

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

**REPORT NUMBER 173 OF THE PLANNING AND BUDGET COMMITTEE
September 21, 2016**

To the Academic Board,
University of Toronto

Your Committee reports that it held a meeting on September 21, 2016 at 4:10 p.m. in the Council Chamber, Simcoe Hall, at which the following were present:

Professor Steven J. Thorpe (In the Chair)
Mr. Bruce Winter (Vice-Chair)
Professor Cheryl Regehr, Vice-President
and Provost
Professor Scott Mabury, Vice-President,
University Operations
Professor Cristina H. Amon
Mr. Edvard Bruun
Professor Maria Cristina Cuervo
Professor Luc F. De Nil
Professor Joseph R. Desloges
Ms Sally Garner, Executive Director,
Planning and Budget
Professor Ira Jacobs
Professor Stephen R. Julian
Professor Linda M. Kohn
Mr. Ben Liu
Professor Tiff Macklem
Mr. Jorge May
Mr. Sean McGowan
Professor James Stafford
Professor Njoki Wane

Non-voting Assessor

Mr. Gilbert Delgado, Chief, Planning,
Design and Construction

Secretariat:

Mr. Patrick McNeill, Secretary

Regrets

Mr. Harvey T. Botting
Professor David Dubins

In Attendance:

Ms Archana Sridhar, Assistant Provost
Professor Trevor Young, Vice-Provost, Relations with Health Care Institutions

ITEM 6 IS RECOMMENDED TO THE ACADEMIC BOARD FOR APPROVAL. ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

1. Chair's Welcoming Remarks

The Chair welcomed members to the first meeting. He then invited the members to introduce themselves.

2. Orientation

At the invitation of the Chair, the Vice-Chair, Assessors and Secretary presented a high-level overview of the Committee with slides, which are [appended](#) to this Report. The following areas were highlighted:

- Structure of the Governing Council and its Boards, Campus Councils, and Committees;
- Responsibilities of the Planning and Budget Committee;
- Responsibilities and expectations of members;
- Examples of items of business that come before the Planning and Budget Committee:
 - Establishment of Extra Departmental Academic Units;
 - Budget Process;
 - Capital Projects Approval Process.
- Cover Sheets

The Secretary explained that cover sheets were designed to enable members to focus on the major elements of the proposals, and that they were a valuable tool in clarifying the governance pathway and responsibilities of the relevant governance bodies for each item of business.

3. Calendar of Business for 2016-17

Members received the Calendar of Business (COB) for information. The Chair encouraged members to review the Calendar carefully so that they would have a better understanding of the items that would come forward for the Committee's consideration.

4. Assessors' Reports

Sexual Violence Action Plan

The Provost reported that recent changes to the *Occupational Health and Safety Act* in Ontario's Bill 132 had required universities to revise existing policies concerning workplace harassment. These changes were required by September 8, 2016 and involved expanding the definition of workplace harassment to include workplace sexual harassment. The University's policy had been updated and posted.

The new legislation also set out timeframes for universities to establish Sexual Violence Policies by January 1, 2017. The Provost provided an update on the University's development of a Sexual Violence Action Plan. It included the following components:

- creation of a new policy on sexual violence which included continued public consultation and information sessions prior to being presented for final approval by the Governing Council at its December 15, 2016 meeting;
- review of existing policies, including *Policy on Workplace Harassment*; *Policy on Workplace Violence*; *Sexual Harassment: Policy and Procedures*; and *Student Code of Conduct*;

- creation of a Sexual Violence Prevention and Support Centre to be led by new Executive Director, Personal Safety, High Risk and Sexual Violence Prevention and Support;
- creation of a campus climate survey, as required by legislation; and,
- continued coordination and updating of education and prevention training for faculty, staff, students, and others.

Professor Regehr added that an Expert Panel on Education and Prevention of Sexual Violence had been created that would guide the planning and implementation of evidence-based education and training initiatives at all three campuses. The University would continue to partner with students groups, as well, to achieve a more coordinated approach of the action plan.

In response to members' questions and comments, the Provost stated the following:

- Professor Regehr was Co-Chair of the Council of Ontario Universities (COU) Reference Group on Sexual Violence which had discussed the implementation of a climate survey that was common to all Ontario universities;
- University of Toronto was a leader in developing its proposed policy which included provisions that were unique in terms of "jurisdiction" (e.g. off-campus activities involving members of the University community would be addressed under the proposed policy); and "due process" (e.g. the proposed policy would include clearly identified processes for both complainants and respondents);
- additional resources for centralized services would be considered via the Divisional Advisory Committee (DAC) budget process, a different process than budget management of academic divisions;
- the hiring of additional staff positions was anticipated and would be supported centrally by the University; and,
- October 12th was the deadline to respond to the online consultation portal.

University Fund

The Provost provided an update on the distribution of financial support to divisions from the University Fund (total of \$19 million), as follows:

- Excellence in Education - \$5.35m
- Excellence through Access & Diversity - \$3.3m
- Research Excellence - \$4.8m
- Structural Budget Support - \$5.7m

Professor Regehr commented that she was pleased with the successful recent hiring of faculty from under-represented groups, including racialized and indigenous faculty. Interdisciplinary funding support had also been allocated for joint appointments.

Update – Lab Innovation for Toronto (LIFT) Project

Professor Mabury provided members with an update on the recent allocation of funds to support the Lab Innovation for Toronto (LIFT) project. The University had received \$83.7 million under the Federal Government's Post-Secondary Institutions Strategic Innovation Fund (SIF) program and \$14.3 million in funds from the Provincial Government's Facilities Renewal Program. The total project costs for LIFT had remained at \$189 million – the divisions would be responsible for the difference in government funding support. The project involved the renovation of 546 labs located in 16 buildings across 9 divisions on all three campuses

Professor Mabury stated that a project manager had been hired to work specifically with the Faculty of Medicine and the Faculty of Arts and Science. In addition, a project coordinator would be contracted to keep track of progress of the entire project and ensure that time-lines would be met over the next year and a half.

In response to a question regarding the short period of time to project completion, Professor Mabury remarked that he was confident that the projects would be substantially completed by April 30, 2018 – the deadline established by the Province. He described LIFT as 16 separate manageable projects.

5. Presentation: Follow-up on the Design Review Committee's 2015 Annual Report

As a follow-up to the previous Committee meeting held on May 11, 2016, Mr. Delgado presented an overview of the *2015 Annual Report of the Design Review Committee* (DRC) and highlighted the following:

- The revised *Terms of Reference* for the DRC were approved in 2014 by the Governing Council. The new Terms of Reference for the DRC reiterated the mandate of design excellence across the University. The focus of the DRC remained to link the University's cultural landscape with its heritage while elevating its level of design.
- The harmonization and balance of design excellence/ambition with budgets, constructability, and durability were core elements for consideration by the DRC.
- Membership of the DRC included professional leaders from the design community. These included individuals who had previous expertise having served on design review panels, such as Mr. Bruce Kuwabara, one of Canada's leading design architects as one of the DRC Co-Chairs.
- The DRC mandate included an initial opportunity to address the overall concept design of a proposed project. The second presentation entailed an update on how the proposal responded to the comments of the DRC at the initial presentation. A third presentation occurred during the design development stage where the details of the building had been determined.

Mr. Delgado showed how individual projects were reviewed at different times during the project's development to continuously seek opportunities for improvement – these included such projects as the New College Landscape, UTM North Phase B, UC Revitalization, Thomas Fisher Rare Books and others. A copy of the presentation is appended to this Report.

Based on his experience, Mr. Delgado noted that the University enjoyed a modest cost per square foot for many of its projects and that there is an expectation and awareness on part of the University, the city and the community that a certain level of aesthetics also be achieved.

6. Renewal of Affiliation Agreements between the University of Toronto and the Toronto Academic Health Science Network (TAHSN)

Professor Regehr commented on the excellent relationships, both in research and teaching, the University continued to share with the nine affiliated hospital. She stated that comprehensive consultation had occurred between the University and the hospitals in updating the affiliation agreements, which were last approved in 2011.

The Provost explained that the proposed revisions to the agreement templates could be placed into three categories: (1) revisions to reflect changes in legislation, policy or procedure; (2) revisions that reflect the changing relationship with the TAHSN hospitals; and (3) revisions that provide clarity. These included revisions associated with such issues as student workplace insurance; terms and conditions for clinical faculty appointments; sponsored research; and others.

In response to members' comments and questions, Professors Regehr and Young clarified the following:

- student safety and related insurance coverage was important. The revised agreements reflected changes to WSIB regulations – all students on placement were covered;
- agreements reflected a joint framework to deal with such issues as academic misconduct, workplace violence and harassment, etc., which involve a high level of communications between all partners.
- there were no financial implications for the University's operating budget as a result of the proposed revisions and renewal of full affiliation agreements with each of the TAHSN hospital; and,
- the financial cost of providing general liability insurance for students was not expected to increase premium costs for the University and there was no evidence that hospital insurers had paid any liability claims arising out of the actions of students.

The Chair thanked Professor Young for attending.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS

(a) THAT the revised template for full affiliation agreements between the University of Toronto and the full member hospitals of the Toronto Academic Health Science Network be approved, effective immediately;

(b) THAT the President, or designate, be authorized to sign such agreements on behalf of the Governing Council, provided that the agreements conform to the approved template; and

(c) THAT the agreements signed under the provisions of this resolution be filed with the Secretary of Governing Council.

7. Report of the Previous Meeting (May 11, 2016)

Report Number 172 (May 11, 2016) was approved.

8. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

9. Date of Next Meeting

The Chair reminded members that the next meeting would be on Wednesday, November 2, 2016, at 4:10 p.m.

10. Other Business

There were no items of other business.

The meeting adjourned at 5:57 p.m.

Secretary

Chair

September 22, 2016