

THE GOVERNING COUNCIL
REPORT NUMBER 201 OF THE ACADEMIC BOARD

January 28, 2016

To the Governing Council,
University of Toronto

Your Board reports that it held a meeting on Thursday, January 28, 2016 at 4:10 p.m. in the Council Chamber, Simcoe Hall at which the following were present:

Professor Andrea Sass-Kortsak,
Chair
Professor John S. Bland, Vice-
Chair
Dr. Francis Kwabena Ahia
Mr. Faizan Sohail Akbani
Professor Suzanne Conklin
Akbari
Dr. Ramona Alaggia
Professor Maydianne C.B
Andrade
Ms. Ana Patricia Ayala
Professor Joshua Barker
Mr. Harvey Botting
Professor Markus Bussmann
Professor David Cameron
Professor Carol C. Chin
Professor Gary W. Crawford
Professor Maria Cristina Cuervo
Mr. Dan G. D'Agostino
Professor Luc F. De Nil
Professor Charles M. Deber
Professor David Dubins

Ms Sheree Drummond
Professor Angela Esterhammer
Professor Zhong-Ping Feng
Ms. Sally Garner
Professor Vivek Goel
Mr. Gary D. Goldberg
Mr. Magno Miguel Guidote
Dr. Daniel A. Haas
Professor Richard Hegele
Professor Angela Hildyard
Mr. Alex Ivovic
Professor Susan Jaglal
Professor Glen A. Jones
Professor Stephen R. Julian
Dr. Allan S. Kaplan
Mr. Ray Khan
Ms. Jeannie Kim
Professor Ronald H. Kluger
Professor Linda M. Kohn
Professor Ulrich J. Krull
Professor Jim Yuan Lai
Professor Ernest W.N. Lam
Professor Reid B. Locklin

Professor Scott Mabury
Professor Lorna E. MacDonald
Professor Susan McCahan
Professor Sioban Nelson
Professor Lacra Pavel
Dr. Helene Polatajko-Howell
Professor Michael J.H. Ratcliffe
Professor Cheryl Regehr
Ms. Catherine Riddell
Professor Locke Rowe
Ms. Susmita Sarkar
Ms. Melinda Scott
Professor Salvatore M.
Spadafora
Professor Andrew M. Spence
Professor Markus Stock
Ms. Lorraine Sugar
Professor Steven J. Thorpe
Professor Vincent Tropepe
Ms. Emily Tsui
Professor Njoki Wane
Dr. L. Trevor Young

REGRETS:

Professor Meric Gertler
Professor Donald C. Ainslie
Professor Benjamin Alarie
Mr. Larry P. Alford
Professor Cristina H. Amon
Dr. Glen Bandiera
Professor Dwayne Benjamin
Dr. Heather S. Boon
Ms. Marilynn Booth
Ms. Shakira Brathwaite
Ms. Christine E. Burke
Mr. Ken Chan
Professor Aziza Chaouni
Ms. Sheree Drummond
Professor Wendy Duff
Ms. Rachael Ferenbok
Ms. Linda Si Jie Gao
Professor Robert Gibbs

Ms. Judy G. Goldring
Professor Tara Goldstein
Professor William A. Gough
Ms. Mariam Hanna
Professor Kelly Hannah-Moffat
Professor Robert V. Harrison
Dr. Bart J. Harvey
Ms. Shirley Hoy
Professor Howard Hu
Professor Douglas Hyatt
Professor Edward M. Iacobucci
Professor Linda Johnston
Professor Charlie Keil
Professor Gretchen Kerr
Professor Bruce Kidd
Ms. Jennifer J. Lau
Mr. Malcolm Lawrie
Professor Ron Levi

Professor Tiff Macklem
Professor Alice Maurice
Dr. Don McLean
Ms. Martha McLean
Professor Faye Mishna
Professor Emmanuel Nikiema
Dr. Graeme W. Norval
Mr. David Palmer
Ms. N. Jane Pepino
Professor Michele Peterson-
Badali
Professor David J. Phillips
Dr. Dana Joanne Philpott
Professor Domenico Pietropaolo
Mr. Tayyab Pirzada
Professor Russell Pysklywec
Professor Yves Roberge
Ms. Melinda Rogers

Professor Mohini M. Sain
Professor Hargurdeep (Deep)
Saini
Mr. Riaz Sayani-Mulji
Professor Sonia Sedivy
Mr. Hugh D. Segal

Dr. Anne Harriet Simmonds
Professor Elizabeth M. Smyth
Professor Richard M. Sommer
Professor James Stafford
Professor Scott Thomas
Professor Nhung Tuyet Tran

Ms. Judith Wolfson
Professor Ning Yan
Ms. Alena Zelinka
Ms. Marissa Zhang
Ms. Nana Mohan Zhou

Non-Voting Assessors

Ms. Sally Garner, Executive Director, Planning and Budget
Professor Angela Hildyard, Vice-President Human Resources and Equity
Professor Susan McCahan, Vice-Provost, Innovations in Undergraduate Education
Mr. David Palmer, Vice-President University Advancement
Professor Locke Rowe, Dean, School of Graduate Studies and Vice-Provost, Graduate Research & Education
Ms. Judith Wolfson, Vice-President, International, Government and Institutional Relations

Secretariat:

Mr. Anwar Kazimi, Secretary, Academic Board

Mr. Patrick McNeill, Assistant Secretary of the Governing Council

In Attendance:

Mr. Michael Kurts, Assistant Vice-President, Strategic Communications
Dr. Anthony Gray, Director, Strategic Research, Office of the President
Ms Nadina Jamison, Executive Director, Stakeholder Relations & Strategic Initiatives, Office of the President
Mr. Christopher Lang, Director, Appeals, Discipline and Faculty Grievances
Ms Helen Lasthiotakis, Executive Director, Strategic Partnerships and Director of the Office of the Vice-President Research & Innovation
Dr. Daniella Mallinick, Director, Academic Programs, Planning and Quality Assurance, Office of the Vice-Provost Academic Programs
Mr. Marden Paul, Director Planning, Governance, Assessment and Communication, Office of the Chief Information Officer
Ms Archana Sridhar, Assistant Provost

1. Chair's Remarks

The Chair welcomed members and guests to the first meeting of the Academic Board for 2015-16. She reported that fifteen teaching staff members had been acclaimed to the Academic Board for a three-year term effective July 1, 2016. There would be an election for the teaching staff seat for a representative from the University of Toronto Mississauga.

The Chair thanked both incoming and continuing members for their contributions, as well as everyone who helped to raise awareness of the work of the Academic Board. Information about applications for co-opted (appointed) members of the Academic Board, including administrative staff, alumni, and students, would be made available in March.

2. Report of the Vice-President and Provost

Professor Regehr and Ms Garner made detailed presentation on the process involved in the development of the University's Budget. A copy of the presentation is [appended to this report](#).

In response to a question from a member, Professor Regehr said that any modifications to the Budget Report were made prior to its presentation for governance approval.

3. Policy on Information Security and the Protection of Digital Assets

Professor Mabury presented the highlights of the proposed *Policy on Information Security and the Protection of Digital Assets*. Professor Mabury focused on the broad consultative processes that had informed the proposed *Policy*. Professor Regehr noted that that it remained critically important for the University to have safeguards in place to protect administrative data and to ensure that personal information remained private. Professor Thorpe provided a summary of the discussion on the item that had taken place at the meeting of the Planning and Budget Committee on January 13, 2016.

In response to a question from a member about the term 'digital asset', Professor Mabury said that a definition had been provided with the *Policy* and that the term was deliberately comprehensive. Professor Regehr noted that there was a need to increase awareness of the importance of the protection of digital assets across the University, including ensuring that everyone understood what constituted a digital asset. In response to another query, Professor Mabury said that central Information Technology Services continued to collaborate with external institutions in its vigilance against threats to the University's electronic data networks.

On motion duly moved, seconded and carried

It was Recommended to the Governing Council

THAT the proposed *Policy on Information Security and the Protection of Digital Assets*, dated December 21, 2015, be approved effective February 26, 2016.

4. Policy on Certificates (For-Credit and Not-For-Credit)

Professor Andrade noted that that the Committee on Academic Policy and Programs had the authority to recommend to the Academic Board for approval amendments to University-wide policy in academic matters. Professor Nelson explained that the proposed *Policy* was the result of a highly consultative process that had begun in 2013, which had involved the review of continuing education at the University to provide increased clarity, oversight and accountability to "for-credit" and "not-for-credit" certificates offered by the divisions and the School of Continuing Studies. The purpose of the new *Policy* was also to reflect that diplomas were now covered under the protocols of the UTQAP in alignment with Ontario's Quality Assurance Framework (QAF).

In response to a query from a member, Professor Nelson said that, as an exception, some divisions issued category 3 "not-for-credit" certificates that were primarily for the purposes of professional accreditation – particularly in the area of medical education.

4. Policy on Certificates (For-Credit and Not-For-Credit) (continued)

On motion duly moved, seconded and carried,

It was Recommended to the Governing Council

THAT the proposed *Policy for Certificates (For-Credit and Not-For-Credit)* be approved, replacing the *Policy for Diplomas and Certificate Programs*, effective immediately, subject to approval of the revisions of the Terms of Reference of the Committee on Academic Policy and Programs.

5. Revisions to Terms of Reference of the Committee on Academic Policy and Programs

Professor Andrade said that the Governing Council had established Boards and Committees (including AP&P) and assigned responsibilities among those bodies through their *terms of reference*. The Governing Council had periodically approved changes in Board and Committee *terms of reference* to respond to changing circumstances and expectations of governance. She advised that the proposed revisions to the Terms of Reference of the Committee on Academic Policy and Programs were a consequence of the new *Policy on Diploma and Certificate Programs*.

There were no questions from the members.

On motion duly moved, seconded and carried

It was Recommended to the Governing Council

THAT, the proposed revised Terms of Reference of the Committee on Academic Policy and Programs be approved, effective immediately, replacing the amended Terms of Reference approved by the Governing Council on May 23, 2013

CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR BOARD APPROVED

THAT the consent agenda be adopted.

6. Approval of the Report of the Previous Meeting

Report Number 200, from the meeting of November 19, 2015, was approved.

7. Business Arising from the Report of the Previous Meeting

There was no business arising from Report Number 200.

8. Items for Information

The following items were received by the Board for information:

- (a) Reports of the Agenda Committee Meetings
 - i) Report Number 218 – November 19, 2015
 - ii) Report Number 219 – December 16, 2015
 - iii) Report Number 220 – January 19, 2016
- (b) Report Number 177 of the Committee on Academic Policy and Programs – January 12, 2016
- (c) Report Number 170 of the Planning and Budget Committee – January 13, 2016

9. Date of the Next Meeting – Thursday, March 17, 2016, 4:10 p.m. – 6:00 p.m.

The Chair advised members that the next Board meeting was scheduled for Thursday, March 17, 2016 from 4:10 p.m. to 6:00 p.m. in the Council chamber.

END OF CONSENT AGENDA

10. Other Business

THE BOARD MOVED *IN CAMERA*.

11. Quarterly Report on Donations – August 1 to October 31, 2015

The Board received information on the Quarterly Reports on Donations for August 1 to October 31, 2015.

12. Appointment of an Assistant Secretary to the University Tribunal

On a motion duly moved, seconded and carried

IT WAS RESOLVED

THAT Ms. Tracey GAMEIRO be appointed Assistant Secretary of the University Tribunal effective February 1, 2016

The Board returned to open session.

The meeting adjourned at 5:20 p.m.

Secretary

Chair

February 2, 2016