Support had been hired, who would oversee sexual violence prevention and response initiatives.

The Provost thanked governors and all members of the University community for their tremendous input and support in the development of the *Policy*.

In response to members’ questions and comments, Professor Regehr stated the following:

- a wide-range of educational materials related to the proposed *Policy* would be prepared including specific information directed to faculty;
- the *Policy* was supported by the three Federated Colleges (Trinity, Victoria and St. Michael’s);
- as part of a coordinated approach, the University would develop a centralized database of all reports and related processes;
- the University administration recognized the challenges to implement the *Policy* and would continue to monitor trends and success;
- *Bill 132* had outlined annual reporting requirements by all institutions;
- a university sector climate survey was being developed by the Ministry of Advanced Education and Skills Development (The University of Toronto Sexual Violence Climate Survey Advisory Board was chaired by Professor Welsh).

Members expressed their gratitude to Professor Regehr and her team for developing the *Policy*.

3. Reports of the Administrative Assessors

Update: Changes to Food Services (St. George Campus)

Professor Mabury and Ms MacDonald provided members with an update on changes to food services. They noted the success of the implementation of the insourcing plan. Early signs had indicated increased sales most likely resulting from an improvement in the quality of food on St. George campus.

Dominion Bond Rating Service (DBRS) Credit Rating Report

Ms Brown advised that the DBRS Limited credit rating report had been issued. DBRS had confirmed the Issuer Rating and Senior Unsecured Debentures rating of the University at AA, both with Stable trends. A copy of the report would be included in the next agenda; and also available upon request.

OPEN SESSION CONSENT AGENDA

On a motion duly moved, seconded and carried

YOUR BOARD APPROVED

THAT the consent agenda be adopted.

4. Report of the Previous Meeting

Report number 228, from the meeting of September 22, 2016, was approved.

5. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

6. Status Report on Debt to October 31, 2016

The Status Report on Debt to October 31, 2016 was received for information.

CLOSING ADMINISTRATIVE MATTERS

7. Other Business

The Chair stated that the Business Board had a Striking Committee with the responsibility to recommend to the Board appointed, non-Governing Council members of the Board and the Audit Committee. She informed members that a call for expressions of interest to serve on the Board's Striking Committee would be issued by the Secretary.

No other business was raised.

8. Date of the Next Meeting – Monday, January 23, 2017

The Chair advised members that the next meeting would be held on Monday, January 23, 2017.

IN CAMERA SESSION

The Board moved *In Camera*

9. Closed Session Reports of the Administrative Assessors

Ms Brown updated the Board on the status of solvency initiatives related to the Pension Plan.

Professor Mabury updated the Board on the capital project for the John H. Daniels Faculty of Architecture, Landscape and Design; and the proposed development of the Spadina and Sussex Avenues Mixed Use Student Residence capital project.

10. Quarterly List of Donations of \$250,000 or more to the University of Toronto: August 1, 2016 - October 31, 2016

The Quarterly Report was received by the Board for information.

11. Letter of Intent: University of Toronto and Preferred Investor (Capital Project – University of Toronto Scarborough (UTSC) Student Residence)

On motion duly made, seconded and carried

YOUR BOARD APPROVED

The recommendation of Professor Scott Mabury, Vice-President of University Operations, as outlined in the memorandum dated November, 2016, regarding the execution of the Letter of Intent for the UTSC Student Residence Capital Project.

The Board returned to open session.

The meeting adjourned at 6:58 p.m.

Secretary

Chair

November 18, 2016