

**UNIVERSITY OF TORONTO**

**THE GOVERNING COUNCIL**

**REPORT NUMBER 178 OF THE AGENDA COMMITTEE**

**January 17, 2012**

To the Academic Board,  
University of Toronto.

Your Committee reports that it held a meeting on Tuesday, January 17, 2012, at 2:00 p.m. in the Board Room, Simcoe Hall.

Present: Professor Ellen Hodnett (Chair)  
Dr. Avrum Gotlieb  
Professor Cheryl Misak  
Ms Judith Poë  
Professor Cheryl Regehr  
Professor Andrea Sass-Kortsak  
Professor Charmaine Williams

Ms Mae-Yu Tan, Secretary

Regrets: Ms Virginia Coons  
Professor Hugh Gunz

In Attendance: Ms Sheree Drummond, Assistant Provost  
Dr. Jane Harrison, Director, Academic Programs and Policy, Office of the Vice-President and Provost

**1. Report of the Previous Meeting**

Report Number 177 of the meeting of December 13, 2011 was approved.

**2. Business Arising from the Report of the Previous Meeting**

There was no business arising from the Report of the previous meeting.

### **3. Academic Board Agenda – Thursday, January 26, 2012**

Members reviewed the Calendar of Business for the Academic Board and considered topics for future education sessions for the Board. The following topics were agreed upon.

- Cycle 3 – Thursday, January 26, 2012 - Presentation by the Provost and Vice-Provost on *The View from 2012*
- Cycle 4 - Wednesday, March 14, 2012 – Presentation by the Provost and Staff on the Budget and Budget Guidelines
- Cycle 5 - Thursday, April 19, 2012 – Presentation by the Vice-President, Research, on the Annual Report and the Strategic Research Plan
- Cycle 6 – Thursday, May 31, 2012 – Presentation by the University Librarian on the state of the University library system
- Cycle 1 or 2 – Fall, 2012 – Presentation on academic discipline and academic appeals

In response to a member's query regarding a previously proposed topic on the University's process for receiving donations, Professor Misak stated that she would be pleased to speak about that at one of the Board meetings when time permitted.

Members then reviewed the draft agenda for the January 26th Academic Board meeting. During the discussion, a member commented that faculty were not always aware of issues about which Principals, Deans, Academic Directors and Chairs (PDAD&C) were asked to inform their staff. It was observed that people received numerous emails and it was easy to overlook some. For that reason, the Provost preferred to send mass emails to all faculty sparingly. Instead, she offered to remind divisional leaders of the importance of distributing PDAD&C memoranda from her Office within their units. Following discussion, the Committee decided that final Academic Board approval (rather than Governing Council approval) for the proposed *University Assessment and Grading Practices Policy*, the *University of Toronto Transcript Policy*, and the *Policy on Academic Continuity* was sufficient, as the policies addressed purely academic matters. The draft agenda was approved.

### **4. Date of Next Meeting**

The Chair stated that the date of the next Committee meeting was Tuesday, March 6, 2012, from 2:00 – 3:00 p.m. in the Board Room.

### **5. Other Business**

The Chair stated that the first electronic publication of a report for information to the Academic Board had occurred in early January. Members of the Board had been notified by email that an Appointments and Status Changes Report from the Vice-Provost, Faculty and Academic Life's Office had been posted on the Board's website on January 6, 2012. Members had been invited to submit by January 12th any questions or requests that the Report be considered by the Board at the regular January 26th meeting. No such questions or requests had been received by the Secretary. The Chair added that, based on the advice of the Agenda Committee, a link to the online report had been added to the Boardbooks portal in the Resources section of the Academic Board book.

The Committee moved *in camera*.

**6. Academic Administrative Appointments**

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

The following academic administrative appointments:

**FACULTY OF APPLIED SCIENCE AND ENGINEERING**

Professor Yu-Ling Cheng	Acting Dean April 16, 2012 to June 15, 2012 and January 1, 2013 to March 31, 2013
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**FACULTY OF ARTS AND SCIENCE**

Professor Anne-Marie Brousseau	Associate Dean, Undergraduate Academic Programs July 1, 2012 to June 30, 2014 (extension)
Professor Brenda Cossman	Director, Mark S. Bonham Centre for Sexual Diversity Studies July 1, 2013 to June 30, 2015 (extension, on leave for 2012-13)
Professor David Rayside	Acting Director, Mark S. Bonham Centre for Sexual Diversity Studies July 1, 2012 to December 31, 2012
Dr. Scott Rayter	Acting Director, Mark S. Bonham Centre for Sexual Diversity Studies January 1, 2013 to June 30, 2013

The Committee returned to closed session.

The meeting adjourned at 2:30 p.m.

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Secretary  
January 20, 2012

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Chair