

UNIVERSITY OF TORONTO

THE UNIVERSITY OF TORONTO SCARBOROUGH CAMPUS COUNCIL

**REPORT NUMBER 10 OF THE CAMPUS COUNCIL**

**March 3, 2015**

Professor William A. Gough, Chair

Mr. Mark Krembil, Vice-Chair

Professor Bruce Kidd, Vice-

President and Principal

Mr. Andrew Arifuzzaman, Chief

Administrative Officer

Professor Rick Halpern, Dean and Vice-

Principal (Academic)

Mr. Preet Banerjee

Mr. Harvey Botting

Mr. Asher Chohan

Ms Kathy Fellowes

Ms Sue Graham-Nutter

Professor Rick Halpern

Dr. Brian Harrington

Mr. John Kapageridis

Dr. Elaine Khoo

Ms Marilyn Kwan

Ms Nancy Lee

Ms Permjit (Pam) Mann

Mr. David Shim

**Secretariat:**

Mr. Louis Charpentier

Ms Amorell Saunders N'Daw

Ms Rena Parsan

**Regrets:**

Mr. Ommer Chohan

Professor Suzanne Erb

Mr. Mark Frimpong

Mr. Hussain Masoom

Mr. Moataz S. Mohamed

Ms Susan Murray

Dr. Christopher Ollson

Mr. George Quan Fun

Ms Elaine Thompson

Professor Andre Simpson

**In attendance:**

Ms Liza Arnason, Director, Student Life

Ms Laura Boyko, Director, Health and Wellness Centre

Ms Jennifer Ankrett, Director, Academic Advising and Career Centre

Ms Joyce Hahn, Senior Financial Officer, Capital & Business Operation, Financial Services

Ms Shannon Howes, Manager, Student Policy Initiatives and High Risk

Mr. Scott McRoberts, Director, Athletics and Recreation

Ms Helen Morissette, Director, Financial Services

Mr. Saad Nathani, TedX Student Presenter

Mr. Gary Pitcher, Director, Campus Safety, Issue and Emergency Management

Ms Daniela Spagnuolo, TedX Student Presenter

Ms Michelle Verbrugghe, Director, Student Housing & Residence Life  
Mr. Frank Villiva, Supervisor, Conference and Events, Retail and Conference Services  
Ms Frances Wdowczyk, Director, Business Development & Special Advisor to the Chief  
Administrative Officer (CAO)

## **1. Chair's Remarks**

The Chair welcomed members and guests to the meeting and introduced the members who participated in the meeting by teleconference. He advised members that the Highland Hall capital project item was inadvertently recommended to the Business Board and not the Academic Board at the February 4<sup>th</sup> meeting. He informed members that consideration of the Highland Hall capital project would be brought to the Academic Board on March 19<sup>th</sup>.

## **2. Report of the Vice-President & Principal**

The Chair introduced and invited Professor Bruce Kidd, Vice-President and Principal to present his report. Professor Kidd introduced two of the organizers of TEDx UTSC, Ms Daniela Spagnuolo and Mr. Saad Nathani, to deliver their presentation<sup>1</sup>.

### **a. Student Presentation: TEDx UTSC**

Ms Spagnuolo thanked Professor Kidd for the opportunity to present the work of TEDx UTSC to the Council. She reported that UTSC hosted the third annual TEDx conference on January 31<sup>st</sup>, which was designed to spread ideas about technology, entertainment and design (TED) throughout the local UTSC community, and was organized independently from the official TED organization. She reported that the theme was "Unleash the Fantasy", and that the conference was promoted at events such as ArtSideOut and the Scarborough Campus Students' Union (SCSU) Orientation over a nine-month period. Mr. Nathani reported that the TEDxUTSC conference was organized and coordinated by an executive team of 13 dedicated individuals and 25 volunteers. He reported that there were 12 speakers at the conference including 2 students. He remarked that TEDxUTSC was committed to equality and ensured that they had fair representation from both male and female speakers. Further, the conference presented the opportunity to showcase the work of the UTSC community since participating speakers included faculty, students and alumni members.

A member asked whether there was online access to speakers' talks, and Mr. Nathani explained that they were in the process of editing videography from the conference and that it would soon be available online and on social media.

In response to a question from a member, Ms Spagnuolo reported that 250 individuals attended the conference and that close to 5000 individuals viewed the conference online.

The Chair and Professor Kidd thanked Ms Spagnuolo and Mr. Nathani for their presentation.

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<sup>1</sup> Student Presentation: TEDx UTSC

Returning to his report, Professor Kidd updated the Council on local UTSC matters. His report included the following highlights:

- **CUPE 3902 Unit 1 Strike-** no agreement had been reached between approximately 6,000 Teaching Assistants (TAs), Teaching Laboratory Assistants, markers, graders and some course instructors at the University of Toronto
- **Postponement of the Installation-** due to the CUPE 3902 Unit 1 strike, the Principal's Installation ceremony would be postponed to a later date
- **Searches- Director of Human Resource Services & Vice-Principal, Research-** the searches for the Director of Human Resource Services and Vice-Principal, Research, were underway. Professor Kidd reported that Professor Malcolm Campbell, Vice-Principal, Research was eligible for reappointment.
- **Doris McCarthy Gallery (DMG)-** recommendations from the Review of the Doris McCarthy Gallery were approved by the UTSC Executive Group. The Review recommended acknowledging and strengthening the role of the DMG as a UTSC-wide and public gallery, and to that end, transferring the primary responsibility for the Gallery from the Department of Arts, Culture and Media (ACM) to the Principal's Office. To the extent that the DMG staff supported teaching, they would continue to report to ACM. The change was to come into effect in the spring of 2015.

The Chair thanked Professor Kidd for his presentation.

### **3. 2015-16 Operating Plans- UTSC Ancillary Services**

The Chair introduced and invited Ms Sue Graham-Nutter, Chair of the UTSC Campus Affairs Committee to introduce the 2015-16 UTSC Ancillary Services Operating Plans.

#### **a. Ancillary Services Overview Presentation**

Ms Graham-Nutter reported that the 2015-16 UTSC Ancillary Services Operating Plans were presented by Mr. Andrew Arifuzzaman, Chief Administrative Officer (CAO), at the February 11<sup>th</sup> UTSC Campus Affairs Committee meeting where each ancillary service Director provided information to the Committee regarding the future plans and challenges for their ancillary unit. Ms Graham-Nutter invited Mr. Arifuzzaman to present the 2015-16 Ancillary Services Operating Plans to the Council.

Mr. Arifuzzaman's presentation<sup>2</sup> highlighted the following major points:

- The objectives of ancillary budgets were to operate independent of the operating budget, provide for all costs of capital renewal, create and maintain operating reserves, and contribute net revenue to the operating budget.
- In 2014-15, Student and Residence Life achieved an occupancy rate of 98 percent, but challenges included maintaining adequate, affordable residence pricing.

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<sup>2</sup> 2015-16 Operating Plans-UTSC Ancillary Services

- The Retail and Conference Services ancillary reported plans for Camp UofT (Scarborough), the Jane Goodall Youth Summit in October 2015, and the Association of Food and Society Annual conference in June 2016.
- The Food and Beverage Services ancillary reported higher sales from the previous year, and that the Tim Hortons in the Bladen Wing had reported sales of \$1.5M in 2014, which made it the top performing outlet for Aramark Canada's Higher Education outlets.
- Plans were underway for the potential parking structure and increased revenues were expected to be generated from event parking during the Pan-American and Para Pan-American games in the summer of 2015.

A member asked what processes were in place to ensure that the ancillary services didn't significantly affect the campus's operating budget, and Mr. Arifuzzaman reported that there was dedicated staff in the financial services department who worked closely with the ancillary services units to ensure that their budgets were managed well.

A member asked how the new parking structure would be funded and Mr. Gary Pitcher, Director, Campus Safety, Issue and Emergency Management explained that the parking services ancillary would generate funding to fully service associated with the new structure.

In response to a question regarding the use of the 4 percent fee increase to Student and Residence Life, Ms Michelle Verbrugge, Director, Student Housing & Residence Life, reported that the fee would be used to address improvements in staffing, increased utilities fees, contractor fees, and paying off a structural deficit.

On motion duly made, seconded and carried,

YOUR COUNCIL APPROVED,

THAT, subject to confirmation by the Executive Committee;

THAT the 2015-16 operating plans and budgets for the UTSC Service Ancillaries, as summarized in Schedule 1; the Service Ancillary capital budgets as summarized in Schedule 5; and the rates and fees in Schedule 6, as presented in the documentation dated January 27, 2015, be approved effective May 1, 2015.

#### **4. Compulsory Non-Academic Incidental Fees – Student Society Fees: UTSC Student Society Proposals for Fee Increases**

The Chair invited Ms Sue Graham-Nutter to introduce and present the Compulsory Non-Academic Incidental Fees – Student Society Fees: UTSC Student Society Proposals for Fee Increases. Ms Graham-Nutter explained that the UTSC Campus Affairs Committee had made the recommendation to the UTSC Campus Council for approval at the February 11<sup>th</sup> meeting. She reported that the student societies proposal for fee increases were first received by the Office of

the Vice-Provost, Students and First Entry Divisions who first received by the Vice-Provost, Students and First Entry Divisions who collaborated with the UTSC Office of Student Affairs to advise on the proposals received for fee increases. It was noted that the requests from the SCSU were compliant with the *Policy for Compulsory Non-Academic Incidental Fees*, and were related to cost of living, sports and recreation levy, dental plan, accident, and prescription drug insurance.

On motion duly made, seconded and carried,

YOUR COUNCIL APPROVED,

THAT, subject to confirmation by the Executive Committee;

THAT beginning in the Summer 2015 session, the SCSU fee be increased as follows: an increase of \$5.60 per session (\$1.12 part-time) in the UTSC Sports and Recreation Centre Levy portion of the fee; and

THAT subject to confirmation of approval of the following fee increase proposals by the Scarborough Campus Students' Union (SCSU) Board of Directors on January 30, 2015;

THAT beginning in the Fall 2015 session, the SCSU fee be increased as follows: (a) an increase of \$0.47 per session in the Society membership portion of the fee (\$0.03 part-time), (b) an increase of \$0.71 per session in the Student Centre portion of the fee (\$0.21 part-time), (c) an increase of \$0.14 per session (full-time only) in the CFS/CFS-O portion of the fee, (d) an increase of \$6.23 (full-time only) per session in the Accident & Prescription Drug Insurance Plan portion of the fee, and (e) an increase of \$7.37 (full-time only) per session in the Dental Plan portion of the fee, and (f) continuation of the Student Refugee Program portion of the fee through the 2015-16 academic period.

## **5. Operating Plans —UTSC Student Affairs and Services**

The Chair invited Ms Graham-Nutter to introduce the item. She reported that the UTSC Campus Affairs Committee considered the Operating Plans for UTSC Student Affairs and Services at the February 11<sup>th</sup> meeting for recommendation to the UTSC Campus Council for approval of the Health and Wellness, Athletics and Recreation and Student Services operating budgets. Ms Graham-Nutter remarked that each Director of the service requesting approval of their operating plans was present to explain their units operations, impact on student services, and future plans.

### **a. Advice from the UTSC Council on Student Services (CSS)**

Ms Liza Arnason, Director, Student Life reported that the Council on Student Services (CSS) did not vote in favour of the Health and Wellness, Athletics and Recreation and Student Services operating budgets presented at the CSS meeting on January 22<sup>nd</sup>. A simple majority of student

votes in favour of the budgets was not achieved. As a result, the *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees*, also known as the *Protocol*, specified that the administration could implement the Consumer Price Index (CPI) and/or the University of Toronto Index (UTI) to maintain current operations in each unit.

#### **b. Presentation of Operating Plans and Fees**

Ms Graham-Nutter advised members that the current motion presented on the meeting agenda and documentation had been slightly altered from the motion that was presented to the UTSC Campus Affair Committee on February 11<sup>th</sup> to address an administrative error. The fee increases that were approved to the Health and Wellness budget remained unchanged, but the allocation of the amounts for the permanent and temporary fee increases, as per the *Protocol*, was inadvertently reversed.

A member asked what would happen if the Council did not approve the fees, and Mr. Louis Charpentier, Secretary of the Governing Council, remarked that the budgets would go back to each service area for consideration on how to manage the implications. Professor Bruce Kidd added that the only reason he could see for voting against the operating plans was due to poor process, which did not occur.

In response to a question regarding the structure of the fees, Ms Arnason explained that the smaller amount of the fee was the permanent increase and the larger amount of the fee was the temporary increase.

On motion duly made, seconded and carried,

YOUR COUNCIL APPROVED,

THAT, subject to confirmation by the Executive Committee;

THAT, the 2015-16 operating plans and budgets for the UTSC Student Affairs and Services (including the Health & Wellness Centre, Athletics & Recreation, and Student Services), as presented in the documentation from Mr. Desmond Pouyat, Dean of Student Affairs, be approved; and

THAT the sessional Athletics & Recreation Fee for a UTSC-registered or UTSC-affiliated full-time student be increased to \$130.94 (\$26.19 for a part-time student), which represents a year-over-year increase of \$6.24 (\$1.25 for a part-time student) or 5% (resulting from a permanent increase of 2%, and a three-year temporary increase of 3% on the eligible portion); and

THAT the sessional Health & Wellness Fee for a UTSC-registered or UTSC-affiliated full-time student be increased to \$63.75 (\$12.75 for a part-time student), which represents a year-over-year permanent increase of \$1.85 (\$0.37 for a part-time student) or 3% (resulting from a permanent increase of 1%, and a three-year temporary increase of 2% on the eligible portion); and

THAT the sessional Student Services Fee for a UTSC-registered or UTSC-affiliated full-time undergraduate student be increased to \$167.84 (\$33.57 for a part-time student), which represents a year-over-year permanent increase of \$3.29 (\$0.66 for a part-time student) or 2% (resulting from a permanent increase of 2%).

#### **6. Report of the Committee to Review the UTM and UTSC Campus Council (CRCC)**

The Chair presented the findings of the Committee to Review the UTM and UTSC Campus Council (CRCC) to the Council for information. He remarked that most of the issues and concerns raised by the CRCC could be addressed through improvements to existing practices and through enhanced communications within governance bodies and more broadly within the campus community in order to encourage a culture of engagement within governance structures and processes. He drew members' attention to the recommendations of the CRCC, which included the following:

- The desire to increase the amount of meaningful discourse in the Council and their Committees. Effort from Chairs, Vice-Chairs, Assessors and the Secretariat to support open and robust discussion while observing the separation of governance and administrative operations was encouraged.
- The need for ongoing efforts to raise awareness on the importance of governance and the value of participating in its processes.
- The Governing Council was encouraged to initiate a follow-up review of the governance model in the 2017-18 academic year, by which time the new model would have matured further and more information would be available from experience.

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#### **CONSENT AGENDA**

On motion duly made, seconded and carried,

YOUR COUNCIL APPROVED,

THAT the consent agenda be adopted and the item requiring approval (item 7) be approved.

#### **7. Report of the Previous Meeting: Report Number 9 – Wednesday, February 4, 2015**

#### **8. Business Arising from the Minutes of the Previous Meeting**

**9. Reports for Information**

- a. **Report Number 9 of the UTSC Agenda Committee** (Wednesday, January 21, 2015)
- b. **Report Number 9 of the UTSC Academic Affairs Committee** (Thursday, January 8, 2015)
- c. **Report Number 9 of the UTSC Campus Affairs Committee** (Monday, January 12, 2015)

**10. Date of the Next Meeting** – Tuesday, April 21, 2015, 4:00 p.m.

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**11. Other Business**

No other business was raised.

**12. Question Period**

There were no questions.

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***IN CAMERA SESSION***

The Council moved *in camera*.

**13. Appointments to the 2015 UTSC Nominating Committee**

On motion duly moved, seconded and carried,

YOUR COUNCIL APPROVED,

THAT Dr. Brian Harrington (teaching staff member of the Campus Council) and Mr. David Shim (student member of the Campus Council) be appointed from March 3, 2015 to June 30, 2015 to serve on the Agenda Committee when the Committee serves as a Nominating Committee of the UTSC Campus Council.

The meeting adjourned at 5:58 p.m.

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Secretary

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Chair