UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

REPORT NUMBER 15 OF THE CAMPUS COUNCIL

December 16, 2015

Ms Nancy Lee, Chair Professor Paul Kingston, Vice-Chair Professor Bruce Kidd, Vice-President and Principal, UTSC Mr. Andrew Arifuzzaman, Chief Administrative Officer, UTSC Professor William A. Gough, Interim Vice-Principal (Academic) and Dean Mr. Harvey Botting Professor Leslie Chan Dr. Tarun Dewan Ms Kathy Fellowes Ms Sue Graham-Nutter Dr. Brian Harrington Mr. John Kapageridis* Dr. Elaine Khoo

Mr. Andrew C. Leung Ms Brenda Librecz Mr. Scott McRoberts Mr. Joshua Miller Dr. Christopher Ollson Mr. Mark Henry Rowswell

Secretariat:

Mr. Louis Charpentier Ms Amorell Saunders N'Daw Ms Rena Prashad (Parsan)

Regrets: Ms Nourhan Ahmed

Dr. Jennifer McKelvie

*Telephone Participant

In attendance:

Professor Emerita Ellen Hodnett, University of Toronto Ombudsperson

Ms Janet Blakely, Administrative Staff Member, UTSC Campus Affairs Committee Ms Ludmila Elias, Administrative Staff Member, UTSC Campus Affairs Committee Ms Lydia Lampers-Wallner, Community Member, UTSC Campus Affairs Committee

Ms Jennifer Ankrett, Director, Academic Advising & Career Centre Ms Liza Arnason, Director, Student Life Ms Laura Boyko, Director, Health and Wellness Centre Ms Helen Morissette, Director, Financial Services Mr. Gary Pitcher, Director, Campus Safety, Issue & Emergency Management Mr. Desmond Pouyat, Dean of Student Affairs Ms Michelle Verbrugghe, Director, Student Housing & Residence Life

1. Chair's Remarks

The Chair welcomed members and guests to the last Council meeting of the calendar year. She extended a special welcome to Professor Emerita Ellen Hodnett, University of Toronto Ombudsperson, and to Mr. Louis Charpentier, Secretary of the Governing Council. She acknowledged that this was Mr. Charpentier's last meeting before retiring at the end of the month.

2. Report of the Vice-President & Principal

The Chair introduced and invited Professor Bruce Kidd, Vice-President and Principal, UTSC, to present his report.

a. Student Presentation- Emergency Medical Response Group (EMRG)

Professor Kidd reported that the Emergency Medical Response Group (EMRG) was a student run non-profit volunteer organization that functioned around the clock to offer emergency assistance. He invited Ms Alita Fernandez, Executive Director, and Mr. Kamil Hernandez-Majak, Operations Director, from EMRG to provide the Council with an overview of the services, initiatives, and training available to faculty, staff, and students at UTSC.

b. Principal's Report

Returning to his report, Professor Kidd provided an overview of his Installation address which was delivered on November 20, 2015. The address highlighted the Principal's main priorities for the campus and included the following key points:

i. Advance the strategic and secondary plan

The Principal reported that strategic and secondary planning would be undertaken in a coordinated manner to meet the needs of UTSC and the surrounding community, keeping in mind the challenging financial and political influences the University faces. The campus strategic plan included: strengthening traditional areas of scholarship and developing new areas, creating and sharing knowledge in an innovative manner, enhancing experiential learning, and strengthening and recognizing the role of our global perspective.

ii. Healthy Active Campus Strategy

Professor Kidd planned to take a holistic approach to promoting a healthy active campus, which would include efforts to ensure that every UTSC student graduated with an awareness of healthy lifestyle choices including: physical activity, healthy eating habits, how to contribute to a sustainable environment, and maintaining work-life balance to preserve mental health wellness. In addition, a plan was being developed to include

initiatives directed at faculty and staff and would also include academic connections. The community would be broadly consulted in its development.

iii. Change the narrative about UTSC and Scarborough.

Professor Kidd planned to use his role as Principal to enhance the profile of UTSC and Scarborough as a vibrant destination of choice. He emphasized that UTSC was an anchor institution serving as an important economic, cultural, athletic, and transit hub for one of Canada's fastest growing and diverse regions, the eastern part of the Greater Toronto Areas (GTA), and that he would work hard to ensure that more people were aware of this important institution.

The Chair thanked Professor Kidd for his report. There were no questions. The Chair invited Professor Kidd to comment on the retirement of the Secretary of the Governing Council.

Professor Kidd offered heartfelt thanks to Mr. Charpentier for his 36 years of dedicated service to the University of Toronto—16 of which he spent serving as the Secretary of the Governing Council. He acknowledged Mr. Charpentier as a valuable colleague and friend, someone who he could rely on for honest and discreet advice. Professor Kidd commented on Mr. Charpentier's efforts to keep the University aligned with best practices in governance policy, and remarked on his role in the development of the tricampus governance model.

In addition to Professor Kidd's remarks, the Chair remarked that Mr. Charpentier had provided sage advice not only to her, but to six Governing Council Chairs and five University Presidents.

Professor William Gough, Interim Vice-Principal (Academic) and Dean, expressed gratitude to Mr. Charpentier for his dedication to governance at the University and commented on what a pleasure it had been to work with him closely on the Task Force on Governance and on the establishment of the UTM and UTSC Campus Councils.

3. Strategic Topic: Presentation by the University Ombudsperson

The Chair welcomed Professor Emerita Ellen Hodnett, University of Toronto Ombudsperson, to UTSC. The Ombudsperson used the opportunity to provide an overview of the role of the Ombudsperson and the Office. Her presentation¹ included the following key points:

• The Office of the Ombudsperson was established in 1975 to offer confidential advice and assistance to faculty, staff, and students, which included over 80,000 students, and 17,00 faculty and staff on three campuses;

¹ Strategic topic- Presentation by the University Ombudsperson

- The Office functioned on the principles of impartiality, independence from administrative bodies, and accessibility;
- The role of the Ombudsperson was to identify systemic and policy issues, and consult on complex cases. The Office aimed to ensure procedural fairness and reasonable outcomes, but did not have the authority to over-rule decisions. Instead the Office could recommend changes to a decision or to a University policy or procedure;
- Types of complaints brought to the Office included: academic issues, employment/workplace issues, fee/financial aid, graduate supervision, administrative/bureaucratic issues, academic integrity issues, and harassment/discrimination;
- In 2014-15, the Office encountered 250 complaints, which were referred to the appropriate party for resolution; and
- As of January 1, 2016, the provincial Ombudsperson would have jurisdiction over Colleges and Universities in Ontario.

A member asked whether case study examples of complaints could be provided. Professor Emerita Hodnett explained that as no two complaints were alike and that due to the confidential nature of her work, it would be imprudent to provide case studies. She said that she would consider innovative ways in which to provide more detail in the future on the types of complaints her Office handled.

The Chair thanked Professor Emerita Hodnett for her presentation.

4. UTSC Operating Budget: Themes and Priorities

The Chair invited Mr. Andrew Arifuzzaman, Chief Administrative Officer, UTSC and Professor William Gough, Interim Vice-Principal (Academic) and Dean to present the UTSC proposed operating budget context. Their presentation² included the following key points:

- The UTSC budget priorities were influenced by the academic priorities of the campus, which included: the UTSC academic plan, strategic enrolment management, and the international student experience;
- Academic programming and the delivery of courses were part of the long term strategy for meeting the campus' goals under the UTSC Academic Plan. In the short term, the focus was on strategic enrolment management in the form of targeted scholarships offered to students with entry averages between 85 88 percent;
- A steady state for international student enrolment was between 18-19 percent of total undergraduate enrolment;
- Statistics showed that enrolment within the provincial university system was in decline, with enrolment growth expected to increase and be achieved by 2030 in Ontario;
- Between 1995 and 2015, the enrollment growth at UTSC increased to close to 14,000. In the future, the campus projected student enrolment of 16,000;

² Presentation- UTSC Proposed Operating Budget: Themes and Priorities

- The current student to faculty ratio was 30:1. However the campus found it challenging to find adequate teaching and research space;
- In 2015-16, the key expense categories were: academic and administrative expenses, facilities, and central funds. Academic expenses accounted for 56 percent of the overall campus budget;
- The Annual Budget Review (ABR) was a University wide process in which all divisions, including UTSC, prepared and submitted budget planning and priorities documentation to the Vice-President and Provost for consideration; and
- The budget priorities for UTSC included: support for renewable scholarships, funding for ongoing supports Accessibility Invigilation, replacement of the campus generator, and faculty startup packages for research funding.

A member asked about the risks associated with strategic enrolment involving international students, and Professor Gough reported that international students were only one aspect of the strategy, and that emphasis was also being placed on domestic student recruitment.

A member asked for clarification on the role of the Council in the budgetary process, and Mr. Arifuzzaman explained the process and said that the final step would be for the Council to receive the University's approved annual budget, incorporating UTSC's budget envelope, for information, at a later meeting.

CONSENT AGENDA

On motion duly made, seconded and carried,

YOUR COUNCIL APPROVED,

THAT the consent agenda be adopted and that the item requiring approval (item 5) be approved.

- 5. Report of the Previous Meeting: Report Number 14 Wednesday, October 14, 2015
- 6. Business Arising from the Minutes of the Previous Meeting

7. Reports for Information

- a) Report Number 15 of the UTSC Agenda Committee (Thursday, December 3, 2015)
- b) Report Number 14 of the UTSC Academic Affairs Committee (Monday, November 16, 2015)
- c) Report Number 13 of the UTSC Campus Affairs Committee (Tuesday, November 17, 2015)
- 8. Date of the Next Meeting Wednesday, February 3, 2015 at 4:10 p.m.

9. Question Period

10. Other Business

No other business was raised.

IN CAMERA

The Council moved in camera.

11. Appointments: UTSC Campus Council Community Members

On motion duly made, seconded, and carried

YOUR COUNCIL APPROVED,

THAT the following three Community Members be appointed to serve on the UTSC Campus Council, effective January 1, 2016:

Mr. Jason Glover [January 1, 2016- June 30, 2017] Mr. Ravi Kumar [January 1, 2016- June 30, 2016] Mr. Larry Whatmore [January 1, 2016- June 30, 2018]

The Council returned to open session.

The meeting adjourned at 6:17 p.m.

Secretary

Chair























- accountable only to Governing Council to which Ombudsperson submits annual reports.
- Accessibility contacts are by phone, email, or web. Meetings are held in person, by phone or via Skype.

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Types of Problems Brought to Us					
Problem	# of Cases 2014-15				
Academic Issues	105				
Employment/Workplace Issue	29				
Fees/Financial Aid	28				
Graduate Supervision	21				
Administrative/Bureaucracy Issue	19				
Academic Integrity Issue	19				
Harassment/Discrimination	13				
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Category	# in 2014-15
Student	227
Undergraduate	133
Graduate	94
Administrative Staff	31
Faculty	8
Other	48







Strategic Enrolment Planning

- So we have a starting point
 - Others goals may emerge
- · How do we achieve these goals?
 - Need to understand the student recruitment market

Strategic Enrolment Planning • Student recruitment market • Domestic (Ontario) • Very local market (Scarborough, Markham) • Very local market (Scarborough, Markham) • Eastern GTA • Other • Domestic (non-Ontario) • Somewhat untapped • International • Largely China

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Strategic Enrolment Planning

- So how does this translate into an effective recruitment strategy?
- · Short term
 - Targeted scholarships
 - International strategies
 - pathway to success program with Centennial
- Long term
 - Programs (emerging disciplines) Academic Plan
 - Delivery (Co-op, experiential learning, grad pathways)

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Recruitment Strategy

- Targeted scholarships
 - Currently scholarship cutoffs are 88%
 - Local competitors (non-U of T) provide scholarships for 80-88% range
 - Proposal: scholarships for the 85-88% range with renewal options (based on performance)
 - · Develop an extended scholars cohort
 - Focus on areas of societal need but not necessarily student demand (to balance the ecosystem)
 - "Green Scholars", "City Scholars", "Global Scholars" as pilots

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Recruitment Strategy

Pathway to success Program

- Current cutoff is at 73%
- As we move the cutoff to 75% (to achieve student excellence) are we losing a valuable constituency, especially relevant to local priority neighbourhoods
- Data shows that below 75% do struggle with lower retention and marginal GPA
- Articulation (university preparation) agreement with Seneca
- Working on custom designed "pathway to success " program with Centennial as well as an academic "second chance" program

Recruitment Strategy

Centennial pathway to success program

- For applicants between 70-75%, automatic offer to a 2 year Centennial program as university preparation program with a guaranteed UTSC offer based on performance
- 6.5 FCE transfer credits plus 1.0 FCE UTSC courses
- Centennial would run this program exclusively with UTSC from the Morningside Campus (currently at Ashtonbee Campus with other partners)
- Students will have access to UTSC Academic Advising and possibly other features of student life (TPASC, residence as possibilities)
- Centennial willing to do an academic "second chance" program for students who fail out in first year at UTSC

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Recruitment Strategy

Long term

- Academic Plan
- Programs
 - Academic Planning process (on-going) identifies new areas of scholarship
- Delivery
 - Co-op expansion
 - Experiential Education
 - Combined Programs

Academic Priorities

- UTSC Academic Plan
- Strategic Enrolment Management
- International Student Experience

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International Student Experience

Recruitment

- Percentage international students increasing
- Steady state around 18-19%
- Critical element of recruitment plan, offsetting domestic declines
- Reviewing
 - IAPI (Greenpath)
 - Student experience at UTSC
 - Student experience internationally







Census Division	Percentage Growth from 2013 to 2036, 18-20 Year Olds	Change in Population from 2013 to 2036, 18-20 Year Olds	Percentage of UTSC New Student Intake, Fall 2014	
Toronto	9%	9,095	44%	
York	30%	13,818	17%	
Durham	12%	3,425	7%	
Peel	21%	12,829	3%	
Halton	43%	9,515	0.40%	
Total GTA	19%	48,682	71%	
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Capital Investments at UTSC since 2003

Project	NASM	Proposed Completion	Open Date	Approved Cost	Actual Cost
Academic Resource Centre	5.999		2003	Ś24M	
	4,963	2003	2003	\$24W	
Foley Hall (Phase 4 Residence)					
Student Centre	2,439		2004	\$14M	
Social Sciences Building	2,350		2005	\$15.5M	
Arts & Administration Building	2,783		2005	\$20.4M	
Science Research Building	2,979	2008	2008	\$37M	\$36.5N
Land Remediation	-	2012	2012	\$43M	\$31N
Instructional Centre	7,853	2011	2011	\$78M	\$76N
Toronto Pan Am Sports Centre	20,777	2014	2014	\$248M	\$205N
Environmental Science & Chemistry Building	6,169	2015	2015	\$65M	\$63.5N
East Arrival Court		2012	2012	\$4.1M	\$3.7N
Parking Lot Expansion		2004	2004	\$10.6M	\$10.3N
Portables (Phase 1 and 2)		2008-10	2008-10	\$4M	\$4N
Science Wing Balconies		2007	2007	\$3.8M	\$3.4N
Mechanical Upgrades	-	Various	Various	\$12.2M	\$11.6N
Electrical Upgrades		Various	Various	\$8.2M	\$7.8N
Total	56,312			\$604M	\$536.8N
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Key Priorities Risk Mitigation Investment in new Faculty • Financial Risk Mitigating Strategies • Completion of Highland Hall Project Near term - Strategic Enrollment Management system Investment in TA Budget – Deferral of expenses · Investment in exam invigilation costs - Targeted support for start-up and faculty hires • Vivarium renovations Longer term Research Program - Expanded revenue sources · Campus Investments (way finding, Leadership - Partnerships program Legacy fund and staff positions) - Building an Exceptional Student Experience TORONTO

