

UNIVERSITY OF TORONTO

UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 18 OF THE CAMPUS AFFAIRS COMMITTEE

April 27, 2016

To the University of Toronto Scarborough Campus Council, University of Toronto Scarborough

Your Committee reports that it met on Wednesday, April 27, 2016 at 4:10 p.m. in the Council Chamber, Arts and Administration Building, with the following members present:

Present:

Ms Sue Graham-Nutter, Chair
Professor Brian Harrington, Vice-Chair
Professor Bruce Kidd, Vice-President and Principal, UTSC
Professor William A. Gough, Interim Vice-Principal (Academic) and Dean
Mr. Andrew Arifuzzaman, Chief Administrative Officer, UTSC
Mr. Desmond Pouyat, Dean of Student Affairs, UTSC
Ms Janet Blakely
Mr. Harvey Botting*
Mr. Keith Chen
Ms Ludmila Elias
Ms Kathy Fellowes
Professor Sarah D. King
Ms Lydia V.E. Lampers-Wallner
Ms Tanya Mars
Ms Bobbi McFarlane
Ms Kirsta Stapelfeldt
Professor Helen Wu

Non-voting Assessors:

Ms Liza Arnason
Ms Helen Morissette

Secretariat:

Ms Amorell Saunders N'Daw
Ms Rena Prashad (Parsan)

Regrets:

Ms Nourhan Ahmed
Professor Jonathan S. Cant
Professor Paul Kingston
Professor Alice Maurice
Professor Mandy Meriano
Ms Vienna Phung
Mr. James Pritchard
Mr. George Quan Fun
Mr. Michael Rebic
Mr. Achala H. Rodrigo
Mr. Azeem Shaikh

*Telephone participant

In attendance:

Ms Melanie Blackman, Coordinator, Community Development
Mr. Alex Dow, Program Director, Malvern Family Resource Centre
Mr. Brent Duguid, Director of Partnerships and Legal Counsel
Mr. Scott MacDonald, Coordinator, Campus Life & Special Events
Mr. Tom McIlhone Manager, Campus Police Services
Mr. Gary, Director, Campus Safety, Issue & Emergency Management

Ms Meredith Strong, Director, Office of the Vice-Provost, Students & Student Advisor
Ms Kimberley Tull, Manager, Community Development and Engagement
Ms Shawna-Kaye Tucker, Student Life Officer
Ms Michelle Verbrugghe, Director, Student Housing & Residence Life
Professor Sandy Welsh, Vice-Provost, Students

1. Chair's Remarks

The Chair welcomed members and guests to the last Committee meeting of the governance year and advised members that they would be receiving an online Committee evaluation survey to complete and she encouraged members to share their feedback with the Secretariat.

2. Assessors' Reports

The Chair reported that Mr. Andrew Arifuzzaman, Chief Administrative Officer, would provide his Assessor report *in camera* at the end of the meeting due to the financial nature of the discussion.

3. Strategic Topic—Moving Forward at the Toronto Pan-American Sports Centre (TPASC)

The Chair invited Mr. Arifuzzaman to present future plans for TPASC. His presentation¹ included the following key points:

- An illustration of the governance structure between the City of Toronto and the University of Toronto Scarborough as equal shareholders;
- TPASC Inc. was responsible for the: building operations, common drop-in programs, fitness centre operations, rentals, and leases;
- The overall UTSC student program use was 17 percent. The other largest users of TPASC included high performance athletes and City of Toronto users; and
- TPASC would be developing and implementing a strategic plan, reviewing programming and facility usage, and initiating engagement with UTSC in the areas of research, teaching, health, and wellness.

A member commented on the management of the facility, and Mr. Arifuzzaman explained that the management of the facility was managed through the TPASC Inc. agreement.

In response to a question regarding involvement in governance at TPASC Inc., Mr. Arifuzzaman reported that members of the Community could get involved with the Community Advisory Council at TPASC.

A member inquired about the usage targets within the facility (i.e. the field house, the pool and gym) and Mr. Arifuzzaman reported that the usage targets and goals had been met.

¹ Presentation- Strategic Topic: Moving Forward at the Toronto Pan-American Sports Centre (TPASC)

The Chair thanked Mr. Arifuzzaman for his presentation to the Committee.

4. Annual Reports

The Chair reported that the Committee received, for information, reports annually from within the Committees area of responsibility. She invited Mr. Arifuzzaman and Mr. Desmond Pouyat, Dean of Student Affairs, to introduce the reports.

a) Community Partnerships and Engagement²

Mr. Brent Duguid, Director of Partnerships and Legal Counsel, and Ms Kimberley Tull, Manager, Community Development and Engagement, presented information on the UTSC and Malvern Community partnership. The partnership included collaboration with the Malvern Family Resource Centre, which focused on city building, neighborhood planning, food sustainability, and seniors' wellbeing. They invited Mr. Alex Dow, Program Director, Malvern Family Resource Centre, to discuss how students' service learning at the Malvern Family Resource Centre mutually benefited the community and the students' University experience.

A member asked how projects and partnerships were selected in the nearby community and Ms Tull explained that it was essential for the project to link to the objectives of the UTSC Strategic Plan.

Professor Bruce Kidd, Vice-President and Principal, remarked that engagement and participation in community partnerships and development also included faculty members who included elements of community building into their teaching and research.

b) Police Services³

Mr. Gary Pitcher, Director, Campus Safety, Issue, and Emergency Management, and Mr. Tom McIlhone Manager, Campus Police Services, reported that UTSC had its own Special Constables who focused on community based policing. The statistical data for 2014-15 suggested that the overall occurrence of crime on the campus had reduced.

A member commented on the specific increase of robberies on campus, and Mr. Arifuzzaman reported that the robberies were generally small electronic devices (i.e. cell phones, MP3 players, tablets etc.), left unattended in study spaces.

c) Recognized Campus Groups⁴

Ms Liza Arnason, Director, Student Life, reported that for the 2015-16 academic year, there were 234 recognized campus groups at UTSC, of which 175 had renewed recognition and 59 had been

² Presentation- Community Partnerships and Engagement

³ Presentation- Police Services

⁴ Presentation- Recognized Campus Groups

granted recognition. She remarked that the cumulative number of students involved in recognized campus groups was 9,508 and that the average number of members per group was 41.

CONSENT AGENDA

On motion duly made, seconded and carried,

YOUR COMMITTEE APPROVED,

THAT the consent agenda be adopted and that the item requiring approval (item 5) be approved.

5. Report of the Previous Meeting: Report 17 –Wednesday, March 23, 2016

6. Business Arising from the Report of the Previous Meeting

Mr. Arifuzzaman clarified that only the sale of bottled water was prohibited on campus. He added that soda fountains were common at other higher education institutions who offered meal plan programs, and that this feature could be integrated into the dining hall concept in the new student residence.

7. Date of the Next Meeting –Tuesday, September 20, 2016 at 4:10 p.m.

8. Other Business

The Chair invited Professor Sandy Welsh, Vice-Provost, Students, to present⁵ information pertaining to the draft *Policy on Open, Accessible, and Democratic Autonomous Student Societies* to the Committee. She presented the Student Societies Complaint and Resolution Council (SSCRC) model to the Committee and remarked that the Body was designed to have jurisdiction and authority to consider complaints when student societies were not perceived to be operating in an open, accessible, and democratic manner, or following the terms of its constitution. She also elaborated on the membership of the SSCRC and its responsibilities, and reported that the *Policy* would be considered for approval by the Governing Council at the June 23rd meeting.

The Chair thanked the members for their service on the Committee and commented on the positive growth in participation and engagement over the past year. She also thanked the Vice-Chair, Vice-President and Principal, Assessors, and the Campus Council Secretariat for their work on the Committee during the 2015-16 governance year.

⁵ Presentation- Draft Policy on Open, Accessible, and Democratic Autonomous Student Societies

IN CAMERA

9. Assessors Report

Mr. Arifuzzaman provided the Committee with information regarding the financial tenders received for the Renovation and Expansion of the Recreation Wing (R-Wing) –Highland Hall.

The meeting adjourned at 6:20 p.m.

Secretary

Chair

TPASC Update

CAMPUS AFFAIRS COMMITTEE
APRIL 27, 2016

The Project

Toronto Pan Am Sports Centre Overview - Partners

3

Owners/Capital Funders/Land Contributors



Capital Funders



High Performance Sport Partners



City & University Contractual Relationships

4

Remediation of lands

- 56% U of T / 44% City (additional material removed on university property outside of actual TPASC site)

Lands

- 50% lands own by the City
- 50% lands own by the U of T
 - A portion of the lands where the facility is located is now co-owned by the city and University

Facility

- City and University have 50/50 ownership in the facility on substantial completion

Operations

- The City and University have equal responsibilities in ensuring operations after each party has contributed for its usage
- The City and University recommend the creation of a jointly owned corporation to operate this facility

Major Agreements Approved to Date

5

- Multi-Party Agreement (Nov 2009)
- Master Agreement (Dec 2010)
- Remediation Agreement (April 2011)
- MOU (July 2011)
- Facility Agreement (June 2012)
- Project Agreement (June 2012) – between IO and PCL
- Shareholders Agreement and Co-Ownership Agreement (2014)
- Lease agreements

CAC

28/04/2016

TPASC Site and Remediation

The Site and some surrounding lands were historically operated as a sand and gravel pit (1930 - 1950s)

Subsequently, the Site received municipal waste including construction and demolition debris.

The Morningside Landfill closed in 1967



Land Fill and Site Remediation

- 300,000 tones of Landfill removed
- Over 100 Transport trucks per day
- Work started in summer of 2011 and completed in summer of 2012
- Budget under by 35% of estimate



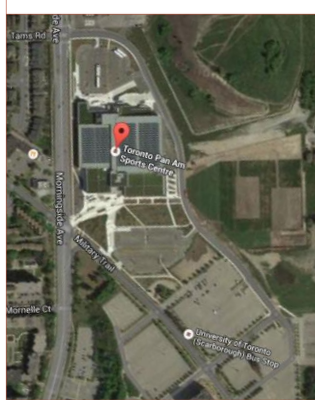
TPASC Site

- Co-located on City and University Lands
- Built in a way that function in the near-term and long-term
- Master plan Road infrastructure in place



TPASC

- Completed on Time
- Built to LEED Gold Standard
- New Innovations
 - Solar
 - Geothermal
- 17% under budget



UTSC Project Team



The Games



TPASC welcomed thousands of fans each day during the Games.



The energy felt inside the aquatic centre at TPASC was electric.



The Field House was transformed into a world-class fencing hub.

The Games at TPASC

TPASC played host to:

- Diving
- Fencing
- Modern Pentathlon
- Swimming and Synchronized Swimming
- Sitting Volleyball
- There were 21 Americas records (5 by Canada) in Para Swimming, and the following three world records were set at TPASC:
 - Men 100m Freestyle S6 Lorenzo Perez (Cuba)
 - Women 50m Freestyle S4 Nely Miranda (Mexico)
 - Women 100m Freestyle S10 Aurelie Rivard (Canada)

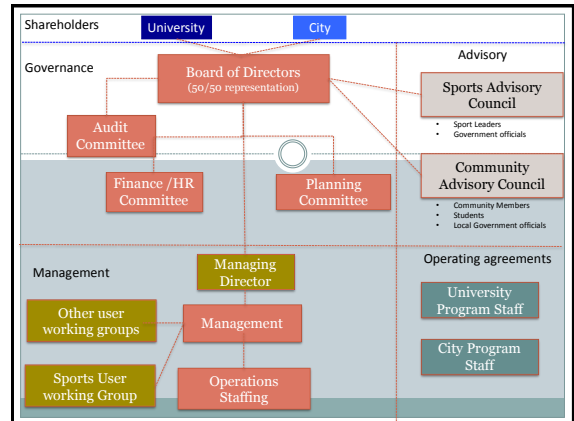


CANADA AT TPASC DURING THE GAMES

Pan Am Games	Gold	Silver	Bronze	Total	Overall
Diving	2	5	2	9	2nd
Fencing	1	2	3	6	3rd
Roller Sports	0	0	1	1	7th
Swimming	8	10	9	27	3rd
Synchronized Swimming	2	0	0	2	1st
Total	13	17	15	45	

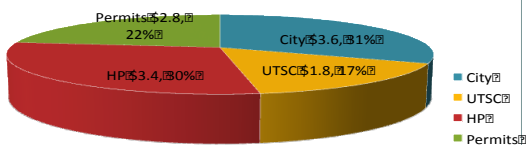
Parapan Am Games	Gold	Silver	Bronze	Total	Overall
Sitting Volleyball	0	0	2	2	3rd
Swimming	24	39	28	91	2nd
Total	24	39	30	93	

TPASC Going Forward



Fields of Play Allocation

Cost (in Millions) and Percentage of Allocation



The Partnership

The City

- Learn to Swim Programs
- Sports Programming
- Social and General Interest Programs
- General Summer Camps
- Family and Drop-in Programs and Services

UTSC offers:

- Student Programming
- Intramural Programs
- Mentorship Opportunities
- Specialized Summer Camps
- Student Club Space

TPASC Inc.

Oversees:

- Building Operations
- Common Drop-In Programming
- Fitness Centre Operation including fitness programming
- Rentals (on-going, special events, sporting competitions, Climbing Wall)
- Leases – CSIO, Concessions, Sports Medicine Clinic

Major Facility Usage by User Group

User Group	Pool		Field House		Total	
	Hours	%	Hours	%	Hours	%
University	3,866	9%	9,396	28%	13,262	17%
City	11,569	27%	12,554	37%	24,123	31%
CSIO / High Performance	17,787	41%	5,074	15%	22,861	30%
Rentals/Permits	9,812	23%	6,713	20%	16,525	22%
Total	43,034	100%	33,737	100%	76,771	100%

* Excludes fitness centre

Draft

October 2011

TPASC

STRATEGIC AIM
VISION
 OF TORONTO PAN AM SPORTS CENTRE
 The Toronto Pan Am Sports Centre is recognized for providing world-class experiences in sport and recreation, for all, for life.

MISSION
 OF TORONTO PAN AM SPORTS CENTRE INC.
 To deliver an inspirational and responsive experience in recreation and sport to communities through collaboration among the City, the University, and high-performance sports. We will do this by ensuring service excellence and sustainable stewardship.

VALUE	VALUES IN ACTION
Active collaboration	Working collaboratively with stakeholders to plan and make decisions, understanding each other's needs and priorities, and supporting each other to be successful.
Service excellence	Ensuring a positive and integrated client experience, being responsive to client needs, and attracting and developing great people who take pride in their work.
Respect	Ensuring a barrier-free experience, making everyone in, making everyone feel welcome, respecting differences, and treating people fairly.
Initiative and Innovation	Encouraging innovation and creativity, seeking to continuously improve, empowering people to express their thoughts and make decisions, seeking feedback on how to improve, and seeing change as an opportunity.
Stewardship and Accountability	Being transparent in policies and decision-making processes, setting goals and accounting for results, taking great care of the building and equipment, being environmentally responsible, investing for the future, exercising sound financial management, and making best use of resources.

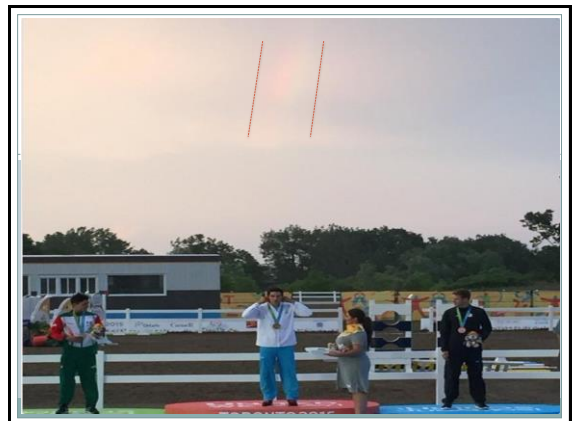
TPASC

GOALS AND DIRECTIONS

- 1 A WELCOMING AND EXCELLENT CLIENT EXPERIENCE**
 - 1.1 Facilitate integration of client-related systems and business processes.
 - 1.2 Develop client service standards.
 - 1.3 Optimize the facility to ensure the best client experience.
- 2 A COORDINATED BRAND STRATEGY FOR TPASC**
 - 2.1 Develop a coordinated brand strategy.
 - 2.2 Implement the results of the brand strategy.
- 3 ENHANCED, COHESIVE AND SUCCESSFUL ENGAGEMENT OF COMMUNITIES**
 - 3.1 Facilitate stakeholder communication success.
 - 3.2 Develop a network of community ambassadors to promote recreation and sport.
 - 3.3 Facilitate key stakeholder community planning and program delivery.
 - 3.4 Facilitate the creation of a community development strategy for TPASC.
- 4 A SUSTAINABLE, WELL-MAINTAINED, AND SECURE FACILITY**
 - 4.1 Implement preventative maintenance programs and continue responsible management of space-restricted assets.
 - 4.2 Practice and promote environmentally informed decision-making.
 - 4.3 Ensure that TPASC is a leader in accessibility for sport and recreation.
 - 4.4 Identify and optimize revenue sources.
 - 4.5 Demonstrate responsible financial management.
- 5 A CONTINUOUSLY IMPROVING ORGANIZATION**
 - 5.1 Continue to hire, develop and retain high performers and motivated staff.
 - 5.2 Continue ongoing development and evaluation of Toronto Pan Am Sports Centre Inc.'s governance.
 - 5.3 Develop and implement quality assurance model.
 - 5.4 Develop and share best practices.

Next Steps

- Implementation of the new TPASC Strategic Plan
- Reviewing programs and facilities usage
- Greater visual presence in TPASC
- University steering committee will create the groundwork for more engagement with TPASC for: Research, teaching, health and wellness



Questions





UNIVERSITY OF
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SCARBOROUGH

Community Partnerships Update

Campus Affairs
April 27, 2016

Brent Duguid, Director, Partnerships and Legal Counsel
Kimberley Tull, Manager, Community Development and Engagement
Alex Dow, Program Director, Malvern Family Resource Centre



Engaging with
the community
isn't just what
we do –
it's who we are.



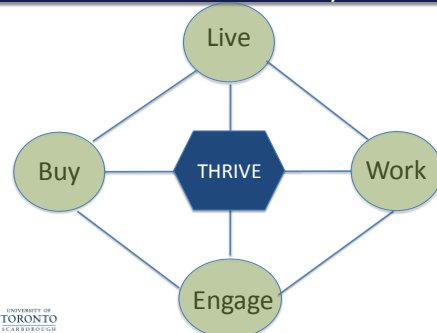
UTSC ... An Anchor in the Community

Anchor Institutions

- Place based
- Stable and there for the long-term
- An anchor strategy is not a passive reality of being but rather an active exercise of engaging
- Not about charity but rather reciprocity



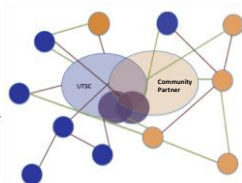
Emerging Model: Anchors and Community Wealth



UTSC Community Development Approach

The Reciprocal-Learning Approach...

- Co-creation of process
- Mutual dedication of time and energy
- Reciprocal decision-making framework
- Encourages different forms of knowledge and collaboration
- Builds capacity and are committed to the long-term



Working With Malvern



- LEARN Academic Support Program, Community Impact Research Project

Committee Support



- Multi-Sport Collaborative, Youth Justice and NS ILLMP
- Culinaria, Urban Farm, Health Studies, Cycling Hub



From the Community...

This year, our partnership with UTSC has been instrumental in identifying a promising practice model and tool for engaging youth in community-based research and advocacy initiatives.

We commend UTSC's proactive engagement and involvement in the community in addressing barriers to health and wellbeing.

Zina Ghawdat, Executive Director, TABU Community Health Centre

Moham Family Resource Centre

Moham Family Resource Centre is proud to work alongside University of Toronto Scarborough. Our relationship has captured numerous focus areas including city building, neighbourhood planning, food issues.

The university's role as a major institution in our backyard supports our goal of improving the quality of life of residents in northeast Scarborough.

Alex Dow, Program Director, Moham Family Resource Centre

TABU Community Health Centre

TABU Community Health Centre (TABU) is a not-for-profit organization that provides health and social services to the African population in Toronto.

TABU (TABU) provides comprehensive primary health care services, health education, and social support to the African population in Toronto.

UNIVERSITY OF TORONTO SCARBOROUGH

Resident & Student Impact

The Farmer Learning Series has allowed me to participate in an integral aspect of building local capacity that promotes the development of farmers in a healthy, strong community. The experience that I gained from this series is that **social change is rooted within strong partnerships where an ongoing exchange of knowledge is developed and sustained. I learned a lot and it was truthfully a great way for me to end my undergraduate journey.**

U of T Scarborough student Signeja Singh

My experience taught me that social change is rooted within strong partnerships where an ongoing exchange of knowledge is developed and sustained. I learned a lot and it was truthfully a great way for me to end my undergraduate journey.

U of T Scarborough student Signeja Singh

UTSC is a place where diversity fuels innovation and where this diversity is celebrated.

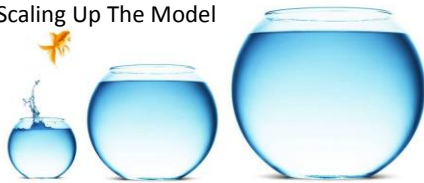
Working with UTSC and sharing my Goan heritage was enjoyable and gave me the platform to imagine where I could take my catering business.

Lara Sabharwal, Student

UNIVERSITY OF TORONTO SCARBOROUGH

Moving Forward

- Website Launch
- Growing Partnerships - Durham, RNUP, RVHS
- Scaling Up The Model



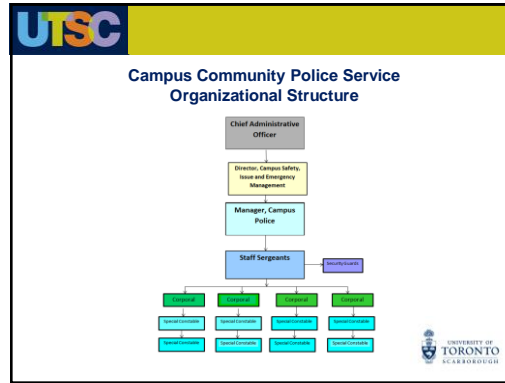
Questions...





UNIVERSITY OF TORONTO SCARBOROUGH

Campus Police Services



2015 Statistical Overview

Incident Types	2013	2014	2015	15 v 14
Student Population	11,704	12,332	12,214	331
Break and Enter	5	2	1	-1
Robbery	4	0	3	3
Theft Over \$5000	0	2	0	-2
Theft Under \$5000	79	112	80	-19
Theft Bicycles	14	8	4	-4
Damage to Personal Property	0	0	0	0
Disrupt Police	0	0	0	0
Indecent Acts	1	1	2	-1
Minor Property Damage	19	27	13	-6
Other Offences	24	14	6	-8
Sexual Assaults	1	1	1	0
Assault	8	6	10	+4
Impaired Driving	2	0	1	1
Criminal Harassment	3	14	5	-9
Threatening	2	4	5	1
Homophobic/Biphobic Crimes	2	1	0	-1
Homicide	0	0	0	0
Crime Occurrences	144	184	151	-69

2015 Statistical Overview

Other Activity	2013	2014	2015	15 v 14
Arrest Warrants	0	0	1	1
Alarms	462	639	344	-295
Fire Alarms	113	95	137	+42
Alarms Other Police	21	19	5	-14
Acad. Community Member	437	609	422	-131
Disturbances	4	1	1	0
Demerolations/Protests	0	1	2	1
Urg. Suspicious Persons	306	65	304	-39
Urg. Suspicious Circumstances	95	129	121	-8
Traspasser Charged	14	10	11	1
Traspasser Cautioned	16	30	50	20
Medical Assistance	136	153	154	1
Unusual Activities	31	29	39	+10
Motor Vehicle Collision	13	29	13	-4
Mental Health Act	15	19	14	-5
Suicide/Attempted Suicide	2	1	1	-2
Sudden Death	1	0	0	0
Lines	7	1	5	0

- ### Community Engagement
- Police Week – May 10 – 16
 - Discover Policing
 - Department of Student Life
 - Orientation
 - Supporting various events through risk assessment and funding
 - Student Housing and Residential Life
 - RA Training
 - Fire Alarm Protocols
 - Student Safety Concerns
 - Department of Athletics
 - Terry's Cause
 - Move U events

- ### Community Engagement
- LGBTQ
 - Positive Space Committee
 - Positive Treats Day
 - Health and Wellness
 - Numerous Displays and Booths
 - Mental Health Network
 - Training Presentation
 - N'sheemaeh'n Child Care Centre
 - Safety Talks
 - First Aid Training
 - SCSU
 - Supporting events and funding
 - Resources to ensure safety during events
 - Student Welfare Committee
 - Risk Assessment Committee



UTSC

Community Policing Activities & Programs

lesbian gay transgender bisexual queer

SECURITY

POSITIVE SPACE

CRIME STOPPERS

PANCAKE breakfast

POLICE WEEK

UNIVERSITY OF TORONTO SCARBOROUGH

The collage features various logos and images representing community policing activities. It includes the UTSC logo, a rainbow flag with the text 'lesbian gay transgender bisexual queer', a 'SECURITY' badge, a 'POSITIVE SPACE' logo, a 'CRIME STOPPERS' logo, a 'PANCAKE breakfast' logo, a 'POLICE WEEK' logo, and the University of Toronto Scarborough logo. There are also several small photographs showing people at events, a police car, and a building.



Student Affairs and Services

Presentation to Campus Affairs Committee Annual Report – Recognized Campus Groups

April 27, 2016



STUDENT AFFAIRS & SERVICES

Why you should join a student group



STUDENT AFFAIRS & SERVICES

Recognized Campus Groups

- Campus Groups recognition process:
 - The Policy on the Recognition of Campus Groups set by U of T's Governing Council
 - Constitution required
 - Constitution reviewed by the Department of Student Life
 - Signing Recognition Agreement
- The constitution should outline the group's purpose, objectives and procedures
- The constitution should address organizational structure, membership, meetings, the election or appointment of members in leadership positions, amendments to the constitution, rules of conduct, and finances
- Must be open to any member of the University community
- Must be genuine campus organizations and generally non-profit in nature



STUDENT AFFAIRS & SERVICES

Recognized Campus Groups

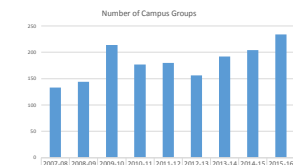
- Recognition of campus groups by the University provides a number of basic benefits and opportunities:
 - The right to use the name of the University in the name of the group and in conjunction with group activities
 - Eligibility to University facilities and meeting spaces at no cost or at a lower cost compared to external organizations
 - Eligibility to apply for temporary office space;
 - Access to web site hosting services for the organization and other Internet services;
 - Listings in directories provided to the University community and to the public as an official University of Toronto campus group;
 - Verification letters confirming recognition status (sometimes required by banks and other external organizations); and
 - Access to other services and resources.



STUDENT AFFAIRS & SERVICES

Recognized Campus Groups

- The cumulative number of UTSC members of all recognized campus groups is **9508**
- The average number of UTSC members per group is **41**
- Campus Groups contribute in a variety of ways to the educational, intellectual, recreational, social and cultural life of the University community. Their purposes are categorized as follows:
 - Academic **51**
 - Athletic **13**
 - Community **50**
 - Cultural **37**
 - Journalism **3**
 - Recreation **40**
 - Service **11**
 - Spirituality and Faith Community **21**
 - Student Governance **2**
 - Student Media **6**



STUDENT AFFAIRS & SERVICES

Recognized Campus Groups

A full directory of Campus Groups, including their descriptions and group profiles, can be located on the University of Toronto Ulife website:
<https://www.ulife.utoronto.ca>



STUDENT AFFAIRS & SERVICES



Contact Us



Deanstaff_UTSC



<http://uoft.me/utscstudentaffairs>

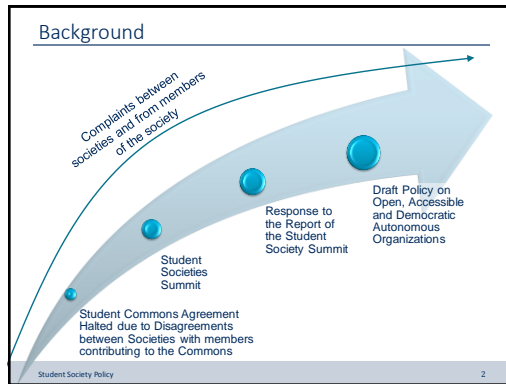


STUDENT AFFAIRS & SERVICES



DRAFT Policy on Open, Accessible and Democratic Autonomous Student Organizations

UTSC Campus Affairs Committee
April 27, 2016



Student Societies		Campus Groups
Representative Student Committees	Divisional and Faculty Student Societies	Recognized Campus Groups
SAC (UTSU); SCSU; UTGSU; APUS	Over 40 including ASSU, The Varsity, UTMSU, MedSoc	Over 800 campus groups recognized by the University.
Subject to the <i>Policy for Compulsory Non-Academic Incidental Fees</i>		Subject to the <i>Policy on the Recognition of Campus Groups</i>
NEW: Also subject to Sections A and B in the draft <i>Policy on Open, Accessible and Democratic Autonomous Student Organizations</i>		NEW: Also subject to Section A in the draft <i>Policy on Open, Accessible and Democratic Autonomous Student Organizations</i>

Student Society Policy 3

Open, Accessible and Democratic

Applies to Student Societies and Campus Groups

- No single definition of what constitutes an open organization, an accessible one, or a democratic one.
- Terms are inter-related, take on meaning depending on the context, and may vary by the size, scope and mandate of an organization.
- May evolve as organizations and the expectations of their members change.
- Policy acknowledges that unique, autonomous organizations will choose various means to act in an open, accessible and democratic way, and that differences in the application of these principles are to be expected.

Student Society Policy 4

Student Societies Complaint and Resolution Council (SSCRC)

Applies to Student Societies

The SSCRC will be established with jurisdiction and authority to consider complaints that a student society is not operating in an open, accessible and democratic fashion and, or following the terms of its constitution.

Student Society Policy 5

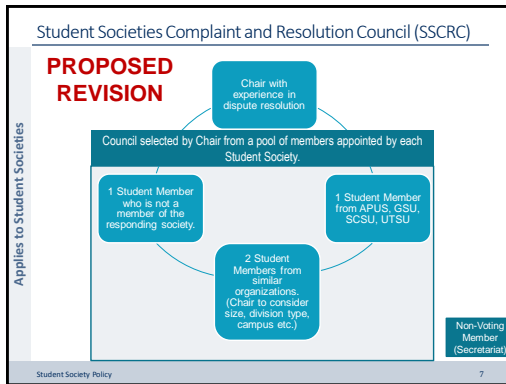
Intersection with *Policy for Compulsory Non-Academic Incidental Fees*

Applies to Student Societies

Sec 3: Procedures to Address Allegations of Irregularities

✓	If the Office of the Vice-President and Provost (OVPP) has reason to believe that a student society is not operating in an open, accessible and democratic fashion and following the terms of its constitution, it shall inform the society of this in writing.
✓	The OVPP should ensure that the society's internal complaint procedure has been exhausted before it proceeds further unless there are compelling reasons for doing otherwise.
✓	If the Office of the Vice-President and Provost intends to proceed further, the student society should be given the opportunity to comment upon the allegations that have been made.
NEW	The new Policy establishes a complaint and resolution mechanism for when a complaint is not resolved at the society level.
✓	If the Office of the Vice-President and Provost continues to have reason to believe that significant constitutional or procedural irregularities exist, further instalments of fees may be withheld.

Student Society Policy 6



- ### SSCRC Membership (PROPOSED REVISION)
- Applies to Student Societies
- Each student society will appoint a member to the pool for the Council.
 - The appointee will be a student registered in a program leading to a degree.
 - The appointee will not be a member of the Society's Executive or a staff member of the Society.
 - Membership of the Council shall be determined by the Chair based on the following criteria:
 - One representative from a representative student committee.
 - One representative that is not a member of the subject organization(s).
 - Two additional members to be selected from similar organizations. The Chair will consider:
 - the type of society, for example, residence council, media-based society;
 - campus affiliation;
 - division type (graduate, undergraduate (first entry or professional faculty)); and
 - size of the organization.
- Student Society Policy 8

- ### SSCRC
- Applies to Student Societies
- The society's own internal complaint mechanism must be exhausted before a complaint may be referred to the SSCRC
 - Where an agreement between two or more student societies contains a mechanism for resolution of disputes among them, such complaint mechanism must be exhausted before such a complaint may be referred to the SSCRC.
 - The principles of open, accessible and democratic functioning shall inform and guide the SSCRC complaint and resolution process
- Student Society Policy 9

- ### SSCRC
- Applies to Student Societies
- The SSCRC has the power, in its discretion,
 - to pursue informal resolution among the parties;
 - to issue a reprimand where it determines that a student society has not operated in an open, accessible and democratic fashion or followed its constitution;
 - to recommend to a society that changes to its by-laws, constitution, or operational processes be made;
 - to recommend that actions be taken by the student society to enhance openness, accessibility and democratic operation; and/or
 - to recommend to the Vice-President and Provost that fees be withheld pursuant to the *Policy for Compulsory Non-Academic Incidental Fees*
- Student Society Policy 10

- ### SSCRC
- Applies to Student Societies
- The complaint shall be considered by the SSCRC in a timely manner
 - The SSCRC shall avoid any conflict of interest or reasonable apprehension of bias and ensure that none of its members considering a complaint has any significant direct prior or present involvement in the issue that is the subject matter of the complaint being considered
 - Members of the SSCRC shall disclose any conflicts of interest in advance of considering any complaint
 - The SSCRC will make its recommendations in writing with reasons
- Student Society Policy 11